

REGULAR BOARD MEETING AGENDA

Tuesday, April 14, 2026, 10:00am

Resource Conservation District of Greater San Diego County Office
11769 Waterhill Road, Lakeside CA 92040

Link for remote participants: <https://us02web.zoom.us/j/82512128155>
meeting ID: 825 1212 8155

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, INTRODUCTIONS

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on non-agenda items at this time. Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

4. CONSENT CALENDAR

- 4-1 Approval of Regular Meeting Minutes of March 10, 2026
- 4-2 Note and file monthly Treasurer's Reports for February 2026
- 4-3 Approve monthly expenses for March 2026

5. STAFF PRESENTATION

Rachel Petitt will present on the Southern California Soil & Water Hub, which covers six RCDs, including RCDGSDC

6. BOARD ACTION AND DISCUSSION ITEMS

- 6-1 Discuss/Approve: Update Staff Handbook to reflect renaming Cesar Chavez Day to Farm Workers' Day
- 6-2 Discuss/Approve: Responsible Solutions, LLC contract for government relations and public affairs work
- 6-3 Discuss/Approve: Proposed IT improvements

7. STAFF AND OTHER REPORTS

- 7-1 Executive Director's Staff Report (attached)
- 7-2 Grant Status Spreadsheets (attached)

8. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

- 8-1 CARCD Report
- 8-2 Director/Assoc. Director and Other Activity or Committee Reports
- 8-3 NRCS Report

9. AGENDA SETTING

10. CLOSED SESSION

10-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957
 Title: Executive Director Evaluation

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

UPCOMING EVENTS		
RCD Regular Board meeting	May 12, 2026	TBD
FSC General Board Meeting, Rancho San Diego Branch Library	May 14, 2026, 10:30 – 12:30	TBD
See public events in staff report for upcoming events the RCD is hosting or participating in		

<u>RCD Board of Directors – March 2026</u>	
Don Butz, President	
Marilyn Huntamer, Vice President	Neil Meyer, Director
Maggie Sleeper, Director	Michael McGrath, Director
Diane Moss, Director	
<i>Associate Directors</i>	
Ofelia Lichtenheld, Jo MacKenzie, Jesh Taucher	

RCD STAFF – March 2026	
Ann Baldrige, Executive Director	Chris Kelley, Financial Director
Heather Cady, Director of Forestry & Fire Prevention	Ellie Honan, Agriculture Department Director
Morgan Dioli, Forestry & Fire Prevention Program Manager	Stan Hill, Forestry & Fire Prevention Projects Manager
Alaina Makowski, Forestry Technical Advisor	Brian Gallagher, Forestry & Wildfire Resilience Program Coordinator
Rachel Petitt, SoCal Soil & Water Hub Coordinator (shared position)	Elizabeth Garcia, Ag Programs Coordinator
Daniela Mejia, Community Garden Coordinator	Elizabeth Valdez, Technical Assistant
Areli Perez, Education Manager	Paul Maschka, Regenerative Farming Educator
Joanne Sauerman, Office Coordinator	John Hendra, Staff Accountant
Aidan Ryan, Education & Outreach Coordinator	MC Moazed, Habitat Programs Manager

RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY

11769 Waterhill Road • Lakeside, CA 92040

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www.rcdsandiego.org • www.firesafesdcounty.org

REGULAR BOARD MEETING MINUTES

Tuesday, March 10, 2026, 10:00am

Resource Conservation District of Greater San Diego County Office

11769 Waterhill Road, Lakeside CA 92040

Link for remote participants: <https://us02web.zoom.us/j/82512128155>

meeting ID: 825 1212 8155

DIRECTORS PRESENT: Don Butz, Marilyn Huntamer, Neil Meyer, Diane Moss, Maggie Sleeper, Mike McGrath (online)

DIRECTORS ABSENT: NONE

VACANCIES: One

ASSOC. DIRECTORS PRESENT: None

ASSOC. DIRECTORS ABSENT: Ofelia Lichtenfeld, Jeshua Taucher, Jo Mackenzie

OTHERS PRESENT: Ann Baldrige, Joanne Sauerman, Heather Cady, Ellie Honan, Brian Gallagher
Stephen Fillmore online: Celine Morales

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. **CALL TO ORDER, INTRODUCTION- CALL TO ORDER 10:01AM**
NEW STAFF MC MOAZED INTRODUCED AS HABITAT PROGRAMS MANAGER
2. **ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**
Motion (Meyer/Moss) approved Agenda unanimously: Butz, Huntamer, Meyer, Moss, Sleeper; Online: McGrath
3. **PUBLIC COMMENT**
Public may comment on non-agenda items at this time. Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).
No public or online comment
4. **CONSENT CALENDAR**
4-1 Approval of Regular Meeting Minutes of February 10, 2026
4-2 Note and file monthly Treasurer’s Reports for January 2026
4-3 Approve monthly expenses for February 2026
Motion (Huntamer/Sleeper) Consent Calendar approved unanimously: Butz, Huntamer, Moss, Meyer, Sleeper; Online: McGrath
5. **STAFF PRESENTATION**
Brian Gallagher presented on the Palomar Mountain Community Defense and Hazardous Tree Removal project.
6. **BOARD ACTION AND DISCUSSION ITEMS**
6-1 Discuss/Approve: Select RCD Budget Committee for fiscal year 2026-27
Motion (Sleeper/Moss) to appoint Directors Sleeper, Huntamer, & Meyer as Budget Committee for

Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda

fiscal year 2026-2027. Approved unanimously: Butz, Huntamer, Moss, Meyer, and Sleeper; Online: McGrath

6-2 Discuss/Approve: Resolution 2026-06 – Execution of Wildlife Conservation Board grant agreement
Motion (Huntamer/Meyer) to approve Wildlife Conservation Grant Agreement. Passed unanimously: Butz, Huntamer, Moss, Meyer, Sleeper; Online: McGrath

6-3 Informational Item: Land Acknowledgement Statement update

7. STAFF AND OTHER REPORTS

7-1 Executive Director’s Staff Report (attached)

7-2 Grant Status Spreadsheets (attached)

8. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

8-1 CARCD Report: - Election results still pending

8-2 Director/Assoc. Director and Other Activity or Committee Reports

Introduced Stephen Fillmore as a potential Associate Director

8-3 NRCS Report: Celine Morales, District Conservationist, provided a brief update

9. AGENDA SETTING - None

10. CLOSED SESSION at 10:58AM

10-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation- **Direction given, no reportable action**

11. ADJOURNMENT of meeting at 11:18 AM

Respectfully submitted,



Joanne Sauerma, Board Clerk

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
February 2026

	Jul '25 - Feb '26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
40000 · Grant Income Restricted				
40041 · CDFA SWEEP TA 23-0684-000	11,552.41	53,230.00	-41,677.59	21.7%
40042 · CDFA CUSP Economic Relief	12,055.71	21,027.49	-8,971.78	57.33%
40043 · CDFA WETA	101,116.59	133,996.77	-32,880.18	75.46%
40044 · CDFA Planning Grant CAPGP-23-07	85,994.56	50,100.00	35,894.56	171.65%
40046 · CDFA Farm to School Incubator	9,435.64	9,751.01	-315.37	96.77%
40047 · USFS 2024 Girl Scouts Camp Winaka	33,684.00	96,324.00	-62,640.00	34.97%
40048 · PMCDHTR USDA Forest Service	180,510.98	95,848.00	84,662.98	188.33%
40049 · CA Strategic Growth Council	861.04	5,600.00	-4,738.96	15.38%
40050 · CARCD WCB	72,216.38	162,000.00	-89,783.62	44.58%
40051 · Sweetwater Union HSD MOU	32,966.45	80,432.35	-47,465.90	40.99%
40052 · County of San Diego Regional Cohesive	38,606.81	105,507.00	-66,900.19	36.59%
40053 · DOC RFFC Round IIA	541,908.30	795,774.00	-253,865.70	68.1%
40054 · CARCD NRCS Equity Block	5,782.17	20,933.52	-15,151.35	27.62%
40056 · CDFA PHP	52,505.40	198,500.00	-145,994.60	26.45%
40058 · CARCD Carbon Hub Coordinator	71,623.00	129,856.00	-58,233.00	55.16%
40059 · DOC Climate Smart Land Management	222,737.56	550,000.00	-327,262.44	40.5%
40060 · Foodshed Farm School	13,054.59	14,000.00	-945.41	93.25%
40061 · CARCD NRCS Forestry TA	23,280.23	136,459.00	-113,178.77	17.06%
40064 · NRCS Scaling Up Climate Resilience	68,183.55	72,024.00	-3,840.45	94.67%
40075 · Prebys Foundation	17,282.16	17,282.15	0.01	100.0%
40085 · NACC Parks	244,545.64	422,120.00	-177,574.36	57.93%
40095 · ZFP Zero Food Print	3,933.96	0.00	3,933.96	100.0%
40096 · SD Foundation Hervey Irrigation	12,832.84	16,323.15	-3,490.31	78.62%
40116 · WCB Wildlife Conservation Board Otay Planning	90,052.84	90,366.34	-313.50	99.65%
40120 · Port	5,723.82	16,100.00	-10,376.18	35.55%
40123 · CalFire CARCD Increasing Pace & Scale	28,199.54	40,217.79	-12,018.25	70.12%
40124 · CalFire Forest Health Grant Round II	66,114.66	240,000.00	-173,885.34	27.55%
40130 · NACD Urban Ag TA	22,609.64	22,613.70	-4.06	99.98%
40140 · NRP Neighborhood Reinvestment Program	30,000.00	30,000.00	0.00	100.0%
40146 · SDG&E Fuels MOU	512,328.05	1,125,883.00	-613,554.95	45.51%
40193 · UP Listos Subaward	51,998.05	51,999.60	-1.55	100.0%
42005 · BLM Hermes Butterfly/Zoo (account reserved)	76,814.40	149,198.00	-72,383.60	51.49%
42007 · USFWS Pollinators on Working Lands	1,641.83	2,455.00	-813.17	66.88%
42021 · Wildfire Resilience Education	48,956.96	48,956.97	-0.01	100.0%
42022 · CalFire County Coordinator	54,396.72	151,000.00	-96,603.28	36.02%
Total 40000 · Grant Income Restricted	2,845,506.48	5,155,878.84	-2,310,372.36	55.19%
45000 · Income Unrestricted Community Gardens				
45190 · TRV Community Garden	21,283.52	74,087.60	-52,804.08	28.73%
45191 · Sweetwater Community Garden	48,514.00	54,175.52	-5,661.52	89.55%
	69,797.52	128,263.12	-58,465.60	54.42%
45000 · Income - Unrestricted				
45010 · Rent - San Diego River Conserva	25,504.00	38,256.00	-12,752.00	66.67%
45020 · Donations, Awards & Scholarship	50.00	500.00	-450.00	10.0%
45030 · Rebates and Refunds	1,384.47	4,000.00	-2,615.53	34.61%
45040 · CLASS & LAIF Interest Income	58,531.45	80,000.00	-21,468.55	73.16%
45080 · US Bank Interest	195.23	208.00	-12.77	93.86%
45090 · Tax Assessments	320,000.00	480,000.00	-160,000.00	66.67%
45095 · Redevelopment Revenue City Tax	14,828.03	12,000.00	2,828.03	123.57%
45100 · Miscellaneous Income	3,660.37	2,000.00	1,660.37	183.02%
45200 · Fee for Service	3,585.50	10,000.00	-6,414.50	35.86%
45505 · Payroll & Benefits Offset	314,098.46	320,000.00	-5,901.54	98.16%
45000 · Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
Total 45000 · Income - Unrestricted	741,837.51	946,964.00	-205,126.49	78.34%
Total Income	3,657,141.51	6,231,105.96	-2,573,964.45	58.69%
Expense				
50000 · Grant Expenses Restricted				
50041 · CDFA SWEEP TA 23-0684-000	9,823.89	44,342.00	-34,518.11	22.16%
50042 · CDFA CUSP Economic Relief	9,439.03	19,261.15	-9,822.12	49.01%
50043 · CDFA WETA	81,532.12	111,556.61	-30,024.49	73.09%
50044 · CDFA Planning Grant CAPGP-23-07	35,814.86	0.00	35,814.86	100.0%
50046 · CDFA Farm to School Incubator	7,863.43	8,125.84	-262.41	96.77%
50047 · USFS 2024 Girl Scouts Camp Winaka	30,075.00	86,004.00	-55,929.00	34.97%
50048 · PMCDHTR USDA Forest Service	161,170.53	85,579.00	75,591.53	188.33%
50049 · CA Strategic Growth Council	768.77	5,000.00	-4,231.23	15.38%
50050 · CARCD WCB	65,581.19	145,000.00	-79,418.81	45.23%

