

**REGULAR BOARD MEETING AGENDA**  
**Wednesday, March 9, 2022, 1:00PM**

<https://us02web.zoom.us/j/83179931047?pwd=Vm9NUkhxMzIreXpyMHlyVGZOTGI2UT09>

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

**1. CALL TO ORDER, INTRODUCTION**

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

**3. PUBLIC COMMENT**

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

**4. CONSENT CALENDAR**

- 4-1** Approval of Regular Meeting Minutes of February 9, 2022
- 4-2** Note and file monthly Treasurer's Reports for January 2022
- 4-3** Approve monthly expenses for January 2022

**5. STAFF AND OTHER REPORTS**

- 5-1** Executive Director – Staff Report (attached)
- 5-2** Grant Status Spreadsheets (attached)
- 5-3** Staff Report: Sierra Reiss, Morgan Graves

**6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

- 6-1** CARCD Report – Butz
- 6-2** Director/Assoc. Director and Other Activity or Committee Reports
- 6-3** NRCS Report

**7. BOARD ACTION AND DISCUSSION ITEMS**

- 7-1** **Resolution 2022-08:** AB361, allowing for future teleconference meetings.
- 7-2** **Resolution 2022-11:** Wild Willow Farm lease.
- 7-3** **Discuss/ Approve:** Strategic planning (draft plan attached).
- 7-4** **Discuss/ Approve:** Facilities maintenance recommendations (report attached).
- 7-5** **Discuss/ Approve:** Confirm Board committees.
- 7-6** **Update/ Discuss:** Consideration of adding programming area: manure management.
- 7-7** **Discuss:** Board of Directors forms and trainings.
- 7-8** **Resolution 2022-09:** Addendum to existing MOU with USLRRCD for fuels work.
- 7-9** **Resolution 2022-10:** New MOU with USLRRCD for pollinator work.

**8. CLOSED SESSION**

- 8-1** **PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**  
Title: Executive Director Evaluation

**Resource Conservation District of Greater San Diego County  
Regular Board Meeting Agenda**

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.

**9. AGENDA SETTING**

**10. ADJOURNMENT**

**Public Notice:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

<b>UPCOMING EVENTS</b>		
RCD Board Meeting	Wednesday, April 13, 2022 1:00pm	Virtual via Zoom
Wild Willow Farm Volunteering	Saturdays weekly 9am-noon	Wild Willow Farm

<b><u>RCD Board of Directors – February 2022</u></b>	
<b>Don Butz, President</b>	
Marilyn Huntamer, Vice President	Jordan Gascon , Secretary/Treasurer
Maggie Sleeper, Director	Neil Meyer, Director
<i>One Vacancy</i>	Odette Gonzalez, Director
<b><i>Associate Directors</i></b>	
D.K. Nasland, Jo MacKenzie, Lance Rogers	

<b>RCD STAFF – February 2022</b>	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Director
Morgan Graves, Forestry & Fire Prevention Projects Coordinator	Stan Hill, Forestry & Fire Prevention Projects Manager
Sierra Reiss, Education Coordinator	Andy Williamson, Farming & Gardening Coordinator
Rachel Lloyd, Accounting Clerk	Joel Kramer, Regional Agricultural Specialist
Joanne Sauerman, Office Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Erik Rodriguez , Farmer II	Joannaluz “Joanna” Parra, Farmer
Juliann Tidwell, Farmer	Paul Maschka, Regenerative Farming Educator
Codi Hale, Agricultural Outreach Assistant	Kim Hanson, Farm Field Trip & Volunteer Coordinator

**MEETING MINUTES OF THE RCD BOARD OF DIRECTORS  
Wednesday, February 9, 2022 1:00PM**

**DIRECTORS PRESENT:** Don Butz, Jordan Gascon, Marilyn Huntamer, Neil Meyer, Odette Gonzalez, Maggie Sleeper  
**DIRECTORS ABSENT:** None  
**VACANCIES:** One  
**ASSOC. DIRECTORS PRESENT:** Lance Rogers  
**ASSOC. DIRECTORS ABSENT:** DK Nasland, Jo MacKenzie  
**OTHERS PRESENT:** Heather Marlow, Ann Baldrige, Chris Kelley, Steve Boehmer, Codi Hale, Gregg Cady, Joanne Sauerma, Julia Richards, Diane Moss, Raul Alvarado

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

**1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**

The Board meeting was called to order at 1:03PM

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

**3. PUBLIC COMMENT**

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. **There were no members of the public requesting to speak.**

**4. CONSENT CALENDAR**

**4-1** Approval of Regular Meeting Minutes of January 12, 2022.

**4-2** Note and file monthly Treasurer's Reports for December 2021

**4-3** Approve monthly expenses for December 2021

Motion / second (Meyer/ Gascon) to approve consent calendar. Passed unanimously: Butz, Huntamer, Gascon, Gonzalez, Meyer, Sleeper.

**5. STAFF AND OTHER REPORTS**

**5-1** Executive Director – Staff Report (attached)

**5-2** Grant Status Spreadsheets (attached)

**5-3** RCD Agriculture Department: Staff Report

**6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

**6-1** CARCD Report – Butz, Meyer

**6-2** Director/Assoc. Director and Other Activity Reports

**6-3** NRCS Report

**7. BOARD ACTION AND DISCUSSION ITEMS**

**7-1 Resolution 2022-04: AB361, future teleconference meetings** (first/ second) Huntamer/ Meyer, passed unanimously: Butz, Huntamer, Meyer, Gascon, Sleeper, and Gonzalez.

Resource Conservation District of Greater San Diego County  
Regular Board Meeting Agenda

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**7-2 Resolution 2022-05:** San Diego Regional Fire Foundation MOU (first/ second) Huntamer/ Sleeper, passed unanimously: Butz, Huntamer, Meyer, Gascon, Sleeper, and Gonzalez.

**7-3 Discuss/Confirm 2022 Scholarship Committee.** Committee member volunteers: Huntamer, Gonzalez, Gascon. (first/ second) Gonzalez/ Meyer, passed unanimously: Butz, Huntamer, Meyer, Gascon, Sleeper, and Gonzalez.

**8. CLOSED SESSION**

**8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

No action.

**9. AGENDA SETTING:** Future ag programs, including manure management. Strategic planning update

**10. ADJOURNMENT** Meeting Adjourned at 2:15pm.

Respectfully submitted,



Heather Marlow

**Resource Conservation District of Greater San Diego County**  
**Check Register**  
**January 2022**

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	01/03/2022	11420	County of San Diego	Restricted Grant Expense	-1,644.40
Bill Pmt -Check	01/03/2022	11421	Lincoln Financial	New Employee Benefits	-1,145.34
Bill Pmt -Check	01/03/2022	11422	Priya Kanakha	Restricted Grant Expense	-3,495.48
Bill Pmt -Check	01/03/2022	11423	Forte of San Diego	Janitorial	-377.18
Bill Pmt -Check	01/03/2022	11424	ITCM	New Computers	-5,106.70
Bill Pmt -Check	01/04/2022	11425	Andy Williamson	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11426	Ann Baldrige	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11427	Cheyenne Piacenza	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11428	Chris Kelley	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11429	Codi Hale	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11430	Cox Communications	Telephone	-616.88
Bill Pmt -Check	01/04/2022	11431	Erik Rodriguez	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11432	Gregg Cady	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11433	Heather Marlow	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11434	Joel Kramer	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11435	Morgan Graves	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11436	Paul Maschka	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11437	Rachel Lloyd	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11438	Sierra Reiss	January Telephone Stipend	-50.00
Bill Pmt -Check	01/04/2022	11439	Sungrown Organic Distributors	WWF Water Usage	-122.55
Bill Pmt -Check	01/04/2022	11440	The SoCo Group Inc.	Restricted Grant Expense	-120.93
Bill Pmt -Check	01/04/2022	11441	U.S. Bancorp Service Center, Inc	RCD Credit Card	-178.79
Bill Pmt -Check	01/05/2022	11442	Petty Cash	Petty Cash	-43.89
Bill Pmt -Check	01/06/2022	11443	Kensington FSC	Restricted Grant Expense	-257.40
Bill Pmt -Check	01/06/2022	11444	San Diego Audubon Society	Expense Reimbursement	-1,098.60
Bill Pmt -Check	01/06/2022	11445	Al Delalat	Expense Reimbursement	-118.00
Bill Pmt -Check	01/10/2022	11446	Ann Baldrige	Exepense Reimbursement	-31.24
Bill Pmt -Check	01/10/2022	11447	CIT Technology	Copier Lease	-275.60
Bill Pmt -Check	01/10/2022	11448	City of San Diego	Restricted Grant Expense	-54,018.05
Bill Pmt -Check	01/10/2022	11449	CM Precision Tree & Landscape Maint.	Restricted Grant Expense	-11,500.00
Bill Pmt -Check	01/10/2022	11450	County of San Diego Vector Control	Assessment Statement	-8.37
Bill Pmt -Check	01/10/2022	11451	Davey Tree Expert Company	Restricted Grant Expense	-10,600.00
Bill Pmt -Check	01/10/2022	11452	EDCO Disposal Corporation	WWF Trash	-35.00
Bill Pmt -Check	01/10/2022	11453	Green for the Greater Good	Grant Writing Services	-360.00
Bill Pmt -Check	01/10/2022	11454	Gregg Cady	Expense Reinbursement	-3,206.58
Bill Pmt -Check	01/10/2022	11455	JMB Sanitation	Wash Station Services	-219.55
Bill Pmt -Check	01/10/2022	11456	Pope Tree Service	Restricted Grant Expense	-6,900.00
Bill Pmt -Check	01/10/2022	11457	Quench USA Inc	RCD Filter/ Water Cooler	-37.72
Bill Pmt -Check	01/10/2022	11458	SDG&E	Utilities	-154.53
Bill Pmt -Check	01/10/2022	11459	SDRPF	Restricted Grant Expense	-21,052.01
Bill Pmt -Check	01/10/2022	11460	Sierra Reiss	Expense Reimbursement	-1,021.63
Bill Pmt -Check	01/10/2022	11461	Back Country Land Trust	Restricted Grant Expense	-47,843.68
Bill Pmt -Check	01/10/2022	11462	Michael Shields	Expense Reimbursement	-40.92
Bill Pmt -Check	01/10/2022	11463	VOID	VOID	0.00
Bill Pmt -Check	01/10/2022	11464	Lumbercycle	Restricted Grant Expense	-1,350.00
Bill Pmt -Check	01/11/2022	11466	USDA Forest Service	Restricted Grant Expense	-54,299.42
Bill Pmt -Check	01/11/2022	11467	USDA Forest Service	Restricted Grant Expense	-24,254.64
Check	01/13/2022	11468	La Jolla Country Day School	WWF Refund	-100.00
Bill Pmt -Check	01/13/2022	11469	Austin Yu	Restricted Grant Expense	-119.79
Bill Pmt -Check	01/13/2022	11470	Wallace Laboratories, Inc	Restricted Grant Expense	-55.00
Bill Pmt -Check	01/18/2022	11471	California American Water	TRV Water	-959.89

