

REGULAR BOARD MEETING AGENDA

Wednesday, September 11, 2024, 11:30AM

RCD Office, 11769 Waterhill Road, Lakeside CA 92040

Link for remote participants: <https://us02web.zoom.us/j/81397447518>

meeting ID: 813 9744 7518

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, INTRODUCTION

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

4. CONSENT CALENDAR

4-1 Approval of Special Meeting Minutes of August 23, 2024

4-2 Note and file monthly Treasurer's Reports for July 2024

4-3 Approve monthly expenses for August 2024

5. BOARD ACTION AND DISCUSSION ITEMS

5-1 Discuss/Approve: Proposal from Responsible Solutions, LLC

5-2 Discuss/Approve: TEAM RCD MOU

5-3 Discuss/Approve: Resolution 2024-14 Biennial Review of Conflict of Interest Code

5-4 Discuss/Approve: Resolution 2024-15 CAL FIRE Southern California Regional Pilot grant

5-5 Discuss/Approve: Proposed Legislation to Compensate RCD Board Members

6. STAFF AND OTHER REPORTS

6-1 Executive Director's Staff Report (attached)

6-2 Grant Status Spreadsheets (attached)

7. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

7-1 CARCD Report

7-2 Director/Assoc. Director and Other Activity or Committee Reports

7-3 NRCS Report

8. CLOSED SESSION

8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to

disclosure will be made by the District’s Counsel upon return to open session respectively.

9. AGENDA SETTING

10. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

UPCOMING EVENTS		
FSC Executive & General Board Meetings	September 12, 2024	Water Conservation Garden, El Cajon
RCD Board Meeting	October 9, 2024	TBD
Fall Harvest Festival	October 19, 2024	WWF and TRV Community Garden
Wild Willow Farm Volunteering	2 nd Saturday of the month, 9:30 – 12:00	Wild Willow Farm

<u>RCD Board of Directors – August 2024</u>	
Don Butz, President	
Marilyn Huntamer, Vice President	Neil Meyer, Director
Maggie Sleeper, Director	Odette Gonzalez, Treasurer
Diane Moss, Director	Michael McGrath, Director
<i>Associate Directors</i>	
D.K. Nasland, Jo MacKenzie, Lance Rogers	

RCD STAFF – August 2024	
Ann Baldrige, Executive Director	Chris Kelley, Financial Director
Heather Marlow, Director of Forestry & Fire Prevention	Joel Kramer, Director of Agricultural Programs
Morgan Dioli, Forestry & Fire Prevention Program Manager	Stan Hill, Forestry & Fire Prevention Projects Manager
Carolina Guia, Forestry & Fire Prevention Technical Assistant	Gregg Cady, Farm Conservation Advisor
Rachel Pettitt, SoCal Soil & Water Hub Coordinator (shared position)	Codi Hale, Community Programs Manager
Andy Williamson, Irrigation Technician	Elizabeth Garcia, Ag Programs Coordinator
Daniela Mejia, Community Garden Coordinator	Elizabeth Valdez, Garden Assistant
Areli Perez, Education Manager	Paul Maschka, Regenerative Farming Educator
Erik Rodriguez, Farm Operations Manager	Joannaluz “Joanna” Parra, Farmer
Kacie Wright, Education Coordinator	John Hendra, Staff Accountant
Alaina Makowski, Forestry Technical Advisor	Joanne Sauerma, Office Coordinator

SPECIAL BOARD MEETING MINUTES

Friday, August 23, 2024, 10:00AM

RCD Office, 11769 Waterhill Road, Lakeside CA 92040

Link for remote participants:

<https://us02web.zoom.us/j/85757723436?pwd=8X8T7jIMrEmBAUd6j5kw44QR3aASco.1>

Meeting ID: 857 5772 3436; Passcode: 647850

DIRECTORS PRESENT: Odette Gonzalez, Neil Meyer, Diane Moss, Maggie Sleeper
DIRECTORS ABSENT: Don Butz, Marilyn Huntamer, Michael McGrath
VACANCIES: None
ASSOC. DIRECTORS PRESENT: Lance Rogers
ASSOC. DIRECTORS ABSENT: DK Nasland Mackensie
OTHERS PRESENT: Ann Baldrige, Chris Kelley, Steve Boehmer, Joanne Sauerma, Stan Hill

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1. CALL TO ORDER, INTRODUCTION

The Board meeting was called to order at 10:04 AM

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)). **There were no requests to speak from members of the public.**

4. BOARD ACTION AND DISCUSSION ITEMS

4-1 Discuss/Approve: Resolution 2024-09 – USFS Grant Agreement – Palomar project

Motion/Approve (Sleeper/Meyer) approved unanimously: Gonzalez, Meyer, Moss, Sleeper; Absent: Butz, Huntamer, McGrath

4-2 Discuss/Approve: Resolution 2024-10 – USFS Grant Agreement – Girl Scouts project

Motion/Approve (Sleeper/Meyer) approved unanimously Gonzalez, Meyer, Moss, Sleeper; Absent: Butz, Huntamer, McGrath

4-3 Discuss/Approve: Resolution 2024-11 – United Policy Holders Grant Agreement.

Motion/Approve (Moss/Meyer) approved unanimously Gonzalez, Meyer, Moss, Sleeper; Absent: Butz, Huntamer, McGrath

4-4 Discuss/Approve: Resolution 2024-12 – CARCD Grant Agreement, NRCS Equity

Motion/Approve (Moss/Sleeper) approved unanimously Gonzalez, Meyer, Moss, Sleeper; Absent: Butz, Huntamer, McGrath

4-5 Discuss/Approve: Resolution 2024-13 – Grizzly Corps Site Service Agreement

Motion/Approve (Meyer/Moss) approved unanimously Gonzalez, Meyer, Moss, Sleeper; Absent: Butz, Huntamer, McGrath

4-6 Discuss/Approve: CARCD Conference Sponsorship

Motion/Approve (Sleeper/Meyer) approved \$2500 unanimously Gonzalez, Meyer, Moss, Sleeper; Absent: Butz, Huntamer, McGrath

5. ADJOURNMENT- Meeting adjourned at 10:47am

Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
July 2024

	Jul 2024	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Grant Income Restricted				
40041 · CDFA SWEEP TA 23-0684-000	2,411.85	36,383.00	-33,971.15	6.63%
40042 · CDFA CUSP Economic Relief	5,568.96	96,410.00	-90,841.04	5.78%
40043 · CDFA WETA	7,825.36	198,600.00	-190,774.64	3.94%
40044 · CDFA Planning Grant CAPGP-23-07	5,782.87	159,282.00	-153,499.13	3.63%
40045 · CDFA Climate Smart Ag TA	404.73	1,149.00	-744.27	35.23%
40046 · CDFA Farm to School Incubator	6,775.09	84,966.00	-78,190.91	7.97%
40047 · USFS 2024 Girl Scouts Camp Winaka	0.00	96,000.00	-96,000.00	0.0%
40048 · USFS 2024 Palomar DSAP Hazard	0.00	96,000.00	-96,000.00	0.0%
40050 · CARCD WCB	2,744.95	98,366.00	-95,621.05	2.79%
40053 · DOC RFFC Round IIA	61,176.51	2,509,260.00	-2,448,083.49	2.44%
40054 · CARCD NRCS Equity Block	0.00	44,990.00	-44,990.00	0.0%
40055 · CARCD NRCS Equity	0.00	0.00	0.00	0.0%
40056 · CDFA PHP	697.39	147,417.00	-146,719.61	0.47%
40057 · Audubon Ranching	689.22	6,459.00	-5,769.78	10.67%
40058 · CARCD Carbon Hub Coordinator	13,179.90	120,776.00	-107,596.10	10.91%
40059 · DOC Climate Smart Land Management	4,589.53	533,015.00	-528,425.47	0.86%
40060 · NRCS IERCD	0.00	0.00	0.00	0.0%
40061 · CARCD NRCS Forestry TA	8,527.20	120,612.00	-112,084.80	7.07%
40064 · NRCS Scaling Up Climate Resilience	5,920.32	94,203.00	-88,282.68	6.29%
40066 · SGC Community Resilient Planning	0.00	33,333.00	-33,333.00	0.0%
40085 · Parks NACC	0.00	33,653.00	-33,653.00	0.0%
40095 · ZFP Zero Food Print Healthy Soils Block	3,102.47	14,432.00	-11,329.53	21.5%
40116 · WCB Wildlife Conservation Board Otay Planning	2,192.53	138,557.00	-136,364.47	1.58%
40120 · Port	2,395.17	16,000.00	-13,604.83	14.97%
40122 · CalFire Forest Health Grant	0.72	519,623.00	-519,622.28	0.0%
40123 · CalFire CARCD Increasing Pace & Scale	14,278.42	174,087.00	-159,808.58	8.2%
40124 · CalFire Forest Health Grant Round II	0.00	2,000,000.00	-2,000,000.00	0.0%
40130 · NACD Urban Ag TA	1,665.07	40,400.00	-38,734.93	4.12%
40140 · SDG&E Pollinators	0.00	0.00	0.00	0.0%
40145 · SDG&E DSAP	0.00	0.00	0.00	0.0%
40146 · SDG&E Fuels MOU	131,910.35	1,983,779.00	-1,851,868.65	6.65%
40192 · CSA Community Supported Ag	190.80	11,065.00	-10,874.20	1.72%
40193 · UP Listos Subaward	0.00	75,000.00	-75,000.00	0.0%
40198 · SD Foundation Community Food Grant	11,377.85	44,414.00	-33,036.15	25.62%
42005 · BLM Hermes Butterfly/Zoo (account reserved)	324.31	213,247.00	-212,922.69	0.15%
42007 · USFWS Pollinators on Working Lands	381.60	3,150.00	-2,768.40	12.11%
42020 · CAFSC DSAP	14,461.05	332,809.00	-318,347.95	4.35%
42021 · Wildfire Resilience Education	0.00	100,000.00	-100,000.00	0.0%
42022 · CalFire County Coordinator	16,723.30	56,861.00	-40,137.70	29.41%
Total 40000 · Grant Income Restricted	325,297.52	10,234,298.00	-9,909,000.48	3.18%
45000 · Income Unrestricted WWF & Gardens				
45001 · Wild Willow Classes & Workshops	2,190.00	50,000.00	-47,810.00	4.38%
45002 · Wild Willow Field Trips & Tours	2,375.00	25,000.00	-22,625.00	9.5%
45004 · Wild Willow Wholesale Food Sales	1,060.35	20,000.00	-18,939.65	5.3%
45005 · Wild Willow Farm Stand Sales	10.00	5,000.00	-4,990.00	0.2%
45006 · Wild Willow Venue Rental	0.00	4,500.00	-4,500.00	0.0%
45007 · Wild Willow Donations	300.00	10,000.00	-9,700.00	3.0%
45190 · TRV Community Garden	4,652.40	82,000.00	-77,347.60	5.67%
45191 · Sweetwater Community Garden	3,870.70	69,935.00	-66,064.30	5.54%
	14,458.45	266,435.00	-251,976.55	5.43%
45000 · Income - Unrestricted				
45010 · Rent - San Diego River Conserva	3,037.00	35,150.00	-32,113.00	8.64%
45020 · Donations, Awards & Scholarship	0.00	12,000.00	-12,000.00	0.0%
45030 · Rebates and Refunds	0.00	500.00	-500.00	0.0%
45040 · CLASS & LAIF Interest Income	6,412.91	89,000.00	-82,587.09	7.21%
45080 · US Bank Interest	29.66	100.00	-70.34	29.66%
45090 · Tax Assessments	38,085.00	457,000.00	-418,915.00	8.33%
45095 · Redevelopment Revenue City Tax	0.00	13,000.00	-13,000.00	0.0%
45100 · Miscellaneous Income	0.00	25,000.00	-25,000.00	0.0%
45200 · Fee for Service	2,215.82	5,000.00	-2,784.18	44.32%
45505 · Payroll & Benefits Offset	57,323.37	255,000.00	-197,676.63	22.48%
45000 · Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
Total 45000 · Income - Unrestricted	107,103.76	891,750.00	-784,646.24	12.01%

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
July 2024

Total Income	<u>446,859.73</u>	<u>11,392,483.00</u>	<u>-10,945,623.27</u>	<u>3.92%</u>
Expense				
50000 · Grant Expenses Restricted				
50041 · CDFA SWEEP TA 23-0684-000	2,016.24	30,312.00	-28,295.76	6.65%
50042 · CDFA CUSP Economic Relief	4,288.45	81,746.00	-77,457.55	5.25%
50043 · CDFA WETA	6,521.14	165,414.00	-158,892.86	3.94%
50044 · CDFA Planning Grant CAPGP-23-07	4,819.06	166,028.00	-161,208.94	2.9%
50045 · CDFA Climate Smart Ag TA	337.28	867.00	-529.72	38.9%
50046 · CDFA Farm to School Incubator	5,645.91	70,805.00	-65,159.09	7.97%
50047 · USFS 2024 Girl Scouts Camp Winaka	0.00	86,000.00	-86,000.00	0.0%
50048 · USFS 2024 Palomar DSAP Hazard	0.00	86,000.00	-86,000.00	0.0%
50050 · CARCD WCB	2,287.46	89,130.00	-86,842.54	2.57%
50053 · DOC RFFC Round IIA	54,135.51	2,220,657.00	-2,166,521.49	2.44%
50054 · CARCD NRCS Equity Block	0.00	37,492.00	-37,492.00	0.0%
50055 · CARCD NRCS Equity	0.00	0.00	0.00	0.0%
50056 · CDFA PHP	557.91	142,688.00	-142,130.09	0.39%
50057 · Audubon Ranching	615.38	5,767.00	-5,151.62	10.67%
50058 · Carbon Hub Coordinator	11,981.73	109,719.00	-97,737.27	10.92%
50059 · DOC Climate Smart Land Management	4,097.80	486,861.00	-482,763.20	0.84%
50060 · NRCS IERCD	0.00	0.00	0.00	0.0%
50061 · CARCD NRCS Forester TA	7,752.00	109,647.00	-101,895.00	7.07%
50064 · NRCS Scaling Up Climate Resilience	5,382.10	85,639.00	-80,256.90	6.29%
50066 · SGC Community Resilient Planning	0.00	29,762.00	-29,762.00	0.0%
50085 · Parks NACC	0.00	32,887.00	-32,887.00	0.0%
50095 · ZFP Zero Food Print Healthy Soils Block	2,770.06	12,886.00	-10,115.94	21.5%
50116 · WCB Wildlife Conservation Board	1,957.62	111,640.00	-109,682.38	1.75%
50120 · Port	2,177.43	14,546.00	-12,368.57	14.97%
50122 · CalFire Forest Health	0.64	487,349.00	-487,348.36	0.0%
50123 · CalFire CARCD Increasing Pace & Scale	11,898.68	135,049.00	-123,150.32	8.81%
50124 · CalFire Forest Health Round II	0.00	1,785,714.00	-1,785,714.00	0.0%
50130 · NACD Urban Agriculture Conservation	1,487.40	36,089.00	-34,601.60	4.12%
50140 · SDG&E Pollinators	0.00	0.00	0.00	0.0%
50145 · SDG&E DSAP	0.00	0.00	0.00	0.0%
50146 · SDG&E Fuels MOU	109,925.30	1,653,149.00	-1,543,223.70	6.65%
50192 · CSA Community Supported Ag	159.00	9,221.00	-9,062.00	1.72%
50193 · UP Listos Subcontract	0.00	66,960.00	-66,960.00	0.0%
50198 · SD Foundation Community Food Grant	9,893.79	38,622.00	-28,728.21	25.62%
52005 · BLM Hermes Butterfly/Zoo (account reserved)	254.81	202,506.00	-202,251.19	0.13%
52007 · USFWS Pollinators on Working Lands	318.00	2,759.00	-2,441.00	11.53%
52020 · CAFSC DSAP	12,911.65	297,152.00	-284,240.35	4.35%
52021 · Wildfire Resilience Education	0.00	95,134.00	-95,134.00	0.0%
52022 · CalFire County Coordinator	14,931.52	50,769.00	-35,837.48	29.41%
Total 50000 · Grant Expenses Restricted				
53000 · Expenses Unrestricted	<u>279,123.87</u>	<u>9,036,966.00</u>	<u>-8,757,842.13</u>	<u>3.09%</u>
53005 · Advertising	0.00	1,500.00	-1,500.00	0.0%
53035 · Processing Fees	783.23	5,000.00	-4,216.77	15.67%
53040 · Bank Fees	658.40	15,000.00	-14,341.60	4.39%
53050 · Depreciation	2,303.38	27,640.00	-25,336.62	8.33%
53060 · Donations, Awards & Scholarship	0.00	15,000.00	-15,000.00	0.0%
53070 · Dues & Memberships	7,800.00	10,000.00	-2,200.00	78.0%
53075 · Subscriptions	350.68	2,500.00	-2,149.32	14.03%
53080 · Equipment Leases	274.19	3,500.00	-3,225.81	7.83%
53100 · Automobile				
53110 · Fuel	-978.61	2,000.00	-2,978.61	-48.93%
53120 · Repairs & Maintenance	129.00	5,000.00	-4,871.00	2.58%
Total 53100 · Automobile	<u>-849.61</u>	<u>7,000.00</u>	<u>-7,849.61</u>	<u>-12.14%</u>
53200 · Unrestricted Expenses WWF & Gardens				
53201 · Wild Willow Farm Rent	1,644.40	20,000.00	-18,355.60	8.22%
53202 · Wild Willow Farm Payroll	24,944.12	180,000.00	-155,055.88	13.86%
53203 · Wild Willow Farm Office Supplies	93.69	600.00	-506.31	15.62%
53204 · Wild Willow Farm Utilities	1,666.62	15,000.00	-13,333.38	11.11%
53205 · Wild Willow Farm Telephone	177.38	2,300.00	-2,122.62	7.71%
53206 · Wild Willow Farm Trash	105.00	3,000.00	-2,895.00	3.5%
53207 · Wild Willow Farm Propane & Fuel	0.00	1,800.00	-1,800.00	0.0%
53208 · Wild Willow Farm Processing Fees	0.00	2,000.00	-2,000.00	0.0%
53208 · Wild Willow Farm Seeds, Soil & Compost	302.39	3,000.00	-2,697.61	10.08%
53210 · Wild Willow Farm Harvest Supplies	0.00	400.00	-400.00	0.0%
53211 · Wild Willow Farm Irrigation & Fencing	0.00	250.00	-250.00	0.0%
53212 · Wild Willow Farm Teaching & Class Supplies	545.00	7,500.00	-6,955.00	7.27%