**RCD of Greater San Diego County
Profit Loss Budget vs. Actual
February 2026**

50051 · Sweetwater Union HSD MOU	27,472.04	67,026.96	-39,554.92	40.99%
50052 · County of SD Regional Cohesive	34,470.37	94,202.00	-59,731.63	36.59%
50053 · DOC RFFC Round IIA	479,527.77	705,111.00	-225,583.23	68.01%
50054 · CARCD NRCS Equity Block	5,162.67	18,690.65	-13,527.98	27.62%
50056 · CDFA PHP	39,821.14	193,500.00	-153,678.86	20.58%
50058 · Carbon Hub Coordinator	65,249.92	117,685.00	-52,435.08	55.45%
50059 · DOC Climate Smart Land Management	198,893.96	491,000.00	-292,106.04	40.51%
50060 · Foodshed Farm School	10,545.51	11,666.67	-1,121.16	90.39%
50061 · CARCD NRCS Forester TA	21,163.85	108,362.87	-87,199.02	19.53%
50064 · NRCS Scaling Up Climate Resilience	62,275.74	65,894.55	-3,618.81	94.51%
50075 · Prebys Foundation	15,144.73	15,144.70	0.03	100.0%
50085 · NACC Parks	212,648.38	351,766.67	-139,118.29	60.45%
50096 · SD Foundation Hervey Family Irrigation TA	11,457.91	14,574.60	-3,116.69	78.62%
50116 · WCB Wildlife Conservation Board	80,618.63	83,336.00	-2,717.37	96.74%
50120 · Port	4,977.24	14,000.00	-9,022.76	35.55%
50123 · CalFire CARCD Increasing Pace & Scale	23,481.24	35,522.66	-12,041.42	66.1%
50124 · CalFire Forest Health Round II	60,104.27	218,180.00	-158,075.73	27.55%
50130 · NACD Urban Agriculture Conservation	20,197.15	20,200.76	-3.61	99.98%
50140 · NRP Neighborhood Reinvestment Program	30,000.00	30,000.00	0.00	100.0%
50146 · SDG&E Fuels MOU	447,464.66	963,488.00	-516,023.34	46.44%
50193 · UP Listos Subcontract	46,546.08	46,413.93	132.15	100.29%
52005 · BLM Hermes Butterfly/Zoo (account reserved)	68,584.29	138,248.00	-69,663.71	49.61%
52007 · USFWS Pollinators on Working Lands	1,368.19	2,296.00	-927.81	59.59%
52021 · Wildfire Resilience Education	43,711.58	43,711.59	-0.01	100.0%
52022 · CalFire County Coordinator	47,247.39	134,821.00	-87,573.61	35.05%
Total 50000 · Grant Expenses Restricted				
53000 · Expenses Unrestricted	2,460,203.53	4,489,712.21	-2,029,508.68	54.8%
53005 · Advertising	2,445.39	1,500.00	945.39	163.03%
53035 · Processing Fees	2,326.01	5,000.00	-2,673.99	46.52%
53040 · Bank Fees	5,752.53	7,000.00	-1,247.47	82.18%
53050 · Depreciation	18,427.04	27,640.00	-9,212.96	66.67%
53060 · Donations, Awards & Scholarship	0.00	15,000.00	-15,000.00	0.0%
53070 · Dues & Memberships	10,619.00	12,000.00	-1,381.00	88.49%
53075 · Subscriptions	3,501.85	5,000.00	-1,498.15	70.04%
53080 · Equipment Leases	2,193.52	3,500.00	-1,306.48	62.67%
53090 · Sponsorships	2,500.00	7,500.00	-5,000.00	33.33%
53100 · Automobile				
53110 · Fuel	-3,933.92	2,000.00	-5,933.92	-196.7%
53120 · Repairs & Maintenance	2,588.88	7,000.00	-4,411.12	36.98%
Total 53100 · Automobile	-1,345.04	9,000.00	-10,345.04	-14.95%
53200 · Unrestricted Expenses Community Gardens				
53290 · TRV Garden	49,943.24	66,150.00	-16,206.76	75.5%
53291 · Sweetwater Garden	56,830.74	48,371.00	8,459.74	117.49%
	106,773.98	114,521.00	-7,747.02	93.24%
53900 · Insurance				
53910 · Auto & General Liability	44,592.21	84,000.00	-39,407.79	53.09%
53920 · In Leiu of Health Insurance	142,978.40	230,566.00	-87,587.60	62.01%
53930 · Workers Compensation	6,505.44	20,000.00	-13,494.56	32.53%
Total 53900 · Insurance	194,076.05	334,566.00	-140,489.95	58.01%
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	1,521.60	25,000.00	-23,478.40	6.09%
54020 · Janitorial	4,516.38	8,000.00	-3,483.62	56.46%
54030 · Landscaping	8,019.38	18,000.00	-9,980.62	44.55%
54040 · Payroll Processing Fees	3,223.58	4,500.00	-1,276.42	71.64%
54050 · Pest Control	12.36	400.00	-387.64	3.09%
54060 · Website & Computer Maintenance	35,847.64	70,000.00	-34,152.36	51.21%
Total 54000 · Outside Services	53,140.94	125,900.00	-72,759.06	42.21%
54070 · Permits & Fees	0.00	100.00	-100.00	0.0%
54080 · Postage	362.29	400.00	-37.71	90.57%
54090 · Printing	262.51	750.00	-487.49	35.0%
55000 · Professional Services				
55010 · Accounting Fees	13,500.00	12,500.00	1,000.00	108.0%
55020 · Legal Fees	20,255.00	35,500.00	-15,245.00	57.06%
55030 · Professional Services - Other	53,305.86	16,300.00	37,005.86	327.03%
Total 55000 · Professional Services	87,060.86	64,300.00	22,760.86	135.4%
57000 · Supplies				
57100 · Conservation Garden & Education	0.00	5,000.00	-5,000.00	0.0%
57150 · Discretionary Projects	19,919.30	50,000.00	-30,080.70	39.84%
57200 · Office Supplies	5,334.69	7,500.00	-2,165.31	71.13%

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
February 2026

57250 · Team Building & Incentives	425.83	1,500.00	-1,074.17	28.39%
57255 · Staff Uniforms & Merchandise	1,087.18	2,000.00	-912.82	54.36%
57300 · Office General	612.66	3,000.00	-2,387.34	20.42%
Total 57000 · Supplies	27,379.66	69,000.00	-41,620.34	39.68%
59000 · Utilities				
59100 · Gas & Electric	9,673.38	16,000.00	-6,326.62	60.46%
59200 · Sewer	731.25	1,250.00	-518.75	58.5%
59300 · Trash	5,788.74	9,000.00	-3,211.26	64.32%
59400 · Water	834.92	1,500.00	-665.08	55.66%
59500 · Telephones	12,101.46	25,000.00	-12,898.54	48.41%
Total 59000 · Utilities	29,129.75	52,750.00	-23,620.25	55.22%
65000 · Travel and Meetings				
65310 · Training	150.00	7,500.00	-7,350.00	2.0%
65320 · Travel Transportation Flights & Mileage	9,109.92	20,500.00	-11,390.08	44.44%
65325 · Hotel Lodging	4,551.51	6,000.00	-1,448.49	75.86%
65330 · Travel Meals	2,561.51	4,000.00	-1,438.49	64.04%
Total 65000 · Travel and Meetings	16,372.94	38,000.00	-21,627.06	43.09%
66000 · Payroll Expenses				
66100 · Gross Payroll	313,046.53	538,500.00	-225,453.47	58.13%
66200 · Payroll Taxes	128,211.89	74,300.00	53,911.89	172.56%
Total 66000 · Payroll Expenses	441,258.42	612,800.00	-171,541.58	72.01%
Total Expenses Unrestricted	1,002,237.70	1,506,227.00	-503,989.30	66.5%
Total Expense	3,462,441.23	5,995,939.21	-2,533,497.98	57.75%
Net Ordinary Income	194,700.28	235,166.75	-40,466.47	82.79%
Net Income	194,700.28	235,166.75	-40,466.47	82.79%

RCD of Greater San Diego County
Balance Sheet
As of February 28, 2026

	<u>2/28/2026</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · US Bank Checking	550,460.37
10020 · Petty Cash	295.67
10030 · LAIF	13,878.09
10040 · CLASS	2,915,460.65
Total Checking/Savings	3,480,094.78
Accounts Receivable	
12000 · Accounts Receivable	
12001 · RCD Foundation	0.00
12002 · County of SD Regional Cohesive	13,098.71
12003 · USFWS	0.00
12004 · Foodshed Farm School	14,000.00
12006 · NRCS Scaling Up Climate Resilient	0.00
12007 · NACD Urban Ag TA	0.00
12008 · Sweetwater Union High School	0.00
12009 · CDFA Farm to School Incubator	0.00
12010 · CDFA CUSP Economic Relief Grant	0.00
12011 · CARCD	37,249.42
12012 · CalFire County Coordinator	0.00
12013 · CDFA SWEEP TA	0.00
12014 · CDFA Climate Smart Ag TA	0.00
12015 · CDFA WETA 21-0881-000-SG	59,722.71
12016 · CDFA CAPGP Planning	30,800.00
12017 · Wildfire Resilience Education	0.00
12019 · DOC RFFC Round IIA	0.00
12020 · Fire Safe Council of San Diego	83.70
12021 · San Diego River Conservancy	3,188.00
12022 · CalFire Forest Health Grant	0.00
12023 · Wild Willow Field Trips and Tours	0.00
12024 · Wild Willow Classes and Workshops	0.00
12026 · Miscellaneous Receivables	32,485.11
12027 · San Diego Gas & Electric	0.00
12028 · CalFire CARCD Increasing Pace & Scale	28,199.54
12029 · Audubon Ranching	0.00
12030 · Port District	0.00
12031 · WCB Wildlife Conservation Board	34,897.04
12032 · Parks NACC	105,823.67
12034 · PMCDHTR USDA Forest Service	142,633.64
12035 · ZFP Healthy Soils Program	0.00
12036 · UP Listos United Policy Holders	0.00
12037 · CalFire Southern CA Wildfire Resilience Pla	32,915.62
12038 · CAFSC DSAP	0.00
12040 · SoCal Region of Baja RCDs	0.00
12041 · DOC Climate Smart Land Management	0.00
12042 · CA Strategic Growth Council	506.45
12046 · CDFA PHP	2,715.91
12050 · BLM Hemes Copper Butterfly	0.00
12060 · Tijuana River Valley Community	0.00
12090 · Sweetwater Community Garden	797.30
12550 · Accrued Interest Receivable	125.83
Total 12000 · Accounts Receivable	539,242.65
Total Accounts Receivable	539,242.65
Other Current Assets	
12005 · Undeposited Funds	949.50
12500 · Lease Recievable	104,853.00
12600 · Property Tax Receivable	1,915.41
13000 · Prepaid Expenses	31,396.18