**Resource Conservation District of Greater San Diego County**  
**Check Register**  
**January 2022**

Bill Pmt -Check	01/18/2022	11472	Coral Garden Creations	Aquarium Service	-100.00
Bill Pmt -Check	01/18/2022	11473	Davey Tree Expert Company	Restricted Grant Expense	-11,700.00
Bill Pmt -Check	01/18/2022	11474	LC Tree Service	Restricted Grant Expense	-17,050.00
Bill Pmt -Check	01/18/2022	11475	Mary Duffy	Restricted Grant Expense	-130.00
Bill Pmt -Check	01/18/2022	11476	Office Depot	Office Supplies	-852.76
Bill Pmt -Check	01/18/2022	11477	VOID	VOID	0.00
Bill Pmt -Check	01/18/2022	11478	Pope Tree Service	Restricted Grant Expense	-7,080.00
Bill Pmt -Check	01/18/2022	11479	SDG&E	Utilities	-747.16
Bill Pmt -Check	01/18/2022	11480	Sweetwater Authority	Water	-1,183.18
Bill Pmt -Check	01/24/2022	11481	VOID	VOID	0.00
Bill Pmt -Check	01/24/2022	11482	Palomar Observatory	Restricted Grant Expense	-960.00
Bill Pmt -Check	01/24/2022	11483	Fire Etc	Restricted Grant Expense	-1,841.45
Bill Pmt -Check	01/24/2022	11485	CM Precision Tree & Landscape Maint.	Restricted Grant Expense	-17,950.00
Bill Pmt -Check	01/24/2022	11486	Davey Tree Expert Company	Restricted Grant Expense	-16,820.00
Bill Pmt -Check	01/24/2022	11487	Kensington FSC	Restricted Grant Expense	-1,141.71
Bill Pmt -Check	01/24/2022	11488	LC Tree Service	Restricted Grant Expense	-27,450.00
Bill Pmt -Check	01/24/2022	11489	McDougal Love Boehmer Foley	Legal Fees	-1,961.35
Bill Pmt -Check	01/24/2022	11490	Pope Tree Service	Restricted Grant Expense	-15,600.00
Bill Pmt -Check	01/24/2022	11491	The SoCo Group Inc.	Restricted Grant Expense	-365.77
Bill Pmt -Check	01/24/2022	11492	Waste Management	Trash	-277.72
Bill Pmt -Check	01/25/2022	11493	Mike Shields	Expense Reimbursement	-205.26
Bill Pmt -Check	01/26/2022	11494	Lincoln Financial	January 2022	-12,117.11
Bill Pmt -Check	01/27/2022	11495	Anthony Alvarado	Restricted Grant Expense	-2,000.00
Bill Pmt -Check	01/27/2022	11496	Christian Dominguez	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	01/27/2022	11497	Cory Knott	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	01/27/2022	11498	Donald Pena	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	01/27/2022	11499	Jacob Stone	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	01/27/2022	11500	Jeremiah Sanchez	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	01/27/2022	11501	Joshua Denmark	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	01/31/2022	11503	CIT Technology	Copier Lease	-259.82
Bill Pmt -Check	01/31/2022	11504	Diamond Environmental Services	Restricted Grant Expense	-240.71
Bill Pmt -Check	01/31/2022	11505	EDCO Disposal Corporation	TRV Green Waste Service	-100.08
Bill Pmt -Check	01/31/2022	11506	ITCM	IT Support	-278.18
Bill Pmt -Check	01/31/2022	11507	JMB Sanitation	Wash Station Services	-219.55
Bill Pmt -Check	01/31/2022	11508	Petty Cash	Petty Cash	-109.91
Bill Pmt -Check	01/31/2022	11509	Pope Tree Service	Restricted Grant Expense	-12,300.00
Bill Pmt -Check	01/31/2022	11510	Sierra Reiss	Expense Reimbursement	-500.27
Bill Pmt -Check	01/31/2022	11511	U.S. Bancorp Service Center, Inc	RCD Credit Card	-2,614.95
Bill Pmt -Check	01/31/2022	11512	Union Bank	RCD Credit Card	-440.68
Bill Pmt -Check	01/31/2022	11513	United Site Services	Restricted Grant Expense	-492.32
Bill Pmt -Check	01/31/2022	11514	Samantha Padilla	Intern Stipend	-500.00
					<b>-418,609.70</b>

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Don Butz

Date

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Ann Baldrige

Date

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**January 2022**

Ordinary Income/Expense	Jul - Jan 2022	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>40000 · Grant Income Restricted</b>				
40041 · CDFA TA HSP	8,490.21	19,540.00	-11,049.79	43.45%
40042 · CDFA CUSP Economic Relief Grant	6,255.00	26,068.00	-19,813.00	24.0%
40045 · CDFA Climate Smart Ag TA	11,362.69	11,647.00	-284.31	97.56%
40047 · CDFA Prescribed Grazing Program	2,051.30	19,695.00	-17,643.70	10.42%
40048 · CDFA Cover Cropping	25,027.09	46,142.00	-21,114.91	54.24%
40049 · CARCD Monarchs	10,469.52	11,233.00	-763.48	93.2%
40050 · CARCD SWEEP TA	9,445.99	7,373.00	2,072.99	128.12%
40051 · DOC RFFC Block Grant	262,800.16	574,929.00	-312,128.84	45.71%
40052 · DOC SALC	18,874.51	175,000.00	-156,125.49	10.79%
40053 · DOC RFFC Round IIA	11,314.00	275,000.00	-263,686.00	4.11%
40060 · NRCS IERCD	3,787.03	15,000.00	-11,212.97	25.25%
40065 · NRCS Conservation Planning	6,834.30	35,042.50	-28,208.20	19.5%
40080 · SDRC Fuels	932,189.95	2,140,294.00	-1,208,104.05	43.55%
40085 · SDRC NACC	65,595.29	364,678.04	-299,082.75	17.99%
40090 · IRWMP Proposition 84	293,541.25	548,983.00	-255,441.75	53.47%
40100 · CARCD NFWF TA	3,416.84	17,317.00	-13,900.16	19.73%
40120 · Port	6,203.44	16,000.00	-9,796.56	38.77%
40122 · CalFire Forest Health Gran	141,886.89	1,563,803.00	-1,421,916.11	9.07%
40140 · SDG&E Environmental Champions	11,049.18	3,850.00	7,199.18	286.99%
40145 · SDG&E DSAP	37,550.78	10,000.00	27,550.78	375.51%
40146 · SDG&E Fuels MOU	789,937.18	1,000,000.00	-210,062.82	78.99%
40190 · Tijuana River Valley Garden	56,269.67	65,000.00	-8,730.33	86.57%
40191 · Sweetwater Community Garden	30,875.00	22,500.00	8,375.00	137.22%
40193 · Parker Foundation F2F	1,000.00	5,000.00	-4,000.00	20.0%
40194 · Wild Willow Farm Classes & Workshops	26,736.91	65,000.00	-38,263.09	41.13%
40195 · Wild Willow Farm Agricultural CSA & Wholesale	31,601.01	65,000.00	-33,398.99	48.62%
40196 · Wild Willow Field Trips & Tours	10,620.00	20,000.00	-9,380.00	53.1%
42006 · USFWS Creating Pollinator Habit	8,354.83	29,000.00	-20,645.17	28.81%
42007 · USFWS Pollinators on Working Lands	2,750.98	17,000.00	-14,249.02	16.18%
42025 · 21USFS SFA355827	45,486.17	200,000.00	-154,513.83	22.74%
<b>Total 40000 · Grant Income Restricted</b>	<b>2,871,777.17</b>	<b>7,370,094.54</b>	<b>-4,498,317.37</b>	<b>38.97%</b>
<b>45000 · Income - Unrestricted</b>				
45010 · Rent - San Diego River Conserva	18,375.00	32,000.00	-13,625.00	57.42%
45020 · Donations, Awards & Scholarship	100.00	5,000.00	-4,900.00	2.0%
45025 · WWF Donations	28,959.76	20,000.00	8,959.76	144.8%
45030 · Rebates and Refunds	64.89	25.00	39.89	259.56%
45040 · LAIF Interest	2,371.12	10,000.00	-7,628.88	23.71%
45080 · US Bank Interest	14.58	45.00	-30.42	32.4%
45090 · Tax Assessments	224,000.00	375,000.00	-151,000.00	59.73%
45095 · Redevelopment Revenue City Tax	9,825.10	10,000.00	-174.90	98.25%
45100 · Miscellaneous Income	37,488.01	25,000.00	12,488.01	149.95%
45200 · Fee for Service	943.91	5,000.00	-4,056.09	18.88%
45000 · Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
<b>Total 45000 · Income - Unrestricted</b>	<b>322,142.37</b>	<b>482,070.00</b>	<b>-159,927.63</b>	<b>66.83%</b>
<b>Total Income</b>	<b>3,193,919.54</b>	<b>7,852,164.54</b>	<b>-4,658,245.00</b>	<b>40.68%</b>
<b>Expense</b>				
<b>50000 · Grant Expenses Restricted</b>				
50041 · CDFA TA HSP	5,922.09	16,283.33	-10,361.24	36.37%
50042 · CDFA CUSP Economic Relief Grant	4,671.70	21,723.33	-17,051.63	21.51%
50045 · CDFA Climate Smart Ag TA	7,178.31	16,412.00	-9,233.69	43.74%
50047 · CDFA Prescribed Grazing	2,146.16	9,705.83	-7,559.67	22.11%
50048 · CDFA Cover Cropping	21,427.71	38,451.67	-17,023.96	55.73%
50049 · CARCD Monarchs	6,519.78	9,360.83	-2,841.05	69.65%
50050 · CARCD SWEEP/TA	7,214.06	6,144.17	1,069.89	117.41%
50051 · DOC Block Grant	200,413.07	479,107.50	-278,694.43	41.83%
50052 · DOC SALC	13,903.02	145,800.00	-131,896.98	9.54%
50053 · DOC RFFC Round IIA	10,000.00	229,167.00	-219,167.00	4.36%
50060 · NRCS IERCD	2,789.01	12,500.00	-9,710.99	22.31%
50065 · NRCS Conservation Planning	4,278.52	25,612.00	-21,333.48	16.71%
50080 · SDRC Fuels	824,534.64	1,783,578.33	-959,043.69	46.23%
50085 · SDRC NACC	59,632.08	302,000.00	-242,367.92	19.75%
50090 · IRWMP Proposition 84	298,321.94	457,485.83	-159,163.89	65.21%
50100 · CARCD NFWF TA	2,622.66	14,430.83	-11,808.17	18.17%
50120 · Port	4,294.54	13,333.33	-9,038.79	32.21%
50122 · CalFire Forest Health	119,332.36	1,303,169.17	-1,183,836.81	9.16%
50140 · SDG&E Environmental Champions	9,023.05	3,208.33	5,814.72	281.24%
50145 · SDG&E DSAP	31,258.86	8,333.00	22,925.86	375.12%
50146 · SDG&E Fuels MOU	642,439.15	833,333.34	-190,894.19	77.09%
50190 · Tijuana River Valley Garden	41,472.35	54,166.67	-12,694.32	76.56%

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**January 2022**

50191 · Sweetwater Community Garden	26,857.02	18,750.00	8,107.02	143.24%
50193 · Parker Foundation F2F	900.00	4,167.00	-3,267.00	21.6%
50194 · Wild Willow Farm Classes & Workshops	47,974.25	54,166.67	-6,192.42	88.57%
50195 · Wild Willow Farm Agricultural CSA & Wholesale	103,856.77	54,166.67	49,690.10	191.74%
50196 · Wild Willow Farm Field Trips & Tours	32,858.83	16,666.67	16,192.16	197.15%
52006 · USFWS Creating Pollinator Habit	6,607.58	24,166.67	-17,559.09	27.34%
52007 · USFWS Pollinators on Working Lands	1,518.41	14,166.00	-12,647.59	10.72%
52025 · 21USFS SFA355827	39,625.75	166,666.67	-127,040.92	23.78%
<b>Total 50000 · Grant Expenses Restricted</b>				
<b>53000 · Expenses Unrestricted</b>	<b>2,579,593.67</b>	<b>6,136,222.84</b>	<b>-3,556,629.17</b>	<b>42.04%</b>
53005 · Advertising	0.00	5,000.00	-5,000.00	0.0%
53035 · Processing Fees	3,049.84	3,600.00	-550.16	84.72%
53040 · Bank Fees	190.15	350.00	-159.85	54.33%
53050 · Depreciation	25,081.00	45,000.00	-19,919.00	55.74%
53060 · Donations, Awards & Scholarship	0.00	15,000.00	-15,000.00	0.0%
53070 · Dues & Subscriptions	7,534.96	10,000.00	-2,465.04	75.35%
53080 · Equipment Leases	2,128.10	3,500.00	-1,371.90	60.8%
53100 · Automobile				
53110 · Fuel	-383.74	3,000.00	-3,383.74	-12.79%
53120 · Repairs & Maintenance	325.72	3,000.00	-2,674.28	10.86%
<b>Total 53100 · Automobile</b>	<b>-58.02</b>	<b>6,000.00</b>	<b>-6,058.02</b>	<b>-0.97%</b>
53900 · Insurance				
53910 · Auto & General Liability	12,825.30	29,000.00	-16,174.70	44.23%
53920 · In Leiu of Health Insurance	66,762.10	186,800.00	-120,037.90	35.74%
53930 · Workers Compensation	13,981.28	32,000.00	-18,018.72	43.69%
<b>Total 53900 · Insurance</b>	<b>93,568.68</b>	<b>247,800.00</b>	<b>-154,231.32</b>	<b>37.76%</b>
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	3,995.95	30,000.00	-26,004.05	13.32%
54020 · Janitorial	2,357.37	5,500.00	-3,142.63	42.86%
54030 · Landscaping	10,979.70	19,500.00	-8,520.30	56.31%
54040 · Payroll Processing Fees	2,174.68	4,000.00	-1,825.32	54.37%
54050 · Pest Control	8.37	20.00	-11.63	41.85%
54060 · Website & Computer Maintenance	18,912.59	25,000.00	-6,087.41	75.65%
<b>Total 54000 · Outside Services</b>	<b>38,428.66</b>	<b>84,020.00</b>	<b>-45,591.34</b>	<b>45.74%</b>
54070 · Permits & Fees	0.10	100.00	-99.90	0.1%
54080 · Postage	173.34	800.00	-626.66	21.67%
54090 · Printing	429.27	1,500.00	-1,070.73	28.62%
55000 · Professional Services				
55010 · Accounting Fees	850.00	7,500.00	-6,650.00	11.33%
55020 · Legal Fees	11,991.50	20,000.00	-8,008.50	59.96%
55030 · Professional Services - Other	215.07	10,000.00	-9,784.93	2.15%
<b>Total 55000 · Professional Services</b>	<b>13,056.57</b>	<b>37,500.00</b>	<b>-24,443.43</b>	<b>34.82%</b>
57000 · Supplies				
57100 · Conservation Garden & Education	47.85	6,000.00	-5,952.15	0.8%
57150 · Discretionary Projects	17,270.26	132,000.00	-114,729.74	13.08%
57200 · Office Supplies	3,417.72	7,500.00	-4,082.28	45.57%
57300 · Office General	3,874.46	6,500.00	-2,625.54	59.61%
<b>Total 57000 · Supplies</b>	<b>24,610.29</b>	<b>152,000.00</b>	<b>-127,389.71</b>	<b>16.19%</b>
59000 · Utilities				
59100 · Gas & Electric	5,581.50	9,500.00	-3,918.50	58.75%
59200 · Sewer	569.58	750.00	-180.42	75.94%
59300 · Trash	1,839.81	4,200.00	-2,360.19	43.81%
59400 · Water	1,495.44	4,500.00	-3,004.56	33.23%
59500 · Telephones	9,536.66	17,500.00	-7,963.34	54.5%
<b>Total 59000 · Utilities</b>	<b>19,022.99</b>	<b>36,450.00</b>	<b>-17,427.01</b>	<b>52.19%</b>
<b>Total 53000 · Expenses Unrestricted</b>	<b>227,215.93</b>	<b>648,620.00</b>	<b>-421,404.07</b>	<b>35.03%</b>
65000 · Travel and Meetings				
65310 · Training	4,570.00	7,000.00	-2,430.00	65.29%
65320 · Travel Transportation & Accomod	2,294.30	8,750.00	-6,455.70	26.22%
65330 · Travel Meals	1,370.62	1,200.00	170.62	114.22%
<b>Total 65000 · Travel and Meetings</b>	<b>8,234.92</b>	<b>16,950.00</b>	<b>-8,715.08</b>	<b>48.58%</b>
66000 · Payroll Expenses				
66100 · Gross Payroll	171,681.36	581,060.00	-409,378.64	29.55%
66200 · In Leiu of Social Security 10.5%	16,809.78	61,011.30	-44,201.52	27.55%
66300 · Medicare 1.45%	2,996.05	8,425.37	-5,429.32	35.56%
66400 · FUTA, SDI, ETT, SUI	3,679.04	6,500.00	-2,820.96	56.6%
<b>Total 66000 · Payroll Expenses</b>	<b>195,166.23</b>	<b>656,996.67</b>	<b>-461,830.44</b>	<b>29.71%</b>
<b>Total Expense</b>	<b>3,010,210.75</b>	<b>7,458,789.51</b>	<b>-4,448,578.76</b>	<b>40.36%</b>
<b>Net Ordinary Income</b>	<b>183,708.79</b>	<b>393,375.03</b>	<b>-209,666.24</b>	<b>46.7%</b>
<b>Net Income</b>	<b>183,708.79</b>	<b>393,375.03</b>	<b>-209,666.24</b>	<b>46.7%</b>