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
July 2024

53213 · Wild Willow Farm Animal Feed & Care	548.41	3,500.00	-2,951.59	15.67%
53214 · Wild Willow Farm Tools & Equipment	849.92	6,000.00	-5,150.08	14.17%
53215 · Wild Willow Farm Other Misc Expense	0.00	1,250.00	-1,250.00	0.0%
53216 · Wild Willow Farm Pest Control	0.00	150.00	-150.00	0.0%
53290 · TRV Garden	7,980.43	73,213.00	-65,232.57	10.9%
53291 · Sweetwater Garden	3,612.11	62,442.00	-58,829.89	5.79%
	<u>42,469.47</u>	<u>382,405.00</u>	<u>-339,935.53</u>	<u>11.11%</u>
53900 · Insurance				
53910 · Auto & General Liability	6,023.13	72,377.00	-66,353.87	8.32%
53920 · In Leiu of Health Insurance	25,673.96	231,916.00	-206,242.04	11.07%
53930 · Workers Compensation	1,618.66	19,857.00	-18,238.34	8.15%
Total 53900 · Insurance	<u>33,315.75</u>	<u>324,150.00</u>	<u>-290,834.25</u>	<u>10.28%</u>
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	0.00	25,000.00	-25,000.00	0.0%
54020 · Janitorial	559.65	7,500.00	-6,940.35	7.46%
54030 · Landscaping	1,025.00	15,000.00	-13,975.00	6.83%
54040 · Payroll Processing Fees	221.12	3,500.00	-3,278.88	6.32%
54050 · Pest Control	0.00	20.00	-20.00	0.0%
54060 · Website & Computer Maintenance	12,755.77	40,000.00	-27,244.23	31.89%
Total 54000 · Outside Services	<u>14,561.54</u>	<u>91,020.00</u>	<u>-76,458.46</u>	<u>16.0%</u>
54070 · Permits & Fees	0.00	400.00	-400.00	0.0%
54080 · Postage	21.41	700.00	-678.59	3.06%
54090 · Printing	-28.77	1,000.00	-1,028.77	-2.88%
55000 · Professional Services				
55010 · Accounting Fees	7,000.00	20,000.00	-13,000.00	35.0%
55020 · Legal Fees	1,855.00	35,500.00	-33,645.00	5.23%
55030 · Professional Services - Other	1,888.29	15,500.00	-13,611.71	12.18%
Total 55000 · Professional Services	<u>10,743.29</u>	<u>71,000.00</u>	<u>-60,256.71</u>	<u>15.13%</u>
57000 · Supplies				
57100 · Conservation Garden & Education	0.00	6,000.00	-6,000.00	0.0%
57150 · Discretionary Projects	679.58	50,000.00	-49,320.42	1.36%
57200 · Office Supplies	566.83	10,000.00	-9,433.17	5.67%
57250 · Team Building & Incentives	214.39	1,500.00	-1,285.61	14.29%
57255 · Staff Uniforms & Merchandise	729.35	3,500.00	-2,770.65	20.84%
57300 · Office General	47.91	7,500.00	-7,452.09	0.64%
Total 57000 · Supplies	<u>2,238.06</u>	<u>78,500.00</u>	<u>-76,261.94</u>	<u>2.85%</u>
59000 · Utilities				
59100 · Gas & Electric	1,246.96	18,500.00	-17,253.04	6.74%
59200 · Sewer	0.00	2,500.00	-2,500.00	0.0%
59300 · Trash	608.68	6,500.00	-5,891.32	9.36%
59400 · Water	0.00	3,000.00	-3,000.00	0.0%
59500 · Telephones	1,853.56	25,000.00	-23,146.44	7.41%
Total 59000 · Utilities	<u>3,709.20</u>	<u>55,500.00</u>	<u>-51,790.80</u>	<u>6.68%</u>
65000 · Travel and Meetings				
65310 · Training	0.00	8,000.00	-8,000.00	0.0%
65320 · Travel Transportation Flights & Mileage	2,299.46	12,500.00	-10,200.54	18.4%
65325 · Hotel Lodging	0.00	10,000.00	-10,000.00	0.0%
65330 · Travel Meals	37.32	5,000.00	-4,962.68	0.75%
Total 65000 · Travel and Meetings	<u>2,336.78</u>	<u>35,500.00</u>	<u>-33,163.22</u>	<u>6.58%</u>
66000 · Payroll Expenses				
66100 · Gross Payroll	62,551.51	434,000.00	-371,448.49	14.41%
66200 · In Leiu of Social Security 10.5%	24,761.58	45,570.00	-20,808.42	54.34%
66300 · Medicare 1.45%	980.59	6,293.00	-5,312.41	15.58%
66400 · FUTA, SDI, ETT, SUI	0.00	12,500.00	-12,500.00	0.0%
Total 66000 · Payroll Expenses	<u>88,293.68</u>	<u>498,363.00</u>	<u>-410,069.32</u>	<u>17.72%</u>
Total Expenses Unrestricted	208,980.68	1,625,678.00	-1,416,697.32	12.9%
Total Expense	<u>488,104.55</u>	<u>10,662,644.00</u>	<u>-10,174,539.45</u>	<u>4.58%</u>
Net Ordinary Income	<u>-41,244.82</u>	<u>729,839.00</u>	<u>-771,083.82</u>	<u>-5.65%</u>
Net Income	<u>-41,244.82</u>	<u>729,839.00</u>	<u>-771,083.82</u>	<u>-5.65%</u>

RCD of Greater San Diego County
Balance Sheet
As of July 31, 2024

	<u>7/31/2024</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · US Bank Checking	111,937.91
10020 · Petty Cash	400.00
10030 · LAIF	12,984.03
10040 · CLASS	1,371,462.89
Total Checking/Savings	1,496,784.83
Accounts Receivable	
12000 · Accounts Receivable	
12001 · RCD Foundation	0.00
12002 · DOC SALC	0.00
12003 · USFWS	0.00
12004 · NRCS IERCD	0.00
12006 · NRCS Scaling Up Climate Resilient	34,086.01
12007 · NACD Urban Ag TA	0.00
12009 · CDFA Farm to School Incubator	7,964.22
12010 · CDFA CUSP Economic Relief Grant	6,755.58
12011 · CARCD	71,061.12
12012 · CalFire County Coordinator	34,525.00
12013 · CDFA SWEEP TA	3,306.54
12014 · CDFA Climate Smart Ag TA	1,579.11
12015 · CDFA WETA 21-0881-000-SG	17,681.90
12016 · CDFA CAPGP Planning	0.00
12019 · DOC RFFC Round IIA	473,916.27
12020 · Fire Safe Council of San Diego	-49.31
12021 · San Diego River Conservancy	3,037.00
12022 · CalFire Forest Health Grant	1,119,077.61
12023 · Wild Willow Field Trips and Tours	3,170.00
12024 · Wild Willow Classes and Workshops	-1,495.00
12025 · Wild Willow AG & CSA Sales	715.35
12026 · Miscellaneous Receivables	0.00
12028 · CalFire CARCD Increasing Pace & Scale	104,675.47
12029 · Audubon Ranching	-0.02
12030 · Port District	0.00
12031 · WCB Wildlife Conservation Board	70,134.59
12032 · Parks NACC	80,413.86
12035 · ZFP Healthy Soils Program	5,845.07
12038 · CAFSC DSAP	125,000.00
12040 · SoCal Region of Baja RCDs	3.20
12041 · DOC Climate Smart Land Management	5,242.66
12046 · CDFA PHP	1,821.26
12050 · BLM Hemes Copper Butterfly	1,696.48
12060 · Tijuana River Valley Community	20,449.80
12090 · Sweetwater Community Garden	15,931.59
Total 12000 · Accounts Receivable	2,206,545.36
Total Accounts Receivable	2,206,545.36
Other Current Assets	
12005 · Undeposited Funds	6,499.06
12500 · Lease Recievable	171,468.00
12600 · Property Tax Receivable	2,791.07
13000 · Prepaid Expenses	84,088.54
Total Other Current Assets	264,846.67
Total Current Assets	3,968,176.86
Fixed Assets	
14000 · Accumulated Depreciation	
14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22

RCD of Greater San Diego County
Balance Sheet
As of July 31, 2024

	<u>7/31/2024</u>
14000 · Accumulated Depreciation - Other	-548,330.50
Total 14000 · Accumulated Depreciation	<u>769,237.81</u>
Total Fixed Assets	<u>769,237.81</u>
TOTAL ASSETS	<u>4,737,414.67</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	151,681.43
Total Accounts Payable	<u>151,681.43</u>
Other Current Liabilities	
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	33,523.67
21020 · Deferred Revenue	742,480.12
21045 · Accounts Payable Accrual	0.00
21060 · Vacation Accrual	62,174.40
25000 · DIR Leases	160,205.00
Total Other Current Liabilities	<u>998,383.19</u>
Total Current Liabilities	<u>1,150,064.62</u>
Total Liabilities	1,150,064.62
Equity	
30000 · Administration Operations Reserve	1,300,000.00
30020 · Capital Improvements Facility Reserve	100,000.00
30030 · Economic Stability Reserve	86,345.05
30040 · Technology Reserve	20,000.00
30080 · Discretionary Project Reserve	50,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	203,503.09
30093 · Investment in Fixed Assets	865,461.00
32000 · Retained Earnings	892,298.17
32020 · Unrestricted Net Assets	60,987.56
Net Income	-41,244.82
Total Equity	<u>3,587,350.05</u>
TOTAL LIABILITIES & EQUITY	<u>4,737,414.67</u>

RCD of Greater San Diego County

Profit & Loss

July 31, 2024

Jul'24

Ordinary Income/Expense

Income

40000 · Grant Income Restricted

40041 · CDFA SWEEP TA 23-0684-000	2,411.85
40042 · CDFA CUSP Economic Relief Grant	5,568.96
40043 · CDFA WETA	7,825.36
40044 · CDFA Planning Grant CAPGP	5,782.87
40045 · CDFA Climate Smart Ag TA	404.73
40046 · CDFA Farm to School Incubator	6,775.09
40050 · CARCD WCB	2,744.95
40053 · DOC RFFC Round IIA	61,176.51
40055 · CARCD NRCS Equity Grant	0.00
40056 · CDFA PHP	697.39
40057 · Audubon Ranching	689.22
40058 · CARCD Carbon Hub Coordinator	13,179.90
40059 · DOC Climate Smart Land Management	4,589.53
40060 · NRCS IERCD	0.00
40061 · CARCD NRCS Forestry TA	8,527.20
40064 · NRCS Scaling Up Climate Resilience	5,920.32
40085 · Parks NACC	0.00
40095 · ZFP Zero Food Print Healthy Soils Block	3,102.47
40116 · WCB Wildlife Conservation Board	2,192.53
40120 · Port	2,395.17
40122 · CalFire Forest Health Grant	0.72
40123 · CalFire CARCD Increasing Pace & Scale	14,278.42
40130 · NACD TA	1,665.07
40146 · SDG&E Fuels MOU	131,910.35
40192 · CSA Community Supported Ag	190.80
40198 · SD Foundation Community Food	11,377.85
42005 · BLM Hermes Copper Butterfly	324.31
42007 · USFWS Pollinators on Working Lands	381.60
42020 · CAFSC DSAP	14,461.05
42022 · CalFire County Coordinator	16,723.30

Total 40000 · Grant Income Restricted 325,297.52

45000 · Income Unrestricted WWF/Gardens

45001 · Wild Willow Classes & Workshops	2,190.00
45002 · Wild Willow Field Trips & Tours	2,375.00
45003 · Wild Willow Food Sales CSA	0.00
45004 · Wild Willow Wholesale Food Sales	1,060.35
45005 · Wild Willow Farm Stand Sales	10.00
45006 · Wild Willow Venue Rental	0.00
45007 · Wild Willow Donation	300.00
45190 · TRV Community Garden	4,652.40
45191 · Sweetwater Community Garden	3,870.70

RCD of Greater San Diego County

Profit & Loss

July 31, 2024

	Jul'24
Total 45000 · Income Unrestricted WWF/Gardens	14,458.45
45000 · Income - Unrestricted	
45010 · Rent	3,037.00
45020 · Donations	0.00
45030 · Rebates & Refunds	0.00
45040 · LAIF & CLASS Interest	6,412.91
45080 · US Bank Interest	29.66
45090 · Tax Assessments	38,085.00
45095 · Redevelopment Revenue	0.00
45100 · Misc Income	0.00
45200 · Fee for Service	2,215.82
45505 · Payroll & Benefits Offset	57,323.37
Total 45000 · Income - Unrestricted	107,103.76
Total Income	446,859.73
Expense	
50000 · Grant Expenses Restricted	
50041 · CDFA SWEEP TA 23-0684	2,016.24
50042 · CDFA CUSP Economic Relief Grant	4,288.45
50043 · CDFA WETA	6,521.14
50044 · CDFA Planning Grant CAPGP-23-07	4,819.06
50045 · CDFA Climate Smart Ag TA	337.28
50046 · CDFA Farm to School Incubator	5,645.91
50049 · CARCD Monarchs	0.00
50050 · CARCD WCB	2,287.46
50052 · DOC SALC	0.00
50053 · DOC RFFC Round IIA	54,135.51
50055 · CARCD NRCS Equity	0.00
50056 · CDFA PHP	557.91
50057 · Audubon Ranching	615.38
50058 · CARCD Carbon Hub Coordinator	11,981.73
50059 · DOC Climate Smart Land Management	4,097.80
50060 · NRCS IERCD	0.00
50061 · CARCD NRCS Forestry TA	7,752.00
50064 · NRCS Scaling Up Climate Resilience	5,382.10
50070 · Community Enhancement Grant CEG	0.00
50085 · Parks NACC	0.00
50095 · ZFP Zero Food Print Healthy Soils Block	2,770.06
50116 · WCB Wildlife Conservation Board	1,957.62
50120 · Port	2,177.43
50122 · CalFire Forest Health Grant	0.64
50123 · CalFire CARCD Increasing Pace & Scale	11,898.68
50130 · NACD Urban Ag TA	1,487.40
50146 · SDG&E Fuels MOU	109,925.30

RCD of Greater San Diego County

Profit & Loss

July 31, 2024

	Jul'24
50192 · CSA Community Supported Ag	159.00
50198 · SD Foundation Community Food	9,893.79
52005 · BLM Hermes Copper Butterfly	254.81
52007 · USFWS Pollinators on Working Lands	318.00
52020 · CAFSC DSAP	12,911.65
52022 · CalFire County Coordinator	14,931.52
Total 50000 · Grant Expenses Restricted	279,123.87
53000 · Expenses Unrestricted	
53005 · Advertising	0.00
53035 · Processing Fees	783.23
53040 · Bank Fees	658.40
53050 · Depreciation	2,303.38
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Memberships	7,800.00
53075 · Subscriptions	350.68
53080 · Equipment Leases	274.19
53100 · Automobile	
53110 · Fuel	-978.61
53120 · Repairs & Maintenance	129.00
Total 53100 · Automobile	-849.61
53200 · Unrestricted Expense WWF & Gardens	
53201 · Wild Willow Farm Rent	1,644.40
53202 · Wild Willow Farm Payroll	24,944.12
53203 · Wild Willow Farm Office Supplies	93.69
53204 · Wild Willow Farm Utilities	1,666.62
53205 · Wild Willow Farm Telephone	177.38
53206 · Wild Willow Farm Trash	105.00
53207 · Wild Willow Farm Propane & Fuel	0.00
53208 · Wild Willow Farm Processing Fees	0.00
53208 · Wild Willow Farm Seeds, Soil & Compost	302.39
53210 · Wild Willow Farm Harvest Supplies	0.00
53211 · Wild Willow Farm Irrigation & Fencing	0.00
53212 · Wild Willow Farm Teaching & Class Supplies	545.00
53213 · Wild Willow Farm Animal Feed & Care	548.41
53214 · Wild Willow Farm Tools & Equipment	849.92
53215 · Wild Willow Farm Other Misc Expense	0.00
53216 · Wild Willow Farm Pest Control	0.00
53290 · TRV Garden	7,980.43
53291 · Sweetwater Garden	3,612.11
	42,469.47
53900 · Insurance	
53910 · Auto & General Liability	6,023.13
53920 · In Leiu of Health Insurance	25,673.96
53930 · Workers Compensation	1,618.66
	28,315.75

RCD of Greater San Diego County

Profit & Loss

July 31, 2024

	Jul'24
Total 53900 · Insurance	33,315.75
54000 · Outside Services	
54010 · Facility Maintenance & Repairs	0.00
54020 · Janitorial	559.65
54030 · Landscaping	1,025.00
54040 · Payroll Processing Fees	221.12
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	12,755.77
Total 54000 · Outside Services	14,561.54
54070 · Permit	0.00
54080 · Postage	21.41
54090 · Printing	-28.77
55000 · Professional Services	
55010 · Accounting Fees	7,000.00
55020 · Legal Fees	1,855.00
55030 · Professional Services - Other	1,888.29
Total 55000 · Professional Services	10,743.29
57000 · Supplies	
57100 · Conservation Garden & Education	0.00
57150 · Discretionary Projects	679.58
57200 · Office Supplies	566.83
57250 · Team Building & Incentives	214.39
57255 · Staff Uniforms & Merchandising	729.35
57300 · Office General	47.91
Total 57000 · Supplies	2,238.06
59000 · Utilities	
59100 · Gas & Electric	1,246.96
59200 · Sewer	0.00
59300 · Trash	608.68
59400 · Water	0.00
59500 · Telephones	1,853.56
Total 59000 · Utilities	3,709.20
65000 · Travel and Meetings	
65310 · Training	0.00
65320 · Travel Transportation, Flights & Mileage	2,299.46
65325 · Hotel Lodging	0.00
65330 · Travel Meals	37.32
Total 65000 · Travel and Meetings	2,336.78
66000 · Payroll Expenses	
66100 · Gross Payroll	62,551.51
66200 · In Lieu of Social Security 10.5%	24,761.58
66300 · Medicare 1.45%	980.59
66400 · FUTA, SDI, ETT, SUI	0.00

RCD of Greater San Diego County

Profit & Loss

July 31, 2024

	<u>Jul'24</u>
Total 66000 · Payroll Expenses	<u>88,293.68</u>
Total Expense	<u>488,104.55</u>
Net Ordinary Income	<u>-41,244.82</u>
Net Income	<u><u>-41,244.82</u></u>

RCD of Greater San Diego County
Reconciliation Summary
US Bank-General Checking, Period Ending 7/31/2024

	<u>Jul 31, 24</u>
Beginning Balance	438,137.45
Cleared Transactions	
Checks and Payments - 120 items	-523,383.98
Deposits and Credits - 77 items	356,543.98
Total Cleared Transactions	<u>-166,840.00</u>
Cleared Balance	<u><u>271,297.45</u></u>
Uncleared Transactions	
Checks and Payments - 36 items	-171,151.37
Deposits and Credits - 4 items	11,791.89
Total Uncleared Transactions	<u>-159,359.48</u>

**RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 7/31/2024**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance							438,137.45
Cleared Transactions							
Checks and Payments - 120 items							
Bill Pmt -Check		05/06/2024	14503	Joanne Sauerman	Ö	-19.83	-19.83
Bill Pmt -Check		06/03/2024	14594	Joanne Sauerman	Ö	-50.00	-69.83
Bill Pmt -Check		06/03/2024	14600	Paul Maschka	Ö	-50.00	-119.83
Bill Pmt -Check		06/07/2024	14614	Alaina Makowski	Ö	-232.15	-351.98
Bill Pmt -Check		06/10/2024	14630	Sharp Business Systems	Ö	-327.19	-679.17
Bill Pmt -Check		06/11/2024	14635	Mac Henry-Dene Moretti	Ö	-1,000.00	-1,679.17
Bill Pmt -Check		06/11/2024	14634	Kianna Monaco	Ö	-1,000.00	-2,679.17
Bill Pmt -Check		06/11/2024	14633	Hadassah Mae Ingvaldstad	Ö	-1,000.00	-3,679.17
Bill Pmt -Check		06/11/2024	14632	Cherise Magtoto	Ö	-1,000.00	-4,679.17
Bill Pmt -Check		06/11/2024	14636	Makoto Wayne Kaburagi	Ö	-1,000.00	-5,679.17
Bill Pmt -Check		06/11/2024	14638	Ann Baldrige	Ö	-107.48	-5,786.65
General Journal		06/30/2024			Ö	-114.41	-5,901.06
General Journal		06/30/2024			Ö	-77.06	-5,978.12
Bill Pmt -Check		07/01/2024	14665	SDRMA	Ö	-91,701.28	-97,679.40
Bill Pmt -Check		07/01/2024	14662	Pope Tree Service	Ö	-72,000.00	-169,679.40
Bill Pmt -Check		07/01/2024	14666	Southland Forest Management LLC	Ö	-52,000.00	-221,679.40
Bill Pmt -Check		07/01/2024	14661	Green Tree Forest Service	Ö	-21,886.50	-243,565.90
Bill Pmt -Check		07/01/2024	14671	U.S. Bancorp Service Center, Inc	Ö	-5,071.04	-248,636.94
Bill Pmt -Check		07/01/2024	14659	County of San Diego	Ö	-1,644.40	-250,281.34
Bill Pmt -Check		07/01/2024	14673	U.S. Bancorp Service Center, Inc	Ö	-1,393.68	-251,675.02
Bill Pmt -Check		07/01/2024	14669	United Site Services	Ö	-576.00	-252,251.02
Bill Pmt -Check		07/01/2024	14672	U.S. Bancorp Service Center, Inc	Ö	-493.52	-252,744.54
Bill Pmt -Check		07/01/2024	14670	EDCO Disposal Corporation	Ö	-403.87	-253,148.41
Bill Pmt -Check		07/01/2024	14668	U.S. Bancorp Service Center, Inc	Ö	-320.10	-253,468.51
Bill Pmt -Check		07/01/2024	14660	EDCO Disposal Corporation	Ö	-114.02	-253,582.53
General Journal		07/01/2024			Ö	-52.38	-253,634.91
Bill Pmt -Check		07/01/2024	14663	Quench USA Inc	Ö	-47.91	-253,682.82
Bill Pmt -Check		07/01/2024	14664	San Diego County Treasurer Tax Cc	Ö	-28.73	-253,711.55
Bill Pmt -Check		07/01/2024	14667	Streamline	Ö	-10.00	-253,721.55
General Journal		07/03/2024			Ö	-52,729.43	-306,450.98
General Journal		07/03/2024			Ö	-12,465.76	-318,916.74
Bill Pmt -Check		07/03/2024	14678	Palomar Land & Cattle DAVEY RESC	Ö	-950.00	-319,866.74
Bill Pmt -Check		07/03/2024	14680	Waste Management	Ö	-608.68	-320,475.42
Bill Pmt -Check		07/03/2024	14677	Pacific Building Maintenance	Ö	-559.65	-321,035.07
Bill Pmt -Check		07/03/2024	14679	SoCo Group Inc.	Ö	-468.45	-321,503.52
Bill Pmt -Check		07/03/2024	14674	First Citizens Bank	Ö	-274.19	-321,777.71
Bill Pmt -Check		07/03/2024	14676	Lakeside Water District	Ö	-255.97	-322,033.68
Check		07/03/2024	14681	Chuck Lee	Ö	-100.00	-322,133.68
Bill Pmt -Check		07/03/2024	14675	Joe Lewis	Ö	-50.00	-322,183.68
General Journal		07/05/2024			Ö	-61.36	-322,245.04
Bill Pmt -Check		07/08/2024	14691	Lincoln Financial	Ö	-19,346.79	-341,591.83
Bill Pmt -Check		07/08/2024	14695	Empowerment Works Inc	Ö	-12,200.00	-353,791.83
Bill Pmt -Check		07/08/2024	14692	San Diego Audubon Society	Ö	-8,893.00	-362,684.83
Bill Pmt -Check		07/08/2024	14690	KRC Rock, Inc.	Ö	-3,962.79	-366,647.62
Bill Pmt -Check		07/08/2024	14689	Encinitas Union School District	Ö	-1,984.18	-368,631.80
Bill Pmt -Check		07/08/2024	14685	County of San Diego Auditor and C	Ö	-1,363.29	-369,995.09
Bill Pmt -Check		07/08/2024	14682	California American Water	Ö	-1,207.11	-371,202.20
Bill Pmt -Check		07/08/2024	14694	SDG&E	Ö	-459.51	-371,661.71
Bill Pmt -Check		07/08/2024	14684	Coast 2 Coast Refrigeration LLC	Ö	-458.25	-372,119.96
Bill Pmt -Check		07/08/2024	14686	Cox Communications	Ö	-365.53	-372,485.49
Bill Pmt -Check		07/08/2024	14687	Diamond Environmental Services	Ö	-279.82	-372,765.31
Bill Pmt -Check		07/08/2024	14693	San Diego Region Irrigated Lands G	Ö	-106.05	-372,871.36
General Journal		07/09/2024			Ö	-56.00	-372,927.36
General Journal		07/09/2024			Ö	-20.10	-372,947.46
Bill Pmt -Check		07/09/2024	14696	Petty Cash	Ö	-18.39	-372,965.85
Bill Pmt -Check		07/10/2024	14697	Jennifer MacDonald	Ö	-1,443.00	-374,408.85
General Journal		07/12/2024			Ö	-110.56	-374,519.41
General Journal		07/12/2024			Ö	-40.85	-374,560.26
General Journal		07/12/2024			Ö	-36.73	-374,596.99
Bill Pmt -Check		07/15/2024	14706	Mongol Tribe	Ö	-4,375.00	-378,971.99
Bill Pmt -Check		07/15/2024	14699	California American Water	Ö	-2,642.52	-381,614.51
Check		07/15/2024			Ö	-658.40	-382,272.91
Bill Pmt -Check		07/15/2024	14704	ITCM	Ö	-437.95	-382,710.86
Bill Pmt -Check		07/15/2024	14707	Office Depot	Ö	-354.26	-383,065.12
Bill Pmt -Check		07/15/2024	14705	JMB Sanitation	Ö	-279.55	-383,344.67
Bill Pmt -Check		07/15/2024	14698	Alison Trujillo Translations	Ö	-227.50	-383,572.17
Bill Pmt -Check		07/15/2024	14702	EDCO Disposal Corporation	Ö	-70.00	-383,642.17
Bill Pmt -Check		07/16/2024	PR 7/3/24	Heather Marlow	Ö	-512.37	-384,154.54
Bill Pmt -Check		07/16/2024	PR 7/3/24	Morgan Dioli	Ö	-444.73	-384,599.27
Bill Pmt -Check		07/16/2024	PR 7/3/24	Joanne Sauerman	Ö	-419.34	-385,018.61
Bill Pmt -Check		07/16/2024	PR 7/3/24	Gregg Cady	Ö	-234.60	-385,253.21
Bill Pmt -Check		07/16/2024	PR 7/3/24	Chris Kelley	Ö	-226.15	-385,479.36
Bill Pmt -Check		07/16/2024	PR 7/3/24	Rachel Petitt	Ö	-181.99	-385,661.35
Bill Pmt -Check		07/16/2024	PD 07/17/24	Joanne Sauerman	Ö	-180.02	-385,841.37
Bill Pmt -Check		07/16/2024	PR 7/3/24	Stan Hill	Ö	-163.50	-386,004.87
Bill Pmt -Check		07/16/2024	PR 7/3/24	Daniela Mejia	Ö	-161.62	-386,166.49
Bill Pmt -Check		07/16/2024	PR 7/3/24	Elizabeth Garcia	Ö	-151.47	-386,317.96
Bill Pmt -Check		07/16/2024	PR 7/3/24	Kacie Wright	Ö	-118.01	-386,435.97

**RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 7/31/2024**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	07/16/2024	PR 7/3/24	Codi Hale	0	-115.76	-386,551.73
Check	07/16/2024	14711	Peter O'Brien	0	-100.00	-386,651.73
Bill Pmt -Check	07/16/2024	PR 7/3/24	Carolina Guia	0	-97.67	-386,749.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Eli Valdez	0	-68.00	-386,817.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Erik Rodriguez	0	-50.00	-386,867.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Alaina Makowski	0	-50.00	-386,917.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Joel Kramer	0	-50.00	-386,967.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	John Hendra	0	-50.00	-387,017.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Paul Maschka	0	-50.00	-387,067.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Areli Perez	0	-50.00	-387,117.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Ann Baldrige	0	-50.00	-387,167.40
Bill Pmt -Check	07/16/2024	PR 7/3/24	Andy Williamson	0	-50.00	-387,217.40
General Journal	07/16/2024	JE 6583		0	-39.82	-387,257.22
General Journal	07/16/2024	JE 6584		0	-31.84	-387,289.06
General Journal	07/17/2024			0	-49,484.18	-436,773.24
General Journal	07/17/2024			0	-12,401.06	-449,174.30
Bill Pmt -Check	07/17/2024	14714	Thomas J. Smith	0	-2,368.00	-451,542.30
Bill Pmt -Check	07/17/2024	14712	Jennifer MacDonald	0	-1,862.43	-453,404.73
Bill Pmt -Check	07/18/2024	14715	Wallace Laboratories, Inc	0	-95.00	-453,499.73
General Journal	07/19/2024			0	-86.52	-453,586.25
Bill Pmt -Check	07/22/2024	14718	SDG&E	0	-1,246.96	-454,833.21
Bill Pmt -Check	07/22/2024	14717	Omni Graphics	0	-508.58	-455,341.79
Bill Pmt -Check	07/22/2024	14716	First Citizens Bank	0	-274.19	-455,615.98
Bill Pmt -Check	07/22/2024	14719	SoCo Group Inc.	0	-184.89	-455,800.87
General Journal	07/22/2024			0	-110.56	-455,911.43
General Journal	07/23/2024			0	-58.35	-455,969.78
General Journal	07/26/2024			0	-35.66	-456,005.44
General Journal	07/26/2024			0	-33.92	-456,039.36
Bill Pmt -Check	07/29/2024	14724	McDougal Love Boehmer Foley Lyc	0	-1,855.00	-457,894.36
Bill Pmt -Check	07/29/2024	14722	Classic Landscape & Horticulture	0	-1,025.00	-458,919.36
General Journal	07/29/2024			0	-47.89	-458,967.25
General Journal	07/29/2024			0	-29.56	-458,996.81
Bill Pmt -Check	07/30/2024	PD 07.31.2	Alaina Makowski	0	-849.21	-459,846.02
Bill Pmt -Check	07/30/2024	PD 07.31.2	Stan Hill	0	-810.31	-460,656.33
Bill Pmt -Check	07/30/2024	PD 07.31.2	Morgan Dioli	0	-128.07	-460,784.40
Bill Pmt -Check	07/30/2024	PD 07.31.2	Carolina Guia	0	-64.76	-460,849.16
Bill Pmt -Check	07/30/2024	PD 07.31.2	Joanne Sauerman	0	-47.16	-460,896.32
Bill Pmt -Check	07/30/2024	PD 07.31.2	Chris Kelley	0	-27.63	-460,923.95
General Journal	07/31/2024			0	-49,866.55	-510,790.50
General Journal	07/31/2024			0	-12,031.75	-522,822.25
General Journal	07/31/2024			0	-525.00	-523,347.25
General Journal	07/31/2024			0	-36.73	-523,383.98
Total Checks and Payments					-523,383.98	-523,383.98
Deposits and Credits - 77 items						
General Journal	06/04/2024			0	5.00	5.00
General Journal	06/14/2024			0	19.99	24.99
General Journal	06/30/2024			0	10.00	34.99
General Journal	06/30/2024			0	248.84	283.83
General Journal	06/30/2024			0	3,000.00	3,283.83
Deposit	06/30/2024			0	3,984.70	7,268.53
Deposit	06/30/2024			0	237,307.48	244,576.01
Deposit	07/01/2024			0	199.00	244,775.01
Deposit	07/02/2024			0	1,055.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Joanne Sauerman	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Heather Marlow	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Gregg Cady	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Erik Rodriguez	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Chris Kelley	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Elizabeth Garcia	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Andy Williamson	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Eli Valdez	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Ann Baldrige	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Areli Perez	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Daniela Mejia	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Codi Hale	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Joel Kramer	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	John Hendra	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Kacie Wright	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Morgan Dioli	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Paul Maschka	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Rachel Petitt	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Stan Hill	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Alaina Makowski	0	0.00	245,830.01
Bill Pmt -Check	07/03/2024	PD 07/03/;	Carolina Guia	0	0.00	245,830.01
General Journal	07/03/2024			0	3,295.21	249,125.22
Deposit	07/03/2024			0	5,331.00	254,456.22
Deposit	07/05/2024			0	2,837.00	257,293.22
Bill Pmt -Check	07/08/2024	14688	Empowerment Works Inc	0	0.00	257,293.22
Deposit	07/08/2024			0	355.00	257,648.22
General Journal	07/08/2024			0	1,200.00	258,848.22
Deposit	07/08/2024			0	2,485.00	261,333.22

**RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 7/31/2024**

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	07/09/2024			0	340.00	261,673.22
Deposit	07/10/2024			0	550.00	262,223.22
General Journal	07/12/2024			0	50.00	262,273.22
Deposit	07/12/2024			0	1,623.50	263,896.72
Deposit	07/12/2024			0	2,108.75	266,005.47
General Journal	07/15/2024			0	300.00	266,305.47
Deposit	07/15/2024			0	900.00	267,205.47
Deposit	07/15/2024			0	1,440.00	268,645.47
Deposit	07/15/2024			0	5,022.50	273,667.97
Deposit	07/15/2024			0	20,960.75	294,628.72
Deposit	07/16/2024			0	1,010.00	295,638.72
Deposit	07/16/2024			0	1,355.00	296,993.72
Deposit	07/16/2024			0	1,829.00	298,822.72
Deposit	07/16/2024			0	1,965.00	300,787.72
Deposit	07/17/2024			0	150.00	300,937.72
General Journal	07/17/2024			0	180.02	301,117.74
General Journal	07/19/2024			0	10.00	301,127.74
General Journal	07/19/2024			0	1,200.00	302,327.74
General Journal	07/19/2024			0	1,800.00	304,127.74
Deposit	07/19/2024			0	1,955.00	306,082.74
Deposit	07/19/2024			0	4,077.90	310,160.64
Deposit	07/19/2024			0	10,800.00	320,960.64
General Journal	07/22/2024			0	2,223.18	323,183.82
Deposit	07/23/2024			0	1,619.68	324,803.50
Deposit	07/23/2024			0	2,785.00	327,588.50
Deposit	07/24/2024			0	355.00	327,943.50
Deposit	07/26/2024			0	355.00	328,298.50
Deposit	07/26/2024			0	1,669.00	329,967.50
Deposit	07/26/2024			0	1,738.82	331,706.32
Deposit	07/26/2024			0	5,412.50	337,118.82
Bill Pmt -Check	07/29/2024	14727	U.S. Bancorp Service Center, Inc	0	0.00	337,118.82
Deposit	07/29/2024			0	1,530.00	338,648.82
Deposit	07/29/2024			0	2,210.00	340,858.82
Deposit	07/29/2024			0	7,457.50	348,316.32
General Journal	07/30/2024			0	1,050.00	349,366.32
Deposit	07/30/2024			0	1,350.00	350,716.32
Deposit	07/30/2024			0	1,673.36	352,389.68
Deposit	07/30/2024			0	2,197.50	354,587.18
Deposit	07/31/2024			0	29.66	354,616.84
General Journal	07/31/2024			0	1,927.14	356,543.98
Total Deposits and Credits					356,543.98	356,543.98
Total Cleared Transactions					-166,840.00	-166,840.00
Cleared Balance					-166,840.00	271,297.45
Uncleared Transactions						
Checks and Payments - 36 items						
Bill Pmt -Check	03/04/2024	14266	Sierra Reiss		-50.00	-50.00
Bill Pmt -Check	04/02/2024	14364	Erik Rodriguez		-50.00	-100.00
Bill Pmt -Check	04/02/2024	14350	Andy Williamson		-50.00	-150.00
Bill Pmt -Check	04/02/2024	14356	Codi Hale		-50.00	-200.00
Bill Pmt -Check	04/18/2024	14424	Jamul Indian Village of California		-2,612.25	-2,812.25
Bill Pmt -Check	05/01/2024	14477	Erik Rodriguez		-50.00	-2,862.25
Bill Pmt -Check	05/01/2024	14468	Areli Perez		-50.00	-2,912.25
Bill Pmt -Check	05/06/2024	14505	San Diego Zoo Wildlife Alliance-A/P		-3,000.00	-5,912.25
Bill Pmt -Check	05/06/2024	14512	Idea Cooperative		-2,482.80	-8,395.05
Check	05/07/2024	14513	Brenn Alcazar B11		-55.00	-8,450.05
Check	05/07/2024	14514	Brenn Alcazar B12		-55.00	-8,505.05
Bill Pmt -Check	06/03/2024	14575	Areli Perez		-50.00	-8,555.05
Bill Pmt -Check	06/03/2024	14588	Erik Rodriguez		-50.00	-8,605.05
Check	06/18/2024	14655	Arlyen Hines		-100.00	-8,705.05
Bill Pmt -Check	07/01/2024	14658	Brown Bird Creative		-1,500.00	-10,205.05
Check	07/01/2024	14657	Dominic Campos		-100.00	-10,305.05
Bill Pmt -Check	07/08/2024	14683	CARCD		-7,500.00	-17,805.05
Bill Pmt -Check	07/15/2024	14709	The Patriot Group		-75,550.00	-93,355.05
Bill Pmt -Check	07/15/2024	14700	California Wildlife Foundation		-45,640.35	-138,995.40
Bill Pmt -Check	07/15/2024	14710	Green Tree Forest Service		-6,414.25	-145,409.65
Bill Pmt -Check	07/15/2024	14708	Sweetwater Authority		-6,320.38	-151,730.03
Bill Pmt -Check	07/15/2024	14703	Foodshed Inc		-500.00	-152,230.03
Bill Pmt -Check	07/15/2024	14701	CSDA, San Diego Chapter		-150.00	-152,380.03
Bill Pmt -Check	07/17/2024	14713	Tammy Jo Rymoff		-80.00	-152,460.03
Bill Pmt -Check	07/25/2024	14720	Wallace Laboratories, Inc		-95.00	-152,555.03
Bill Pmt -Check	07/29/2024	14725	Nigro & Nigro		-7,000.00	-159,555.03
Bill Pmt -Check	07/29/2024	14721	Al Delalat		-5,845.96	-165,400.99
Bill Pmt -Check	07/29/2024	14729	U.S. Bancorp Service Center, Inc		-2,784.85	-168,185.84
Bill Pmt -Check	07/29/2024	14730	U.S. Bancorp Service Center, Inc		-1,128.16	-169,314.00
Bill Pmt -Check	07/29/2024	14728	United Site Services		-576.00	-169,890.00
Bill Pmt -Check	07/29/2024	14731	Teri Lee Hedman		-545.00	-170,435.00
Bill Pmt -Check	07/29/2024	14723	Gary J. Amaral, DVM		-198.00	-170,633.00
Bill Pmt -Check	07/29/2024	14726	Quench USA Inc		-47.91	-170,680.91
General Journal	07/30/2024		Kevin Curran D24		-355.00	-171,035.91
General Journal	07/30/2024				-36.73	-171,072.64
General Journal	07/31/2024				-78.73	-171,151.37

RCD of Greater San Diego County
 Reconciliation Detail
 US Bank-General Checking, Period Ending 7/31/2024

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Total Checks and Payments						-171,151.37	-171,151.37
Deposits and Credits - 4 items							
Deposit		07/31/2024				1,500.00	1,500.00
Deposit		07/31/2024				1,910.00	3,410.00
Deposit		07/31/2024				3,710.00	7,120.00
Deposit		07/31/2024				4,671.89	11,791.89
Total Deposits and Credits						<u>11,791.89</u>	<u>11,791.89</u>
Total Uncleared Transactions						<u>-159,359.48</u>	<u>-159,359.48</u>
Register Balance as of 07/31/2024						<u>-326,199.48</u>	<u>111,937.97</u>

Date: September 11, 2024

Agenda Item 5-1: Proposal from Responsible Solutions, LLC

Discussion / History:

At the direction of the Board of Directors, the Executive Director has received a proposal from a public affairs consultant to assist with advocacy and relationship building in support of large projects including land annexation and assessing options for our Tijuana River Valley area programs.