RCD of Greater San Diego County
Balance Sheet
As of February 28, 2026

	<u>2/28/2026</u>
Total Other Current Assets	139,114.09
Total Current Assets	<u>4,158,451.52</u>
Fixed Assets	
14000 · Accumulated Depreciation	
14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22
14000 · Accumulated Depreciation - Other	<u>-592,094.72</u>
Total 14000 · Accumulated Depreciation	<u>725,473.59</u>
Total Fixed Assets	<u>725,473.59</u>
TOTAL ASSETS	<u>4,883,925.11</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	146,230.85
Total Accounts Payable	<u>146,230.85</u>
Other Current Liabilities	
20100 · RCF Foundation Payable	21,566.17
20200 · FSCSDC Payable	18,524.50
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	16,850.00
21020 · Deferred Revenue	720,533.68
21045 · Accounts Payable Accrual	0.00
21060 · Vacation Accrual	59,220.03
25000 · DIR Leases	91,546.00
Total Other Current Liabilities	<u>928,240.38</u>
Total Current Liabilities	<u>1,074,471.23</u>
Total Liabilities	1,074,471.23
Equity	
30000 · Administration Operations Reserve	1,560,000.00
30020 · Capital Improvements Facility Reserve	100,000.00
30030 · Economic Stability Reserve	110,000.00
30040 · Technology Reserve	24,000.00
30080 · Discretionary Project Reserve	50,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	803,988.58
30093 · Investment in Fixed Assets	865,461.00
32000 · Retained Earnings	51,304.02
Net Income	194,700.28
Total Equity	<u>3,809,453.88</u>
TOTAL LIABILITIES & EQUITY	<u>4,883,925.11</u>

RCD of Greater San Diego County

Profit & Loss

February 28, 2026

Feb '26

Ordinary Income/Expense

Income

40000 · Grant Income Restricted

40041 · CDFA SWEEP TA 23-0684-000	3,818.82
40042 · CDFA CUSP Economic Relief Grant	2,660.46
40043 · CDFA WETA	3,278.04
40044 · CDFA Planning Grant CAPGP	0.00
40046 · CDFA Farm to School Incubator	0.00
40047 · USFS 2024 Girl Scouts Camp Winaka	33,684.00
40048 · PMCDHTR USDA Forest Service	37,597.28
40049 · CA Strategic Growth Council	0.00
40050 · CARCD WCB	13,603.12
40051 · Sweetwater Union HSD MOU	6,871.88
40052 · County of SD Regional Cohesive	25,197.95
40053 · DOC RFFC Round IIA	53,690.96
40055 · CARCD NRCS Equity Grant	665.09
40056 · CDFA PHP	37,214.94
40057 · WCB Rare Butterflies WC-2587HP	0.00
40058 · CARCD Carbon Hub Coordinator	8,458.51
40059 · DOC Climate Smart Land Management	8,537.67
40060 · Foodshed Farmschool	0.00
40061 · CARCD NRCS Forestry TA	4,952.64
40064 · NRCS Scaling Up Climate Resilience	0.00
40075 · Prebys Foundation	0.00
40085 · NACC	76,490.34
40095 · ZFP Zero Food Print Healthy Soils Block	0.00
40096 · SD Foundation Hervey Irrigation	2,599.55
40116 · WCB Wildlife Conservation Board	10,579.41
40120 · Port	1,943.76
40123 · CalFire CARCD Increasing Pace & Scale	0.00
40124 · CalFire Southern CA Wildfire Res	10,089.55
40130 · NACD TA	0.00
40140 · NRP Neighborhood Reinvestment Program	0.00
40146 · SDG&E Fuels MOU	30,993.01
40193 · UP Listos Subcontract	0.00
42005 · BLM Hermes Copper Butterfly	23,213.28
42007 · USFWS Pollinators on Working Lands	131.26
42021 · Wildfire Resilience Education	0.00
42022 · CalFire County Coordinator	17,710.18

Total 40000 · Grant Income Restricted	413,981.70
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45000 · Income Unrestricted Community Gardens

45190 · TRV Community Garden	0.00
45191 · Sweetwater Community Garden	4,504.50

Total 45000 · Income Unrestricted WWF/Gardens	4,504.50
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45000 · Income - Unrestricted

45010 · Rent	3,188.00
45020 · Donations	0.00
45030 · Rebates & Refunds	542.93
45040 · LAIF & CLASS Interest	8,025.48

RCD of Greater San Diego County

Profit & Loss

February 28, 2026

	Feb '26
45080 · US Bank Interest	26.64
45090 · Tax Assessments	40,000.00
45095 · Redevelopment Revenue	0.00
45100 · Misc Income	0.00
45200 · Fee for Service	100.00
45505 · Payroll & Benefits Offset	34,900.99
Total 45000 · Income - Unrestricted	86,784.04
Total Income	505,270.24
Expense	
50000 · Grant Expenses Restricted	
50041 · CDFA SWEEP TA 23-0684	3,182.35
50042 · CDFA CUSP Economic Relief Grant	2,079.47
50043 · CDFA WETA	0.00
50044 · CDFA Planning Grant CAPGP-23-07	0.00
50046 · CDFA Farm to School Incubator	0.00
50047 · USFS 2024 Girl Scout Camp Winaka	30,075.00
50048 · PMCDHTR USDA Forest Service	33,569.01
50049 · CA Strategic Growth Council	0.00
50050 · CARCD WCB	12,261.76
50051 · Sweetwater Union HSD MOU	5,604.63
50052 · County of San Diego Regional Cohesive	22,498.17
50053 · DOC RFFC Round IIA	47,511.50
50055 · CARCD NRCS Equity	593.84
50056 · CDFA PHP	26,122.41
50058 · CARCD Carbon Hub Coordinator	7,712.03
50059 · DOC Climate Smart Land Management	7,622.92
50060 · Foodshed Farm School	0.00
50061 · CARCD NRCS Forestry TA	4,502.40
50064 · NRCS Scaling Up Climate Resilience	0.00
50075 · Prebys Foundation	0.00
50085 · NACC	66,513.34
50095 · ZFP Zero Food Print Healthy Soils Block	0.00
50096 · SD Foundation Hervey Fund Irrigation TA	2,321.02
50116 · WCB Wildlife Conservation Board	9,660.19
50120 · Port	1,690.21
50123 · CalFire CARCD Increasing Pace & Scale	0.00
50124 · CalFire Southern CA Wildfire Res	9,172.33
50130 · NACD Urban Ag TA	0.00
50140 · NRP Neighborhood Reinvestment	0.00
50146 · SDG&E Fuels MOU	28,858.51
50193 · UP Listos Subcontract	0.00
50198 · SD Foundation Community Food	0.00
52005 · BLM Hermes Copper Butterfly	20,726.16
52007 · USFWS Pollinators on Working Lands	109.38
52021 · Wildfire Resilience Education	0.00
52022 · CalFire County Coordinator	14,491.55
Total 50000 · Grant Expenses Restricted	356,878.18
53000 · Expenses Unrestricted	
53005 · Advertising	0.00

RCD of Greater San Diego County

Profit & Loss

February 28, 2026

	Feb '26
53035 · Processing Fees	89.27
53040 · Bank Fees	711.79
53050 · Depreciation	2,303.38
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Memberships	0.00
53075 · Subscriptions	431.92
53080 · Equipment Leases	274.19
53090 · Sponsorships	0.00
53100 · Automobile	
53110 · Fuel	-707.34
53120 · Repairs & Maintenance	1,111.38
Total 53100 · Automobile	404.04
53200 · Unrestricted Expense Community Gardens	
53290 · TRV Garden	0.00
53291 · Sweetwater Garden	6,402.51
Total 53200 · Unrestricted Expense Community Gardens	6,402.51
53900 · Insurance	
53910 · Auto & General Liability	6,609.18
53920 · In Lieu of Health Insurance	22,869.57
53930 · Workers Compensation	1,165.29
Total 53900 · Insurance	30,644.04
54000 · Outside Services	
54010 · Facility Maintenance & Repairs	1,250.00
54020 · Janitorial	579.24
54030 · Landscaping	1,025.00
54040 · Payroll Processing Fees	616.84
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	6,253.38
Total 54000 · Outside Services	9,724.46
54070 · Permit	0.00
54080 · Postage	19.98
54090 · Printing	-4.73
55000 · Professional Services	
55010 · Accounting Fees	0.00
55020 · Legal Fees	1,200.00
55030 · Professional Services - Other	5,000.00
Total 55000 · Professional Services	6,200.00
57000 · Supplies	
57100 · Conservation Garden & Education	0.00
57150 · Discretionary Projects	1,076.91
57200 · Office Supplies	1,463.91
57250 · Team Building & Incentives	197.41
57255 · Staff Uniforms & Merchandising	0.00
57300 · Office General	51.52
Total 57000 · Supplies	2,789.75
59000 · Utilities	
59100 · Gas & Electric	992.62
59200 · Sewer	0.00
59300 · Trash	741.53

RCD of Greater San Diego County

Profit & Loss

February 28, 2026

	<u>Feb '26</u>
59400 · Water	178.92
59500 · Telephones	<u>1,758.94</u>
Total 59000 · Utilities	3,672.01
65000 · Travel and Meetings	
65310 · Training	0.00
65320 · Travel Transportation, Flights & Mileage	-20.91
65325 · Hotel Lodging	0.00
65330 · Travel Meals	378.47
Total 65000 · Travel and Meetings	<u>357.56</u>
66000 · Payroll Expenses	
66100 · Gross Payroll	40,329.85
66200 · Payroll Taxes	11,775.55
Total 66000 · Payroll Expenses	<u>52,105.40</u>
Total Expense	<u>473,003.75</u>
Net Ordinary Income	<u>32,266.49</u>
Net Income	<u><u>32,266.49</u></u>

RCD of Greater San Diego County
Reconciliation Summary
US Bank-General Checking, Period Ending 2/28/2026

	Feb 28, 26
Beginning Balance	<u>1,309,017.81</u>
Cleared Transactions	
Checks and Payments - 70 items	-1,288,622.38
Deposits and Credits - 20 items	<u>615,904.59</u>
Total Cleared Transactions	<u>-672,717.79</u>
Cleared Balance	<u>636,300.02</u>
Uncleared Transactions	
Checks and Payments - 26 items	-395,102.19
Deposits and Credits - 3 items	<u>538.53</u>
Total Uncleared Transactions	<u>-394,563.66</u>
Register Balance as of 02/28/2026	<u>241,736.36</u>
Ending Balance	241,736.36