## RCD of Greater San Diego County

## Balance Sheet

As of January 31, 2022

1/31/2022

## ASSETS

## Current Assets

## Checking/Savings

10000 · US Bank Checking	225,777.42
10020 · Petty Cash	300.00
10030 · LAIF	1,479,906.15
<b>Total Checking/Savings</b>	<b>1,705,983.57</b>

## Accounts Receivable

## 12000 · Accounts Receivable

12002 · DOC SALC	16,729.98
12003 · USFWS	6,984.20
12004 · NRCS IERCD	1,390.99
12006 · NRCS Conservation Planning	5,551.98
12008 · DOC RFFC Block Grant	75,987.97
12010 · CDFA CUSP Economic Relief Grant	3,182.40
12011 · CARCD	12,294.14
12013 · CDFA Soil TA	3,642.66
12014 · CDFA Climate Smart Ag TA	8,855.75
12016 · CDFA Prescribed Grazing	2,051.29
12017 · CDFA Cover Cropping	9,687.38
12020 · Fire Safe Council of San Diego	-198.41
12021 · San Diego River Conservancy	434,118.77
12022 · CalFire Forest Health Grant	32,811.78
12023 · Wild Willow Field Trips and Tours	3,655.00
12024 · Wild Willow Classes and Workshops	5,206.56
12025 · Wild Willow AG & CSA Sales	680.64
12030 · Port District	4,000.00
12051 · Prop 84	416,036.53
12060 · Tijuana River Valley Community	10,990.48
12090 · Sweetwater Community Garden	5,824.50

<b>Total 12000 · Accounts Receivable</b>	<b>1,059,484.59</b>
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<b>Total Accounts Receivable</b>	<b>1,059,484.59</b>
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## Other Current Assets

12005 · Undeposited Funds	2,200.00
13000 · Prepaid Expenses	20,182.66

<b>Total Other Current Assets</b>	<b>22,382.66</b>
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<b>Total Current Assets</b>	<b>2,787,850.82</b>
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## Fixed Assets

## 14000 · Accumulated Depreciation

14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22
14000 · Accumulated Depreciation - Other	-482,022.40

<b>Total 14000 · Accumulated Depreciation</b>	<b>835,545.91</b>
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<b>Total Fixed Assets</b>	<b>835,545.91</b>
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<b>TOTAL ASSETS</b>	<b>3,623,396.73</b>
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## LIABILITIES &amp; EQUITY

## Liabilities

RCD of Greater San Diego County  
 Balance Sheet  
 As of January 31, 2022

	1/31/2022
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	129,208.59
Total Accounts Payable	129,208.59
Other Current Liabilities	
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	21,456.67
21020 · Deferred Revenue	705,240.60
21045 · Accounts Payable Accrual	0.00
21060 · Vacation Accrual	45,347.97
Total Other Current Liabilities	772,045.24
Total Current Liabilities	901,253.83
<b>Total Liabilities</b>	901,253.83
 <b>Equity</b>	
30000 · Administration Operations Reser	780,000.00
30020 · Capital Improvements Facility R	71,314.00
30040 · Computer Reserve Fund Balance	10,601.33
30080 · Discretionary Project Reserve	50,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	280,296.83
30093 · Investment in Fixed Assets	902,999.62
32000 · Retained Earnings	54,966.00
32020 · Unrestricted Net Assets	338,256.33
Net Income	183,708.79
Total Equity	2,722,142.90
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,623,396.73</b>

RCD of Greater San Diego County

Profit & Loss

January 31, 2022

Jan ' 22

Ordinary Income/Expense

Income

40000 · Grant Income Restricted	
40041 · CDFA HSP TA	1,146.33
40042 · CDFA CUSP Economic Relief Grant	804.60
40045 · CDFA Climate Smart Ag TA	2,506.94
40047 · CDFA Prescribed Grazing	0.00
40048 · CDFA Cover Cropping	747.30
40049 · CARCD Monarchs	1,173.96
40050 · CARCD SWEEP TA	0.00
40051 · DOC RFFC Block	44,391.19
40052 · DOC SALC	3,215.00
40053 · DOC RFFC Round IIA	11,314.00
40060 · NRCS IERCD	347.25
40065 · NRCS Conservation Planning	1,282.32
40080 · SDRC Fuels	104,467.35
40085 · SDRC NACC	7,104.65
40090 · IRWMP Proposition 84	4,323.70
40100 · CARCD NFWF TA	469.39
40120 · Port	1,257.48
40122 · CalFire Forest Health Grant	23,722.63
40140 · SDG&E Environmental Champions	1,302.71
40145 · SDG&E DSAP	27,550.78
40146 · SDG&E Fuels MOU	116,340.36
40190 · Tijuana River Valley Garden	4,188.55
40191 · Sweetwater Community Garden	0.00
40193 · Parker Foundation Farm to Families	0.00
40194 · Wild Willow Farm Classes & Workshops	13,292.30
40195 · Wild Willow Farm CSA & Ag	4,057.98
40196 · Wild Willow Farm Field Trips & Tours	1,835.00
42006 · USFWS Creating Pollinator Habitats	730.68
42007 · USFWS Pollinators on Working Lands	1,008.18
42025 · 21USFS SFA355827	41,851.67

Total 40000 · Grant Income Restricted 420,432.30

45000 · Income - Unrestricted

45010 · Rent	2,625.00
45020 · Donations	97.11
45025 · WWF Donations	479.97
45030 · Rebates & Refunds	5.54
45040 · LAIF Interest	0.00
45080 · US Bank Interest	0.00
45090 · Tax Assessments	32,000.00
45095 · Redevelopment Revenue	9,825.10
45100 · Misc Income	0.00
45200 · Fee for Service	-0.09

Total 45000 · Income - Unrestricted 45,032.63

Total Income

465,464.93

Expense

## RCD of Greater San Diego County

## Profit &amp; Loss

January 31, 2022

Jan ' 22

50000 · Grant Expenses Restricted	
50041 · CDFA TA HSP	862.29
50042 · CDFA CUSP Economic Relief Grant	500.42
50045 · CDFA Climate Smart Ag TA	1,570.12
50047 · CDFA Prescribed Grazing	0.00
50048 · CDFA Cover Cropping	523.93
50049 · CARCD Monarchs	730.14
50050 · CARCD SWEEP/TA	198.42
50051 · DOC RFFC Block Grant	34,804.10
50052 · DOC SALC	2,173.01
50053 · DOC RFFC Round IIA	10,000.00
50060 · NRCS IERCD	259.17
50065 · NRCS Conservation Planning	797.54
50080 · SDRC Fuels	92,340.62
50085 · SDRC NACC	6,458.77
50090 · IRWMP Proposition 84	436.72
50100 · CARCD NFWF TA	350.29
50120 · Port	855.80
50122 · CalFire Forest Health Grant	21,180.92
50140 · SDG&E Environmental Champions	2,156.70
50145 · SDG&E DSAP	22,986.41
50146 · SDG&E Fuels MOU	95,304.49
50190 · Tijuana River Valley Garden	3,251.20
50191 · Sweetwater Community Garden	1,053.95
50193 · Parker Foundation Farm to Families	0.00
50194 · Wild Willow Farm Classes & Workshops	5,269.43
50195 · Wild Willow Farm Ag & CSA	10,828.66
50196 · Wild Willow Farm Field Trips & Tours	4,351.98
52006 · USFWS Creating Pollinator Habit	569.04
52007 · USFWS Pollinators on Working Lands	627.03
52025 · 21USFS SFA355827	37,343.34
Total 50000 · Grant Expenses Restricted	<u>357,784.49</u>
53000 · Expenses Unrestricted	
53005 · Advertising	0.00
53035 · Processing Fees	109.83
53040 · Bank Fees	20.95
53050 · Depreciation	3,583.00
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Subscriptions	9.99
53080 · Equipment Leases	259.82
53100 · Automobile	
53110 · Fuel	-109.20
53120 · Repairs & Maintenance	74.01
Total 53100 · Automobile	<u>-35.19</u>
53900 · Insurance	
53910 · Auto & General Liability	1,825.40
53920 · In Lieu of Health Insurance	8,604.80
53930 · Workers Compensation	2,190.78
Total 53900 · Insurance	<u>12,620.98</u>

RCD of Greater San Diego County

Profit & Loss

January 31, 2022

	<u>Jan ' 22</u>
54000 · Outside Services	
54010 · Facility Maintenance & Repairs	122.00
54020 · Janitorial	377.18
54030 · Landscaping	1,463.96
54040 · Payroll Processing Fees	646.17
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	1,085.17
Total 54000 · Outside Services	<u>3,694.48</u>
54070 · Permit	0.00
54080 · Postage	31.27
54090 · Printing	0.00
55000 · Professional Services	
55010 · Accounting Fees	0.00
55020 · Legal Fees	0.00
55030 · Professional Services - Other	1,961.35
Total 55000 · Professional Services	<u>1,961.35</u>
57000 · Supplies	
57100 · Conservation Garden & Education	0.00
57150 · Discretionary Projects	1,907.84
57200 · Office Supplies	899.76
57300 · Office General	188.05
Total 57000 · Supplies	<u>2,995.65</u>
59000 · Utilities	
59100 · Gas & Electric	747.16
59200 · Sewer	0.00
59300 · Trash	277.72
59400 · Water	0.00
59500 · Telephones	1,264.39
Total 59000 · Utilities	<u>2,289.27</u>
Total 53000 · Expenses Unrestricted	<u>27,541.40</u>
65000 · Travel and Meetings	870.00
65310 · Training	0.00
65320 · Travel Transportation & Accomod	0.00
65330 · Travel Meals	0.00
Total 65000 · Travel and Meetings	<u>870.00</u>
66000 · Payroll Expenses	
66100 · Gross Payroll	19,572.85
66200 · In Leiu of Social Security 10.5%	2,390.60
66300 · Medicare 1.45%	330.14
66400 · FUTA, SDI, ETT, SUI	2,370.30
Total 66000 · Payroll Expenses	<u>24,663.89</u>
Total Expense	<u>410,859.78</u>
Net Ordinary Income	<u>54,605.15</u>
Net Income	<u><u>54,605.15</u></u>

RCD of Greater San Diego County  
Reconciliation Summary  
US Bank-General Checking, Period Ending 1/31/2022