For the Board's consideration, attached is a proposal from Responsible Solutions, LLC, a local public affairs and government relations consultant with extensive experience working within San Diego County's policy and nonprofit environment.

Financial Impact: Monthly rate of \$10,000.

Staff Recommendation to Board: Staff recommends that the Board reviews the proposal and provides direction to staff.



To: Ann Baldrige, Executive Director, Resource Conservation of Greater San Diego County (RCD)
From: Lani Lutar, President, Responsible Solutions, LLC
Subject: Public Affairs/Government Relations Consulting Proposal
Date: August 8, 2024

Thank you for the opportunity to propose a scope of work and fees for Public Affairs/Government Relations consulting services for the Resource Conservation District of Greater San Diego County (RCD).

OBJECTIVES

Work with RCD team to provide the Board of Directors with financially sustainable alternatives for Wild Willow Farm and the Tijuana River Valley Community Garden to resolve current issues including:

- Increased flooding leading to contamination impacting operations, revenue and financial viability
- Relationship with County of San Diego as tenant-landlord rather than as genuine partners
- Perception of health risks for individuals using or working at the community gardens

SCOPE OF WORK

- Leverage long-standing relationships with regional elected and public officials to pursue several alternatives that may include:
 - Pursue intergovernmental agency agreement with the County of San Diego to partner together to identify a new community garden/farm site or jointly make significant investments at one or both of the current sites
 - Secure favorable lease terms with the County of San Diego
 - Identify a new site for an educational farm that meets the RCSD Specifications
 - Political advocacy for annexing the Tijuana River Valley Community Garden into the RCD (currently only in the Sphere of Influence)
 - Securing new grants from the County of San Diego
 - Facilitating joint County-RCD grants in support of the Live Well program
- Identify impediments to resolutions and help develop ways to mitigate them

RESPONSIBLE SOLUTIONS

2938 W. Evans Rd.
San Diego, CA 92106
T 619 838 9065



- Understand level of support and areas of resistance within the County of San Diego and LAFCO
- Develop a stakeholder engagement plan
- Help define and communicate a “definition of success”
- Anticipate problems early in the following areas:
 - Strategy
 - Messaging
 - Narrative
 - Media
- Help establish view of RCSD as a trusted partner and generate support among stakeholders and decision-makers
- Identify key relationships necessary to resolve issues and achieve Objectives
- Facilitate these relationships via introductions, meetings, communication of information, etc.
- Manage messaging and narratives

FEES

The fees in this proposal would be billed at a flat monthly rate of \$10,000 per month. Any separately budgeted projects (such as graphic design and printing) will be estimated and approved in advance and billed over and above the flat rate.

Political advocacy at LAFCO for annexation upon submission of an application is included; however, support with the application is outside of the scope and expertise of Responsible Solutions.

EXPERIENCE

Lani Lutar is president of Responsible Solutions, LLC, a public affairs firm specializing in advocacy, coalition building and government relations. She has more than 20 years of experience in public policy research and analysis, business development and direct lobbying.

RESPONSIBLE SOLUTIONS

2938 W. Evans Rd.
San Diego, CA 92106
T 619 838 9065



Prior to establishing Responsible Solutions, Lutar led three respected local non-profit organizations as CEO/Executive Director over a period of ten years: San Diego County Taxpayers Association, Equinox Center and the Asian Business Association of San Diego.

She earned a Master of Pacific International Affairs degree from the University of California, San Diego and graduated magna cum laude from San Diego State University with a BA in Psychology.

Current and past clients include: AECOM, Areas, California Schools VEBA, City of San Diego, East County Advanced Water Purification JPA, Endangered Habitats League, Gafcon, International Desalination Association, Kiewit, Metropolitan Water District of Southern California, Molina Healthcare of California, Olivenhain Municipal Water District, Rancho Guejito, Sempra Energy, Skydive San Diego and Surfrider Foundation.

RESPONSIBLE SOLUTIONS

2938 W. Evans Rd.
San Diego, CA 92106
T 619 838 9065

Date: September 11, 2024

Agenda Item 5-2: MOU with TEAM RCD

Discussion / History:

The Board President of the Temecula Elsinore Anza Murrieta (TEAM) RCD approached RCDGSDC staff about helping producers in their district access Healthy Soils Program funding held in a block grant by a non-profit organization called Zero FoodPrint. RCDGSDC holds an agreement with Zero FoodPrint to serve as a Technical Services Provider (TSP) on this grant, to provide support to producers who wish to apply for this funding and then to verify the implementation of funded practices.

Given the TEAM RCD does not have staff and we are a TSP in the region, they have asked if our RCD can extend our services to one to two farmers in their district. LAFCO has confirmed that we do not need to apply for permission to work outside of our district in this case. An MOU between TEAM RCD and RCDGSDC is attached for the Board's review.

Financial Impact: Our grant from Zero FoodPrint covers our staff time to provide this service.

Staff Recommendation to Board: Staff recommends that the Board reviews the MOU and authorizes the Board President to sign.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE TEMECULA-ELSINORE-
ANZA-MURRIETA RESOURCE CONSERVATION DISTRICT AND RESOURCE
CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY**

This Memorandum of Understanding (“MOU”) is entered into by and between the Temecula-Elsinore-Anza-Murrieta Resource Conservation District (“TEAM RCD”), a California resource conservation district, and the Resource Conservation District of Greater San Diego County (“RCDGSDC”), a California resource conservation district (TEAM RCD and RCDGSDC may each be referred to separately as a “Party” or together as the “Parties” or the “Districts”).

RECITALS

WHEREAS, pursuant to Public Resources Code section 9001, the California Legislature has found that resource conservation is of fundamental importance to the prosperity and welfare of the state and has authorized resource conservation districts to organize and operate for the purposes of soil and water conservation, among other purposes, in open areas, agricultural areas, urban areas, wildlife areas, and residential areas; and

WHEREAS, TEAM RCD is a resource conservation district created and authorized pursuant to Public Resources Code section 9001 et seq., with a service area covering approximately 789 square miles in northwestern Riverside County; and

WHEREAS, TEAM RCD has recently changed its name from the Elsinore-Murrieta-Anza Resource Conservation District (“EMARCD”), a change which is now official but has no effect on any prior agreements or legal obligations in this MOU or otherwise; and

WHEREAS, RCDGSDC is a neighboring resource conservation district also created and authorized pursuant to Public Resources Code section 9001 et seq., with a service area covering approximately 2,886 square miles. The District’s northern boundary extends into the Bonsall community, the southern boundary extends to the United States-Mexico border, the western boundary extends to the Pacific Ocean and the eastern boundary extends to the Imperial County line; and

WHEREAS, TEAM RCD is in need of specific assistance in order to fulfill its public services within its service area, which TEAM RCD lacks employees to provide; and

WHEREAS, the Parties desire to enter into this MOU with each other to provide for cooperation between the Districts wherein RCDGSDC’s staff will provide needed services to TEAM RCD, and, except as otherwise agreed to and appropriate, TEAM RCD will provide the necessary federal and/or state permits, and to memorialize the rights and obligations of the Parties relating to such services; and

WHEREAS, the services provided under this MOU would facilitate a strong partnership of mutual cooperation in providing opportunities for resource conservation and enhancement practices within TEAM RCD’s service area.

WHEREAS, the use of RCDGSDC employees, staff, and agents, or any combination of same, under this Agreement will include:

- a. Providing assistance to TEAM area producers to access and apply for Zero FoodPrint's Healthy Soils Program Block Grant Funding;
- b. Verifying the implementation of funded practices.

NOW, THEREFORE, NOW THEREFORE BE IT RESOLVED, that a Memorandum of Understanding is entered into between RCDGSDC and TEAM RCD, effective on the date of the last signature, and within the limitations of authorities, resources, and established policies of TEAM RCD, RCDGSDC, LAFCO, and cooperating agencies, including, but not limited to, compliance with California Government Code Section 56133 and written consent of LAFCO. The parties shall and must request for and obtain LAFCO approval of the agreement between the parties enabling and authorizing RCDGSDC to perform the aforementioned agricultural services in Upper San Luis Rey's District. Specifically,

RCDGSDC will provide the following services within its boundary and that of TEAM RCD:

- 1. Provide assistance to TEAM area producers to access and apply for Zero FoodPrint's Healthy Soils Program Block Grant Funding; and
- 2. Verify the implementation of funded practices and report back to Zer FoodPrint.

TEAM RCD agrees to support this program by promoting the services to commercial producers in its boundary.

This MOU shall expire two (2) years from the date of execution by both parties, unless extended by written agreement of both parties.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the last date written below.

TEMECULA-ELSINORE-ANZA-
MURRIETA RESOURCE
CONSERVATION DISTRICT, a
California resource conservation district

RESOURCE CONSERVATION DISTRICT OF
GREATER SAN DIEGO COUNTY, a California
resource conservation district

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: September 11, 2024

Agenda Item 5-3: Biennial Conflict of Interest Code Review

Discussion / History:

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. An agency must conduct a review of its Conflict of Interest Code. The RCDGSDC's code, adopted in 2004, was last reviewed in 2022. At the direction of the Board, staff have made updates to the current document. A copy outlining edits in Track Changes and a clean copy are attached for the Board's consideration.

Financial Impact: None.

Staff Recommendation to Board: Staff recommends that the Board reviews the revisions and provides direction to staff.

CONFLICT OF INTEREST CODE
OF THE
RESOURCE CONSERVATION DISTRICT
OF GREATER SAN DIEGO COUNTY

(Adopted December 7, 2004)

(Approved as Amended August 7, 2012)

(Approved and/or Authorized December 16, 2016)

(Approved and/or Authorized January 26, 2021)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Resource Conservation District Of Greater San Diego County (the "District").

The District's Board Clerk as the designated filing officer, shall upon receipt of the electronically filed statements of the Directors, designated employees, and consultants ensure the submission and receipt of all electronically filed statements to the Clerk of the Board of Supervisors. The District's Board Clerk will make the statements available for public inspection and reproduction during regular business hours. (Gov. Code Section 81008.) The Conflict of Interest Code for the Resource Conservation District of Greater San Diego County will become effective the date the Board of Directors approves the resolution.

**CONFLICT OF INTEREST CODE OF THE
RESOURCE CONSERVATION DISTRICT
OF GREATER SAN DIEGO COUNTY**

EXHIBIT "A"

DESIGNATED POSITIONS

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>ASSIGNED DISCLOSURE</u>
Executive Director	1
Board Members	1
Director of Finances	1
Program Director	4
Clerk of the Board	1
Staff Accountant	2,3

OTHER REPORTING REQUIREMENTS

Consultants (Defined in FPPC Regulation 18701(a)(2))

The positions of the following consultants presently retained by the District

- Attorney(s) 1

EXHIBIT “B”

DISCLOSURE CATEGORIES OF REPORTABLE ECONOMIC INTERESTS

1. FULL DISCLOSURE

What to report? All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in, or own real property within the jurisdiction of the District.

What Form 700 schedules? All schedules (A-E)

2. DISTRICT-RELATED INCOME

What to report? All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the District OR, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District (RCD language).

What Form 700 schedules? A, C, D, E

3. DISTRICT-RELATED INCOME, REAL PROPERTY

What to report? All investments and business positions in business entities and sources of income including gifts, loans, and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the District and all interests in real property

What Form 700 schedules? All schedules (A-E)

4. DEPARTMENT-RELATED INCOME

What to report? All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the department in which that person is employed.

What Form 700 schedules? A, C, D, E

FORM 700 SCHEDULES – DESCRIPTION

Form 700

- Schedules A-1 Investments (stocks, bonds, and other interests (ownership interest is less than 10%))
- Schedules A-2 Investments, Income, and Assets of Business Entities/Trusts (ownership interest is 10% or greater)
- Schedule B Interests in Real Property (including rental income)
- Schedule C Income, Loans, and Business Positions (other than gifts and travel payments)
- Schedule D Income – Gifts
- Schedule E Travel Payments, Advances, and Reimbursements

CONFLICT OF INTEREST CODE
OF THE
RESOURCE CONSERVATION DISTRICT
OF GREATER SAN DIEGO COUNTY⁴

(Adopted December 7, 2004)

(Approved as Amended August 7, 2012)

(Approved and/or Authorized December 16, 2016)

(Approved and/or Authorized January 26, 2021)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Resource Conservation District Of Greater San Diego County (the "District").

[The District's Board Clerk as the designated filing officer, shall upon receipt of the electronically filed statements of the Directors, designated employees, and consultants ensure the submission and receipt of all electronically filed statements to the Clerk of the Board of Supervisors.](#)

~~All Officials and designated positions required to submit a statement of economic interests shall file their statements with the Executive Director as the District's Filing Officer. The Executive Director shall make and retain a copy of all statements filed by Members of the Board of Directors and the Executive Director, and forward the originals of such statements to the Clerk of the Board of Supervisors. The District's Board Executive Director shall retain the originals of the statements of all other officials and designated positions and will make all retained the~~

⁴_____ Nonsubstantive amendment of language as provided by FPPC to clarify requirements (as of July 2012).

statements available for public inspection and reproduction during regular business hours.

(Gov. Code Section 81008.)

[The Conflict of Interest Code for the Resource Conservation District of Greater San Diego](#)

[County will become effective the date the Board of Directors approves the resolution.](#)

APPENDIX

CONFLICT OF INTEREST CODE OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY

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EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

~~District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.~~

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~~It has been determined that the positions listed below are officials who manage public investments²:~~

~~Members of the Board of Directors~~

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~~Treasurer~~

~~Financial Consultants~~

² Individuals holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>ASSIGNED DISCLOSURE CATEGORIES</u> <u>——— ASSIGNED</u>
<u>Executive Director</u> <u>1, 2</u>	<u>1</u>
<u>Board Members</u> <u>1, 2</u>	<u>1</u>
<u>Director of Finances</u>	<u>1</u>
<u>Program Director</u>	<u>4</u>
<u>Clerk of the Board</u>	<u>1</u>
<u>Staff Accountant</u>	<u>2, 31, 2</u>

OTHER REPORTING REQUIREMENTS

General Counsel ———

Consultants (Defined in FPPC Regulation 18701(a)(2))

The positions of the following consultants presently retained by the District

Attorney(s) 1, 2

Consultants and New Positions³

³ ——— Individuals serving as a consultant as defined in FPPC Reg. 18701 or a new position must file the broadest disclosure set forth in this Code subject to the following limitation:

The Executive Director may determine that, due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.) The Executive Director's determination is a public record and

~~shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.
(Gov. Code § 81008.)~~

EXHIBIT "B"

DISCLOSURE CATEGORIES OF REPORTABLE ECONOMIC INTERESTS

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.

Category 1. FULL DISCLOSURE

What to report? : All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, that do business in, or own real property within the jurisdiction of the District.

What Form 700 schedules? All schedules (A-E)

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Category 2. DISTRICT-RELATED INCOME

What to report? : All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the District (Vista FPD language) OR, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District (RCD language). All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

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What Form 700 schedules? A, C, D, E

Category 3. DISTRICT-RELATED INCOME, REAL PROPERTY

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What to report? : All investments and business positions in business entities and sources of income including gifts, loans, and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the District and all interests in real property (Vista FPD language). All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

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What Form 700 schedules? All schedules (A-E)

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Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

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Category 4. DEPARTMENT-RELATED INCOME

~~5-~~ All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments if the source is of a type which provides, manufactures, or supplies services, supplies, materials, machinery or equipment of the type utilized by or subject to the review or approval of the department in which that person is employed. ~~, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the designated position's department, unit or division.~~

What Form 700 schedules? A, C, D, E

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FORM 700 SCHEDULES – DESCRIPTION

Form 700

- Schedules A-1- Investments (stocks, bonds, and other interests (ownership interest is less than 10%))
- Schedules A-2 Investments, Income, and Assets of Business Entities/Trusts (ownership interest is 10% or greater)
- Schedule B Interests in Real Property (including rental income)
- Schedule C Income, Loans, and Business Positions (other than gifts and travel payments)
- Schedule D Income – Gifts
- Schedule E Travel Payments, Advances, and Reimbursements

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Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2024-14

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY AMENDING THE FAIR POLITICAL PRACTICES COMMISSION'S STANDARD CONFLICT OF INTEREST CODE AND CANDIDATE DISCLOSURE STATEMENT

WHEREAS, the Political Reform Act requires certain District Officials, specified in section 87200 of the California Government Code, to file economic disclosure forms ("Form 700") and abstain from making or participating in making governmental decision which have a reasonably foreseeable material effect on an economic interest; and

WHEREAS, and the Resource Conservation District of Greater San Diego County last reviewed its "Agency Conflict of Interest Code" as required by California Government Code in June 2022; and

WHEREAS; the Fair Political Practices Commission ("FPPC") has adopted a regulation, California Code of Regulations, Title 2, division 6, Section 18730 (hereinafter "CCR 18730"), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act.

NOW, THEREFORE, BE IT RESOLVED that the RCDGSDC Board of Directors, a public agency in the County of San Diego, approves the proposed amendments to its Agency Conflict of Interest Code.

PASSED AND ADOPTED at the RCDGSDC regular meeting held on September 11, 2024 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

Donald H Butz, Board President

Joanne Sauerman, Board Clerk

Date: September 11, 2024

Agenda Item 5-4: CAL FIRE Block Grant Contract, Resolution 2024-15

Discussion / History:

Staff has worked with CAL FIRE Forest Health and Wildfire Prevention teams to develop a landscape-scale block grant funding opportunity; we have proposed to receive \$10M of funding through this opportunity that we will manage, and subgrant contracts utilizing our Southern California Wildfire Resilience Partnership MOU. The application was submitted after approval of Resolution 2024-04, and the contract has been received for signature. Resolution 2015-15 will authorize acceptance of this grant agreement.

Financial Impact: The grant contract budget is \$10,000,000, this includes salaries and wages for staff, contractual project implementation, subgrants and 10% ICR.

Staff Recommendation to Board: Staff recommends that the Board approve the Executive Director or her designee to execute the grant agreement.



DEPARTMENT OF FORESTRY AND FIRE PROTECTION

P.O. Box 944246
 SACRAMENTO, CA 94244-2460
 (916) 653-7772
 Website: www.fire.ca.gov



September 6, 2024

Ann Baldrige
 Resource Conservation District of Greater San Diego County
 11769 Waterhill Road
 Lakeside, CA 92040

8GG23601; Resource Conservation District of Greater San Diego County, “Southern California Wildfire Resilience Partnership”

This Agreement cannot be considered binding on either party until approved by appropriate authorized CAL FIRE designee. No services should be provided prior to approval, as the State is not obligated to make any payments on any Agreement prior to final approval. FAILURE TO RETURN ALL DOCUMENTS BY DATE BELOW MAY RESULT IN LOSS OF FUNDING.

