
REGULAR BOARD MEETING AGENDA
Wednesday, November 9, 2022, 12:30PM
RCD Office: 11769 Waterhill Road, Lakeside, CA 92040

Zoom: <https://us02web.zoom.us/j/86310174457?pwd=eXlPV2lnczUzMFIJK0hoTGhSWmtUz09>
Meeting ID: 863 1017 4457, Passcode: 924243

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, INTRODUCTION

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

4. CONSENT CALENDAR

- 4-1 Approval of Regular Meeting Minutes of October 12, 2022
- 4-2 Note and file monthly Treasurer's Reports for September 2022
- 4-3 Approve monthly expenses for September 2022

5. STAFF AND OTHER REPORTS

- 5-1 Executive Director's Staff Report (attached)
- 5-2 Grant Status Spreadsheets (attached)
- 5-3 Staff Presentation: Joel Kramer presenting on his upcoming trip to Poland for the YTILI Reciprocal Exchange program (summary enclosed).

6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

- 6-1 CARCD Report
- 6-2 Director/Assoc. Director and Other Activity or Committee Reports
- 6-3 NRCS Report

7. BOARD ACTION AND DISCUSSION ITEMS

- 7-1 Discuss / Approve Resolution 2022-37: AB 361
- 7-2 Discuss/Approve Resolution 2022-38: Grant agreement for the CARCD CALFIRE block grant of \$600,395.
- 7-3 Discuss/Review: LAFCO is seeking comments on a draft policy update on their municipal service review process.
- 7-4 Informational Item: LAFCO RCD Ad Hoc Committee

**Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda**

8. CLOSED SESSION

8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.

9. AGENDA SETTING

10. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096.

Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

UPCOMING EVENTS		
RCD Board Meeting	Wednesday, December 14, 2022, 12:30pm	RCD office / Zoom
FSC Executive & General Board Meetings	November 10 2022, 9:00am	RCD office / Zoom
Wild Willow Farm Volunteering	Saturdays weekly 9am-noon	Wild Willow Farm

<u>RCD Board of Directors – October 2022</u>	
Don Butz, President	
Marilyn Huntamer, Vice President	Neil Meyer, Director
Maggie Sleeper, Director	Odette Gonzalez, Treasurer
Diane Moss, Director	One Vacancy
<i>Associate Directors</i>	
D.K. Nasland, Jo MacKenzie, Lance Rogers	

RCD STAFF – October 2022	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Director
Morgan Graves, Forestry & Fire Prevention Projects Coordinator	Stan Hill, Forestry & Fire Prevention Projects Manager
Sierra Reiss, Education Coordinator	Andy Williamson, Irrigation Technician
Rachel Lloyd, Accounting Clerk	Joel Kramer, Regional Agricultural Specialist
Joanne Sauerma, Office Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Erik Rodriguez , Farmer II	Joannaluz “Joanna” Parra, Farmer
Juliann “JJ” Tidwell, Farmer	Paul Maschka, Regenerative Farming Educator
Codi Hale, Agricultural Outreach Assistant	Kim Hanson, Farm Field Trip & Volunteer Coordinator
Elizabeth Garcia, Ag Technician	Ashleyann Bacay – Grizzly Corps Fellow
Carolina Guia – Grizzly Corps Fellow	

Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda

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**MEETING MINUTES OF THE RCD BOARD OF DIRECTORS
Wednesday, October 12, 2022, 12:30PM**

DIRECTORS PRESENT: Don Butz, Marilyn Huntamer, Neil Meyer, Maggie Sleeper
DIRECTORS ABSENT: Odette Gonzalez, Diane Moss
VACANCIES: One
ASSOC. DIRECTORS PRESENT: Lance Rogers
ASSOC. DIRECTORS ABSENT: DK Nasland, Jo MacKenzie
OTHERS PRESENT: Ann Baldrige, Joanne Sauerman, Chris Kelley, Heather Marlow, Gregg Cady, Steve Boehmer, Carolina Guia, Ashleyann Bacay

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS

The Board meeting was called to order at 12:31PM

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. **There were no members of the public requesting to speak.**

4. CONSENT CALENDAR

4-1 Approval of Regular Meeting Minutes of September 14, 2022.

4-2 Note and file monthly Treasurer's Reports for August 2022.