	<u>Jan 31, 22</u>
Beginning Balance	1,364,871.82
Cleared Transactions	
Checks and Payments - 93 items	-572,648.25
Deposits and Credits - 39 items	277,656.16
Total Cleared Transactions	<u>-294,992.09</u>
Cleared Balance	<u><u>1,069,879.73</u></u>
Uncleared Transactions	
Checks and Payments - 48 items	-845,112.31
Deposits and Credits - 1 item	50.00
Total Uncleared Transactions	<u>-845,062.31</u>
Register Balance as of 01/31/2022	<u><u>224,817.42</u></u>

**RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 1/31/22**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance							1,364,871.82
<b>Cleared Transactions</b>							
<b>Checks and Payments - 93 Items</b>							
	Bill Pmt - Check	11/08/2021	11257	Earth Discovery Institute	Ö	-755.00	-755.00
	Bill Pmt - Check	11/12/2021	11270	Sheryl Landrum	Ö	-2,513.48	-3,268.48
	Bill Pmt - Check	11/23/2021	11313	Juliann Tidwell	Ö	-66.20	-3,334.68
	Bill Pmt - Check	12/13/2021	11365	McDougal Love Boehmer Foley Lyon Canlas	Ö	-1,276.50	-4,611.18
	Bill Pmt - Check	12/20/2021	11391	Cory Knott	Ö	-1,600.00	-6,211.18
	Bill Pmt - Check	12/20/2021	11396	Regents University of California	Ö	-1,170.00	-7,381.18
	Bill Pmt - Check	12/20/2021	11378	Andy Williamson	Ö	-146.60	-7,527.78
	Bill Pmt - Check	12/28/2021	11403	County of San Diego Clerks Office	Ö	-50,000.00	-57,527.78
	Bill Pmt - Check	12/28/2021	11410	Davey Tree Expert Company	Ö	-27,450.00	-84,977.78
	Bill Pmt - Check	12/28/2021	11405	Pope Tree Service	Ö	-27,350.00	-112,327.78
	Bill Pmt - Check	12/28/2021	11412	CM Precision Tree & Landscape Maintenance	Ö	-15,000.00	-127,327.78
	Bill Pmt - Check	12/28/2021	11406	LC Tree Service	Ö	-11,900.00	-139,227.78
	Bill Pmt - Check	12/28/2021	11404	United Site Services	Ö	-492.32	-139,720.10
	Bill Pmt - Check	12/28/2021	11413	Farm Bureau San Diego County	Ö	-300.00	-140,020.10
	Bill Pmt - Check	12/28/2021	11411	Columbia Pacific Telesystems	Ö	-145.00	-140,165.10
	Bill Pmt - Check	12/28/2021	11408	EDCO Disposal Corporation	Ö	-100.08	-140,265.18
	Bill Pmt - Check	12/29/2021	11416	Pope Tree Service	Ö	-29,320.00	-169,585.18
	Bill Pmt - Check	12/29/2021	11414	Davey Tree Expert Company	Ö	-1,600.00	-171,185.18
	Bill Pmt - Check	12/29/2021	11415	Jessica Blasjo	Ö	-706.11	-171,891.29
	Bill Pmt - Check	12/30/2021	11419	Restoring California	Ö	-625.00	-172,516.29
	Bill Pmt - Check	12/30/2021	11417	Lakeside Water District	Ö	-427.18	-172,943.47
	Bill Pmt - Check	01/03/2022	11424	ITCM	Ö	-5,106.70	-178,050.17
	Bill Pmt - Check	01/03/2022	11422	Priya Kanakha	Ö	-3,495.48	-181,545.65
	Bill Pmt - Check	01/03/2022	11420	County of San Diego	Ö	-1,644.40	-183,190.05
	Bill Pmt - Check	01/03/2022	11421	Lincoln Financial	Ö	-1,145.34	-184,335.39
	Bill Pmt - Check	01/03/2022	11423	Forto of San Diego	Ö	-377.18	-184,712.57
	General Journal	01/03/2022	JE 1037		Ö	-73.81	-184,786.38
	Bill Pmt - Check	01/04/2022	11430	Cox Communications	Ö	-616.88	-185,403.26
	Bill Pmt - Check	01/04/2022	11441	U.S. Bancorp Service Center, Inc	Ö	-178.79	-185,582.05
	Bill Pmt - Check	01/04/2022	11439	Sungrown Organic Distributors, Inc.	Ö	-122.55	-185,704.60
	Bill Pmt - Check	01/04/2022	11440	The SoCo Group Inc.	Ö	-120.93	-185,825.53
	Bill Pmt - Check	01/04/2022	11428	Chris Kelley	Ö	-50.00	-185,875.53
	Bill Pmt - Check	01/04/2022	11429	Codi Hale	Ö	-50.00	-185,925.53
	Bill Pmt - Check	01/04/2022	11432	Gregg Cady	Ö	-50.00	-185,975.53
	Bill Pmt - Check	01/04/2022	11433	Heather Marlow	Ö	-50.00	-186,025.53
	Bill Pmt - Check	01/04/2022	11435	Morgan Graves	Ö	-50.00	-186,075.53
	Bill Pmt - Check	01/04/2022	11437	Rachel Lloyd	Ö	-50.00	-186,125.53
	Bill Pmt - Check	01/04/2022	11438	Sierra Reiss	Ö	-50.00	-186,175.53
	Bill Pmt - Check	01/04/2022	11425	Andy Williamson	Ö	-50.00	-186,225.53
	Bill Pmt - Check	01/04/2022	11426	Ann Baldrige	Ö	-50.00	-186,275.53
	Bill Pmt - Check	01/04/2022	11427	Cheyenne Piacenza	Ö	-50.00	-186,325.53
	General Journal	01/04/2022	JE 1038		Ö	-16.90	-186,342.43
	General Journal	01/05/2022	JE 1001		Ö	-27,606.71	-213,949.14
	General Journal	01/05/2022	JE 1001		Ö	-7,142.56	-221,091.70
	Bill Pmt - Check	01/05/2022	11442	Petty Cash	Ö	-43.89	-221,135.59
	Bill Pmt - Check	01/06/2022	11444	San Diego Audubon Society	Ö	-1,098.60	-222,234.19
	Bill Pmt - Check	01/06/2022	11443	Kensington FSC	Ö	-257.40	-222,491.59
	Bill Pmt - Check	01/06/2022	11445	Al Delalat	Ö	-118.00	-222,609.59
	General Journal	01/06/2022	JE 1009		Ö	-8.45	-222,618.04
	Bill Pmt - Check	01/10/2022	11448	City of San Diego	Ö	-54,018.05	-276,636.09
	Bill Pmt - Check	01/10/2022	11461	Back Country Land Trust	Ö	-47,843.68	-324,479.77
	Bill Pmt - Check	01/10/2022	11449	CM Precision Tree & Landscape Maintenance	Ö	-11,500.00	-335,979.77
	Bill Pmt - Check	01/10/2022	11451	Davey Tree Expert Company	Ö	-10,600.00	-346,579.77
	Bill Pmt - Check	01/10/2022	11456	Pope Tree Service	Ö	-6,900.00	-353,479.77
	Bill Pmt - Check	01/10/2022	11454	Gregg Cady	Ö	-3,206.58	-356,686.35
	Bill Pmt - Check	01/10/2022	11464	Lumbercycle	Ö	-1,350.00	-358,036.35
	Bill Pmt - Check	01/10/2022	11460	Sierra Reiss	Ö	-1,021.63	-359,057.98
	Bill Pmt - Check	01/10/2022	11453	Green for the Greater Good	Ö	-360.00	-359,417.98
	Bill Pmt - Check	01/10/2022	11447	CIT Technology	Ö	-275.60	-359,693.58
	Bill Pmt - Check	01/10/2022	11455	JMB Sanitation	Ö	-219.55	-359,913.13
	Bill Pmt - Check	01/10/2022	11458	SDG&E	Ö	-154.53	-360,067.66
	Bill Pmt - Check	01/10/2022	11462	Michael Shields	Ö	-40.92	-360,108.58
	Bill Pmt - Check	01/10/2022	11457	Quench USA Inc	Ö	-37.72	-360,146.30
	Bill Pmt - Check	01/10/2022	11452	EDCO Disposal Corporation	Ö	-35.00	-360,181.30
	Bill Pmt - Check	01/10/2022	11446	Ann Baldrige	Ö	-31.24	-360,212.54
	Bill Pmt - Check	01/11/2022	11466	USDA Forest Service	Ö	-54,299.42	-414,511.96
	Bill Pmt - Check	01/13/2022	11470	Wallace Laboratories, Inc	Ö	-55.00	-438,943.87
	General Journal	01/14/2022	JE 1010		Ö	-222.20	-439,166.07
	Check	01/15/2022			Ö	-20.95	-439,187.02
	Bill Pmt - Check	01/18/2022	11474	LC Tree Service	Ö	-17,050.00	-456,237.02
	Bill Pmt - Check	01/18/2022	11478	Pope Tree Service	Ö	-7,080.00	-463,317.02
	Bill Pmt - Check	01/18/2022	11480	Sweetwater Authority	Ö	-1,183.18	-464,500.20
	Bill Pmt - Check	01/18/2022	11471	California American Water	Ö	-959.89	-465,460.09
	Bill Pmt - Check	01/18/2022	11476	Office Depot	Ö	-852.76	-466,312.85
	Bill Pmt - Check	01/18/2022	11475	Mary Duffy	Ö	-130.00	-466,442.85
	General Journal	01/19/2022	JE 1001		Ö	-31,049.27	-497,492.12
	General Journal	01/19/2022	JE 1001		Ö	-7,908.72	-505,400.84
	General Journal	01/19/2022	CR 1033		Ö	-100.00	-505,500.84
	Bill Pmt - Check	01/24/2022	11488	LC Tree Service	Ö	-27,450.00	-532,950.84
	Bill Pmt - Check	01/24/2022	11485	CM Precision Tree & Landscape Maintenance	Ö	-17,950.00	-550,900.84
	Bill Pmt - Check	01/24/2022	11490	Pope Tree Service	Ö	-15,600.00	-566,500.84
	Bill Pmt - Check	01/24/2022	11489	McDougal Love Boehmer Foley Lyon Canlas	Ö	-1,961.35	-568,462.19
	Bill Pmt - Check	01/24/2022	11483	Fire Etc	Ö	-1,841.45	-570,303.64
	Bill Pmt - Check	01/24/2022	11487	Kensington FSC	Ö	-1,141.71	-571,445.35
	Bill Pmt - Check	01/24/2022	11491	The SoCo Group Inc.	Ö	-365.77	-571,811.12
	General Journal	01/26/2022	JE 1009		Ö	-205.75	-572,016.87
	General Journal	01/27/2022	JE 1006		Ö	-3.72	-572,020.59

**RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 1/31/22**

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	01/28/2022	JE 1010		0	-90.56	-572,111.15
General Journal	01/28/2022	JE 1010		0	-37.10	-572,148.25
Bill Pmt -Check	01/31/2022	11514	Samantha Padilla	0	-500.00	-572,648.25
Total Checks and Payments					-572,648.25	-572,648.25
<b>Deposits and Credits - 39 Items</b>						
General Journal	12/17/2021	CR 2017		0	184.39	184.39
Deposit	12/24/2021			0	488.45	672.84
Deposit	12/31/2021			0	260.00	932.84
General Journal	12/31/2021	CR 1031		0	5,000.00	5,932.84
General Journal	12/31/2021	CR 1031		0	142,421.00	148,353.84
General Journal	01/01/2022	JE 1039		0	120.00	148,473.84
General Journal	01/03/2022	JE 1036		0	9,825.10	158,298.94
General Journal	01/04/2022	JE 1043		0	1,011.55	159,310.49
General Journal	01/05/2022	JE 1040		0	98.45	159,408.94
Deposit	01/06/2022			0	400.00	159,808.94
General Journal	01/07/2022	JE 1042		0	120.00	159,928.94
Deposit	01/07/2022			0	3,103.80	163,032.74
Bill Pmt -Check	01/10/2022	11463	USDA Forest Service	0	0.00	163,032.74
Deposit	01/11/2022			0	100.00	163,132.74
General Journal	01/11/2022	JE 1005		0	390.00	163,522.74
Deposit	01/14/2022			0	251.67	163,774.41
General Journal	01/14/2022	JE 1004		0	635.74	164,410.15
General Journal	01/14/2022	CR 1014		0	38,266.84	202,676.99
Bill Pmt -Check	01/18/2022	11477	Palomar Observatory	0	0.00	202,676.99
General Journal	01/18/2022	CR 1032		0	660.00	203,336.99
General Journal	01/19/2022	CR 1024		0	65,709.59	269,046.58
General Journal	01/20/2022	CR 1022		0	195.53	269,242.11
General Journal	01/21/2022	CR 1021		0	219.61	269,461.72
Deposit	01/21/2022			0	503.00	269,964.72
General Journal	01/22/2022	CR 1030		0	120.00	270,084.72
General Journal	01/22/2022	JE 1003		0	120.00	270,204.72
Bill Pmt -Check	01/24/2022	11481	Palomar Observatory	0	0.00	270,204.72
General Journal	01/24/2022	CR 1029		0	360.00	270,564.72
Deposit	01/25/2022			0	100.00	270,664.72
General Journal	01/25/2022	CR 1031		0	750.00	271,414.72
Deposit	01/25/2022			0	1,670.00	273,084.72
General Journal	01/26/2022	JE 1004		0	510.00	273,594.72
Deposit	01/26/2022			0	1,400.00	274,994.72
Deposit	01/27/2022			0	162.50	275,157.22
General Journal	01/28/2022	CR 1028		0	635.90	275,793.12
Deposit	01/28/2022			0	657.50	276,450.62
Deposit	01/31/2022			0	5.54	276,456.16
Deposit	01/31/2022			0	600.00	277,056.16
Deposit	01/31/2022			0	600.00	277,656.16
Total Deposits and Credits					277,656.16	277,656.16
Total Cleared Transactions					-294,992.09	-294,992.09
Cleared Balance					-294,992.09	1,069,879.73
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 48 Items</b>						
Bill Pmt -Check	07/01/2021	10919	Theresa Banghart		-50.00	-50.00
Bill Pmt -Check	07/06/2021	10942	Sierra Reiss		-70.84	-120.84
Bill Pmt -Check	08/03/2021	11009	Theresa Banghart		-50.00	-170.84
Check	08/12/2021	11023	Bishop L J Guillory		-100.00	-270.84
Bill Pmt -Check	09/01/2021	11065	Theresa Banghart		-50.00	-320.84
Bill Pmt -Check	09/13/2021	11105	Theresa Banghart		-36.74	-357.58
Check	09/23/2021	11115	Maria Dolores Sanchez		-78.36	-435.94
Bill Pmt -Check	10/04/2021	11155	Erik Rodriguez		-50.00	-485.94
Bill Pmt -Check	10/18/2021	11192	Joel Kramer		-170.64	-656.58
Bill Pmt -Check	11/01/2021	11215	Jamul Shopper & News		-175.00	-831.58
Bill Pmt -Check	11/02/2021	11233	Russell Plumbing & Supplies		-154.27	-985.85
Bill Pmt -Check	11/23/2021	11315	Kim Hanson AP		-50.00	-1,035.85
Bill Pmt -Check	12/13/2021	11376	Anderson's Seed Company		-500.00	-1,535.85
Bill Pmt -Check	12/28/2021	11407	Joel Kramer		-91.80	-1,627.65
Bill Pmt -Check	01/04/2022	11431	Erik Rodriguez		-50.00	-1,677.65
Bill Pmt -Check	01/04/2022	11434	Joel Kramer		-50.00	-1,727.65
Bill Pmt -Check	01/04/2022	11436	Paul Maschka		-50.00	-1,777.65
Bill Pmt -Check	01/10/2022	11459	SDRPF		-21,052.01	-22,829.66
Bill Pmt -Check	01/10/2022	11450	County of San Diego Vector Control		-8.37	-22,838.03
Check	01/13/2022	11468	La Jolla Country Day School		-100.00	-22,938.03
General Journal	01/18/2022	JE 1003			-750,000.00	-772,938.03
Bill Pmt -Check	01/18/2022	11473	Davey Tree Expert Company		-11,700.00	-784,638.03
Bill Pmt -Check	01/18/2022	11479	SDG&E		-747.16	-785,385.19
Bill Pmt -Check	01/18/2022	11472	Coral Garden Creations		-100.00	-785,485.19
General Journal	01/21/2022	CR 1023			-90.56	-785,575.75
Bill Pmt -Check	01/24/2022	11486	Davey Tree Expert Company		-16,820.00	-802,395.75
Bill Pmt -Check	01/24/2022	11482	Palomar Observatory		-960.00	-803,355.75
Bill Pmt -Check	01/24/2022	11492	Waste Management		-277.72	-803,633.47
Bill Pmt -Check	01/25/2022	11493	Mike Shields		-205.26	-803,838.73
Bill Pmt -Check	01/26/2022	11494	Lincoln Financial		-12,117.11	-815,955.84
Bill Pmt -Check	01/27/2022	11495	Anthony Alvarado		-2,000.00	-817,955.84
Bill Pmt -Check	01/27/2022	11501	Joshua Denmark		-1,600.00	-819,555.84
Bill Pmt -Check	01/27/2022	11500	Jeremiah Sanchez		-1,600.00	-821,155.84
Bill Pmt -Check	01/27/2022	11499	Jacob Stone		-1,600.00	-822,755.84
Bill Pmt -Check	01/27/2022	11498	Donald Pena		-1,600.00	-824,355.84
Bill Pmt -Check	01/27/2022	11496	Christian Dominguez		-1,600.00	-825,955.84
Bill Pmt -Check	01/27/2022	11497	Cory Knott		-1,600.00	-827,555.84
Bill Pmt -Check	01/31/2022	11509	Pope Tree Service		-12,300.00	-839,855.84
Bill Pmt -Check	01/31/2022	11511	U.S. Bancorp Service Center, Inc		-2,614.95	-842,470.79
Bill Pmt -Check	01/31/2022	11510	Sierra Reiss		-500.27	-842,971.06
Bill Pmt -Check	01/31/2022	11513	United Site Services		-492.32	-843,463.38



RCD of Greater San Diego County  
 Reconciliation Detail  
 US Bank-General Checking, Period Ending 1/31/22

Type	Date	Num	Name	Cr	Amount	Balance
Bill Pmt - Check	01/31/2022	11512	Union Bank		-440.68	-843,904.06
Bill Pmt - Check	01/31/2022	11506	ITCM		-278.18	-844,182.24
Bill Pmt - Check	01/31/2022	11503	CIT Technology		-259.82	-844,442.06
Bill Pmt - Check	01/31/2022	11504	Diamond Environmental Services		-240.71	-844,682.77
Bill Pmt - Check	01/31/2022	11507	JMB Sanitation		-219.55	-844,902.32
Bill Pmt - Check	01/31/2022	11508	Petty Cash		-109.91	-845,012.23
Bill Pmt - Check	01/31/2022	11505	EDCO Disposal Corporation		-100.08	-845,112.31
Total Checks and Payments					-845,112.31	-845,112.31
<b>Deposits and Credits - 1 Item</b>						
Deposit	01/31/2022				50.00	50.00
Total Deposits and Credits					50.00	50.00
Total Uncleared Transactions					-845,062.31	-845,062.31
<b>Register Balance as of 01/31/2022</b>					<b>-1,140,054.40</b>	<b>224,817.42</b>

## SUCCESSES • STRUGGLES • SUPPORT

Activity Highlights for February 2022

Prepared for Board Meeting on 03/09/22

### • **SUCCESSES and STRUGGLES** •

#### **Executive Director:**

- Met with the Nutrition Director of the Sweetwater Union School District to discuss potential collaboration on farm to school programming.
- Met with our IT company to discuss some concerns with their service; also met with an alternative IT company to seek a quote.
- Held a call with the San Diego Women's Foundation coordinator to receive feedback on a grant application.
- Met with the Wild Willow Farm subcommittee.
- Met with the Executive Director of the Lakeside River Park Foundation to learn about their plans to create a new park in Lakeside, and to discuss potential for collaboration.
- Held an annual review with Joel Kramer, marking his one-year work anniversary.
- Worked with staff to develop a venue rental structure for Wild Willow Farm
- Participated in pollinator meetings as outlined below.
- Participated in meetings with staff and partners about our forest health and fire prevention programming (DOC, State Parks re NACC, SD Canyon Lands, and USFS).
- Attended a webinar about the San Diego River Conservancy's Directed Grant program.
- Attended meetings of the Partnerships 4 Success (P4S) program, which promotes equitable opportunities among under-resourced Latino residents in the Southern Border Region of San Diego County.
- Held weekly check-ins with each manager, as well as weekly managers meetings.
- Communicated with legal counsel and the County of San Diego about the Wild Willow Farm lease.

#### **Fire Safe Council of San Diego County:**

- Met with Joan Jones of SDRFF to continue development of our joint grant program. Our organizations are coordinating to offer an improved grant program to local fire safe councils in 2022.
- Executed a successful Fire Operations in the Wildland Urban Interface Workshop in partnership with the Olivenhain FSC.
- Drafted and distributed the monthly FSC newsletter.
- Hosted a successful FSC Coffee Chat with Jonathan Woldermariam, SDGE's Wildfire Mitigation Director, as a guest speaker.
- Planning a Fire Safe Council April "summit" event in partnership with San Diego County Fire and San Diego Regional Fire Foundation.
- Completed the mapping process for Olivenhain, Coastal Canyon, and Elfin Forest Harmony Grove's CWPP.

- Completed all signatures for Cuyamaca Woods and Jamul's CWPPs. Then, posted to our website database and sent to CAFSC.
- Actively working with GIS Intern to create a story map which outlines the work the FSCSDC does.
- Planning Potrero/Tecate and Valley Center Last Chance Survival Simulation Workshops

### **Chipping/ Defensible Space Assistance Programs:**

#### **Forest Health:**

- Met with Stacy Hishinuma, Forest Entomologist for USFS to discuss regional strategies for GSOB and other pest mitigation plans.
- Met with Clayton Tschudy- SD Canyonlands to discuss potential collaboration on fuel reduction projects in City of San Diego canyon lands, and workforce training opportunities.
- Working on a CALFIRE Resiliency Block Grant application with CARCD.
- 19 CAL FIRE FOREST HEALTH:
  - Working with Ryan Wimmer (Cal Fire) on the workbook reporting procedure.
  - Work and invoicing has finally started for Pauma's component.
  - USFS is burning piles at Morgan Hill.
  - Contractors that are working at Cal Tech will be moving over to PLC when close to completion
- RFFC Round 1
  - Participated in SoCal Convening of the RFFC working group, will be hosting a regional meeting for partners in April.
  - Participated in monthly check-ins with DOC staff, and RFFC working group.
  - Submitted reorganized budget and extension request. Incorporating new elements, such as: AmeriCorps Fellows, and engaging new partners: SDSU, CSA, SDCL
  - Visited our video production set, filming began for our GSOB video in collaboration with Dr. Thomas Scott, Brett Huchinson, Chris Murphy. Staff from IERCD also joined us.
  - Continue to gather information on the Regional Priority Plan, working with Morgan and the GIS intern to develop an interactive map (improve the existing map on the website).
- RFFC Round 2
  - Working with sub-grantees to finalize SOW and contracts.
  - CSA/LA Jolla Indigenous-led Type 2 fire cadre training began on February 14. Had 23 students, with FS cadre.
  - Met with Maddie from WRTC to get familiar with PODIO.
  - Met with Jeremy Z. at Pala. Got tour of reservation and discussed potential project ideas. His crew has been doing roadside brushing/chipping at various locations on the reservation.
  - Met with Kent at Camp Winaka Girl Scouts. Toured the property, discussed current and future project ideas. They are working with contractors to get bids for work to begin.
  - Met with Staci from USFS at Indian Flats campground to learn about GSOB monitoring.
- SDGE
  - Met with Bill M. at SDG&E to discuss work in Palomar Mountain State Park.
  - Still waiting on Danny from State Parks to discuss work in Palomar Mountain State Park.

**Pollinators:**

- Hosted Q1 SDPA meeting and had a meeting with the Water Conservation Garden.
- Hosted third SoCal Pollinator Network Meeting, there are now 40 people on the invite list!
- Native Milkweed Project: Packed up S&S seeds for distribution.

**Soil Health / Rancher TA:**

- CDFA: Conducted post-grazing environmental monitoring and planned for Spring Field Day at grazing demonstration site in Jamul.
  - Requested and received one year of extension for grazing demonstration grant implementation due to pandemic complications.
  - Prepared for planting spring bell beans cover crop at Demonstration Site.
  - Planning a cover crop planting day for early March.
  - Presented about technical assistance programs at Latino Farmer Conference.
  - Assisted producers to apply or re-apply for state funding for largescale composting and mulching.
- Dept of Conservation: Conducted producer needs assessment with more than 30 producers with help from partners at Mission RCD, Foodshed and Farm to Institution Center.
  - Held first listening session with 16 producers in Lakeside with very positive response. Drafted maps for current and potential agricultural land in San Diego County with SDSU City Planning Dept.
- Nat Res Conservation Service: Revised budget for CARCD block grant for targeted outreach and pilot project for historically underserved producers.
- Dept of Water Resources: Introductory call with new project manager at BCLT. Budget surplus updates from partners pending.
- Healthy Soils Discretionary Fund: Conducted soil sampling for four fields at Wild Willow Farm.
- Grantwriting: Applied to Water Efficiency Technical Assistance grant for ~\$400K from CDFA - new opportunity to fund irrigation evaluations, pump testing, and training in partnership with UCANR and USLRCD over 3 years, allowing for hiring of new field technician.

**Watershed Education Program:**

- Port: Two watershed presentations given at two school locations.
  - Sent out physical mailing to 200 school locations.
  - Watershed intern, Mandy Padilla, has been working diligently to send out promo, call port partner schools, and prepare for future presentations.

**Sweetwater Community Garden:**

- Completed leases and inducted nine new gardeners.
- Cleared out two abandoned plots at Sweetwater.
- Hosted a communal compost system training session for gardeners at Sweetwater.