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 2/28/2026

	Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance							1,309,017.81
Cleared Transactions							
Checks and Payments - 70 items							
	Bill Pmt -Check	10/16/2025	15718	San Diego State University Foundat	Ö	-5,130.37	-5,130.37
	Bill Pmt -Check	01/12/2026	15906	San Diego Bird Alliance	Ö	-6,254.70	-11,385.07
	Bill Pmt -Check	01/12/2026	15902	Empowerment Works Inc	Ö	-5,080.00	-16,465.07
	Bill Pmt -Check	01/15/2026	15913	Austel WPS	Ö	-1,000.00	-17,465.07
	Bill Pmt -Check	01/26/2026	15927	Responsible Solutions LLC	Ö	-10,000.00	-27,465.07
	Bill Pmt -Check	01/26/2026	15935	Republic Services #529	Ö	-5,220.50	-32,685.57
	Bill Pmt -Check	01/26/2026	15920	Corporate Technologies LLC	Ö	-4,498.38	-37,183.95
	Bill Pmt -Check	01/26/2026	15934	McDougal Boehmer Foley Lyon Mit	Ö	-2,030.00	-39,213.95
	Bill Pmt -Check	01/26/2026	15931	SDG&E	Ö	-970.20	-40,184.15
	Bill Pmt -Check	01/26/2026	15925	Lidia Chang	Ö	-325.96	-40,510.11
	Bill Pmt -Check	01/26/2026	15924	Jeff Duenez	Ö	-199.00	-40,709.11
	Bill Pmt -Check	01/26/2026	15933	Academy Backflow Service, Inc	Ö	-160.00	-40,869.11
	Bill Pmt -Check	01/26/2026	15936	Richard Fainesi	Ö	-100.00	-40,969.11
	General Journal	02/03/2026		Transfer to CLASS	Ö	-1,000,000.00	-1,040,969.11
	Bill Pmt -Check	02/03/2026	15952	Lincoln Financial	Ö	-23,281.71	-1,064,250.82
	Bill Pmt -Check	02/03/2026	15949	Trihydro	Ö	-8,500.00	-1,072,750.82
	Bill Pmt -Check	02/03/2026	15939	Classic Landscape & Horticulture	Ö	-1,025.00	-1,073,775.82
	Bill Pmt -Check	02/03/2026	15938	Austel WPS	Ö	-1,000.00	-1,074,775.82
	Bill Pmt -Check	02/03/2026	15945	Pacific Building Maintenance	Ö	-579.24	-1,075,355.06
	Bill Pmt -Check	02/03/2026	15950	EDCO Disposal Corporation	Ö	-446.35	-1,075,801.41
	Bill Pmt -Check	02/03/2026	15941	FGL Environmental	Ö	-316.00	-1,076,117.41
	Bill Pmt -Check	02/03/2026	15943	Moosa Creek Nursery	Ö	-303.35	-1,076,420.76
	Bill Pmt -Check	02/03/2026	15944	Olivewood Gardens & Learning Cer	Ö	-100.00	-1,076,520.76
	Bill Pmt -Check	02/03/2026	15947	Steve Cohn	Ö	-73.00	-1,076,593.76
	Bill Pmt -Check	02/03/2026	15946	Patti Ellisor	Ö	-58.18	-1,076,651.94
	Bill Pmt -Check	02/03/2026	15940	Culligan Quench	Ö	-51.52	-1,076,703.46
	Bill Pmt -Check	02/03/2026	15948	Streamline	Ö	-45.00	-1,076,748.46
	Bill Pmt -Check	02/06/2026	15961	Summit Fleet Mgmt.	Ö	-3,516.96	-1,080,265.42
	Bill Pmt -Check	02/06/2026	15954	Austel WPS	Ö	-2,000.00	-1,082,265.42
	Bill Pmt -Check	02/06/2026	15958	Mission Resource Conservation Dis	Ö	-1,800.00	-1,084,065.42
	Bill Pmt -Check	02/06/2026	15955	Corporate Technologies LLC	Ö	-1,298.38	-1,085,363.80
	Bill Pmt -Check	02/06/2026	15962	United Site Services	Ö	-1,152.00	-1,086,515.80
	Bill Pmt -Check	02/06/2026	15960	SC Fuels	Ö	-932.43	-1,087,448.23
	Bill Pmt -Check	02/06/2026	15953	Al Delalat	Ö	-798.00	-1,088,246.23
	Bill Pmt -Check	02/06/2026	15963	Waste Management	Ö	-741.53	-1,088,987.76
	Bill Pmt -Check	02/06/2026	15956	Cox Communications	Ö	-370.53	-1,089,358.29
	Bill Pmt -Check	02/06/2026	15957	Jim Mumford AR	Ö	-300.00	-1,089,658.29
	General Journal	02/06/2026			Ö	-122.70	-1,089,780.99
	Bill Pmt -Check	02/10/2026	15964	San Diego Canyonlands AP	Ö	-5,360.00	-1,095,140.99
	Bill Pmt -Check	02/10/2026	15965	SDRMA	Ö	-5,139.82	-1,100,280.81
	General Journal	02/11/2026		Gross Payroll	Ö	-63,383.66	-1,163,664.47
	General Journal	02/11/2026		Payroll Taxes	Ö	-19,371.45	-1,183,035.92
	Bill Pmt -Check	02/11/2026	PD 02/11/26	Thomas J. Smith	Ö	-125.96	-1,183,161.88
	Bill Pmt -Check	02/11/2026	PD 02/11/26	Heather Cady	Ö	-88.45	-1,183,250.33
	Bill Pmt -Check	02/11/2026	PD 02/11/26	Daniela Mejia	Ö	-62.46	-1,183,312.79
	Bill Pmt -Check	02/11/2026	PD 02/11/26	Rachel Pettitt	Ö	-48.16	-1,183,360.95
	Bill Pmt -Check	02/11/2026	PD 02/11/26	Elizabeth Garcia	Ö	-35.86	-1,183,396.81
	Bill Pmt -Check	02/11/2026	PD 02/11/26	Joanne Sauerman	Ö	-24.29	-1,183,421.10
	General Journal	02/13/2026		ADP Payroll Processing Fees	Ö	-332.25	-1,183,753.35
	General Journal	02/13/2026		Bankcard Fees	Ö	-60.03	-1,183,813.38
	General Journal	02/13/2026		Authnet Gateway	Ö	-20.10	-1,183,833.48
	Check	02/15/2026		Service Fee	Ö	-711.79	-1,184,545.27
	Bill Pmt -Check	02/17/2026	15977	U.S. Bancorp Service Center, Inc	Ö	-4,384.54	-1,188,929.81
	Bill Pmt -Check	02/17/2026	15966	Corporate Technologies LLC	Ö	-4,355.00	-1,193,284.81
	Bill Pmt -Check	02/17/2026	15968	Empowerment Works Inc	Ö	-1,680.00	-1,194,964.81
	Bill Pmt -Check	02/17/2026	15971	Participation By Design	Ö	-1,062.50	-1,196,027.31
	Bill Pmt -Check	02/17/2026	15973	SC Fuels	Ö	-1,039.13	-1,197,066.44
	Bill Pmt -Check	02/17/2026	15974	SDG&E	Ö	-992.62	-1,198,059.06
	Bill Pmt -Check	02/17/2026	15978	Summit Fleet Mgmt.	Ö	-881.48	-1,198,940.54
	Bill Pmt -Check	02/17/2026	15970	Green Tree Forest Service	Ö	-800.00	-1,199,740.54
	Bill Pmt -Check	02/17/2026	15967	Diamond Environmental Services	Ö	-286.78	-1,200,027.32
	General Journal	02/17/2026		PayPal Fees	Ö	-9.32	-1,200,036.64
	General Journal	02/20/2026		ADP Payroll Processing Fees	Ö	-124.36	-1,200,161.00
	Bill Pmt -Check	02/23/2026	15984	Preman Roofing	Ö	-1,250.00	-1,201,411.00
	Bill Pmt -Check	02/23/2026	15979	First Citizens Bank	Ö	-274.19	-1,201,685.19
	Bill Pmt -Check	02/23/2026	15980	Geraldine Flaven	Ö	-237.05	-1,201,922.24
	Bill Pmt -Check	02/24/2026	ACH 2.24.26	CA Schools VEBA	Ö	-5,738.60	-1,207,660.84
	General Journal	02/25/2026		Gross Payroll	Ö	-62,140.68	-1,269,801.52
	General Journal	02/25/2026		Payroll Taxes	Ö	-18,783.33	-1,288,584.85
	General Journal	02/27/2026		ADP Payroll Processing Fees	Ö	-37.53	-1,288,622.38
Total Checks and Payments						-1,288,622.38	-1,288,622.38
Deposits and Credits - 20 items							
	Check	08/27/2025	15611	VOID	Ö	0.00	0.00
	General Journal	10/21/2025		Deposit	Ö	2,000.00	2,000.00
	General Journal	02/01/2026		Deposit	Ö	100.00	2,100.00
	Bill Pmt -Check	02/03/2026	15942	VOID	Ö	0.00	2,100.00
	Deposit	02/03/2026		Deposit	Ö	349.00	2,449.00
	Bill Pmt -Check	02/06/2026	15959	VOID	Ö	0.00	2,449.00
	General Journal	02/06/2026		Deposit	Ö	97.52	2,546.52
	Deposit	02/06/2026		Deposit	Ö	305.00	2,851.52