4-3 Approve monthly expenses for August 2022

Motion / second (Huntamer/ Meyer) to approve consent calendar. Passed unanimously: Butz, Huntamer, Meyer, Sleeper, Gonzalez and Moss

5. STAFF AND OTHER REPORTS

5-1 Executive Director's Staff Report (attached)

5-2 Grant Status Spreadsheets (attached)

5-3 Staff Presentations: Director of Finances on reading the financial statement; Grizzly Corps Fellows on the Regional Priority Plan

6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

6-1 CARCD Report – Don Butz extension of AB 1902 District 9

6-2 Director/Assoc. Director and Other Activity Reports

6-3 NRCS Report

7. BOARD ACTION AND DISCUSSION ITEMS

7-1 Discuss / Approve Resolution 2022-34: AB 361 Conference via Zoom Continuance
Motion/second (Sleeper/Huntamer) to approve. Passed unanimously Butz, Meyer, Huntamer, Sleeper, Gonzalez and Moss

Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda

- 7-2 Discuss / Approve Resolution 2022-35: Term Reappointments of Maggie Sleeper and Neil Meyer.
Motion/Second (Huntamer, Gonzalez) to approve Reappointments. Passed unanimously Butz, Meyer, Huntamer, Sleeper, Gonzalez and Moss
 - 7-3 Discuss / Approve Resolution 2022-36: Revised Legislative Advocacy Policy
Motion/Second (Huntamer, Meyer) to approve Reappointments. Passed unanimously Butz, Meyer, Huntamer, Sleeper, Gonzalez and Moss
 - 7-4 Discuss / Approve appointing a director to attend annual CARCD business meeting.
Motion/Second (Sleeper, Meyer) to approve Huntamer as delegate. Passed unanimously Butz, Meyer, Huntamer, Sleeper, Gonzalez and Moss
8. **CLOSED SESSION**
8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957
Title: Executive Director Evaluation
The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.
Closed session: None at this time
9. **AGENDA SETTING:** Contract for CAL FIRE Block Grant, Warehouse Plan, Brown Act training
10. **ADJOURNMENT** Meeting adjourned: 1:47 PM