**TRV Community Garden:**

- Completed lease and inducted one new gardener.
- Planted out cover crops on the two eastern most quadrants of the carbon farming plot.
- Finished planting all remaining beds in the two western most quadrants with crops for WWF and Foodshed.

**Wild Willow Farm:**

- Drafted and distributed Wild Willow Farm Newsletter.
- Finalized sign text for the self-guided tour; signs are being created.
- Successfully continued with the Winter Farm School session.
- Organized farm hosts, materials, and check-in information for upcoming sold out workshops.
- Hosted over 150 volunteers at weekly community volunteer days
- Received USDA approval to accept EBT/ SNAP payments for produce.
- Maintained growing fields, harvested, processed, and sold produce.
- Coordinated with the Food Oasis team to trail building days. Hosted trail building days.
- Hosted field trips and group tours.

**• STRUGGLES •**

**TRV Community Garden:**

- Lots of disputes between gardeners, particularly over stolen property, which are very challenging to resolve.
- Aphids destroying cauliflower and broccoli on the carbon farming plot.

**• SUPPORT •**

- Guidance on how to engage other organizations in the County during the policy phase of the SALC grant.
- Provide standardized metrics needed for quarterly or more regular reporting.
- Help this month conducting producer need assessments within our jurisdiction. Odette has begun helping and we so appreciate it!
- Farmer outreach data management.

<b>UPCOMING EVENTS</b>		
RCD Board Meeting	Wednesday April 13, 1PM	Virtual Via Zoom
Farm Volunteering	Saturdays Weekly 9:30AM	Wild Willow Farm

<b>RCD STAFF – February 2022</b>	
Ann Baldrige, Interim Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Director
Sierra Reiss, Education Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Rachel Lloyd, Accounting Clerk	Joel Kramer, Regional Agricultural Specialist
Stan Hill, Forestry & Fire Prevention Project Manager	Andy Williamson, Farming & Gardening Coordinator
Erik Rodriguez, Farmer II	Morgan Graves, Administrative Assistant
Juliann Tidwell, Farmer	Joannaluz "Joanna" Parra, Farmer
Kim Hanson, Field Trip & Volunteer Coordinator	Paul Maschka, Regenerative Farming Educator
Codi Hale- Agricultural Outreach Assistant	Joanne Sauerma, Office Coordinator

**RCD / FSC GRANT STATUS**

**CURRENT GRANT ACTIVITY – FEBRUARY 2022**

**ITEM 5-2a**

<b>Grants Submitted</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes / Updates</b>
DOC	Forestry- Fuels reduction/ demonstration projects	\$2.63M	RFFC Program
Port of San Diego	Environmental Education (watershed)	\$75,000	Three-year bid to renew our watershed education project. Will be determined in May 2022
CAL FIRE- Fire Prevention	Chipping/ DSAP/ Community Projects	\$3.3M	Submitted April 2022
<b>Grants Currently Working On</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
NACD Urban Agriculture and Conservation	Community Gardens and Farm	\$50,000	
CARCD	SWEEP- Agriculture	\$1,800	Project extended one month with additional funding.
CDFA – WETA	Agricultural Program	\$400,000	Irrigation support to farmers and ranchers
CARCD – WCB block grant	Pollinator Health	\$250,000	In pre-proposal stage. Five-year grant, will be awarded to CARCD and sub-awarded to RCDs.
<b>Recent Grants Awarded</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
CARCD- NRCS Block Grant	Farmer Equity Outreach	\$22,000	
CARCD Monarch Joint Venture Block Grant	Pollinator Health	\$10,000	Participation in a pilot monarch education program
SDG&E	Defensible Space Assistance Program	\$20,000	Awarded January 2022
San Diego River Conservancy	Fuels Reduction/ Fire Prevention	\$8,862	Additional Chipping and DSAP support
San Diego River Conservancy	Native American Conservation Corp	\$364,678	NACC project with State Parks
DOC	Forestry- Fuels reduction/ demonstration projects	\$2.2M	Early Action funding awarded October 2021
CAFSC Fuels Reduction	Chipping, DSAP, Education	\$200,000	Awarded October 2021
SDG&E	DSAP Support	\$10,000	Awarded September 2021
San Diego River Conservancy	Chipping/ DSAP Work	\$3.5M	Awarded May 2021
NRCS	Conservation Planning for Agricultural Resilience	\$70,000	Awarded July 2021

SDG&E	Fuels reduction/ chipping & DSAP	\$1M	MOU signed June 2021 for \$500K, + Additional \$500K in September 2021!
<b>Grants Denied / Cancelled</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
NFWF	Provide TA to farmers, improving pollinator practices while improving soil health.	\$108,655	Denied November 2021



**RC FOUNDATION GRANT STATUS**

**CURRENT GRANT ACTIVITY –FEBRUARY 2022**

**ITEM 5-2b**

<b>Grants Submitted</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes / Updates</b>
<b>Grants Currently Working On</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
<b>Grants Awarded</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
SD Foundation- Hervey Family	Wild Willow Farm	\$18,000	Direct support gift through SD Foundation
USFWS	SDG&E Garden Boxes	\$1,050	Pollinator plant support
SD Foundation- H. House Family Fund	Wild Willow Farm	\$10,000	Direct support gift through SD Foundation
SD Foundation Opening the Outdoors	Wild Willow Farm/ Farm to Families	\$50,000	Partnership with 3 other organizations, Approved July 2021
SDG&E Environmental Champions	Build and distribute garden boxes to South Bay families	\$7,500	Participants will select a veggie or pollinator kit, which will include a garden box with wood from Lumbercycle, soil, and plants.
CARCD COVID Recovery	Wild Willow/ TRV support	\$5,000	Awarded July 2020
Boochcraft	Farm to Families 2021	\$10,000	Funding for Calendar Year 2021
Marguerite Tyrell	Wild Willow Farm Support	\$30,000	Received May 2021
<b>Grants Denied / Cancelled</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>

**Resource Conservation District of Greater San Diego County**

11769 Waterhill Road \* Lakeside, CA 92040

Phone: 619-562-0096 \* Fax: 619-562-4799 \* Website: [www/rcdsandiego.org](http://www/rcdsandiego.org)

**RESOLUTION 2022-08**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO MAKING FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO

WHEREAS, all meetings of the Resource Conservation District of Great San Diego County's ("District") Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Governor Newsom signed AB 361, amending the Brown Act, including Government Code section 54953, subd. (e), that makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subd. (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, the District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors and to protecting the health, welfare, and safety of the participants; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and deems it necessary to find that meeting in person for meetings of all District-related legislative bodies as well as subcommittees of the Board of Directors subject to the Ralph M. Brown Act, would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing as provided in Government Code section 54953, subd. (e); and

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WHEREAS, all teleconference meetings of the Board of Directors of the District and any legislative bodies of the District shall comply with the requirements to provide the public with access to the meetings as prescribed in section 54953; subd. (e)(2).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Resource Conservation District of Greater San Diego County as follows:

1. Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The Board finds that meeting in person for meetings of all District-related legislative bodies subject to the Ralph M. Brown Act would present imminent risks to the health or safety of attendees.
3. Staff is directed to return to the Board of Directors no later than thirty (30) days after the adoption of this resolution, or by the next Board of Directors meeting (whichever comes first), with an item for the Board to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. The District Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953, subd. (e), and other applicable provisions of the Brown Act.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Resource Conservation District of Greater San Diego County at its regular meeting held on the 9th day of February 2022, by the following roll call vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

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Donald H Butz, Board President

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Heather Marlow, Board Clerk

**Date:** March 9, 2022

## **Agenda Item 7-2 Wild Willow Farm lease**

**Discussion / History:** The RCD has been working with the County of San Diego to finalize a 10 year lease for Wild Willow Farm (WWF) since the previous lease expired at the end of 2019 and WWF has been operating at the lease site on a month-to-month basis . A review of the subject property highlighted necessary repairs to improve access and adhere to the American Disabilities Act. The County of San Diego committed to assessing the lease site and making a series of repairs to bring the property into ADA compliance. It also agreed to installing a new water meter and line to remove dependence on Sungrown Organics for water. They have completed or are in the process of completing all of this anticipated work.

The lease provides that the RCD assumes the legal responsibility for ADA compliance in connection with the lease site. If the lease is approved by the Board of Directors and signed on its behalf, the lease site shall be accepted 'as is'. RCD shall be responsible for ensuring that the lease site is in compliance with any and all Federal and state laws.

Staff recommends that the Board of Directors solicit an independent CASp inspection to assess whether any additional ADA improvements are required, and if so, at what cost. If a CASp inspection demonstrates that there are no or minimal improvements required to meet the above legal requirements, then it is recommend that the Board of Directors approve the lease and authorize Ann Baldridge to execute the lease.

**Financial Impact:** \$5,000 - \$7,000 for the CASp inspection, plus any additional improvements identified in the inspection.

**Staff recommendation:** To solicit a CASp inspection to gain a full picture of any additional exposure related to ADA compliance and/or approve the execution of the lease by and between the RCD and County of San Diego.

**RESOLUTION 2022-11**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY TO APPROVE THE WILD WILLOW FARM SITE LEASE WITH COUNTY OF SAN DIEGO.

WHEREAS, Wild Willow Farm (WWF) is a project of the Resource Conservation District of Greater San Diego County (RCDGSDC), Currently, WWF occupies its site on a month-to-month basis pursuant to a lease with the County of San Diego, and

WHEREAS, it is the desire of the RCDGSDC to secure a long term lease with the County of San Diego for the operation of WWF in order to amortize improvements and operational costs in connection with WWF, and

WHEREAS, it is the desire of RCDGSDC to enter into a long term lease with the County of San Diego and establish certain terms and conditions beneficial to RCDGSDC and WWF, and;

WHEREAS, the lease is attached hereto as Exhibit 1 and incorporated by reference, and

WHEREAS, upon approval of the Resolution by the Board of Directors, the lease between RCDGSDC and the County of San Diego shall reflect the sole agreement of the parties and supersede all prior agreements, and

NOW, THEREFORE, BE IT RESOLVED that the RCDGSDC Board of Directors approve the lease for signature and authorize Executive Director, Ann Baldrige as its agent to sign the Wild Willow Farm lease attached as Exhibit 1.

PASSED AND ADOPTED at the RCDGSDC regular meeting held on March 9, 2022 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

\_\_\_\_\_  
Don Butz, President

\_\_\_\_\_  
Heather Marlow, Board Secretary



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**Date:** March 9, 2022

## **Agenda Item 7-3 RCD Strategic Plan – Goals and Objectives**

**Discussion / History:** The RCD Board and staff began a strategic planning process in June 2021, which included two workshops to brainstorm RCD mission and vision, as well as the goals and objectives for a strategic plan. These were written up into an outline at the time, but the document was not completed. A subcommittee of Board members along with Ann Baldrige reviewed the document in January 2022 and discussed some revisions to restructure the goals and objectives.

The document in this Board packet includes the proposed new goals and objectives as well as the outline that was created after the 2021 workshops as a point of reference.

If the Board approves the proposed goals and objectives, staff will then devise an action plan to work towards achieving each goal. We will also add an introduction section to set the context for the strategic plan and provide background information about the RCD.

**Financial Impact:** None.

**Staff recommendation:** Staff recommends that the Board approves the goals and objectives and authorizes the staff to draft an action plan.

## RCD Draft Strategic Plan 2022

**Add introduction section with overview of the RCD: who we are, what we do, how we're funded.**

**Review period of strategic plan:** revisit annually

**Draft mission:** Empower communities to protect, conserve, and restore our natural resources through education, collaboration, and implementation.

**Draft vision:** Leading and innovating environmental stewardship for future generations.

### Goal 1: Foster an inclusive organizational culture that supports staff and Board in their professional growth and development

Objectives:

- Ensure Board and Staff have access to professional development training and resources to help them grow in their roles
- Seek diversity in board and staff, and commit to recruitment strategies that reach a diversity of communities that reflect the community served
- Develop and maintain a defined organizational structure, and clarify roles and responsibilities
- Update or develop policies and resources for Board and staff that outline organizational procedures
- Invest in team building among staff, and between board and staff
- Expand and continue to diversify our internship and workforce development offerings to support more people to gain skills and access to careers in conservation and agriculture

### Goal 2: Embed diversity and inclusion into our communication methods and partnership development to ensure our work reflects / is relevant to / is accessible to the community we serve

Objectives:

- Strengthen relationships with diverse communities by encouraging inclusion and equity
- Increase visibility and impact through partnerships, participation, and outreach
- Examine our communications efforts to ensure they reach the whole of the community we serve
- Create consistent and inclusive processes for communicating about the RCD to the public
- Develop and train on consistent branding, elevator pitch, etc.