Please contact Kristen Merrill at (916) 508-6019 if you have questions concerning services to be performed.

- Full grant agreement including terms and conditions, project grant application form, scope of work, budget, map, and other exhibits enclosed. Please sign, scan, and return the agreement to Christopher Estebat at Christopher.Estebat@fire.ca.gov no later than **September 20, 2024**.

Alternatively, you may opt to print (single sided), sign in blue ink, and return the agreement with original signature to:
 CAL FIRE
 Attn: Grants Management Unit/CCI –Forest Health
 P.O. Box 944246
 Sacramento, CA 94244-2460

In order to expedite your agreement, a scanned/electronic copy of the agreement is preferred.

- Enclosed for your record is one fully executed copy of the agreement referenced above. When billing for services performed under this agreement, your invoices must reference the agreement number above and be submitted to the contract manager.

Thank you,

Christopher Estebat
 Grants Analyst
 Grants Management Unit

CC: Kristen Merrill
 Julie Howard
 Nadine Scarbrough

Enclosures

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Resource Management
GRANT AGREEMENT**

APPLICANT: Resource Conservation District of Greater San Diego County

PROJECT TITLE: Southern California Wildfire Resilience Partnership

GRANT AGREEMENT: 8GG23601

PROJECT PERFORMANCE PERIOD is from date of latter signature by CAL FIRE Deputy Director or Grantee through March 31, 2029.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up the total state grant amount indicated.

PROJECT DESCRIPTION: This project consists of six block grantees throughout the Southern California region: Inland Empire Community Foundation, Inland Empire Resource Conservation District, Santa Monica Mountains Conservancy, Rivers and Mountains Conservancy, Irvine Ranch Conservancy, and Resource Conservation District of Greater San Diego County. These six block grantees together form the Southern California Wildfire Resilience Partnership (SCWRP). Led by the Resource Conservation District of Greater San Diego County, all six members will collaborate on this regional investment. Working together on this regional investment will further strengthen relationships and will facilitate the implementation of fire prevention and forest health projects that are locally informed but lead to region-wide benefits.

Total State Grant not to exceed \$ 10,000,000.00 (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**Resource Conservation District
of Greater San Diego County**

Applicant

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

By _____

Signature of Authorized Representative

Print Name/
Title: _____

By _____

Title: **Alan Talhelm**
Assistant Deputy Director, Climate & Energy

Date _____

Date _____

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER 8GG23601	PO ID	SUPPLIER ID 000010422
FUND See attached	FUND NAME See attached	
PROJECT ID See attached	ACTIVITY ID See attached	AMOUNT OF ESTIMATE FUNDING \$ 10,000,000.00
GL UNIT 3540	BUD REF See attached	ADJ. INCREASING ENCUMBRANCE \$ 10,000,000.00
PROGRAM NUMBER See attached	ENY See attached	ADJ. DECREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580000	UNENCUMBERED BALANCE \$ 10,000,000.00
REPORTING STRUCTURE See attached	SERVICE LOCATION See attached	

Acknowledged - I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Certification of CAL FIRE Accounting Officer

Date

Agreement Funding Certification

State Contract #:	Project #:	Purchase Order ID#	Supplier ID#
8GG23601	N/A		000010422
Grantee Name		Participant / Trustee	
Resource Conservation District of Greater San Diego County		N/A	
Grant Grand Total:			\$ 10,000,000.00
Fund	Fund Name		
3228	Greenhouse Gas Reduction Fund		
Project ID	Activity ID	*GL Unit	Bud Ref
23WFFORESTHEALT	IMPLEMENT	3540	501
Program Number	ENY	*Account	Alt Acct
2470010	2021	5340580	5340580000
Rptg Structure	Svc Loc		
35409507	96214		
Prior Amount Encumbered for this Agreement:			-
Projected Expenditure INCREASE Encumbrance by:			5,000,000.00
Projected Expenditure DECREASE Encumbrance by:			-
Amount Encumbered by this Document:			\$ 5,000,000.00
Fund	Fund Name		
Project ID	Activity ID	*GL Unit	Bud Ref
Program Number	ENY	*Account	Alt Acct
Rptg Structure	Svc Loc		
Prior Amount Encumbered for this Agreement:			-
Projected Expenditure INCREASE Encumbrance by:			5,000,000.00
Projected Expenditure DECREASE Encumbrance by:			-
Amount Encumbered by this Document:			\$ 5,000,000.00
Fund	Fund Name		
Project ID	Activity ID	*GL Unit	Bud Ref
Program Number	ENY	*Account	Alt Acct
Rptg Structure	Svc Loc		
Prior Amount Encumbered for this Agreement:			-
Projected Expenditure INCREASE Encumbrance by:			-
Projected Expenditure DECREASE Encumbrance by:			-
Amount Encumbered by this Document:			\$ -
Fund	Fund Name		
Project ID	Activity ID	*GL Unit	Bud Ref

GRANT NUMBER 8GG23601
Resource Conservation District of Greater San Diego County
Southern California Wildfire Resilience Partnership
TERMS AND CONDITIONS OF GRANT AGREEMENT

I. RECITALS

1. This Agreement, is entered into between the State of California, by and through the California Department of Forestry and Fire Protection (CAL FIRE), hereinafter referred to as “STATE” and, Resource Conservation District of San Diego County, hereinafter referred to as “GRANTEE”.
2. The STATE hereby grants to GRANTEE a sum (hereinafter referred to as “GRANT FUNDS”) not to exceed ten million dollars (\$10,000,000.00).
3. In addition to the terms and conditions of this Agreement, the STATE and GRANTEE agree that the terms and conditions contained in the documents set forth below are hereby incorporated and made part of this agreement.
 - a. California Climate Investments Department of Forestry and Fire Protection Forest Health & Wildfire Prevention Regional Pilot Grant Guidelines.
 - b. The submitted Application, Scope of Work, Project Workbook, GHG Emissions Workbook and Exhibits
 - c. ADDENDUM – CALIFORNIA CLIMATE INVESTMENTS (CCI) GRANT PROJECTS

II. SPECIAL PROVISIONS

1. Recipients of GRANT FUNDS pursuant to California Public Resources Code Section §4799.05 shall abide by the provisions in this Agreement. This includes the requirement that work shall not commence prior to the execution of this Agreement by both parties. Any work started prior to the execution of this Agreement will not be eligible for funding under the terms of this Agreement.
2. As precedent to the STATE’s obligation to provide funding, GRANTEE shall provide to the STATE for review and approval a detailed budget, specifications, and project description. Approval by the STATE of such plans and specifications, or any other approvals provided for in this Agreement, shall be for scope and quality of work, and shall not relieve GRANTEE of the obligation to carry out any other obligations required by this Agreement, in accordance with applicable law or any other standards ordinarily applied to such work or activity.
3. All informational products (e.g., data, studies, findings, management plans, manuals, photos, etc.) relating to California’s natural environment produced with the use of GRANT FUNDS shall be available for public use.

III. GENERAL PROVISIONS

1. Definitions

- a. The term “Agreement” means grant agreement number 8GG23601.
- b. The term “GRANT FUNDS” means the money provided by the STATE to the GRANTEE in this Agreement.
- c. The term “GRANTEE” means an applicant who has a signed Agreement for the award for GRANT FUNDS.
- d. The term “Other Sources of Funds” means all matching fund sources that are required or used to complete the Project beyond the GRANT FUNDS provided by this Agreement.
- e. The term “STATE” means the State of California, Department of Forestry and Fire Protection (CAL FIRE).
- f. The term “Project” means the development or other activity described in the “Project Scope of Work”.
- g. The term “Project Budget Detail” as used herein defines the approved budget plan.
- h. The term “Project Scope of Work” as used herein means the individual scope of work describing in detail the approved tasks.

2. Project Representatives

The project representatives during the term of the agreement will be:

STATE: CAL FIRE	GRANTEE: Resource Conservation District of Greater San Diego County
Section/Unit: HQ Resource Management/Climate and Energy Program	Section/Unit: N/A
Attention: Kristen Merrill	Attention: Ann Baldrige
Mailing Address: P.O. Box 944246 Sacramento, CA 94244-2460	Mailing Address: 11769 Waterhill Rd. Lakeside, CA 92040
Phone Number: (916) 508-6019	Phone Number: (619) 562-0096
Email Address: Kristen.Merrill@fire.ca.gov foresthealth@fire.ca.gov	Email Address: ann.baldrige@rcdsandiego.org

Changes to the project representatives during the term of the agreement shall be made in writing. Notice shall be sent to the above representative for all notice provisions of this Agreement.

3. Project Execution

- a. Subject to the availability of grant monies, the STATE hereby grants to the GRANTEE a sum of money (GRANT FUNDS) not to exceed the amount stated on Section I. RECITALS, Paragraph 2 in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of the Project in this Agreement and its attachments and under the terms and conditions set forth in this Agreement.
- b. GRANTEE shall assume any obligation to furnish any additional funds that may be necessary to complete the Project. Any amendment to the Project as set forth in the Application on file with the STATE must be submitted to the STATE for approval in writing. No amendment is allowed until written approval is given by the STATE.
- c. GRANTEE shall complete the Project in accordance with the time of Project performance set forth in this Agreement, unless an amendment has been approved and signed by the STATE under the terms and conditions of this Agreement. Amendments must be requested in advance and will be considered in the event of circumstances beyond the

Resource Conservation District of Greater San Diego County
Southern California Wildfire Resilience Partnership

control of the GRANTEE, but no less than 60 days from the Agreement expiration date. The STATE may waive the minimum timeframe for amendments at their discretion. Approval of amendment is at the STATE's discretion.

- d. GRANTEE certifies that the Project Scope of Work complies with all local, State, and federal laws and regulations.
- e. GRANTEE shall comply with the California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000, et. seq. Title 14, California Code of Regulations, Section 15000 et. seq.) and all other local, State, and federal environmental laws. A copy of the certified CEQA document must be provided to STATE before any GRANT FUNDS are made available for any Project activity that could directly impact the environment (e.g. cutting, piling or burning bush, masticating, dozer work, etc.). CEQA compliance shall be completed within one (1) year from start date of the Agreement. The start date is considered the latter date of signature by the Grantee Authorized Representative or CAL FIRE Deputy Director. GRANT FUNDS will be made available in advance of CEQA compliance for project activities that do not have the potential to cause a direct environmental impact (e.g. project planning, locating and marking property or project boundaries, contacting and signing up landowners, etc.).
- f. GRANTEE shall permit periodic site visits by representative(s) of the STATE to ensure program compliance and that work is in accordance with the approved Project Scope of Work, including a final inspection upon Project completion.
- g. GRANTEE, and the agents and employees of GRANTEE, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents, of the STATE. No person who, as an officer, employee, or agent of the STATE participated in the preparation or creation of or determination to award this Grant Agreement shall serve as an agent or employee of GRANTEE including but not limited to those acts prohibited by Government Code Sections 1090, and 87100.

4. Project Costs and Payment Documentation

- a. Payment by the STATE shall be made after receipt of an acceptable invoice and approval by a duly authorized representative of the STATE. GRANTEE shall submit an invoice for payment to the CAL FIRE Project Representative of the STATE. A final invoice shall be submitted no later

Resource Conservation District of Greater San Diego County
Southern California Wildfire Resilience Partnership

than 30 days after completion, expiration, or termination of this Agreement.

- b. For services satisfactorily rendered, and upon receipt and approval of invoices for payment, the STATE agrees to compensate GRANTEE for actual expenditures incurred in accordance with the rates and activities specified in the Final Project Budget Detail, Application, Scope of Work and Exhibits, and made a part of this Agreement.
- c. Equipment purchased using GRANT FUNDS, wholly or in part, must be used by the GRANTEE for the project for which it was acquired. STATE retains a vested interest in the equipment for the useful life of the equipment, even after completion of the grant. GRANTEE shall provide written disposition of the equipment upon completion of the grant and upon any changes to the disposition of the equipment. Such disposition must be approved in advance by STATE. Equipment purchased using GRANT FUNDS cannot be used as collateral, financed, or sold without prior written approval from the STATE. Grantee must provide reporting on equipment disposition no less frequently than biannually to CAL FIRE or upon CAL FIRE's request after completion of the grant project until notified in writing by the CAL FIRE Forest Health Grant Program that additional reporting is no longer required.
- d. GRANTEE shall submit, in arrears, not more frequently than once a month, and required quarterly, an invoice to the STATE for costs paid by GRANTEE pursuant to this Agreement. In the event no expenses are incurred, GRANTEE shall identify that no costs have been incurred within the respective quarterly progress report in lieu of submitting a zero balance invoice. Each invoice shall contain the following information: the Agreement number, the dates or time period during which the invoiced costs were incurred, signature of an authorized representative of GRANTEE, expenditures for the current invoice and cumulative expenditures to date by major budget category (e.g., salaries, benefits, supplies, etc.), match funds when applicable, and appropriate supporting documentation consistent with the Eligible Costs section, as detailed in the California Climate Investments Department of Forestry and Fire Protection Forest Health Program Grant Guidelines 2023-2024.
- e. GRANT FUNDS in this Agreement have a limited period in which they must be expended. All GRANTEE expenditures must occur prior to the end of the Project performance period of this Agreement.
- f. Except as otherwise provided herein, GRANTEE shall expend GRANT FUNDS in the manner described in the Budget approved by the STATE. The dollar amount of an item in a budget category may be increased or decreased by up to ten percent (10%) of the budget item through reallocation of funds from other budget categories, without approval by the

Resource Conservation District of Greater San Diego County
Southern California Wildfire Resilience Partnership

STATE; however, GRANTEE shall notify the STATE in writing when any such reallocation is made, and shall identify both the item(s) being increased and those being decreased. Any increase or decrease of an item of more than ten percent (10%) of the budget category must be approved in writing by the STATE before any such increase or decrease is made. A formal approved amendment is required to increase the total amount of GRANT FUNDS.

- g. GRANTEE shall promptly submit any and all records at the time and in the form as the STATE may request.
- h. GRANTEE shall submit each invoice for payment electronically using the grants management system identified by CAL FIRE. Hard copy submissions will not be accepted.
- i. Notwithstanding any of the provisions stated within this Agreement, the STATE may at its discretion make advance payment from the grant awarded to the GRANTEE if GRANTEE is a nonprofit organization, a local agency, a special district, a private forest landowner or a Native American tribe. Advance payment made by the STATE shall be subject to the following provisions.
 - GRANTEE shall submit a written request identifying how funds will be used over a six-month period. The written request must be accompanied by an invoice that contains the same level of detail as a regular invoice.
 - GRANTEE shall file an accountability report with STATE four months from the date of receiving the funds and every four months thereafter.
 - Multiple advance payments may be made to a GRANTEE over the life of a project.
 - No single advance payment shall exceed 25% of the total grant amount. Advance funds must be spent on eligible costs within six months of the advance payment receipt.
 - GRANTEE may request additional time to spend advance funds but must be approved in writing by the STATE. CAL FIRE will bill for the return of unliquidated advance funds after the approved timeframe.
 - All work under a previous advance payment must be fully liquidated via an invoice and supporting documentation and completed to the STATE's satisfaction before another advance payment will be made.
 - Any advance payment received by a GRANTEE and not used for project eligible costs within the time period approved by STATE shall be returned to the STATE. The amount will be returned to the grant balance.

- Advance payments must be deposited into an interest-bearing account. Any interest earned on advance payment funds must be accounted for and used toward offsetting the project cost or returned to the STATE.
- j. The GRANTEE shall immediately reimburse or credit, as determined by the STATE, the STATE for any over payment of any invoice, including final invoice, when either party determines an overpayment was made.

5. Budget Contingency Clause

- a. If STATE funding for any fiscal year is reduced or deleted for purposes of the Forest Health Program California Climate Investments Grant Program, the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or if possible and desirable, offer an Agreement amendment to GRANTEE to reflect the reduced amount available for the Project.

6. Project Administration

- a. GRANTEE must report to the STATE all sources of other funds for the Project. If this provision is deemed to be violated, the STATE will request an audit of GRANTEE and can delay the disbursement of funds until the matter is resolved.
- b. GRANTEE shall promptly submit written Project reports as the STATE may request throughout the term of this Agreement.
- c. GRANTEE shall submit a final accomplishment report, final invoice with associated supporting documentation, and copies of materials developed using GRANT FUNDS, including but not limited to plans, educational materials, etc. within 30 days of Project completion.

7. Financial Records

- a. GRANTEE shall retain all records described in Section 7(c) below for three (3) years after final payment by the STATE. In the case an audit occurs, all such records shall be retained for one (1) year from the date the audit is completed or the three (3) years, whichever date is later.
- b. GRANTEE shall maintain satisfactory financial accounts, documents, and records for the Project and make them available to the STATE for review during reasonable times. This includes the right to inspect and make copies of any books, records, or reports of GRANTEE pertaining to this Agreement or matters related thereto.

- c. GRANTEE shall keep such records as the STATE shall prescribe, including, but not limited to, records which fully disclose (a) the disposition of the proceeds of state funding assistance, (b) the total cost of the Project in connection with such assistance that is given or used, (c) the amount and nature of that portion of the Project cost supplied by other sources, and (d) any other such records as will facilitate an effective audit. All records shall be made available to the STATE, other State of California agency, or other entity as determined by the State of California for auditing purposes at reasonable times.

- d. GRANTEE shall use any generally accepted accounting system.

8. Research

- a. GRANTEE that receives funding, in whole or in part, in the form of a research grant shall provide for free public access to any publication of a peer-reviewed manuscript describing STATE funded knowledge, STATE funded invention, or STATE funded technology shall be subject to the following conditions:
 - i. GRANTEE is responsible for ensuring that any publishing or copyright agreements concerning peer-reviewed manuscripts fully comply with this section
 - ii. GRANTEE shall report to STATE the final disposition of the peer-reviewed manuscript, including, but not limited to, if it was published, date of publication, where it was published, and, when the 12-month time period from official date of publication expires, where the peer-reviewed manuscript will be available for open access.

- b. For a peer-reviewed manuscript that is accepted for publication pursuant to the terms and conditions of this Agreement, the GRANTEE shall ensure that an electronic version of the peer-reviewed manuscript is available to STATE and on an appropriate publicly accessible repository approved by the state agency, including, but not limited to, the University of California's eScholarship Repository at the California Digital Library, the California State University's ScholarWorks at the Systemwide Digital Library, or PubMed Central, to be made publicly available not later than 12 months after the official date of publication. GRANTEE shall make reasonable efforts to comply with this requirement by ensuring that the peer-reviewed manuscript is accessible on an approved publicly accessible repository, including notifying the state agency that the manuscript is available on a state-agency-approved repository. If the grantee is unable to ensure that his or her manuscript is accessible on an approved, publicly accessible repository, the grantee may comply by providing the manuscript to the state agency not later than 12 months after the official date of publication.