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 2/28/2026

Type	Date	Num	Name	Clr	Amount	Balance
Deposit	02/10/2026		Deposit	Ö	177.50	3,029.02
General Journal	02/11/2026		Deposit	Ö	385.18	3,414.20
Deposit	02/13/2026		Deposit	Ö	60,000.00	63,414.20
Bill Pmt -Check	02/17/2026	15806	VOID	Ö	0.00	63,414.20
Deposit	02/17/2026		Deposit	Ö	643.00	64,057.20
Deposit	02/17/2026		Deposit	Ö	68,183.55	132,240.75
Deposit	02/17/2026		Deposit	Ö	75,681.97	207,922.72
Deposit	02/23/2026		Deposit	Ö	367,797.92	575,720.64
General Journal	02/25/2026		Deposit	Ö	542.93	576,263.57
General Journal	02/25/2026		Deposit	Ö	15,011.97	591,275.54
Deposit	02/25/2026		Deposit	Ö	24,602.41	615,877.95
Deposit	02/28/2026		Deposit	Ö	26.64	615,904.59
Total Deposits and Credits					<u>615,904.59</u>	<u>615,904.59</u>
Total Cleared Transactions					<u>-672,717.79</u>	<u>-672,717.79</u>
Cleared Balance					-672,717.79	636,300.02
Uncleared Transactions						
Checks and Payments - 26 items						
Bill Pmt -Check	07/15/2025	15526	Shannon Alatorre		-36.42	-36.42
Bill Pmt -Check	11/17/2025	15800	Joseph Brown		-300.00	-336.42
Bill Pmt -Check	11/17/2025	15791	Ashash Kumeyaay Morales-Craddock		-300.00	-636.42
Bill Pmt -Check	01/07/2026	15896	Earth Discovery Institute		-881.60	-1,518.02
Bill Pmt -Check	01/12/2026	15904	Logan Henry		-150.00	-1,668.02
Bill Pmt -Check	01/15/2026	15914	County of San Diego Vector Control		-12.36	-1,680.38
General Journal	01/30/2026		ADP Payroll Processing Fees		-332.25	-2,012.63
Bill Pmt -Check	02/03/2026	15951	Erik Poliak		-160.79	-2,173.42
Bill Pmt -Check	02/17/2026	15972	Pope Tree Service		-13,600.00	-15,773.42
Bill Pmt -Check	02/17/2026	15976	U.S. Bancorp Service Center, Inc		-5,600.81	-21,374.23
Bill Pmt -Check	02/17/2026	15975	U.S. Bancorp Service Center, Inc		-5,403.02	-26,777.25
Bill Pmt -Check	02/17/2026	15969	Erik Poliak		-160.80	-26,938.05
Bill Pmt -Check	02/23/2026	15983	Pope Tree Service		-8,800.00	-35,738.05
Bill Pmt -Check	02/23/2026	15986	San Diego Mountain Biking Association		-2,000.00	-37,738.05
Bill Pmt -Check	02/23/2026	15981	McDougal Boehmer Foley Lyon Mitchell		-1,200.00	-38,938.05
Bill Pmt -Check	02/23/2026	15985	Samantha Pinto		-300.00	-39,238.05
Bill Pmt -Check	02/23/2026	15987	Sarah Hennessy		-219.00	-39,457.05
Bill Pmt -Check	02/23/2026	15982	Paul Coogan		-19.99	-39,477.04
General Journal	02/25/2026		Transfer to CLASS		-300,000.00	-339,477.04
Bill Pmt -Check	02/25/2026	15989	Lumbercycle		-26,485.00	-365,962.04
Bill Pmt -Check	02/25/2026	15988	Zoological Society of San Diego		-19,987.61	-385,949.65
Bill Pmt -Check	02/25/2026	15990	Trihydro		-8,500.00	-394,449.65
Bill Pmt -Check	02/25/2026	PD 02/25/26	Daniela Mejia		-223.57	-394,673.22
Bill Pmt -Check	02/25/2026	PD 02/25/26	Ann Baldrige		-178.36	-394,851.58
Bill Pmt -Check	02/25/2026	PD 02/25/26	Alaina Makowski		-26.61	-394,878.19
Check	02/26/2026		Shant Chakerian		-224.00	-395,102.19
Total Checks and Payments					<u>-395,102.19</u>	<u>-395,102.19</u>
Deposits and Credits - 3 items						
General Journal	10/01/2025		Deposit		10.00	10.00
General Journal	12/10/2025	JE 1021	Deposit		100.00	110.00
General Journal	02/25/2026		Deposit		428.53	538.53
Total Deposits and Credits					<u>538.53</u>	<u>538.53</u>
Total Uncleared Transactions					<u>-394,563.66</u>	<u>-394,563.66</u>
Register Balance as of 02/28/2026					<u>-1,067,281.45</u>	<u>241,736.36</u>
Ending Balance					<u>-1,067,281.45</u>	<u>241,736.36</u>



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: April 14, 2026

Agenda Item 6-1: Update Staff Handbook to reflect renaming Cesar Chavez Day to Farmworkers Day

Discussion / History:

The Board of the RCD approved Cesar Chavez Day, March 31, as a holiday observed by the District. Due to recent allegations of abuse, there is a movement to rename this holiday as Farmworkers Day. This change has already been adopted by the State and the County of San Diego, among others.

We propose that the RCD Board elects to formally change the name of this holiday to Farmworkers Day, in recognition of the important role farm workers play in our society and food system, and that this change is affected immediately in RCD documentation, including the Staff Handbook.

Financial Impact: none

Staff Recommendation to the Board: That the Board elects to change Cesar Chavez Day to Farmworkers Day in all RCD documents.



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: April 14, 2026

Agenda Item 6-2: Responsible Solutions, LLC contract for government relations and public affairs work

Discussion / History: Included with this agenda item is a proposed agreement between the RCD and Responsible Solutions, LLC, led by Lani Lutar. The Scope of Services within the agreement focuses on strategic government relations and public affairs, with an intent to increase our visibility among and relationships with regional policymakers, agencies, and civic leaders. It also includes support with LAFCO work to clean up and expand our boundary and explore opportunities for enhanced RCD governance in San Diego County.

Financial Impact: contract fee of \$7,500 per month.

Staff Recommendation to the Board: That the Board authorizes the Executive Director to sign the agreement with Responsible Solutions.



CONSULTING AGREEMENT

This Consulting Agreement (“Agreement”) is effective the ____ day of April 2026 (“Effective Date”), by and between Resource Conservation District of Greater San Diego County (“Client”), and Responsible Solutions, LLC, a California limited liability company (“Consultant”), with reference to the following Recitals.

RECITALS

- A. Client wishes to engage Consultant on an independent contractor basis, and Consultant has agreed to serve as an independent contractor to provide consulting and advisory services.
- B. Client desires to have Consultant perform services outlined in Exhibit A hereto.
- C. Consultant wishes to perform such services for Client for the compensation and on the terms and conditions specified in this Agreement.

In consideration of the foregoing Recitals, of the mutual covenants hereinafter set forth, and of other good and valuable consideration, Client and Consultant agree as follows:

ARTICLE 1 CONSULTING SERVICES

1.1 Specific Services. Client engages Consultant and Consultant agrees to perform consulting and advisory services (the “Services”) as more specifically described in Exhibit A.

1.2 Time Commitment. The times, dates and places on and at which Consultant will provide the Services shall be within the reasonable discretion of Consultant, taking into account the needs of Client. Consultant shall be available on reasonable notice to consult with the Client’s representative, Ann Baldrige.

1.3 Other Services Permitted. Consultant may represent, perform services for, and be employed by other clients, persons or companies, provided, however, that such services do not interfere with Consultant’s obligations and responsibilities pursuant to this Agreement.

ARTICLE 2 MANNER OF PERFORMANCE

RESPONSIBLE SOLUTIONS

2938 W. Evans Rd.
San Diego, CA 92106
T 619 838 9065



2.1 No Agency. Consultant shall not be the legal representative of Client for any purpose whatsoever. Consultant is not granted any right or authority to assume or create any obligation or responsibility, express or implied, on behalf of or in the name of Client.

2.2 Relationship of Parties. It is understood that solely by virtue of this Agreement neither Consultant nor any employee of Consultant shall be deemed to be an employee, agent, officer, director, affiliate, agent or legal representative of Client, and that the parties are not joint venturers or partners with regard to the Services or any directly related matter.

2.3 Method of Performing Services. Subject to the terms and conditions of this Agreement, Consultant may determine the method, details, and means of performing the Services. All Services shall be performed by Consultant in a professional manner in conformance with the highest standards of business ethics, and in a manner which enhances the business reputation of Client.

2.4 Responsibilities. Consultant shall furnish all labor, materials, and equipment necessary for the proper performance of the Services.

2.5 No Training Necessary or Provided. Consultant represents that it has the requisite abilities and experience to perform the Services required by this Agreement.

ARTICLE 3 **COMPENSATION**

3.1 Compensation. As compensation for the Services, Client shall pay to Consultant compensation in the amount of \$7,500.00 per month.

3.2 Fee Payable Upon Termination. In the event this Agreement is terminated by the Client pursuant to Article 4, or for any other reason other than termination initiated by the Consultant, Consultant shall be entitled to receive the entire sum of the Compensation.

3.3 Expenses. Subject to the provisions of this section, Client shall bear all costs and expenses incurred by Consultant in performing the Services. Client shall either prepay such costs and expenses, or shall promptly reimburse Consultant for all business expenses incurred by Consultant in performing the Services, including expenditures for travel, provided that Consultant obtains the prior approval of Client for any single expenditure in excess of \$250.00 or for expenditures in any calendar month which exceed \$1,000.00 in the aggregate.

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RESP-SOLUTIONS.COM



3.4 No Benefits. As an independent contractor, neither Consultant nor its employees shall be entitled to any benefits accorded to Client’s employees including, without limitation, workers’ compensation, disability insurance, vacation or sick pay.

ARTICLE 4
TERM AND TERMINATION

4.1 Term of Agreement. The term of this Agreement shall commence on the Effective Date and continue until termination as hereafter specified.

4.2 Termination Upon Notice. Notwithstanding any other provisions of this Agreement, either party may terminate this Agreement at any time for any or no reason by giving 30 days’ written notice to the other party.

4.3 Termination for Failure to Make Agreed-Upon Payments. Should Client fail to pay Consultant all or any part of the compensation as provided in Article 3 of this Agreement on the date due, Consultant, at Consultant’s option, may terminate this Agreement if the failure is not remedied by Client within five (5) business days from the date payment is due, such termination to be effective upon the lapse of the notice period.

ARTICLE 5
MISCELLANEOUS

5.1 Indemnity. (a) Client shall indemnify, defend and hold harmless Consultant and its directors, officers and employees from and against any and all damages, liabilities, losses, fees, expenses, penalties and costs (including reasonable attorneys’ fees, costs and disbursements) arising as a result of or otherwise related to all claims, suits or proceedings brought by any third party (any such claim, suit or proceeding, a “Claim”) to the extent any such Claim arises from or relates to (i) actions by Consultant taken pursuant to direction or instruction from Client; or (ii) inaccuracies or defamatory matter in any materials or information provided by Client to Consultant.

(b) Consultant shall indemnify, defend and hold harmless Client and its directors, officers and employees from and against any and all damages, liabilities, losses, fees, expenses, penalties and costs (including reasonable attorneys’ fees, costs and disbursements) arising as a result of or otherwise related to all claims, suits or proceedings brought by any third party (any such claim, suit or proceeding, a “Claim”) to the extent any such Claim arises from or relates to breach of the Agreement by Consultant.

5.2 Limitation of Liability. Neither party shall be liable to the other for lost profits or business, indirect, consequential or punitive damages, whether based in contract or tort (including negligence, strict liability or otherwise), and whether or not advised of

2938 W. Evans Rd.
San Diego, CA 92106
T 619 838 9065



the possibility of such damages. Consultant shall have no liability to Client with respect to actions by Consultant taken pursuant to direction or instruction from Client. Consultant neither guarantees nor promises any specific results or outcomes arising from the Services.

5.3 Construction. When the context so requires and when used in this Agreement, the singular shall be deemed to include the plural and the plural shall be deemed to include the singular.

5.4 Reliance. Client agrees that it shall not rely upon Consultant's advice or statements regarding legal matters and shall instead confirm such matters with Client's own attorneys, at Client's sole expense, if so desired. Further, Client agrees and understands that Consultant shall not act as Client's attorney and that no attorney-client relationship is created by this Agreement or any oral representations made by Consultant or its employees, officers, and/or agents.

5.5 Controlling Law. This Agreement shall be controlled by, and construed and interpreted according to, the laws of the State of California.

5.6 Arbitration. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by binding arbitration in San Diego, California, before a single, neutral arbitrator administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, Expedited Procedures, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

5.7 Attorneys' Fees. If any action or arbitration is commenced to enforce and interpret any provision of this Agreement, the prevailing party shall be entitled to recover from the other party actual attorneys' fees and costs incurred in connection with such action, in addition to all other proper relief. Attorneys' fees incurred in enforcing any judgment are recoverable as a separate item, and this provision for post-judgment attorneys' fees shall survive any judgment and shall not be deemed merged into the judgment.