### Goal 3: Develop and improve our programs to promote climate resilience and meet the resource conservation needs of our district

Objectives:

- Improve relevance of and participation in programs to meet community needs
- Assess each program area for impact, gaps in community reach, and funding status and develop an action plan for each program area that outlines steps for growth
- Create greater connectivity between programs and teams with consistent messaging

## Goal 4: Ensure a fiscally sound and resilient organization

### Objectives:

- Create yearly fundraising campaigns for each project and/or department
- Encourage State and County Level Support
- Conduct a detailed quarterly budget analysis for management team and Board review
- Develop a funding strategy to outline which program areas need funds, when to use for scheduling and prioritization of grant writing
- Diversify funding base by seeking new partnerships and funding, including from private sources

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FROM 2021 strategic planning workshops

## **I. Strengthen Relationships with Diverse Communities by Encouraging Inclusion & Equity**

### **a. Engagement and Collaboration**

- Engage with community groups and stakeholders by regularly participating in community meetings
- Develop and fill a Community Representative role
- Engage elected officials
- Design and install signs for community spaces (farm/ gardens) that share about who we are
- Develop partnerships with organizations that have diverse programs

### **b. Equity**

- Improve recruitment strategies
- Translate websites, and printed materials to Spanish
- Expand the scope of outreach efforts to schools
- Develop and more equitable internship outreach approach
- Develop or participate in a job fair program for job openings and internship opportunities
- Develop occupational training programs/ internships for ag

### **c. Inclusion**

- Develop a collaborative Farm/ Garden cookbook
- Highlight feature stories in newsletters to reflect and support diverse cultures
- Continue to develop and expand educational programs

## **II. Invest in the Growth and Development of our Team**

### **a. Develop and staff roles to fill gaps**

- Current needs include HR Manager, Office Coordinator, Fundraising Coordinator, Grant Writer, Community Rep
- Focus on efforts to diversify workforce

### **b. Develop or update resources**

- Create a manual of current and past job roles and responsibilities
- Define orientation procedures for new team members
- Update employee handbook including policies and procedures

### **c. Invest in training and team building**

- More productive staff meetings



- Increase knowledge and understanding between board/ staff regarding programs and indicators of success
- Regular team building exercises
- Develop and facilitate employee training days

### **III. Develop and Maintain a Defined Organizational Structure**

- Revise organizational structure chart to reflect current work load and train staff on reporting expectations**
  - Develop positions to fill gaps as needed where teams need additional support
- Training**
  - Define process and materials for onboarding
  - Define ongoing training schedule
- Team Building**
  - Schedule regular team building events
- Manuals**
  - Combine and update employee handbook, training structure and expectations, and procedures into one employee manual.
  - Create reference manual that contains all job descriptions/ roles, and org chart

### **IV. Develop and Improve Effective and Adaptable Community Programs**

- Develop apprenticeship and occupational training programs**
  - Build into all programs a pipeline to conservation related careers including internships
  - Purchase and develop land for farmer incubation program, nursery, demo, etc.
- Expand education and implementation of regenerative/ organic agriculture**
- Improve relevance of and participation in programs based on community needs**
  - Identify community needs
  - Map outreach efforts and develop stronger databases to analyze who we're reaching/ who we're missing.
  - Bolster engagement, advertising, and communication

### **V. Increase Visibility Through Partnerships, Participation, and Outreach**

- Increase cohesiveness and effectiveness of Staff and Board efforts**
  - Increase information exchange with elected officials regarding programs and opportunities
  - Increase awareness and participate with schools and communities
  - Increase media coverage through interviews, print, press releases, social media, website, etc.
- Develop and train on consistent branding, elevator pitch, slogan, etc.**
- Design and install signage at community gardens and Farm**
- Invest in branding and promo materials**
- Develop and administer consistent outreach for all programs**
- Expand partnerships and outreach with local schools**

### **VI. Ensure a Fiscally Sound and Resilient Organization**

- Create yearly fundraising campaigns for each project and/or department**
  - Identify specific monetary goals and outcomes for each campaign
  - Create campaign, identifying: roles, approach, keys to measure success, etc.
- Encourage State and County Level Support**

- Increase information exchange to representatives and community leaders
- Lobby elected officials and representatives for fiscal support

**c. Detailed Quarterly Budget Analysis**

- Distribute quarterly budget v actuals to management team committee for detailed analysis
- Two months following each Q end, have board do a detailed analysis of same for previous quarter



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**Date:** March 9, 2022

## **Agenda Item 7-4: Facilities Maintenance Recommendations**

**Discussion / History:** RCDGSDC Director, Neil Meyer, has walked the RCD main office grounds, and prepared the attached report to identify needs and recommendations for prioritizing repairs.

**Financial Impact:** Facilities maintenance and repairs projects vary in cost, Staff will expend the appropriate budget to complete identified projects.

**Staff Recommendation to Board:** Staff recommends that the Board review the list and suggested prioritization, then provide direction on pace and timeline for project completion.

## Facilities Repairs: Maintenance Walkthrough 1/19/2022

### Observations and Recommendations

#### Main Office Building:

1. Front side rain gutters are leaking at the seams. Metal is corroding. Replacement Needed.
2. Front left bottom wall flashing at sidewalk is corroding. Replace section from left outside corner to first joint.
3. Clean out birds' nests from behind the gutters on north side. Don't want to trap moisture against the metal.
4. Remove junk from back wall sidewalk to allow the area to dry out. Avoid trapping moisture against the metal structure.
5. Install rain gutter along the back roof edge. This will allow the back sidewalk and lower part of the metal siding to dry out and allow us to control the water discharge.
6. Remove large trees along back side sidewalk, or trench next to sidewalk and cut roots that are lifting and breaking the concrete. Install bio barrier in trench before backfilling.
7. Replace 13' x 5' lifted section and 5' x 5' lowered section of sidewalk at back left corner. Install a passive gravel filled drain sump to accept rain runoff
8. Grind concrete at top of outside stair to eliminate tripping hazard.
9. Replace 10' x 10' section of driveway. Remove large tree or trench and cut roots. Install bio barrier in trench before backfilling.
10. Upper parking lot drain basin needs to be cleaned out and drain line cleared.
11. Parking lot lights not working properly. Suspect photo cell malfunction. Have an electrician diagnose the problem.
12. Replace sun damaged pipe insulation at the AC condenser unit and wrap line sets with aluminum tape to prevent future deterioration of the pipe insulation.
13. Clean and paint back metal roof section. Existing paint is starting to fail.

#### Block Building "Conference Room":

1. Scrape and paint south gable end siding.
2. Paint roof eaves. Grind down and putty nail penetrations. Alternative: Install fiber cement board on underside of eaves as fire protection.
3. Replace front and rear rain gutters and downspouts with seamless aluminum gutters.
4. Front door hinges are corroding. This is more of an ascetic problem. The hinges will continue to work, but will look worse and worse over time. The permanent fix is to replace with brass or stainless steel hinges.

#### Metal Building "Warehouse":

1. Insulate walls and ceiling.
2. Clean out unused materials and organize storage using existing cabinetry.
3. Add rain gutter to the front of the building. This will keep the outside metal siding dryer and help prevent additional corrosion.
4. Replace the bottom seal on the front roll up door. The one with the sand bags piled up.

**5.** Backside rain gutter needs to be cleaned out, repaired and painted, maybe replaced if the leaking joint can't be sealed. There is a garden growing in it presently. All gutters should be cleaned on a regular basis.

**6.** Metal posts supporting the rear roof overhang are starting to corrode, one badly. It's important to keep the post bases clean and dry.

Currently there is dirt washing down from the bank and collecting against the post bases. They could be protected by adding a short retaining wall on three sides to keep the dirt away. The northern most base is in the worse shape. I suspect its structural integrity is compromised. It may be possible to repair by cleaning out the surface corrosion and sealing up with epoxy grout and repainting, then adding a secondary metal bracket to reinforce the connection to the block wall. All of the other post bases should be cleaned and painted at a minimum. Keeping them clean and free of debris is most important.

**7.** The AC condensers in this rear area need to be protected from dirt and debris washing down the bank also. I recommend a short masonry retaining wall. They currently have leaves and dirt piling up against them which will lead to corrosion of the units. Also replace sun damaged pipe insulation and wrap the line sets with aluminum tape. This will protect the pipe insulation from future deterioration.

**8.** Along the south property line, there is a block retaining wall with a large section removed. I suspect because of a drainage problem associated with the upstream neighbor's property. There is a concrete swale that is meant to channel run off but ends just above the missing section before reaching any obvious termination point. I'm not sure of the consequences, either in the past or future, but this missing section will allow the neighbors run off to drain on to our driveway and to the street. In a high water event this could lead to significant dirt and debris washing onto the driveway.

My understanding of water discharge rules is that a property owner can't discharge excess water onto the adjoining properties. Perhaps we could discuss this with Steve.

## Facilities Repairs: Maintenance Walkthrough 1/19/2022

Proposed Schedule listed in order of priority

- 1. Items 6,7, metal building.** Fairly easy to install a dry set, one course block retaining wall to keep dirt and leaves from accumulating, after repairing and painting the metal post bases.
- 2. Item 7, metal building, item 12, main building.** Replace rotted pipe insulation and wrap with aluminum tape. Fairly easy and the damage will only get worse with time.
- 3. Items 6,9, main building.** The root damage will increase with time. If the trees are to be saved, we have to cut the roots leading under the concrete.
- 4. Items 7,8,9 main building.** Remove and replace raised and broken concrete. Grind tripping hazard.
- 5. Item 11, main building.** Staff is already working on it.
- 6. Items 2,3,4 main building.**
- 7. Items 1,5, main building, item 3, block building, item 5, metal building.** This is all rain gutter work and should be done at same time. Staff is working on this.
- 8. Item 10, main building.**
- 9. Item 4, metal building.**
- 10. Item 13, main building, items 1,2 block building.** Incorporate all painting projects into one piece of work.  
Note: Concerning item 2, roof eve of the block building. The rationale for closing in the eaves with fiber cement board is about fire safety. One could argue that it is unlikely flame would ever come in contact with this exposed wood overhang. Painting would certainly be faster and cheaper. Open for discussion.
- 11. Item 4, block building.** I recommend doing nothing besides regular lubrication of the hinges, which will slow down the corrosion and keep them working smoothly.
- 12. Item 2, metal building.** Staff is working on cleaning out the building and making progress.
- 13. Item 1, metal building.** I met an insulation contractor out there on March 1st and he pointed out that the roof area above the office build out is too hard to access. Without being able to insulate the entire roof the job doesn't make sense. The solution would be to extend the north perimeter office walls to the roof to completely separate the storage space from area above the offices. There would have to be a new door installed at the top of the stairs. Even though this would be an additional expense, there would be some offsetting savings in not having to insulate the walls or ceiling above the offices. I still consider this to be an improvement and would make the building more usable and increase the net worth. But is it worth it? A big question for staff and the board is whether or not this space will be converted to additional offices down the road. If the answer is yes, then doing this work now is probably not smart. If the answer is no, then I recommend proceeding with getting estimates for the wall and insulation.
- 14. Item 8, metal building.** The real answer is to get the neighboring uphill property owner to control the runoff. Perhaps the first step would be for someone from the board to talk to them. Does staff have contact information? I only see this being a problem during high rainfall events. But the weather predictions for the future include less often but more intense rain events.

**Ceiling Leaks:** Staff observed water dripping from the ceiling in the block building after the last rain and called the roofer who installed the roof. I happened to be there and talked to the roofer investigating. He did some minor caulking and repair but did not think the roof was leaking. He thought the water was coming from condensation caused by improper venting of the attic furnace. The vent for this furnace is PVC, which indicates that it is a 90% efficient furnace. These furnaces create a lot of moisture which is vented through the vent pipe and collected and drained through a condensate line. If either the vent or drain are leaking this could account for the leaks observed, which were near the furnace. I also found a separated joint in the furnace vent in the metal building and stuck it back together. The joint was not glued. I recommend having the HVAC contractor who installed these units inspect and repair.



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**Date:** March 9, 2022

## **Agenda Item 7-5: Confirm Boards and Committees**

**Discussion / History:** the RCDGSDC Board has designated committees to tackle certain issues, as needs have arisen. There is a need to formalize which are currently active, their members, and goals.

- Scholarship
- Facilities Maintenance
- Wild Willow Farm
- Budget

**Financial Impact:** None

**Staff Recommendation to Board:** Staff recommends that the Board take time to discuss current committees, members for each, their goals and effectiveness, then take action to make adjustments as needed.



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**Date:** March 9, 2022

## **Agenda Item 7-6 Potential addition of manure management program**

**Discussion / History:** At the February 2022 RCD Board of Directors meeting, Board members expressed interest in exploring the addition of a manure management program to our ag department.

We currently have a grant application out to develop an irrigation assessment program that will increase the capacity and impact of our ag department. Because our ag department is currently working at capacity, if successful, we will need to hire a new staff member or shift existing staff into this new role and it will take time for the program to become established. We feel irrigation programming has been a Board priority for a while, and we would like to put staff time and resources into making it a success.

There are other organizations currently offering manure management support and resources. For example, the Solana Center offers manure management webinars and on-farm composting workshops (next date March 5).

We appreciate that manure management is an important and prevalent issue, but feel as though we do not currently have the capacity to undertake this and give it the attention it deserves.