- c. For publications other than those described in (b), including scientific meeting abstracts, GRANTEE shall comply by providing the manuscript to the STATE not later than 12 months after the official date of publication.
- d. The grant shall not be construed to authorize use of a peer-reviewed manuscript that would constitute an infringement of copyright under the federal copyright law described in Section 101 of Title 17 of the United States Code and following.
- e. Use of GRANT FUNDS for publication costs, including fees charged by a publisher for color and page charges, or fees for digital distribution are allowable costs but must be within the GRANT FUNDS and item 4 of the agreement.
- f. GRANTEE may request a waiver to the publication requirement if GRANTEE has an existing publication requirement that meets or exceeds the requirements of the research provision. Waiver shall include information on GRANTEE's existing requirements. Approval of the waiver is at STATE's discretion.

9. Project Termination

- a. This Agreement may be terminated by the STATE or GRANTEE upon 30-days written notice to the other party.
- b. If either party terminates the Agreement prior to the completion of the Project, GRANTEE shall take all reasonable measures to prevent further costs to the STATE under the Agreement and the STATE shall be responsible for any reasonable and non-cancelable obligations incurred by GRANTEE in the performance of this Agreement prior to the date of the notice to terminate, but only up to the undisbursed balance of funding authorized in this Agreement.
- c. Failure by GRANTEE to comply with the terms of this Agreement may be cause for suspension of all obligations of the STATE hereunder at the discretion of the STATE.
- d. Failure of GRANTEE to comply with the terms of this Agreement shall not be cause for the suspension of all obligations of the STATE hereunder if in the judgment of the STATE such failure was due to no fault of GRANTEE. At the discretion of the STATE, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this Agreement.
- e. Final payment to GRANTEE may not be made until the STATE determines the Project conforms substantially to this Agreement.

10. Hold Harmless

- a. GRANTEE shall defend, indemnify and hold the STATE, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of GRANTEE, its officers, agents, or employees. The duty of GRANTEE to indemnify and hold harmless includes the duty to defend as set forth in Civil Code Section 2778. This Agreement supersedes GRANTEE's right as a public entity to indemnify (see Government Code Section 895.2) and contribution (see Government Code Section 895.6) as set forth in Government Code Section 895.4.
- b. GRANTEE waives any and all rights to any type of express or implied indemnity or right of contribution from the STATE, its officers, agents, or employees for any liability resulting from, growing out of, or in any way connected with or incident to this Agreement.
- c. Nothing in this Agreement is intended to create in the public or in any member of it rights as a third-party beneficiary under this Agreement.

11. Tort Claims

FEDERAL:

The United States shall be liable, to the extent allowed by the Federal Tort Claims Act 28 United States Code 2671-2680, for claims of personal injuries or property damage resulting from the negligent or wrongful act or omission of any employee of the United States while acting within the scope of his or her employment, arising out of this Agreement.

STATE:

The State of California shall be liable, to the extent allowed by law and subject to California Government Code, Title 1, Division 3.6, providing for the filing of tort claims against the State of California, for personal injuries or property damage resulting from the negligent or wrongful act or omission of State of California employees while acting within the scope of his or her employment, arising out of this Agreement.

12. Nondiscrimination

The State of California prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, sex, marital status,

religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. GRANTEE shall not discriminate against any person on any of these bases.

13. Conflict of Interest

GRANTEE or anyone acting on behalf of GRANTEE shall not have any conflicting personal and/or financial interests in carrying out the duties of the Agreement.

14. Incorporation

The grant guidelines and the Project Scope of Work, Project Budget Detail and any subsequent amendments or modifications to the Project Scope of Work and Project Budget Detail approved in writing by the STATE are hereby incorporated by reference into this Agreement as though set forth in full in this Agreement.

15. Severability

If any provision of this Agreement or the Project Scope of Work thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

16. Waiver

No term or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of, or excuse of any other, different, or subsequent breach by either party.

17. Assignment

This Agreement is not assignable by GRANTEE either in whole or in part.

18. Survival Clause

The obligations of the Parties under Section III General Provisions, Items 4 (c) and (j) of the Project Costs and Payment Documentation and Item 10 Hold Harmless of this Agreement shall survive the termination or expiration of the Agreement.

ADDENDUM – CALIFORNIA CLIMATE INVESTMENTS (CCI) GRANT PROJECTS

I. SPECIAL PROVISIONS

1. Grant funds shall be used on projects with the primary goal of reducing greenhouse gases (GHGs) and furthering the purposes of California’s Global Warming Solutions Act of 2006, Division 25.5 (commencing with Section 38500) of the Health and Safety Code, and related statutes.
2. Grant funds shall be used on projects limited to specific activities as described in CCI Grants Procedural Guides.
3. Grantee shall report project and benefits information when requested by the State. This may include, but is not limited to, funding expended, acres treated, GHG emissions, trees planted, disadvantaged community benefits, energy/water savings, job creation, and other co-benefits.
4. Grantee shall maintain accurate and detailed records documenting project description, project location, and schedule, CCI dollars allocated, and leveraged funds throughout the duration of the project.
5. Failure of Grantee to meet the agreed upon terms of achieving required GHG reduction may result in project termination and recovery of funds.

II. MONITORING AND REPORTING REQUIREMENTS

All funds expended through CCI are subject to emissions reporting and requirements. Grantee is expected to provide the appropriate materials for completing program quantification methodology. Grantee shall use the current reporting template provided by the STATE. The reporting shall be submitted to the STATE no less frequently than quarterly. In addition, STATE may request additional information in order to meet current CARB reporting requirements. The requirements are available on the CARB CCI Quantification, Benefits and Reporting Materials webpage:

<https://ww2.arb.ca.gov/resources/documents/ci-quantification-benefits-and-reporting-materials>.

III. PROGRAM ACKNOWLEDGEMENT/RECOGNITION

1. All projects funded both fully and partially by the Greenhouse Gas Reduction Fund (GGRF) must clearly display, identify, and label themselves as being part of the “California Climate Investments” program. The acknowledgement must contain the California Climate Investments and CAL FIRE logos as well as the following statement:

“Funding for this project provided by the California Department of Forestry and Fire Protection’s Forest Health Program as part of the California Climate Investments Program.”

A draft of the acknowledgement must be approved by a CAL FIRE Forest Health Area Forester prior to publication. For stationary projects, acknowledgement may include, but is not limited to, a sign on the project site. For other project types, such as vehicles, equipment, and consumer-based incentives, acknowledgement is encouraged by using a decal, sticker, or other signage.

Guidance on California Climate Investments media releases, logo usage, signage guidelines, and high-resolution files are contained in [CCI’s Media and Communications Style Guide](#).

2. In addition, all projects funded both fully and partially by GGRF must contain the following statement in public announcements or press releases on said projects:

“Funding for Southern California Wildfire Resilience Partnership was provided by [CAL FIRE’s Forest Health Program](#), as part of California Climate Investments. California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing GHG emissions, strengthening the economy, and improving public health and the environment— particularly in disadvantaged communities. The Cap-and-Trade program also creates a financial incentive for industries to invest in clean technologies and develop innovative ways to reduce pollution. California Climate Investments projects include affordable housing, renewable energy, public transportation, zero-emission vehicles, environmental restoration, more sustainable agriculture, recycling, and much more. At least 35 percent of these investments are located within and benefiting residents of disadvantaged communities, low-income communities, and low-income households across California. For more information, visit the California Climate Investments website at: www.caclimateinvestments.ca.gov.”

CAL FIRE PILOT REGIONAL BLOCK GRANT ADMINISTRATION SCOPE OF WORK

BACKGROUND AND STATEMENT OF NEED

Since 2020 with the start of CNRA’s Regional Forest and Fire Capacity (RFFC) Program, regional block-grantee partners in Southern California have been working to build capacity around forest resilience both in their own local service areas and collectively across the region. Initially there were four RFFC block grantees in Southern CA and as of 2024 there are now six block grantees coordinating capacity building and planning efforts throughout the region. Currently, three block grantees have completed Regional Priority Plans (RPPs) and accompanying Priority Project Lists, while others are at different stages of this process. In addition, the block grantees – referred to within this document as the organizations that form the Southern California Wildfire Resilience Partnership– are engaged in a variety of planning documents and processes within their own service areas, such as Community Wildfire Protection Plans, CAL FIRE strategic unit plans, Southern California Ignition Reduction Project, County of Orange’s Natural Community and Conservation Plan, and USFS San Bernardino 5-year plan. This ensures that the projects identified through the RFFC program and included in RPPs and Priority Project lists are included in and aligned with each area’s strategic planning and implementation structures. Along with identifying priority projects, our capacity building work includes working with a wide range of partners at all scales to bring these projects to the point of implementation readiness.

Partnerships are at the heart of the work each block grantee conducts within their areas, as well as crucial to how we coordinate across the region. Each block grantee organization has strong relationships with entities engaged in wildfire resilience work in their area, such as local, state, and federal fire agencies and land managers, tribal nations, and non-profit organizations and community groups. Working together on this regional investment will further strengthen these relationships, as well as those between the members of the SoCal Collaborative and will facilitate the implementation of region-wide fire prevention and forest health projects that are locally informed.

PROJECT AREA

The RFFC Southern California grantees that will be partnering to identify projects and implement projects through sub grant contracts with these funds encompass six unique service areas throughout the Southern California region including: Inland Empire Community Foundation, Inland Empire Resource Conservation District, Santa Monica Mountains Conservancy, Rivers and

Mountains Conservancy, Irvine Ranch Conservancy, and Resource Conservation District of Greater San Diego County (map attached). These regions collectively cover a service area that is unique and notable for its ecological diversity, with habitat types including shrublands on the coast, highly populated urban and WUI developments, “sky island” forests on mountaintops, and inland deserts. Each habitat type requires different land management strategies to be resilient to climate change and other threats, and regional grantees are working independently to coordinate an all-lands approach to management at all scales. What unites the region, among other qualities, is a prevalence of high and very high fire hazard severity zones. The wildfire prevention and forest health-related projects identified through our selection process will focus on protecting priority landscapes and natural resources in communities that are most vulnerable to wildfire.

LEAD AGENCY

Resource Conservation District of Greater San Diego County (RCDGSDC) is the lead agency, primary contract recipient and administrator. Using the Southern Region Investment Framework (see attached), and the structure outlined below, the RCDGSDC will oversee regional priority project selection and implementation, subgrants, and grant administration and reporting.

Key Roles and Responsibilities

- 1) Execute Contracts and Manage Team: Executive Director- Ann Baldrige
- 2) Final approval of all financial transactions. Manages record keeping, billing, and audits. Director of Finance- Chris Kelley, with support from staff accountant.
- 3) Oversight of program and grant administration. Oversees and participates in working group project selection, and structure of subgrants; oversees and tracks project implementation, progress, and timely reporting. Forestry and Fire Prevention Program Director – Heather Marlow
- 4) Manages subgrant progress reporting compliance and ensures regular and timely billing is received from subgrantees. Contributes to aggregating and verifying project data for reporting and verifying CEQA compliance. Fire Prevention Project Manager- Stan Hill.

Project Selection

Using the process outlined in the Regional RFFC MOU and Southern Region Investment Framework, six regional working groups will independently prioritize and recommend projects for implementation. This decision-making process will utilize their established priority project selection criteria as it aligns with their respective Regional Priority plan and/or the Wildfire and Forest Resilience Action Plan to improve the wildfire resilience of increasingly threatened communities.

Each proposed project will be categorized by project type, either: 1. A Forest Health, forest restoration project that contributes to the goals of the CAL FIRE Forest Health program- or, 2. A

Wildfire Prevention, Wildland Urban Interface (WUI) project that increases protection of people, structures and communities, and contributes to the Wildfire Prevention program. Projects will be prioritized on factors such as meeting objectives outlined in the grant guidelines, project readiness, meaningful tribal engagement, and/or matching funds and partnerships. Recommendations from the working groups will then go to the steering committee, where the information will be verified and shared with CAL FIRE staff for consensus. After obtaining consensus, project funds will be sub-granted for project implementation.

Regional Investment Strategy Collaboration

- 1) Regional RFFC Block Grantees hold working group meetings as outlined in the Strategy Framework and put forward priority projects that meet grant guidelines and project selection criteria into shared database managed by Steering Committee.
- 2) Steering Committee aligns identified projects with block grant opportunity, synthesizing and proposing changes to scope as needed to meet total budget and metric guidelines.
- 3) RCDGSDC submits proposed projects to CAL FIRE. Upon consensus of CAL FIRE, Lead Agency (RCDGSDC) creates and issues sub-award agreements to regional RFFC partners to fund project implementation. This may include projects managed by the subgrantee, or partially by a third-party partner organization.
- 4) Lead agency works with subgrantees to document and report project progress quarterly throughout the grant period.

BUDGET

The following budget categories are anticipated, based on our discussions with the SoCal Region group and experience with grant administration, projects will be selected as part of the process, and planned projects will be executed through sub grant contracts.

This Pilot grant combines two different funding sources (\$5 M Forest Health & \$5M Wildfire Prevention) into one Grant Agreement, this budget specifically identifies the funding source for each line item. Each budget category will be split evenly between FH and WP. We will track budget for salaries and wages, benefits, and subcontracts for each respective funding source with separate accounting codes to support two separate invoicing and reporting processes.

Budget Narrative (Total \$10M Project)

- 1) **~5% Grant Administration**
- 2) **~85% Contractual and Sub-Grants**
- 3) **~10% Total Indirect Costs**

The requested budget is mostly related to regional sub-grant contracts (85.5%). Salaries and benefits for 4 staff members are included for administration of the block grant, managing, tracking, invoicing, and reporting on the sub-grant contracts, and managing the RCDGSDC Resilience Project Implementation (~5%). 10% indirect cost is requested to support operational and overhead costs. No direct costs for equipment, supplies, or other costs are budgeted for implementation.

This budget is the framework for regional block grant administration. 6 contracts are reflected in the project budget, each represents a contract for a project or portfolio of projects for each of the organizations that are represented in the Southern California Wildfire Resilience Partnership MOU including: Resource Conservation District of Greater San Diego County (RCDGSDC), Irvine Ranch Conservancy (IRC), Inland Empire Conservation District (IERCD), Inland Empire Community Foundation (IECF), River and Mountains Conservancy (RMC) and Santa Monica Mountains Conservancy (SMMC). Project scope and budget for each contract is not known at this time but will be developed utilizing the Southern Region Investment Framework including a steering committee and working groups, our target for project selection is within the first 6 months of the grant period.

Using the process outlined in the Regional RFFC MOU and Southern Region Investment Framework, the 6 regional working groups will independently prioritize and recommend projects for implementation. This decision-making process will utilize their established priority project selection criteria as it aligns with their respective Regional Priority plan and/or the Wildfire and Forest Resilience Action Plan to improve the wildfire resilience of increasingly threatened communities.

ADMINISTRATION

The lead agency will act as the grant administrator, to accomplish the following actions:

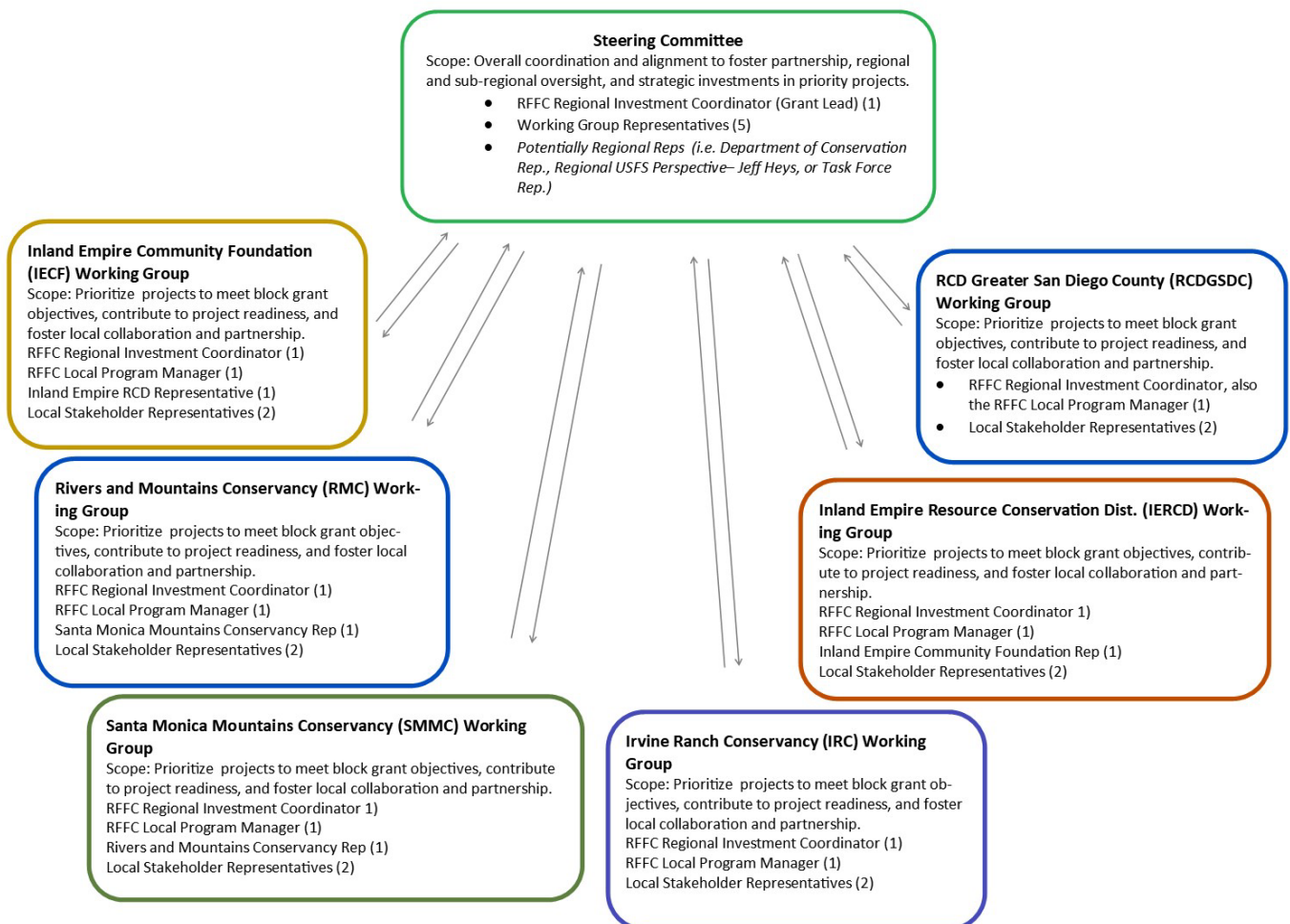
- Developing and monitoring the RFFC So-Cal Collaborative Regional Investment Framework and working group's structure and timeline.
- Sub-grant project awards regionally utilizing the RFFC So-Cal Collaborative Regional Investment Framework structure, steering committee direction and approval/ concurrence of CAL FIRE.
- Collect and maintain project monitoring and evaluation data from subgrantees not more than monthly, but not less than quarterly for the purpose of tracking progress, approved project cost reimbursement, and quarterly reporting.
- Facilitate amendments to subgrant projects as needed to ensure that the project is on task and the contract reflects accurate targets that can be accomplished.

- Collect minimum quarterly progress reports, and documentation of expenses and deliverables to be aggregated for reporting to funder.

Southern California RFFC Collaborative Investment Framework

The Southern California RFFC Collaborative is comprised of block-grantee organizations of the DOC RFFC program, a regional mosaic of community-serving organizations and agencies which represent their service area to further project planning, collaboration, and landscape-scale project implementation, and work together to ensure equitable collaboration and alignment between local work and state and federal goals. The investment strategy framework charter outlines the process for regional project selection and block grant administration for regional implementation of priority projects.