5.8 Successors and Assigns. This Agreement shall inure to the benefit of and shall be binding upon the successors-in-interest, heirs, legatees, permitted assigns and personal representatives of the parties hereto.

5.9 Necessary Acts. The parties hereto shall sign or cause to be signed all documents and shall perform or cause to be performed all acts necessary to consummate the transactions contemplated hereunder.

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5.10 Severability. If any provision of this Agreement or a portion thereof is held, by an arbitrator or a court of competent jurisdiction, to be illegal or invalid, said provision or portion thereof shall be deemed to be severed and deleted; and neither such provision, its severance or deletion shall affect the validity of the remaining provisions of this Agreement.

5.11 Modification. This Agreement may be amended, modified or rescinded only by a writing signed by all parties to this Agreement or by their duly authorized agents.

5.12 Captions. The captions in this Agreement are inserted for convenience of reference only and do not define, describe or limit the scope or the intent of this Agreement or any of its terms.

5.13 Exhibits. All exhibits and schedules attached to this Agreement are incorporated in and made a part of this Agreement.

5.14 Entire Agreement. This Agreement constitutes the entire agreement between the parties regarding its subject matter, and supersedes all prior agreements and understandings, oral and written, between the parties hereto with respect to its subject matter.

5.15 No Waiver. No waiver of any right under this Agreement shall be deemed effective unless contained in a writing signed by the party charged with such waiver, and no waiver of any right arising from any breach or failure to perform shall be deemed to be a waiver of any such future right or of any other right arising under this Agreement.

5.16 Interpretation. This Agreement shall not be interpreted against a party by virtue of such party's participation in the drafting of the Agreement or any provisions herein.

5.17 Notices. Any notices given under this Agreement shall be in writing and shall be served either personally or delivered by U.S. mail, postage prepaid, registered or certified mail, return receipt requested. Notices may also effectively be given by transmittal over an electronic transmitting device (with confirmation of receipt) if the party to whom the notice is being sent has such a device in such party's office. Notices shall be deemed received at the earlier of actual receipt or three (3) days following deposit in U.S. mail, postage prepaid. From time to time the parties may designate a new address for purposes of notice hereunder by notice to the other parties hereto in the manner provided above. Initial notice addresses follow the execution by the parties of this Agreement.

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5.18 Survival of Obligations. The parties’ obligations under this Agreement which by their nature would continue beyond termination, cancellation or expiration of this Agreement shall survive termination, cancellation or expiration of this Agreement.

5.19 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

EXHIBIT A

Scope of Work

Government Relations and Strategic Advisory Services

Objectives

Provide ongoing strategic government relations and stakeholder engagement support to enhance Client’s visibility, credibility, and relationships with public agencies, elected officials, and civic leaders throughout the San Diego region.

Increase awareness among policymakers and regional stakeholders of Client’s mission, programs, and contributions to environmental stewardship, including wildfire risk reduction, sustainable agriculture, and habitat conservation and restoration.

Support Client in strengthening relationships with decision-makers, increasing stakeholder awareness, and positioning the organization within the regional governance landscape ahead of a potential district boundary change application before the San Diego Local Agency Formation Commission.

Scope of Services

Consultant will provide strategic government relations and public affairs support, which may include the following:

Strategic Government Relations

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- Develop and implement strategies to strengthen Client's relationships with regional policymakers, governmental agencies, and civic leaders.
- Leverage professional relationships to facilitate introductions, meetings, and briefings that increase understanding of Client's mission, programs, and community impact.
- Advise Client leadership on opportunities to elevate the organization's profile and engagement with regional decision-makers.

Stakeholder Engagement and Public Agency Outreach

- Identify and engage public agencies, elected officials, and stakeholders whose awareness and support may advance Client's strategic objectives.
- Coordinate meetings, briefings, and outreach with policymakers, agency leaders, and community stakeholders.
- Support Client in building and maintaining productive relationships with regional governmental entities.

LAFCO Preparation and Strategic Positioning

- Provide strategic guidance to prepare Client for a potential boundary change application before the San Diego Local Agency Formation Commission.
- Conduct due diligence of other RCDs to explore opportunities for enhanced RCD governance in San Diego County.
- Identify key stakeholders, opportunities, and considerations that may inform future discussions related to governance or organizational structure.

Regional Policy Monitoring and Strategic Counsel

- Monitor regional policy developments, governmental initiatives, and emerging issues that may affect Client or present strategic opportunities.
- Provide ongoing strategic advice to Client leadership regarding stakeholder engagement, policy developments, and regional partnerships.

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San Diego, CA 92106
T 619 838 9065



**RESOURCE CONSERVATION
DISTRICT OF GREATER SAN DIEGO
COUNTY:**

Dated: April __, 2026

By: _____

Name: Ann Baldrige

Title: Executive Director

Address for notice:

Resource Conservation District of Greater
San Diego
11769 Waterhill Road
Lakeside, CA 92040

Email: ann.baldrige@rcdsandiego.org

RESPONSIBLE SOLUTIONS, LLC:

Dated: April __, 2026

By: _____

Ildiko (Lani) Lutar

Title: President

Address for notice:

Responsible Solutions, LLC
2938 W. Evans Rd.
San Diego, CA 92106
Email: lanire@resp-solutions.com

RESPONSIBLE SOLUTIONS

2938 W. Evans Rd.
San Diego, CA 92106
T 619 838 9065

Date: April 14, 2026

Agenda Item 6-3: Proposed IT improvements

Discussion / History:

The RCD is in need of some updates to its IT infrastructure.

- **Server:** the most pressing need is our server – we currently use a physical server that is at the end of its life, and therefore due to be updated. In discussion with Corporate Technologies, our IT service provider, we believe that transitioning to a Cloud server is our best option. This removes the need to maintain physical equipment and provides flexibility and scalability. A one-time service fee of \$13,000 has been quoted for migration to Cloud Advantage, plus an additional monthly fee for Cloud Advantage Core which results in an increase of \$1,050 per month.
- **Accounting software:** In addition, the version of accounting software we use is no longer supported and needs to be updated. Migration to the cloud allows us to continue to use the desktop version of QuickBooks, preferred by our accounting team. A license for the current version of QuickBooks will be included in the suite of improvements we are proposing. The \$13,000 fee noted above includes the QuickBooks upgrade, and the annual license fee is approximately \$1,150 per year.
- **Windows updates:** Lastly, two of our computers are using outdated versions of Windows – these would also be updated. The fee to upgrade is \$330.

Financial Impact: One-time professional services of \$13,330, annual QuickBooks license fee, and an ongoing monthly IT maintenance fee increased by \$1,050 for Cloud Advantage Corps. This equates to additional costs of approximately \$27,000 over the next 12 months. These costs are within the amounts budgeted for IT services during this and next fiscal year.

Staff Recommendation to the Board: That the Board authorizes the Executive Director to move forward with the proposed IT upgrades.



We have prepared a quote for you

Cloud Advantage- Cloud Server

PREPARED FOR

**Resource Conservation District of San
Diego County**

PREPARED BY

Courtney Holycross

Senior Account Manager

Cloud Advantage Core

Description	Recurring	Qty	Ext. Recurring
Cloud Advantage Core	\$725.30	2	\$1,450.60
Cloud Advantage Hosted vCPU		12	
Cloud Advantage Hosted vRAM per GB		16	
Cloud Advantage Hosted SSD Storage per GB		4720	
Cloud Advantage SD-WAN Device (100% Discount)		2	
Cloud Advantage Core Management (per VM) (50% discount)	\$75.00	1	\$75.00
Monthly Subtotal:			\$1,525.60

Implementation Fee

Description	Price	Qty	Ext. Price
Implementation Fee and Migration- QuickBooks upgrade included	\$13,000.00	1	\$13,000.00
Subtotal:			\$13,000.00



Comments

Resource Conservation District has expressed interest in joining the Corporate Technologies eco-system virtual platform. Corporate Technologies is excited and honored that Resource Conservation District is considering this service. Corporate Technologies prides itself on providing knowledgeable, professional support staff and a world class infrastructure as a service.



Corporate Technologies will gain a successful, strong and prospering client into the Corporate Technologies cloud eco-system and Resource Conservation District will gain a professional, seasoned, trusted advisor and support team.

A description of services that Corporate Technologies can provide to Resource Conservation District are:


- Fully HIPAA and SOC-2 compliant hosted servers such as file services, email, SPAM, **security**, database, and applications needed to run the daily operations.
- Fully hosted virtual desktop's that can be accessed securely from anywhere in the world.
- Nightly backups that are virtual aware to provide a **single source** of restoration and backups.
- A fully secure **reliable compliant disaster recovery service** that will ensure the integrity of the business operations in the event of a disaster.
- A remote access solution that will allow employees to securely function **100%** when the local site becomes unavailable.
- One stop **24X7** support for all services offered by Corporate Technologies.
- A **single bill** with all technology services with easy to read invoices.
- Virtually unlimited **scalability** inherent to cloud solutions.
- Industry tried and true local management team to **support** any issues that may arise.

security
single-bill
local
trusted-advisor
24X7
scalability
support

Removing Physical Server Backup after migration

Description	Recurring	Qty	Ext. Recurring																													
Backup Over Metered Service Per 1TB   <table border="1"> <tr> <td>Date</td> <td>INVOI</td> </tr> <tr> <td>03/15/2026</td> <td>22446</td> </tr> <tr> <td colspan="2">Account #:</td> </tr> <tr> <td colspan="2">C10826</td> </tr> </table> <table border="1"> <tr> <td>Bill To:</td> <td>Ship To</td> </tr> <tr> <td>Resource Conservation District of San Diego County Attn: Ann Baldrige 11769 Waterhill Rd Lakeside, CA 92040 United States</td> <td>Resource Conservation District of San Diego County 11769 Waterhill Rd Lakeside, CA 92040 United States</td> </tr> </table> <table border="1"> <tr> <td>Terms</td> <td>Due Date</td> <td>PO Number</td> <td>Reference</td> </tr> <tr> <td>Net 15 days</td> <td>03/30/2026</td> <td></td> <td>Monthly Billing for March</td> </tr> </table> <table border="1"> <thead> <tr> <th>Agreement Details</th> <th>Quantity</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>Agreement Backup</td> <td></td> <td></td> </tr> <tr> <td>Tier 1; 1456.94GB of Native Data.</td> <td>1.00</td> <td>\$400.00</td> </tr> </tbody> </table>	Date	INVOI	03/15/2026	22446	Account #:		C10826		Bill To:	Ship To	Resource Conservation District of San Diego County Attn: Ann Baldrige 11769 Waterhill Rd Lakeside, CA 92040 United States	Resource Conservation District of San Diego County 11769 Waterhill Rd Lakeside, CA 92040 United States	Terms	Due Date	PO Number	Reference	Net 15 days	03/30/2026		Monthly Billing for March	Agreement Details	Quantity	Price	Agreement Backup			Tier 1; 1456.94GB of Native Data.	1.00	\$400.00	\$400.00	-1	(\$400.00)
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Removing Physical Server Monthly Services