**Financial Impact:** None.

**Staff recommendation:** Staff recommends that we put this program area on hold while we focus on developing an irrigation assessment program and building our capacity.





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**Date:** March 9, 2022

## **Agenda Item 7-7: Board of Directors Forms & Trainings**

**Discussion / History:** the RCDGSDC Board is required to complete certain trainings and filings on an ongoing basis as part of their service. This includes: form 700 filed a start of service, annually, and end of term with the clerk of the Board of Supervisors, sexual harrasment prevention training, and ethics training.

**Financial Impact:** None

**Staff Recommendation to Board:** Staff recommends that the Board take time to understand and complete their required training and form filing requirements. Staff is available to assist, if needed.

**County of San Diego**  
**Clerk of the Board of Supervisors**  
**Phone: (619) 531-5601 (Monday-Friday 8 a.m. – 5 p.m.)**  
**Frequently Asked Questions (FAQ) regarding Statement of Economic Interest (Form 700)**

1. Do I need to file a Form 700?

Each department or agency has a [Conflict of Interest Code](#) that designates which employees must file Form 700, and includes information regarding disclosure categories. For details, check with your agency official contact or the [Fair Political Practices Commission](#) (FPPC).

2. How do I file a Form 700? One of two ways:

- File electronically (e-file) by using the online e-filing system [E-Disclosure](#) at <https://www.southtechhosting.com/SanDiegoCounty/eDisclosure/Default.aspx>.

(Note: an E-Disclosure user account is required in order to access this system. Contact your agency official contact or the Clerk of the Board for assistance. Only those filers that file with the Clerk of the Board have access to E-Disclosure.)

OR

- File hard copy with original ink signature by mail to: Clerk of the Board of Supervisors  
Attn: Form 700  
1600 Pacific Highway, Room 402 San Diego, CA 92101

(Note: most agencies prefer the filer to either send hard copy to the agency contact person who will forward it to the Clerk of the Board or to e-file. Check with your agency official contact for direction.)

3. How do I access E-Disclosure?

Contact your agency official contact or the Clerk of the Board to request an E-Disclosure user account. Then go to the website and follow instructions:

<https://www.southtechhosting.com/SanDiegoCounty/eDisclosure/Default.aspx>.

4. Is there a training on how to e-file?

Yes. There are training videos and a Quick Reference Card once you log in to [E-Disclosure](#).

5. When am I required to file a Form 700?

- Assuming Office filing – within 30 days of assuming office
- Annual filing – every year between January 1st to April 1st
- Leaving Office filing – within 30 days of leaving office
- Amendment filing – immediately upon discovering an error or omission

6. I have questions that aren't answered here. Who do I contact?

Clerk of the Board of Supervisors

Brian Andrade, Senior Board Assistant

Phone: (619) 685-2593 or email: [brian.andrade@sdcounty.ca.gov](mailto:brian.andrade@sdcounty.ca.gov)



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**Date:** March 9, 2022

## **Agenda Item 7-8: Addendum 2 of Fire Prevention and Forest Health MOU between Upper San Luis Rey RCD and RCD of Greater San Diego County**

**Discussion / History:** The two RCDs first entered into an MOU to allow the RCDGSDC to apply for a CAL FIRE Forest Health grant that would provide forest health services in the Upper San Luis Rey boundary. This MOU was amended in 2021 to include additional programs under the MOU. We are now proposing to amend the MOU again to continue support forest health within the USLRRCD boundary by applying for additional grant funds and supporting projects through existing funds, such as the DOC RFFC grants.

**Financial Impact:** No negative impact; the MOU will allow us to expend our grants on projects where there is greatest need but lack of capacity within the relevant RCD.

**Staff Recommendation to Board:** Staff recommends Board to approve Addendum 2 and authorize Don Butz to execute the MOU.

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**RESOLUTION 2022-09**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY TO APPROVE ADDENDUM 2 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE RCDGSDC AND THE UPPER SAN LUIS REY RCD.

WHEREAS, in July 2019 the RCDGSDC and Upper San Luis Rey RCD (USLRRCD) entered into a Memorandum of Understanding for the purpose of fuels reduction, fire prevention, and outreach, and;

WHEREAS, In August 2021 the RCDGSDC and USLRRCD approved Addendum 1 of this MOU to allow the RCDGSDC to continue to provide fire prevention and forest health programs in the USLRRCD boundaries, and;

WHEREAS, the RCDGSDC and USLRRCD would like to issue Addendum 2 of this MOU to allow the RCDGSDC to apply for new funding opportunities and support additional fire prevention and forest health programs within the USLRRCD boundaries, and;

WHEREAS the USLRRCD Board of Directors has approved and signed Addendum 2 to this MOU.

NOW, THEREFORE, BE IT RESOLVED that the RCDGSDC Board of Directors appoints Don Butz, as agent of the RCDGSDC Board of Directors to execute Addendum 2 of this MOU.

PASSED AND ADOPTED at the RCD regular meeting held on March 9, 2022 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

\_\_\_\_\_  
Don Butz, President

\_\_\_\_\_  
Heather Marlow, Board Clerk



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040  
Phone: (619) 562-0096 Fax: (619) 562-4799  
Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**ADDENDUM NO. 2 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY AND THE UPPER SAN LUIS REY RESOURCE CONSERVATION DISTRICT**

I. In July 2019 the RCD of Greater San Diego County (RCDGSDC) and the Upper San Luis Rey RCD (USLRRCD) entered into a Memorandum of Understanding for the purpose of fuels reduction, fire prevention, and outreach.

II. In August 2021 the RCDGSDC and the USLRRCD approved Addendum 1 of this MOU to allow the RCDGSDC to continue to provide fire prevention and forest health programs in the USLRRCD boundaries.


III. The parties now mutually desire and agree to amend the referenced MOU as follows:

- a. To allow the RCDGSDC to apply for, and enter into if accepted, a 2022 CALFIRE Forest Health Grant and CALFIRE Fire Prevention Grant for work within the USLRRCD boundaries.
- b. To allow the RCDGSDC to financially assist the small unincorporated community of Oak Grove through its Regional Forest and Fire Capacity Grant in combating GSOB, as well as to apply for funds through a CALFIRE Fire Prevention Grant to support fuel reduction in this community.
- c. To allow the RCDGSDC to financially assist a GSOB and fire prevention project at the Nate Harrison Serenity Ranch, a private property on Palomar Mountain, through its Regional Forest and Fire Capacity Grant.
- d. To provide chipping, defensible space, and fire prevention education within the boundaries of USLRRCD.
- e. To notify LAFCO of this Addendum and to get permission from LAFCO to exercise this authority as identified.

IV. IN WITNESS WHEREOF, the parties have executed this addendum on the day and year written below.

\_\_\_\_\_  
Donald H. Butz, President, Resource Conservation  
District of Greater San Diego County

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Andrew Lyall, President, Upper San Luis Rey  
Resource Conservation District

\_\_\_\_\_  
1-13-2022  
Date



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

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**Date:** March 9, 2022

## **Agenda Item 7-9: MOU between Upper San Luis Rey RCD and RCD of Greater San Diego County for pollinator health work**

**Discussion / History:** the RCDGSDC approached the USLRRCD about potential collaboration on a block grant application being coordinated by the California Association of RCDs, who were invited by the Wildlife Conservation Board to submit a state-wide proposal for projects that increase habitat for pollinators and other wildlife. Within this proposal, RCDGSDC requested funds to expand its Pollinators for Working Lands Program, which provides technical assistance, resources, and a small amount of funding to farmers and ranchers to create or enhance pollinator habitat on their lands. To make the greatest impact possible in the county, but given that USLRRCD does not have staff capacity to implement projects such as this, we invited USLRRCD to collaborate by allowing us to support producers within their boundaries.

**Financial Impact:** No negative impact; the MOU would allow us to utilize grant funds, if received, to benefit farmers and ranchers in a greater footprint within the county.

**Staff Recommendation to Board:** Staff recommends that the Board authorizes Don Butz to execute the MOU.

***Resource Conservation District of Greater San Diego County***

11769 Waterhill Road \* Lakeside, CA 92040

Phone: 619-562-0096 \* Fax: 619-562-4799 \* Website: [www/rcdsandiego.org](http://www/rcdsandiego.org)

**RESOLUTION 2022-10**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO TO ADOPT A MEMORANDUM OF UNDERSTANDING WITH THE UPPER SAN LUIS REY RESOURCE CONSERVATION DISTRICT**

WHEREAS, it is recognized that pollination services are crucial to agriculture and the landscape in San Diego County and as a result, to the well being of citizens of San Diego County; and

WHEREAS, Resource Conservation Districts, under Division 9 of the California Public Resources Code, Section 9408, are allowed and encouraged to cooperate and enter into agreements with fellow Resource Conservation Districts in order to accomplish the purpose of Districts to conserve natural resources and to provide conservation services; and

WHEREAS, the Upper San Luis Rey Resource Conservation District does not currently have the capacity to deliver programs that provide outreach and technical assistance on pollinator habitat to the agricultural community and general public and would like to meet the need for that service for its cooperators within its jurisdictional boundaries; and

WHEREAS, the Resource Conservation District of Greater San Diego County (RCDGSDC) has been asked to join and participate in a state-wide grant proposal to provide technical assistance and pollinator habitat implementation along the California Association of Resource Conservation Districts, other RCDs and partners, and;

WHEREAS the USLRRCD Board of Directors has approved and signed this MOU.

NOW THEREFORE BE IT RESOLVED, that a Memorandum of Understanding is entered into between RCDGSDC and the Upper San Luis Rey Resource Conservation District, effective on the date of the last signature, and within the limitatio

NOW, THEREFORE, BE IT RESOLVED that the RCDGSDC Board of Directors appoints Don Butz, as agent of the RCDGSDC Board of Directors to execute this MOU.

PASSED AND ADOPTED at the RCD regular meeting held on March 9, 2022 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

---

Don Butz, President

---

Heather Marlow, Board Clerk



**RESOURCE  
CONSERVATION  
DISTRICT**  
Greater San Diego County

**Resource Conservation District of Greater San Diego County**  
11769 Waterhill Rd., Lakeside, CA 92040  
Phone: (619) 562-0096 📠 Fax: (619) 562-4799  
Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**MEMORANDUM OF UNDERSTANDING BETWEEN  
THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY  
AND  
THE UPPER SAN LUIS REY RESOURCE CONSERVATION DISTRICT  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 56133**

WHEREAS, it is recognized that pollination services are crucial to agriculture and the landscape in San Diego County and as a result, to the well being of citizens of San Diego County; and

WHEREAS, Resource Conservation Districts, under Division 9 of the California Public Resources Code, Section 9408, are allowed and encouraged to cooperate and enter into agreements with fellow Resource Conservation Districts in order to accomplish the purpose of Districts to conserve natural resources and to provide conservation services; and

WHEREAS, the Upper San Luis Rey Resource Conservation District does not currently have the capacity to deliver programs that provide outreach and technical assistance on pollinator habitat to the agricultural community and general public and would like to meet the need for that service for its cooperators within its jurisdictional boundaries; and

WHEREAS, the Resource Conservation District of Greater San Diego County (RCDGSDC) has been asked to join and participate in a state-wide grant proposal to provide technical assistance and pollinator habitat implementation along the California Association of Resource Conservation Districts, other RCDs and partners.

NOW THEREFORE BE IT RESOLVED, that a Memorandum of Understanding is entered into between RCDGSDC and the Upper San Luis Rey Resource Conservation District, effective on the date of the last signature, and within the limitations of authorities, resources, and established policies of the Upper San Luis Rey Resource Conservation District, RCDGSDC, LAFCO, and cooperating agencies, including, but not limited to, compliance with California Government Code Section 56133 and written consent of LAFCO, the parties shall and must:

1. Apply for and obtain LAFCO approval of the agreement between the parties enabling and authorizing RCDGSDC to perform work in Upper San Luis Rey's District and contribute to a state-wide block grant proposal for a series of pollinator habitat projects; and
2. Should the grant proposal be accepted, the RCDGSDC will notify Upper San Luis Rey Resource Conservation District of its acceptance and provide any documentation regarding the grant and the work performed if requested by Upper San Luis Rey Resource Conservation District.

*Conserving Our Natural Resources*





**RESOURCE  
CONSERVATION  
DISTRICT**  
Greater San Diego County

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NOW THEREFORE BE IT RESOLVED, provided RCDGSDC enters into a grant agreement with the Upper San Luis Rey Resource Conservation District, this agreement shall not and cannot be terminated prior to the finalization of the grant to protect the RCDGSDC. This agreement between the parties is subject to revision and extension based on mutual consent of the parties and LAFCO and shall be in writing. Both parties have the right to terminate the agreement prior to the RCDGSDC signing the grant for cause at any time by giving sixty (60) days notice in writing to the other.

\_\_\_\_\_  
Donald H. Butz, President, Resource Conservation  
District of Greater San Diego County

\_\_\_\_\_  
Date

A handwritten signature in black ink, appearing to read "Lyall".

\_\_\_\_\_  
Andy Lyall, President, Upper San Luis Rey  
Resource Conservation District

\_\_\_\_\_  
Date

1-13-2022