DRAFT REGIONAL INVESTMENT STRATEGY FRAMEWORK



Working Groups

Inland Empire Community Foundation (~5)

Facilitator	<ul style="list-style-type: none"> • IECF RFFC Program Manager
Members	<ul style="list-style-type: none"> • RFFC Regional Investment Coordinator (1) • IERCD RFFC Program Manager (1) • Inland Empire RCD Representative (1) • Local Stakeholder Representatives (2)
Scope	Prioritize projects to meet block grant objectives, contribute to project readiness, and foster local collaboration and partnership. Put forth priority projects to the steering committee
Governance	<ul style="list-style-type: none"> • Decision-making body: priority project selection based on scoring criteria
Meetings	<ul style="list-style-type: none"> • Quarterly virtual or in-person meetings at an ad hoc basis

Inland Empire Resource Conservation District (~5)

Facilitator	<ul style="list-style-type: none"> • IERCD RFFC Program Manager
Members	<ul style="list-style-type: none"> • RFFC Regional Investment Coordinator (1) • IERDD RFFC Program Manager (1) • Inland Empire Community Foundation Representative (1) • Local Stakeholder Representatives (2)
Scope	Prioritize projects to meet block grant objectives, contribute to project readiness, and foster local collaboration and partnership. Put forth priority projects to the steering committee
Governance	<ul style="list-style-type: none"> • Decision-making body: priority project selection based on scoring criteria
Meetings	<ul style="list-style-type: none"> • Quarterly virtual or in-person meetings at an ad hoc basis

Rivers and Mountains Conservancy (~5)

Facilitator	<ul style="list-style-type: none"> • RMC RFFC Program Manager
Members	<ul style="list-style-type: none"> • RFFC Regional Investment Coordinator (1) • RMC RFFC Program Manager (1) • Santa Monica Mountains Conservancy Representative (1) • Local Stakeholder Representatives (2)

Scope	Prioritize projects to meet block grant objectives, contribute to project readiness, and foster local collaboration and partnership. Put forth priority projects to the steering committee
Governance	<ul style="list-style-type: none"> Decision-making body: priority project selection based on scoring criteria
Meetings	<ul style="list-style-type: none"> Quarterly virtual or in-person meetings at an ad hoc basis
<i>Santa Monica Mountains Conservancy (~5)</i>	
Facilitator	<ul style="list-style-type: none"> SMMC RFFC Program Manager
Members	<ul style="list-style-type: none"> RFFC Regional Investment Coordinator (1) SMMC RFFC Program Manager (1) RMC Representative (1) Local Stakeholder Representatives (2)
Scope	Prioritize projects to meet block grant objectives, contribute to project readiness, and foster local collaboration and partnership. Put forth priority projects to the steering committee
Governance	<ul style="list-style-type: none"> Decision-making body: priority project selection based on scoring criteria
Meetings	<ul style="list-style-type: none"> Quarterly virtual or in-person meetings at an ad hoc basis
<i>Irvine Ranch Conservancy (~4)</i>	
Facilitator	<ul style="list-style-type: none"> IRC RFFC Program Manager
Members	<ul style="list-style-type: none"> RFFC Regional Investment Coordinator (1) IRC RFFC Program Manager (1) Local Stakeholder Representatives (2)
Scope	Prioritize projects to meet block grant objectives, contribute to project readiness, and foster local collaboration and partnership. Put forth priority projects to the steering committee
Governance	<ul style="list-style-type: none"> Decision-making body: priority project selection based on scoring criteria
Meetings	<ul style="list-style-type: none"> Quarterly virtual or in-person meetings at an ad hoc basis
<i>RCD of Greater San Diego County (~4)</i>	

Facilitator	<ul style="list-style-type: none"> • RCDGSDC RFFC Program Manager
Members	<ul style="list-style-type: none"> • RFFC Regional Investment Coordinator (1) • RCDGSDC RFFC Program Manager (1) • Local Stakeholder Representatives (2)
Scope	Prioritize projects to meet block grant objectives, contribute to project readiness, and foster local collaboration and partnership. Put forth priority projects to the steering committee
Governance	<ul style="list-style-type: none"> • Decision-making body: priority project selection based on scoring criteria
Meetings	<ul style="list-style-type: none"> • Quarterly virtual or in-person meetings at an ad hoc basis

Steering Committee (~6-9)	
Facilitator	<ul style="list-style-type: none"> • RFFC Regional Investment Coordinator (Block Grant Lead- RCDGSDC)
Members	<ul style="list-style-type: none"> • RFFC Regional Investment Coordinator (Block Grant Lead) • Working Group Representatives (5) • Local Stakeholder Representatives (potentially include Fire Safe Council or RCD Board Member)
Scope	<ol style="list-style-type: none"> 1. Regional and Sub-regional coordination to secure block-grant funding. 2. Allocate funds to subgrant agreements in accordance to the budget framework for implementation of regional priority projects. 3. Coordinate key personnel roles for block grant administration.
Governance	<ul style="list-style-type: none"> • Decision-making body: Regional Investment Coordinator is the final decision maker. See additional details on the Mandatory Consultation Process
Meetings	<ul style="list-style-type: none"> • Quarterly virtual or in-person meetings at an ad hoc basis

UTILIZING EXISTING RFFC PROGRAMS FOR PROJECT PRIORITIZATION & SELECTION

The Southern California RFFC Collaborative is comprised of Regional Block Grantees of the CA Department of Conservation Regional Forest and Fire Capacity (RFFC) Program. As described in the RFFC [grant guidelines](#), each grantee must develop and steward a Regional Priority Plan

(RPP) as part of their program that identifies, coordinates, prioritizes, and advances wildfire and forest resilience projects and initiatives. Regional Priority Plans are expected to serve regional partnerships to:

- Identify, prioritize, and plan for wildfire and forest resilience needs within their region.
- Coordinate planning and management efforts with an “all lands” approach across jurisdictions and ownership.
- Build strong regional support for the partnerships, plans, and projects through broad inclusion of stakeholders and partners.
- Organize and communicate regional prioritization consistent with Task Force goals and strategies.
- To ensure consistency, communicability, and short- and long-term utility of RPPs, three key elements must be included in all RPPs:
 - Geography & Governance
 - Assessment & Methodology
 - Landscape Portfolios of Projects

As each member of the Collaborative is working on this effort independently, aligning with tools such as the CA Wildfire and Forest Resilience Task Force Regional Resource Kits, as well as other planning efforts such as Community Wildfire Protection Plans, CAL FIRE strategic unit plans, Southern California Ignition Reduction Project, County of Orange’s Natural Community and Conservation Plan, and USFS San Bernardino 5-year plan- each working group has already started to identify priority project information to review against the grant guidelines for priority project selection.

Budget Narrative

This Pilot grant combines two different funding sources (\$5 M Forest Health & \$5M Wildfire Prevention) into one Grant Agreement, this budget specifically identifies the funding source for each line item. Each budget category will be split evenly between FH and WP. We will track budget for salaries and wages, benefits, and subcontracts for each respective funding source with separate accounting codes to support two separate invoicing and reporting processes.

The requested budget is mostly related to regional sub-grant contracts (85.5%). Salaries and benefits for 4 staff members are included for administration of the block grant, managing, tracking, invoicing, and reporting on the sub-grant contracts, and managing the RCDGSDC Resilience Project Implementation (~5%). 10% indirect cost is requested to support operational and overhead costs. No direct costs for equipment, supplies, or other costs are budgeted for implementation.

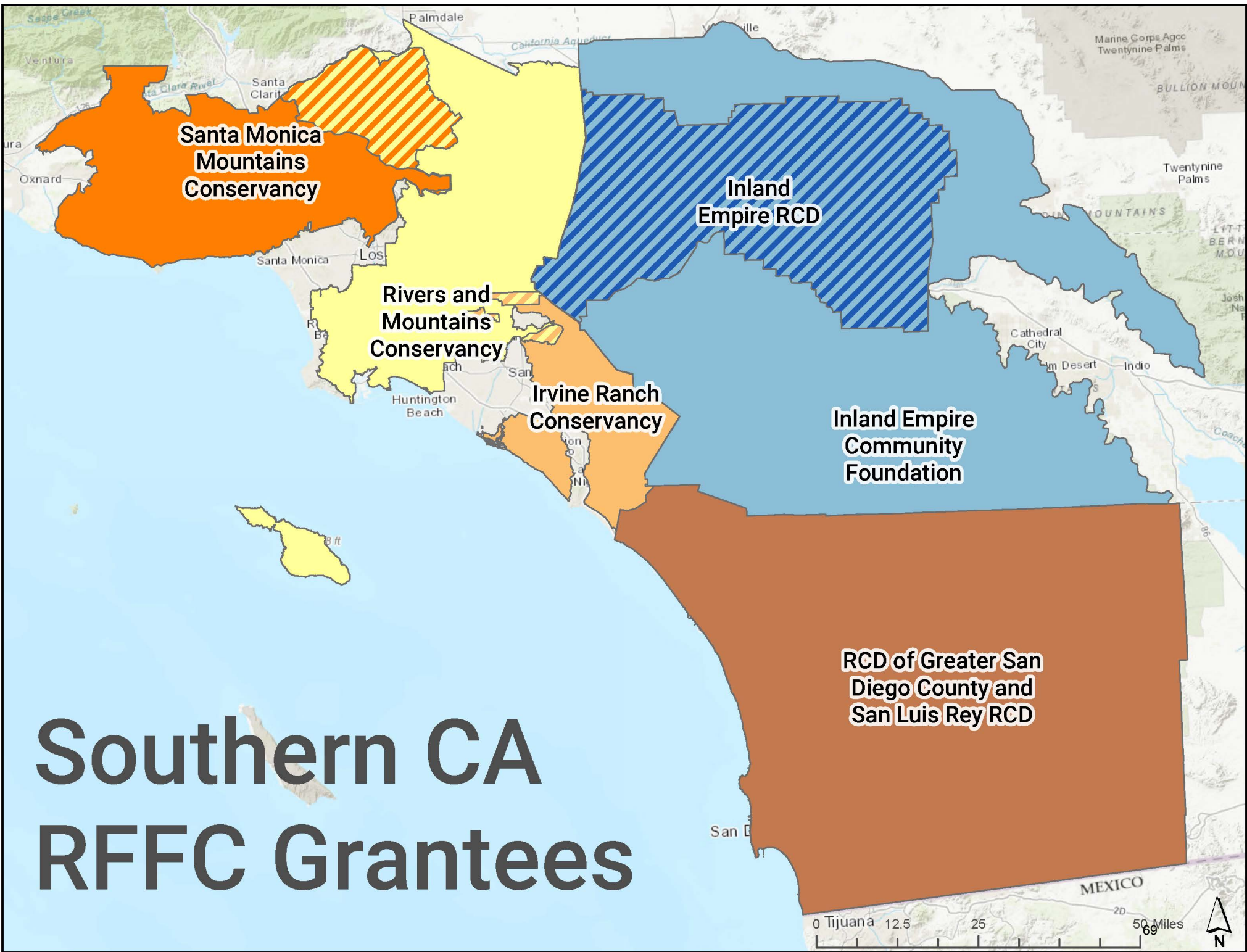
Six subcontracts are reflected in the project budget, each represents a contract for a project or portfolio of projects for each of the organizations that are represented in the Southern California Wildfire Resilience Partnership MOU including: Resource Conservation District of Greater San Diego County (RCDGSDC), Irvine Ranch Conservancy (IRC), Inland Empire Conservation District (IERCD), Inland Empire Community Foundation (IECF), River and Mountains Conservancy (RMC) and Santa Monica Mountains Conservancy (SMMC). Project scope and budget for each contract is not known at this time, but will be developed utilizing the Southern Region Investment Framework including a steering committee and working groups, our target for project selection is within the first 6 months of the grant period. This budget spells out the intent of the grant; upon subcontract we will amend the agreement with an updated budget.

Tracking #: 8GG23601

Project Budget

Project Name: Southern California Wildfire Resilience Partnership

Budget Category	Item Description	Cost Basis			Cost Share (%)				Funding Source (\$)				Total (\$)
		Quantity	Units	Cost/Unit	FH Grant	WP Grant	Grantee	Partner	Forest Health Grant	Wildfire Prevention Grant	Grantee	Partner(s)	
A. Salaries and Wages													
	Accountant 1 - Staff Accountant (FH)	650	Hours	\$ 50.00	100%	0%	0%	0%	\$ 32,500.00	\$ -	\$ -	\$ -	\$ 32,500.00
	Accountant 1 - Staff Accountant (WP)	650	Hours	\$ 50.00	0%	100%	0%	0%	\$ -	\$ 32,500.00	\$ -	\$ -	\$ 32,500.00
	Accountant 2 - Chris Kelley (FH)	130	Hours	\$ 60.00	100%	0%	0%	0%	\$ 7,800.00	\$ -	\$ -	\$ -	\$ 7,800.00
	Accountant 2 - Chris Kelley (WP)	130	Hours	\$ 60.00	0%	100%	0%	0%	\$ -	\$ 7,800.00	\$ -	\$ -	\$ 7,800.00
	Project Manager - Stan (FH)	1625	Hours	\$ 50.00	100%	0%	0%	0%	\$ 81,250.00	\$ -	\$ -	\$ -	\$ 81,250.00
	Project Manager - Stan (WP)	1625	Hours	\$ 50.00	0%	100%	0%	0%	\$ -	\$ 81,250.00	\$ -	\$ -	\$ 81,250.00
	Program Director - Heather (FH)	975	Hours	\$ 60.00	100%	0%	0%	0%	\$ 58,500.00	\$ -	\$ -	\$ -	\$ 58,500.00
	Program Director - Heather (WP)	975	Hours	\$ 60.00	0%	100%	0%	0%	\$ -	\$ 58,500.00	\$ -	\$ -	\$ 58,500.00
	Sub-Total Salaries and Wages:								\$ 180,050.00	\$ 180,050.00	\$ -	\$ -	\$ 360,100.00
B. Employee Benefits													
	Accountant 1 (FH)	650	Hours	\$ 25.00	100%	0%	0%	0%	\$ 16,250.00	\$ -	\$ -	\$ -	\$ 16,250.00
	Accountant 1 (WP)	650	Hours	\$ 25.00	0%	100%	0%	0%	\$ -	\$ 16,250.00	\$ -	\$ -	\$ 16,250.00
	Accountant 2 (FH)	130	Hours	\$ 30.00	100%	0%	0%	0%	\$ 3,900.00	\$ -	\$ -	\$ -	\$ 3,900.00
	Accountant 2 (WP)	130	Hours	\$ 30.00	0%	100%	0%	0%	\$ -	\$ 3,900.00	\$ -	\$ -	\$ 3,900.00
	Project Manager (FH)	1625	Hours	\$ 25.00	100%	0%	0%	0%	\$ 40,625.00	\$ -	\$ -	\$ -	\$ 40,625.00
	Project Manager (WP)	1625	Hours	\$ 25.00	0%	100%	0%	0%	\$ -	\$ 40,625.00	\$ -	\$ -	\$ 40,625.00
	Program Director (FH)	975	Hours	\$ 30.00	100%	0%	0%	0%	\$ 29,250.00	\$ -	\$ -	\$ -	\$ 29,250.00
	Program Director (WP)	975	Hours	\$ 30.00	0%	100%	0%	0%	\$ -	\$ 29,250.00	\$ -	\$ -	\$ 29,250.00
	Sub-Total Employee Benefits:								\$ 90,025.00	\$ 90,025.00	\$ -	\$ -	\$ 180,050.00
C. Contractual - dollars evenly split between FH & WP													
	Subcontract 1 - SMMC	1	Contract	\$1,425,160	100%	0%	0%	0%	\$ 1,425,160.00	\$ -	\$ -	\$ -	\$ 1,425,160.00
	Subcontract 2 - RMC	1	Contract	\$1,425,160	100%	0%	0%	0%	\$ -	\$ 1,425,160.00	\$ -	\$ -	\$ 1,425,160.00
	Subcontract 3 - IECF	1	Contract	\$1,425,160	100%	0%	0%	0%	\$ 1,425,160.00	\$ -	\$ -	\$ -	\$ 1,425,160.00
	Subcontract 4 - IERCD	1	Contract	\$1,425,160	100%	0%	0%	0%	\$ -	\$ 1,425,160.00	\$ -	\$ -	\$ 1,425,160.00
	Subcontract 5 - IRC	1	Contract	\$1,425,119	100%	0%	0%	0%	\$ -	\$ 1,425,119.00	\$ -	\$ -	\$ 1,425,119.00
	RCDGSDC Resilience Project Implementati	1	Contract	\$1,425,000	100%	0%	0%	0%	\$ 1,425,000.00	\$ -	\$ -	\$ -	\$ 1,425,000.00
	Sub-Total Contractual:								\$ 4,275,320.00	\$ 4,275,439	\$ -	\$ -	\$ 8,550,759.00
D. Travel & Per Diem:													
		0	Days	\$ -	0%	0%	0%	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-Total Travel & Per Diem:								\$ -	\$ -	\$ -	\$ -	\$ -
E. Supplies													
		0	Each		0%	0%	0%	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-Total Supplies:								\$ -	\$ -	\$ -	\$ -	\$ -
F. Equipment													
		0	Each	\$ -	0%	0%	0%	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-Total Equipment:								\$ -	\$ -	\$ -	\$ -	\$ -
G. Other Costs													
		0	Each	\$ -	0%	0%	0%	0%	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-Total Other Costs								\$ -	\$ -	\$ -	\$ -	\$ -
Total Direct Costs									\$ 4,545,395.00	\$ 4,545,514.00	\$ -	\$ -	\$ 9,090,909.00
Indirect Costs (Exclude Equipment)									10%	\$454,605.0	\$454,486.0		\$909,091.00
Total Project Costs									\$ 5,000,000.00	\$ 5,000,000.00	\$ -	\$ -	\$ 10,000,000.00
Less Program Income									\$ -	\$ -			\$ -
Total Grant Proposed Costs									\$ 5,000,000.00	\$ 5,000,000.00	\$ -	\$ -	\$ 10,000,000.00



Southern CA RFFC Grantees

Resource Conservation District of Greater San Diego County
11769 Waterhill Road * Lakeside, CA 92040
Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2024-15

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO TO AUTHORIZE EXECUTION OF GRANT AGREEMENT # 8GG23601 WITH CAL FIRE FOR THE PROJECT: SOUTHERN CALIFORNIA WILDFIRE RESILIENCE PARTNERSHIP

WHEREAS, the Governor of the State of California in cooperation with the California State Legislature has enacted State of California Greenhouse Gas Reduction Funding, which provides funds to the State of California and its political subdivisions for forest health programs; and

WHEREAS, the State Department of Forestry and Fire Protection has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing grant agreements by local agencies, non-profit organizations, and others under the program, and

WHEREAS, said procedures established by the State Department of Forestry and Fire Protection require the applicant to certify by resolution the approval of grant execution of said grant agreement to the State; and

WHEREAS, the applicant will enter into an agreement with the State of California to carry out a forest health & wildfire prevention project as proposed;

NOW, THEREFORE, BE IT RESOLVED that the RCD Board of Directors authorizes the signing of grant agreement #8GG23601 for the project: Southern California Wildfire Resilience Partnership, dually funded equally by the Forest Health & Wildfire Prevention programs in the amount of \$10,000,000.00; and

BE IT FURTHER RESOLVED that the RCD Executive Director or designee is hereby authorized and empowered to execute in the name of the RCD on all grant related documents.