Description	Recurring	Qty	Ext. Recurring																																			
HelpDesk Connect-Server Monitoring and Maintenance  <table border="1"> <tr> <td>Date</td> <td>INVOI</td> </tr> <tr> <td>03/15/2026</td> <td>2250</td> </tr> <tr> <td colspan="2">Account #:</td> </tr> <tr> <td colspan="2">C10826</td> </tr> </table> <table border="1"> <tr> <td>Bill To:</td> <td>Ship To</td> </tr> <tr> <td>Resource Conservation District of San Diego County Attn: Ann Baldrige 11769 Waterhill Rd Lakeside, CA 92040 United States</td> <td>Resource Conservation District of San Diego County 11769 Waterhill Rd Lakeside, CA 92040 United States</td> </tr> </table> <table border="1"> <tr> <td>Terms</td> <td>Due Date</td> <td>PO Number</td> <td>Reference</td> </tr> <tr> <td>Net 15 days</td> <td>03/30/2026</td> <td></td> <td>Monthly Billing for April</td> </tr> </table> <table border="1"> <thead> <tr> <th>Agreement Details</th> <th>Quantity</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>Agreement Managed Services</td> <td></td> <td></td> </tr> <tr> <td>Technology Advantage: Managed Desktop</td> <td>8.00</td> <td>\$55.00</td> </tr> <tr> <td>Helpdesk Connect - Desktop - Unlimited Tier I Helpdesk</td> <td>23.00</td> <td>\$30.00</td> </tr> <tr> <td>Helpdesk Connect - Server Monitoring and Maintenance</td> <td>1.00</td> <td>\$80.00</td> </tr> </tbody> </table>	Date	INVOI	03/15/2026	2250	Account #:		C10826		Bill To:	Ship To	Resource Conservation District of San Diego County Attn: Ann Baldrige 11769 Waterhill Rd Lakeside, CA 92040 United States	Resource Conservation District of San Diego County 11769 Waterhill Rd Lakeside, CA 92040 United States	Terms	Due Date	PO Number	Reference	Net 15 days	03/30/2026		Monthly Billing for April	Agreement Details	Quantity	Price	Agreement Managed Services			Technology Advantage: Managed Desktop	8.00	\$55.00	Helpdesk Connect - Desktop - Unlimited Tier I Helpdesk	23.00	\$30.00	Helpdesk Connect - Server Monitoring and Maintenance	1.00	\$80.00	\$80.00	-1	(\$80.00)
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Cloud Advantage- Cloud Server

Prepared by:

Corporate Technologies

Courtney Holycross
 760-282-4146
 Courtney.Holycross@gocorptech.com

Prepared for:

Resource Conservation District of San Diego County

11769 Waterhill Rd
 Lakeside, CA 92040
 Ann Baldrige
 (619) 562-0096
 ann.baldrige@rcdsandiego.org

Quote Information:

Quote #: 045575

Version: 1
 Delivery Date: 03/27/2026
 Expiration Date: 04/23/2026

Monthly Expenses Summary

Description	Amount
Cloud Advantage Core	\$1,525.60
Removing Physical Server Backup after migration	(\$400.00)
Removing Physical Server Monthly Services	(\$80.00)
Monthly Subtotal:	\$1,045.60
Estimated Tax:	(\$0.46)
Monthly Total:	\$1,045.14

Quote Summary

Description	Amount
Implementation Fee	\$13,000.00
Total:	\$13,000.00

Corporate Technologies

Signature: *Courtney Holycross*
 Name: Courtney Holycross
 Title: Senior Account Manager
 Date: 03/27/2026
 Sales Rep: Courtney Holycross

Resource Conservation District of San Diego County

Signature: _____
 Name: Ann Baldrige
 Date: _____



Amendment Terms and Conditions

1. Amendment to Technology Advantage Terms and Conditions. This amendment to the Technology Advantage Contract between Corporate Technologies LLC ("CT") and Customer (the "Contract") is subject to all of the terms and conditions of the signed Technology Advantage Contract between the parties. Customer acknowledges that it is in compliance with all of the terms and conditions of the Contract as of the date of this Amendment and it owes all fees billed by CT under the Contract that are currently billed and unpaid by Customer without any deduction or offset of any kind.
2. Amendment to Change Devices under Contract. This amendment may only decrease devices under contract with the proper advance written notice required by the Contract for termination of devices under Contract, which may only be done on the anniversary date of such Contract by signing this amendment. Customer may amend the Contract to increase the number of devices under Contract at any time by execution of this amendment with CT and such additional devices will be added under the Contract, for the remaining term of the Contract, and for any extension of the Contract term under the existing provisions of the terms and conditions, as amended. An increase in the number of devices under the Contract will be effective on the date provided in Section 7 below.
3. Terms and Conditions Confirmed. By signing this amendment, Customer confirms all of the other terms and conditions of the Contract between CT and Customer, as amended by this agreement.
4. Authorization. The person signing on behalf of a party represents and warrants that he or she is authorized and has the authority to sign this contract amendment on behalf of Customer or CT and to bind such party to this amendment to the Contract.
5. Release of Claims. Upon execution of this Contract amendment, Customer hereby releases any and all claims, losses or liabilities it may assert against CT (whether known or unknown, contingent or liquidated, or arising under any theory of recovery) relating to any past or present alleged breach of the Contract by CT.
6. Signatures. This amendment may be executed in counterpart originals by each party. Electronic, facsimile, or other electronically transmitted signatures will be treated as original signatures to this amendment.
7. Amendment Changes Effective on Next Available CT Billing Cycle. The changes made to the Contract by this amendment will be billed effective with the next CT billing cycle after both parties have executed this Contract amendment and the signed amendment has been returned to CT. No interim billing credits can be issued to customers for any period prior to the next billing period after return of the signed Contract amendment to CT as such next available billing period is the effective date of this Contract amendment.

Activity Highlights for March 2026
Prepared for Board Meeting on 4/14/2026

ACTIVITIES

Executive Director:

- Staff & organization management
 - Continued to hold regular check-ins with staff, weekly senior leadership meetings, and monthly staff meetings.
 - Providing support to Rachel Petitt, coordinator of SoCal Soil & Water Hub.
 - Working with Communications consultant and Education and Outreach Coordinator on messaging and outreach strategies; working with staff on establishing systems for outreach events, content creation, and social media posting.
 - Continued discussions with our strategic planning consultant and senior leadership team about resuming strategic planning.
 - Participated in a meeting with LAFCO and the other SD County RCDs.
 - Met with Associate Director Jesh Taucher to brainstorm ideas for building up the Resource Conservation Foundation as a way to fundraise and engage a wider audience in our work.
 - Meeting bi-weekly with executive coach.
 - Worked with IT company on plans to upgrade IT infrastructure.
- Program support
 - Continued to support with WCB funded Otay Valley Regional Park Restoration Planning project as needed.
 - Supported staff with project planning and implementation, including participation in Regional Priority Plan strategy meetings, San Diego Pollinator Alliance meeting, and OVRP Partner meeting, and conversations about planning ahead for CDFA Healthy Soils and SWEEP grants.
 - Continued to support RCD managers with grants and programs, including participating in discussions about Regional Priority Planning and capacity building.
 - Participated in meetings with partners and funders, including County of San Diego, San Diego Canyonlands, Southwest High School / Sweetwater Union High School District, Green Infrastructure Consortium, CDFA, and NRCS.
 - Attended the San Diego Management and Monitoring Program's annual meeting.
 - Participated in a discussion group for the Tijuana River Valley Sewage Crisis Economic Impact Study.
 - Attended project partner Climate Science Alliance's 10th birthday celebratory event.
 - Participated in a meeting of the SoCal Soil & Water Hub.
 - Presented at the Secretary Speaker Series, hosted by CA Natural Resources Agency Secretary Wade Crowfoot to share about how our RCD engaged in the state's Cutting Green Tape initiative. Virtual presentation to over 250 people state-wide.
 - Participated in a planting day for the Working Lands for Pollinators Program at partnering farm, Agave Lab. Also presented about the RCD's programs at the Agave Lab's Water Symposium.
 - Represented the RCD at day 1, cohort 2 of the Land Stewardship and Nursery Training Program, a project we support through the Climate Smart Land Management grant.

- CARCD
 - Participated in Legislative Committee meetings, the March CARCD Board meeting, and the monthly ED/DM call.

PROGRAM REPORTS

Agriculture Department Programs

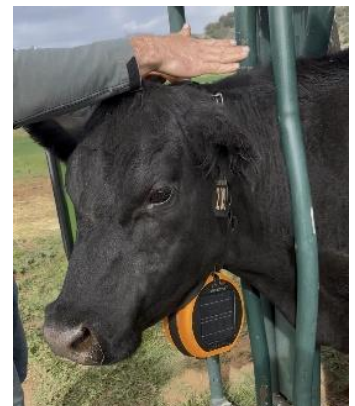
Department Statistics

- Farms contacted: 46
- Farms Receiving Technical Assistance: 33 (31 in GSD, 1 in Mission, 1 in USLR), 26% Underserved
 - Soil Tests: 3
 - Other technical assistance: irrigation design and DU reports, pump test rebates, SWEEP and Healthy Soils TA, pollinator habitat design, and CUSP/SOILS application support.
- Funds Awarded to Producers: \$10,000

Program Updates

Technical Assistance

- Soil Health
 - Submitted public comment on CDFA Healthy Soils Program Block Grant Draft Application.
- Irrigation and Water
 - Met with Ventura RCD regarding SWEEP block grant TA.
 - Provided pump tests to two farms (two tests each).
 - Conducted plot evaluation at Sweetwater Community Garden.
 - Crop Swap Demo Day scheduled for April 15 (Grangetto's demo site).
- Disaster Relief
 - Garbani Ranch awarded \$10,000 (drought losses).
 - Collecting producer testimonials for reporting.
- Grazing
 - Met with Fish & Wildlife to discuss status of grazing demo site at Rancho Jamul.
 - Demonstration Site at Flying F Ranch
 - First draft grazing management plan completed.
 - Rangeland Demo Day planned for Fall.
 - Began virtual fencing collar training.
- Pollinator Habitat
 - 5 site visits conducted.
 - 2 CDFA habitat plans submitted and approved.
 - Planning 4 March planting days with Earth Discovery Institute.
 - Continued pollinator connectivity mapping with SDSU.



Ag Education and Programs

- Mentorship
 - Spring internship site identified (10 students; \$500 stipends).
 - Coordinating agroforestry workshop at Solidarity Farm (May 10).
- Construction is underway at La Semilla, with an anticipated completion of Summer 2026.
- Sweetwater Community Garden
 - Assessing water use and efficiency.
 - UCANR Irrigation Specialist, Gerri Spinelli, conducted walkthrough at garden and identified areas for improved efficiency.
 - Educational workshop for gardeners planned in partnership with UCANR.
 - Survey distributed to gardeners, to gauge interest in social and educational programming.

Southern CA Soil and Water Hub

- Carbon Cycle Institute and the Climate Center organized a meeting between regional Hubs and state agencies to discuss long term flexible funding programs.
- Regional Hubs held a Funder Forum with 16 private funders on the call to pitch potential opportunities for their support.