PASSED AND ADOPTED at the RCD regular meeting held on September 11, 2024 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

Donald H. Butz, Board President

Joanne Sauerma, Board Secretary



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: September 11, 2024

Agenda Item 5-5: Proposed Legislation to Compensate RCD Board Members

Discussion / History:

Existing law prohibits Resource Conservation District board of directors from receiving compensation for their services. This bill would allow Resource Conservation Districts to compensate its directors should they so choose for no more than six (6) meetings per month at no more than one hundred dollars (\$100) per meeting.

Financial Impact: None.

Staff Recommendation to Board: Staff recommends that the Board reviews the proposed language and provides direction to staff.

Draft language for Resource Conservation District board compensation legislation:

Existing law prohibits Resource Conservation District board of directors from receiving compensation for their services. This bill would allow Resource Conservation Districts to compensate its directors should they so choose for no more than six (6) meetings per month at no more than one hundred dollars (\$100) per meeting.

Current Law

Section 9303 of the Public Resources Code currently reads:

The directors shall receive no compensation for their services as such, but each shall be allowed reasonable and necessary expenses incurred in attendance at meetings of the directors or when otherwise engaged in the work of the district at the direction of the board of directors. The directors shall fix the amount allowed for necessary expenses, but no director shall be appointed to any position for which he or she would receive compensation as a salaried officer or employee of the district. Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

District's Proposed Amendment

Section 9303 of the Public Resources Code is amended to read:

9303. (a) The board of directors may choose to provide, by ordinance or resolution, that each of its members receive compensation in an amount not to exceed one hundred dollars (\$100) for attending each meeting of the board. A member of the board of directors shall not receive compensation for more than six (6) meetings of the board in a calendar month.

(b) The board of directors may provide, by ordinance or resolution, that its members may receive their actual and necessary traveling and incidental expenses incurred while on official business other than a meeting of the board.

(c) A member of the board of directors may waive any or all of the payments permitted by this section.

(d) For the purposes of this section, a meeting of the board of directors includes, but is not limited to, regular meetings, special meetings, closed sessions, emergency meetings, board field trips, district public hearings or meetings of a committee of the board.

(e) Reimbursement for these expenses is subject to Sections 53232.2 and 53232.3 of the Government Code.

Activity Highlights for July & August 2024
Prepared for Board Meeting on 9/11/2024

SUCCESSSES

Executive Director:

- Continued to hold regular check-ins with staff and bi-weekly office staff meetings.
- Continued visiting the farm regularly to attend meetings and support staff.
- Providing support to Rachel Petitt, coordinator of SoCal Soil & Water Hub.
- Continue to participate in the CARCD Legislative Committee, with meetings twice per month.
- Continued to meet regularly with our HR partner, Bizhaven, to plan and prepare RCD staff handbook and associated policies. Rolled out Remote Work and Travel & Expenses policies.
- Participated in meetings with CAL FIRE staff regarding the regional investment pilot program.
- Supporting with the WCB funded Otay Valley Regional Park Restoration Planning project, including meetings with partners and a pre-consultation with CDFW regarding environmental compliance.
- Continuing to provide information as needed for the CalOES Disaster Assistance funding.
- Continue to work on partner agreements for Hermes Copper Restoration project.
- Continue to work on getting subaward agreements for partners for the Climate Smart Land Management project approved and finalized.
- Attended a CARCD special general membership meeting.
- Continued the onboarding process with our IT services provider, Corporate Technologies.
- Supporting staff to plan a fall event in the Tijuana River Valley, including support with the event permit.
- Continued conversations with LAFCO and the County around the process to annex islands within our district boundary, and to eventually seek annexation of areas of our sphere of influence.
- Met with Mission RCD to discuss potential collaboration on the Home Assessment Program.
- Met with Lani Lutar, public affairs consultant.
- Attended the La Semilla groundbreaking celebration, hosted by Casa Familiar.
- Attended a Succession Planning training.
- Attended a virtual summit hosted by San Diego Canyonlands with several other organizations to explore collaborative conservation work.
- Worked with staff to receive a truck from North County Cemetery District. This will be used primarily at the community gardens and farm.
- Provided support in preparation for the So Cal Baja Regional meeting.

PROGRAM REPORTS

Pollinators:

- SDPA- Organized docent program for pollinator garden at Del Mar Fair; every Saturday and Sunday the fair was open, a member/partner of SDPA tabled in the garden for an hour to interact with guests
- San Diego is approved as a Bee City; awaiting next steps for committee members

- Xerces Society requested that the RCD take over the regional volunteer coordinator position for the Western Monarch Count; offering this opportunity to Kirthana when she arrives
- Attended Training to receive permit to tag Monarchs

Outreach

- Prepping for 2 to 3 farm habitat installations this November; early planning phases with National Audubon Society for a Spring 2025 ranching workshop in Descanso
- 8/21/24 Market Channels Webinar

Farm to School

- Planning for first harvest to get delivered to Sweetwater Unified High School
- Ordered produce boxes and new scale to prepare for deliveries; waiting on approval of \$10,000 purchase order from school district
- Hosted CDFA grant manager, district nutrition director, chef and admin at the farm for a tour; the school district expressed interest in developing a long-term relationship for purchasing the farm's produce.

Sweetwater Community Garden

- 4 New Gardeners July
- 3 New Gardeners August

TRV Garden Committee: Planning Harvest Festival, events taking place at TRV garden, Wild Willow Farm and other local farms

Agriculture Department

- Farms Provided Technical Assistance: 17 (16 GSD, 1 USLR – Gregory Palm Ranch)
- Soil Tests: 2
- Irrigation Evaluations: 3
- Other Technical Assistance: application assistance, irrigation design, implementation guidance, practice verification, purchase reimbursement
- Funds Awarded to Producers: \$6,800
- Acres of Practices Implemented: 19

Program Updates

- Grants awarded to S&S Friendly (Working Lands for Pollinators) and Farmlab (CWA Irrigation Management)
- Attended Casa Familiar La Semilla Groundbreaking as Project Partner

- DOC Climate Smart – Met with Farmlink to confirm scope of work, attended County Climate Action Plan Update on request of grant manager
- CDFA Planning – initiated grazing management plan at Corta Madera with consultant Tierra Data, involved Lance Andersen to advance irrigation water management plan at Papa Jo's, attended SoCal Hub Meeting
- WCB Otay – Reviewed consultant RECON biological and historical reports
- Renewed contract for Farm Incubator Whited's Produce at increased rate
- Attended Range Management Advisory Committee as Member representing RCD's
- Selected Kirthana Pisipati as Grizzly Corps Fellow for Working Lands programs
- Attended Building Tribal Partnerships meeting in Pala

La Semilla groundbreaking



Forestry + Fire Prevention

Forestry + Fire Prevention General:

- GSOB cost-share program: 10,746 trees treated for GSOB!
- Continued working with CAL FIRE and RFFC partners to create the framework for a Southern California Pilot Regional Investment Grant agreement and announcement is being prepared.
- Attended the Reforestation Pipeline Partnership southern montane workshop August 28-29.
- Two USFS grants for non-fed land projects totaling \$250,000 each have been fully executed. Project sites are Palomar Mountain, and Girl Scouts Camp Winacka in Julian.

NRCS Partnership:

- Assisted in development of Implementation Requirements for 3 EQIP Forestry and Biology practices
- Attended weeklong NRCS Pacific Region Agroforestry Train the Trainer training program in Corvallis, OR
- Created APE maps for EQIP Contracts to be submitted for cultural resource reviews
- Conducted 2 site visits providing information and next steps on EQIP and RCD programs
- Continued to develop 3 CPA-52s and receive training on the details of completing this environmental evaluation.
- Assisted and attended Cone Camp workshop training in the surveying of viable cones for the reforestation pipeline.
- Assisted in development of Implementation Requirements for 2 EQIP Forestry and Biology practices

- Conducted 1 biology survey site visit for NRCS project to meet environmental compliance
- Helped 3 EQIP applications get obligated by completing CPA-52s, Conservation plan maps, Special Environmental Concerns maps, APE maps, and uploading other necessary paperwork to meet the pre-obligation checklist for each contract.

Fire Safe Council: Meetings & Workshops

- Hosted FSC Coffee Chat where fire agencies, partners, and fire safe councils came together to discuss recent projects, concerns, and network.
- Participated in Live Well San Diego's Rural Wildfire Preparedness Telebriefing.
- Received a \$75,000 grant through a partnership with United Policyholders and LISTOS CA.
- Received a \$100,000 grant through California Fire Safe Council's State Fire Capacity Program.

Home Assessment Program

- 121 home assessments completed
- Two new assessors trained in the field!

Defensible Space Assistance and Chipping

31 disadvantaged residents were assisted in creating defensible space, 27 residences received curbside chipping services.

Education

Port:

- One presentation to 44 students at the Girl Scouts San Diego office (7/31)
- Promotion postcards are labeled and ready to be sent to all eligible schools in the San Diego Bay watershed
- 2 presentations to 65 students at the Girl Scouts San Diego office (8/7)
- Promotion post cards were sent to all eligible schools in the San Diego Bay watershed
- Promotion emails have been sent

Wild Willow Farm

Field Trips and Events

- Girls Scouts Troop: 60 students (10-13 years old)
- San Diego Food Systems Alliance: July 19: 100 people
- Center for Community Solutions: 60 people
- High Tech High Mesa: 40 people

Networking and community outreach:

- Attended La Semilla Groundbreaking Celebration
- Attended Food for Life documentary screening

Workshops

- Met with two external educators to plan workshops through the end of the year
- Hosted three workshops led by external educators on topics including Ecoprinting and Plant Dye, nutrition, and DIY personal care products
- The Summer session of Farm School ran June 22 - August 10 with 10 students

Produce Sales

- Continued to produce orders for Food Shed
- Preparing for Sweetwater Union High School District orders

• STRUGGLES •

• SUPPORT •

• NEWSLETTERS •

- TRV: [Reminders & Information Session \(mailchi.mp\)](mailto:reminders@rcdsandiego.org);
<https://mailchi.mp/rcdsandiego.org/community-flooding-8250098>
- Sweetwater: [Call for Volunteers & Reminders \(mailchi.mp\)](mailto:volunteers@rcdsandiego.org); [Welcome to New Gardeners & Reminders \(mailchi.mp\)](mailto:welcomenew@rcdsandiego.org) Information about Suncoast Seed Swap event (sent to both gardens)
- FSC Newsletter: <https://mailchi.mp/rcdsandiego/fsc-aug-2024-news> FSC Newsletter:
<https://mailchi.mp/rcdsandiego/fsc-aug-2024-news>

• UPCOMING EVENTS •

- 9/9 – NACD Conference
- 9/12 – Irrigation Soil Sensor Demo
- 9/17 – Board of Forestry Range Committee
- 9/20 – MRCD Climate Smart Workshop
- 9/25 – DOC Climate Smart Partner Meeting
- 9/25 – Young Farmers and Ranchers Social
- 9/27 – Julian FSC Safety & Wellness Fair
- 10/19 – Tijuana River Valley Fall Festival

RCD / FSC GRANT STATUS

CURRENT GRANT ACTIVITY – AUGUST 2024

ITEM 6-2a

Grant Applications Submitted	Program	Amount \$	Notes / Updates
NACC Parks	Forestry & Fire Prevention	\$400K	This is a continuation into year 4 of the Native American Conservation Corp.
CalOES	Flood Relief – January 22 flooding	Approx \$65,000	Funds to repair / replace damaged infrastructure and equipment at the TRVCG and Wild Willow Farm
CSFA – California Underserved Producers (CUSP)	Agriculture	\$40,000	This request is for an extension of our current CUSP grant to allow us to reach more producers.
USDA Local Meat Processing	Agriculture	\$87,000	Supporting a \$1.1m application from KCW Custom Processing to develop a mobile slaughter and processing facility. RCD will provide outreach and TA.
Grants Currently Working On	Program	Amount \$	Notes
Recent Grants Awarded	Program	Amount \$	Notes
CAL FIRE Pilot Community Block Grant	Forestry & Fire Prevention	\$10m	Regional Investment Strategy for RFFC SoCal Block Grantees. We will manage the grant for the region, if awarded.
CFSC- SFC	Forestry & Fire Prevention	\$100K	Home Assessments and DSAP Program
SDG&E	Forestry & Fire Prevention	\$25K	Support for the Forestry Department’s NACC Program.
UP Listos	Forestry & Fire Prevention	\$75K	Fire Safe Council outreach
Good Neighbor Authority (Bureau of Land Management)	Pollinator Health	\$640,870	Hermes Copper Butterfly restoration; submitted 9/1/23; partnership with USFS, SD Zoo & Wildlife Alliance, SDMMMP, USFWS and others. RCD as lead agency. Awarded April 2024.
USFS Fuels Reduction	Forestry & Fire Prevention	\$500,000	Two community projects at \$250k each were selected for funding: Home Assessments and Fuels Reduction with a focus on dead tree removal at Palomar; continued CalVTP treatments at Girl Scouts
Strategic Growth Council Community Resilience Center	Ag Department and Wild Willow Farm	\$99,681.44 (RCD ask) of \$10m request	These funds are part of a proposal from Casa Familiar in San Ysidro who want to partner with us to help them develop a community garden and curriculum for residents. Awarded April 2024.
SDG&E	Forestry & Fire Prevention	\$1.5M	New budget amount for 2024; renewable annually for 5 years.
Office of Planning and Research, Regional Resilience Planning and Implementation Grant Program	Forestry & Fire Prevention	\$200,000	Partner on SD County Fire Protection District’s grant, along with City of San Diego. \$1,588,838 awarded to SD County. Announced Dec 2023
CA State Parks Direct Funding Agreement	Forestry & Fire Prevention	\$422,120	Funding to continue the Native American Conservation Corps program. Ann

Wildlife Conservation Board	Habitat restoration planning grant	\$409,000	Project in collaboration with the Green Infrastructure Consortium and Otay River valley Regional Park, RCD as lead partner. Awarded Nov 2023
Dept of Conservation – Climate Smart Working Lands	Agriculture Dept	\$1,074,448	Grant in partnership with SD County (they are lead agency), implementation of SALC-related projects. \$1,800,000 awarded Nov 2023.
NACD Outreach and Technical Assistance	Agriculture Department	\$62,000	To provide TA on integrated pest management
CDFA Healthy Soils TA	Ag Department	\$56,000	Partner on Zero Food Print block grant. We will provide TA to farmers in our district.
CARCD USDA Equity in Conservation Outreach Block Grant	Wild Willow Farm	\$22,500	Agriculture education for South Bay youth.
CDFA SWEEP TA	Ag Department	\$100,000	Technical assistance for grant applications and implementation for Healthy Soils and SWEEP.
NRCS-CARCD	Forestry & Fire Prevention	\$303,016.77	Three-year grant to fund a full-time forester or similar position to support forest management plans and other planning work.
CA Fire Safe Council	Forestry & Fire Prevention	\$500,000	Working with community FSCs, Urban Corps, and Go Patriot to implement defensible space support in targeted communities.
CARCD / Carbon Cycle Institute / Patterson Farming Hub	Agriculture	\$350,000	Funds Hub Coordinator for SoCal region for three years
Audubon California Conservation Ranching	Ag Department	\$10,000	Funds environmental monitoring activities at two ranches to supplement carbon farm plans, habitat management plans and grazing management plans
NRCS CA – Contribution Agreement	Agriculture Dept	\$150,000	Funding to support technical assistance to farmers & ranchers and to refer to NRCS programs.
Community Food Fund, San Diego Foundation	Community Gardens	\$100,000	Original request for \$187k, part funded to support TRV Community Garden.
CDFA Underserved Producers Economic Relief (CUSP)	Agriculture dept	\$87,000	Grant to build on 2021 funding by capitalizing on existing relationships and reputation to support underserved farmers to access funds and resources post-disaster.
DOC - RFFC Program Round III and Opportunity Fund - Wildfire Resiliency	Forestry & Fire Prevention	\$3.15M	Recent amendment approved to combine Round III and Opportunity Fund with Round our II grant.
CARCD – WCB block grant	Pollinator Health	\$356,515	Five-year grant to CARCD and sub-awarded to RCDs. Awarded 1/13/23
CDFA Pollinator Habitat Program	Pollinator Health	\$339k	Funds to support implementation of pollinator habitat on working lands, Awarded March 2023
CDFA Planning Grant (CAPGP)	Funding to support conservation planning with farmers and ranchers, including carbon farm planning	\$249,700	Joint proposal with Regional Carbon Farming Hub partners (Mission and Inland Empire RCDs). Announced 2/2/23

Subcontract from Food Shed	Agriculture - carbon farm plans	\$40,000	Subcontract is part of Food Shed's recently awarded USDA Climate Smart Commodities grant (Dec 2022) – awaiting subcontractor agreement. Total award is approx. \$5m.
Unsuccessful Applications	Program	Amount \$	Notes
CDFA – Farm to School	Agriculture	\$22,000	Declined due to state budget shortfalls: This request is for an extension of our current Farm to School grant to cover additional supplies and a small amount of staff time.
Community Wildfire Defense Grant	Forestry & Fire Prevention	\$552,216	Palomar Mountain FSC CWPP projects, especially defensible space and ingress/egress
Community Wildfire Defense Grant	Forestry & Fire Prevention	\$3,219,425	Funds to expand our Home Assessment Program and provide defensible space assistance.
EPA Environmental Education Grant	Education	\$5,000	Collaborating with Cal State San Marcos and Mission RCD to develop a Native Pollinators, Native Foods program for local schools. CSUSM would lead, we would receive a \$5k subaward from a \$100k grant. Application declined March 2024
Regional Resilience Planning and Implementation Grant Program	Agriculture Department	\$272,925 (to RCD)	Denied December 2023; Collaboration with UCSD Center for Community Health and Project New Village (UCSD as lead), focus on urban ag
CDFA Urban Agriculture Program	Ag Department and Wild Willow Farm	\$175,709	Denied March 2024

Grant Applications Submitted	Program	Amount \$	Notes / Updates
Grants Currently Working On	Program	Amount \$	Notes
Grants/ Donations Awarded	Program	Amount \$	Notes
San Diego Self Storage	Wild Willow Farm	\$1,000	Donation received February 2024
	Wild Willow Farm	\$5,000	Donation received May 2023
Hervey Family Fund	Wild Willow Farm	\$10,000	Donation via SD Foundation, December 2023
CDFA – Farm to School, Track 4	Wild Willow Farm	\$150,000	Funding to develop a Farm to School field to supply produce to Sweetwater Union High School District for school consumption and nutrition education programs.
Hervey Family Fund	Wild Willow Farm	\$20,592	Funding to review the CSA model and promote to / engage the local community
Grants Denied / Cancelled	Program	Amount \$	Notes
Prebys Foundation – Healing Through Nature	Wild Willow Farm	Approx \$150,000	Funding to support education programs and increase access to nature from surrounding communities
CDFA Farm to School	Wild Willow Farm	Approx. \$200,000	A grant to build on our current F2S grant: continue produce sales to district, increase educational component at the farm and at Southwest Highschool
SDGE Environmental Champions	TRV Community Garden	Approx. \$30,000	Develop a pollinator habitat and seat area – beautification project
CDFA Urban Agriculture	Wild Willow Farm	\$175,000	Staff capacity and business planning