Networking and Community Engagement

- Three staff members attended the CAFF Small Farms Conference San Diego Gathering and tabled with interactive activity and information about RCD programs.
- Two staff attended Community Garden Leader Day lead by UC Master Gardeners of San Diego.
- Staff quote: *farmers are encouraged to create diversity in their fields and should do the same in our work," is a message that stuck with me through the conference. I hope I can carry that forward as we uplift our growers and the beautiful people that tend to the land.*

Forestry & Wildfire Resilience Programs

Forestry + Fire Prevention Department General:

- CAL FIRE Pilot Regional Block Grant: Subgrant contracts have been prepared and distributed to all regional subgrantees, and San Diego subprojects under the Forest Health for Future Generations project, working through contract approval and environmental compliance processes. Met with all subgrantees to go over invoicing and reporting expectations. Set to meet with all sub project managers to go over these expectations as well on March 3rd.
- Attended the Southern Montane Conservation Strategy Workshop on 2/19 at the Santa Ysabel Nature Center
- Palomar Mountain Community Defense Hazardous Tree Removal Project (PMCDHTR) continues to make progress
- Developed and started work on the Regional Priority Plan update process
- Released CWPP Feedback survey and continuing to work with local FSCs and partners to receive feedback on the draft plan
- Finalized the scope of work for our SDGE MOU funded programs for 2026

Native American Conservation Corps (NACC) Crew:

- The crew is making and burning piles at Palomar Mountain and Cuyamaca Rancho State Parks to support ongoing forest management.

NRCS Contribution Agreement for Shared Forestry Position:

- Executed a grant agreement to extend the performance period by one year.
- Continued developing Implementation Requirements for forestry contracts.
- Delivered 9 completed Implementation Requirements
- Attended 3 sessions of FY26 Programs training.
- Conducted 3 initial site visits for new applicants.
- Assisted with 1 cultural resource survey.

Pollinators/ Habitat:

- New Habitat Programs Manager, MC Moazed, has joined our team.
- Restoration:
 - Received SERP concurrence for OVRP project
 - Submitted OVRP annual report to WCB
 - Submitted ROE application for OVRP, and working to confirm what further permitting is required
 - Working with partners to finalize an implementation funding proposal for OVRP
 - Working on post-performance report for the San Diego River Healthy Headwaters Restoration Project
- Pollinators:
 - Coordinated a site visit from WCB for the Rare Butterflies project
 - Ann presented the Hermes project at the CNPS conference
 - Helped coordinate and participated in spiny redberry planting day at Viejas for BLM Hermes project – 12 plants planted
 - WCB board approved the Rare Butterflies planning project
 - Updated Pollinator Health resources on website
 - Planning San Diego Pollinator Week 2026: reached out to partners and met with SD Fair to improve our exhibit for the coming years – 3 confirmed outreach events/activities hosted by partners
 - Gave interview for UCSD students in Food Justice course about the impact of honeybees on native bee populations in San Diego and SDPA projects

Fire Safe Council General:

- Supporting Spring Valley, Del Mar, and Fletcher Hills with creating community Fire Safe Councils.
- Conducted a CWPP Workshop for Fire Prevention Officers.
- Held an Insurance Workshop for Fire Safe Councils.
- Supported Escondido FSC with their annual Disaster Awareness training.

Fire Safe Council Homeowner Programs:

- 6 days of shadowing Home Assessment visits conducted by San Diego Canyonlands as part of their training including reviewing all written reports from these assessments.
 - 15 home assessments conducted.
- Curbside chipping services provided to 28 residents.

- Conducted targeted outreach about our assistance programs to 2700 homes through direct mailers in designated high-risk communities in Spring Valley and Bonita.

Education Programs

Port Watershed Program

- Conducted 5 programs at Central Elementary School: taught 148 students in grades 4 & 5

Plant Giveaway Event

- Held the 19th annual Plant Giveaway Event on March 12th & 13th
- Conducted at 5 different host sites across the county, including a new site at Barron Creek Farm in Oceanside
- Reached over 190 school garden educators

Outreach

- Attended Mt. Helix Nature Day in La Mesa
 - Engaged with 97 people about pollinator health programs
- Attended Nature Night at the Children's Museum of Discovery in Escondido
 - Engaged with 74 children and their families about watershed health

Jim Thompson Conservation Scholarship

- Opened the scholarship application at the beginning of March
- 7 students have completed the application, with more anticipated to apply before the deadline in April

Southwest High School Farm

- Paul and Areli are on site weekly to lead students in farming activities.
- Students are starting to harvest produce which is delivered to the school's cafeteria.

Youth Ag & Conservation Internship


- Twelve students from Southwest High School participated in a week-long internship program focused on immersive, field-based experiences. They visited several sites to explore food systems, regenerative farming practices, soil health, and conservation efforts on working lands – and learned about career pathways in these fields.

Ecological Farmer Training

- The next 8-week course will be held from May 23 – July 25 led by RCD staff, hosted at farm sites in SD County.

• **SUPPORT & STRUGGLES** •

• **NEWSLETTERS** •

Link to FSC newsletter "*The Responder*": [Fire Safe Council News & Information](#) 

FSC Instagram @firesafesdcounty; RCD Instagram @rcdsandiego

Staff working on developing a RCD-wide newsletter – more info coming soon

• **UPCOMING EVENTS** •

- 4/15, Crop Swap Demo Day at the Grangetto's Avocado Orchard
- 4/18, Campo & Manzanita Environmental Fair
- 4/18, La Jolla Inter-tribal Earth Day
- 4/15, Vista La Mesa Pollinator Garden Ribbon Cutting
- 4/22, Viejas Earth Day & Career Fair
- 4/23, Palomar College Earth Week
- 5/2, Iipay Nation of Santa Ysabel Earth Day
- 5/10, Agroforestry Workshop at Solidarity Farm
- Sweetwater Community Garden Irrigation Efficiency Workshop, planned in partnership with UCANR, summer 2026 (date TBD)
- Rangeland Demo Day at Flying F Ranch, fall 2026 (date TBD)

RCD / FSC GRANT STATUS

CURRENT GRANT ACTIVITY – MARCH 2026

ITEM 7-2a

Grant Applications Submitted	Program	Amount \$	Notes / Updates
NACD Technical Assistance	Ag Department	\$284K	Proposal to support Ag program TA and NRCS support across the SD County RCDs.
Wildlife Conservation Board	OVRP Restoration – implementation	\$2.5m	Seeking funding to implement the landscape plan developed through the existing planning grant. Pre-application submitted and approved to advance to full proposal. RCD will serve as lead agency.
CAL FIRE Forest Health	Forestry & Fire Prevention	\$5.9m	Concept proposal for phase two of Palomar Mountain forest health project
CAL FIRE Forest Health	Forestry & Fire Prevention	\$4.8m	Concept proposal for Los Coyotes
Grants Currently Working On	Program	Amount \$	Notes
Environmental Protection Agency	Forestry & Fire Prevention	\$500,000	FSC to serve as lead agency in partnership with SDSU on a wildfire smoke impact preparedness project.
Recent Grants Awarded	Program	Amount \$	Notes
MOU with Sweetwater Union High School District for development of on-campus farming training	Education	\$180k	MOU for \$80,432 approved by SUHSD Board; request for additional funds for year 1 and an extension of one year was approved in March 2026.
Wildlife Conservation Board – SD County Butterflies	Pollinator Health	\$601,577	RCD will serve as lead agency. Awarded February 2026.
SDG&E	Forestry & Fire Prevention	\$1M	New budget amount for 2026; final year of current 5-year MOU.
NACC Parks	Forestry & Fire Prevention	\$422K	This is a continuation into year 5 of the Native American Conservation Corps. 11/2025 – 6/2026
CA FSC - County FSC Coordinator program	Forestry & Fire Prevention	\$151,000	Funding to support our Fire Safe Council Coordinator position
Port of San Diego	Education	\$48,300	Environmental Education Program grant for 3-year renewal of Watershed Education Program. Notified that we have been recommended for an award of \$48,300. Awaiting contract.
CARCD - Wildlife Conservation Board block Grant	Ag Department	\$92,893	Funds to establish agroforestry practices on two farms to serve as demonstration sites
Hervey Family Fund	Sweetwater Community Garden	\$20,000	Technical assistance for irrigation efficiency with garden members – requested \$30,931.42 (part-funded)
CAL FIRE Pilot Community Block Grant	Forestry & Fire Prevention	\$10m	Regional Investment Strategy for RFFC SoCal Block Grantees. We will manage the grant for the region. 10/2024 – 10/2029
CFSC- SFC	Forestry & Fire Prevention	\$100K	Home Assessments and DSAP Program

United Policyholders Listos	Forestry & Fire Prevention	\$75K	Fire Safe Council outreach
Good Neighbor Authority (Bureau of Land Management)	Pollinator Health	\$640,870	Hermes Copper Butterfly restoration; submitted 9/1/23; partnership with USFS, SD Zoo & Wildlife Alliance, SDMMMP, USFWS and others. RCD as lead agency. Awarded April 2024 – through April 2029.
USFS Fuels Reduction	Forestry & Fire Prevention	\$500,000	Two community projects at \$250k each were selected for funding: Home Assessments and Fuels Reduction with a focus on dead tree removal at Palomar; continued CalVTP treatments at Girl Scouts
Strategic Growth Council Community Resilience Center	Ag and Education Depts	\$99,681.44 of \$10m request	These funds are part of an award to Casa Familiar in San Ysidro. We will support them in developing a communal growing space and curriculum for residents. Awarded April 2024 - 2029.
Office of Planning and Research, Regional Resilience Planning and Implementation Grant Program	Forestry & Fire Prevention	\$200,000	Partner on SD County Fire Protection District’s grant, along with City of San Diego. \$1,588,838 awarded to SD County. Announced Dec 2023
Wildlife Conservation Board	Habitat restoration planning grant	\$409,000	Project in collaboration with the Green Infrastructure Consortium and Otay River valley Regional Park, RCD as lead partner. Nov 2023 – Feb 2027
Dept of Conservation – Climate Smart Working Lands	Agriculture Dept	\$1,074,448	Grant in partnership with SD County (they are lead agency), implementation of SALC-related projects. \$1,800,000 awarded Nov 2023.
Unsuccessful Applications	Program	Amount \$	Notes
Dept of Conservation – SALC	Ag Department	\$100,000	Unsuccessful 12/5/25: A grant to develop the RCD’s capacity to hold conservation easements. This would be another support service to offer to producers. Should hear result in Nov.
CA Fire Safe Council SFC grant	Forestry & Fire Prevention	\$225,000	A grant to support the Home Assessment Program and DSAP
San Diego River Conservancy – Wildfire Funds	Forestry & Fire Prevention	\$532,000	Not invited to submit a full proposal for the Tribal Wildfire Resilience Workforce Development Program

Grant Applications Submitted	Program	Amount \$	Notes / Updates
Gear Grant	Community Garden and High School Farm	Value of approx. \$8k	Invited to submit a request for gear to support outdoor education – request included gardening supplies, seeds, irrigation supplies, and tools.
Grants Currently Working On	Program	Amount \$	Notes
Grants/ Donations Awarded in past 12 months	Program	Amount \$	Notes
M House Family Fund	Farming-related work	\$2,000	Donation received December 2025
Grants Denied / Cancelled	Program	Amount \$	Notes
Hervey Foundation	Sweetwater Community Garden	\$35k	Project to support irrigation efficiency, farming/gardening education, and community engagement at Sweetwater Community Garden