Respectfully submitted,



Joanne Sauerman

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
September 2022

	<u>Jul - Sep 2022</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
40000 · Grant Income Restricted				
40041 · CDFA TA HSP	3,695.84	25,341.11	-21,645.27	14.58%
40042 · CDFA CUSP Economic Relief Grant	2,571.84	41,245.50	-38,673.66	6.24%
40043 · CDFA WETA	11,317.09	136,000.00	-124,682.91	8.32%
40045 · CDFA Climate Smart Ag TA	5,550.97	32,521.82	-26,970.85	17.07%
40048 · CDFA Cover Cropping	1,969.91	54,880.26	-52,910.35	3.59%
40049 · CARCD Monarchs	2,208.62	10,000.00	-7,791.38	22.09%
40050 · CARCD CalFire Block Grant	0.00	250,000.00	-250,000.00	0.0%
40051 · DOC RFFC Block Grant	126,217.31	567,744.89	-441,527.58	22.23%
40052 · DOC SALC	20,321.56	86,951.96	-66,630.40	23.37%
40053 · DOC RFFC Round IIA	129,826.34	1,100,000.00	-970,173.66	11.8%
40055 · CARCD NRCS Equity	297.36	22,000.00	-21,702.64	1.35%
40060 · NRCS IERCD	3,877.20	8,500.00	-4,622.80	45.61%
40065 · NRCS Conservation Planning	6,689.17	55,000.00	-48,310.83	12.16%
40080 · SDRC Fuels	504,296.03	1,792,783.24	-1,288,487.21	28.13%
40085 · SDRC NACC	11,436.27	379,206.68	-367,770.41	3.02%
40090 · IRWMP Proposition 84	121,551.47	770,000.00	-648,448.53	15.79%
40100 · CARCD NFWF TA	5,385.15	10,000.00	-4,614.85	53.85%
40120 · Port	3,453.75	10,000.00	-6,546.25	34.54%
40122 · CalFire Forest Health Gran	334,054.06	2,230,873.66	-1,896,819.60	14.97%
40130 · NACD Urban Agriculture Conservation	4,446.06	49,905.90	-45,459.84	8.91%
40140 · SDG&E Environmental Champions	0.00	7,500.00	-7,500.00	0.0%
40145 · SDG&E DSAP	0.00	10,000.00	-10,000.00	0.0%
40146 · SDG&E Fuels MOU	33,235.20	1,100,000.00	-1,066,764.80	3.02%
40190 · Tijuana River Valley Garden	28,241.74	75,000.00	-46,758.26	37.66%
40191 · Sweetwater Community Garden	28,146.98	46,000.00	-17,853.02	61.19%
40194 · Wild Willow Farm Classes & Workshops	10,825.38	55,000.00	-44,174.62	19.68%
40195 · Wild Willow Farm Agricultural CSA & Wholesale	16,240.07	65,000.00	-48,759.93	24.99%
40196 · Wild Willow Field Trips & Tours	10,685.00	25,000.00	-14,315.00	42.74%
42007 · USFWS Pollinators on Working Lands	2,840.67	10,000.00	-7,159.33	28.41%
Total 40000 · Grant Income Restricted	1,429,381.04	9,026,455.02	-7,597,073.98	15.84%
45000 · Income - Unrestricted				
45010 · Rent - San Diego River Conserva	8,268.00	33,500.00	-25,232.00	24.68%
45020 · Donations, Awards & Scholarship	490.00	500.00	-10.00	98.0%
45025 · WWF Donations	640.90	20,000.00	-19,359.10	3.21%
45030 · Rebates and Refunds	111.68	25.00	86.68	446.72%
45040 · LAIF Interest	1,281.79	10,000.00	-8,718.21	12.82%
45080 · US Bank Interest	8.50	45.00	-36.50	18.89%
45090 · Tax Assessments	97,500.00	379,000.00	-281,500.00	25.73%
45095 · Redevelopment Revenue City Tax	0.00	9,000.00	-9,000.00	0.0%
45100 · Miscellaneous Income	0.00	25,000.00	-25,000.00	0.0%
45200 · Fee for Service	528.67	1,200.00	-671.33	44.06%
45000 · Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
Total 45000 · Income - Unrestricted	108,829.54	478,270.00	-369,440.46	22.76%
Total Income	1,538,210.58	9,504,725.02	-7,966,514.44	16.18%
Expense				
50000 · Grant Expenses Restricted				
50041 · CDFA TA HSP	2,569.90	21,117.59	-18,547.69	12.17%
50042 · CDFA CUSP Economic Relief Grant	1,585.23	35,865.65	-34,280.42	4.42%
50043 · CDFA WETA	7,364.91	113,000.00	-105,635.09	6.52%
50045 · CDFA Climate Smart Ag TA	3,456.39	27,101.52	-23,645.13	12.75%
50048 · CDFA Cover Cropping	1,425.34	49,891.15	-48,465.81	2.86%
50049 · CARCD Monarchs	1,371.57	8,333.33	-6,961.76	16.46%
50050 · CARCD CalFire Block Grant	0.00	208,340.00	-208,340.00	0.0%
50051 · DOC Block Grant	92,637.16	473,120.74	-380,483.58	19.58%
50052 · DOC SALC	16,345.23	82,811.39	-66,466.16	19.74%
50053 · DOC RFFC Round IIA	110,660.95	972,246.77	-861,585.82	11.38%
50055 · CARCD NRCS Equity	184.95	18,736.00	-18,551.05	0.99%
50060 · NRCS IERCD	2,879.36	7,083.33	-4,203.97	40.65%
50065 · NRCS Conservation Planning	4,164.58	45,833.33	-41,668.75	9.09%
50080 · SDRC Fuels	444,650.96	1,629,802.95	-1,185,151.99	27.28%
50085 · SDRC NACC	10,396.61	344,736.96	-334,340.35	3.02%
50090 · IRWMP Proposition 84	117,994.77	733,333.33	-615,338.56	16.09%
50100 · CARCD NFWF TA	4,110.58	8,333.33	-4,222.75	49.33%
50120 · Port	2,329.00	8,333.33	-6,004.33	27.95%
50122 · CalFire Forest Health	302,488.38	1,991,851.48	-1,689,363.10	15.19%
50130 · NACD Urban Agriculture Conservation	2,726.37	45,369.00	-42,642.63	6.01%
50140 · SDG&E Environmental Champions	0.00	6,250.00	-6,250.00	0.0%
50145 · SDG&E DSAP	0.00	8,333.33	-8,333.33	0.0%
50146 · SDG&E Fuels MOU	22,355.92	916,666.67	-894,310.75	2.44%

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
September 2022

50190 · Tijuana River Valley Garden	22,193.32	65,217.39	-43,024.07	34.03%
50191 · Sweetwater Community Garden	19,157.47	43,809.52	-24,652.05	43.73%
50193 · Parker Foundation F2F	0.00	0.00	0.00	0.0%
50194 · Wild Willow Farm Classes & Workshops	14,235.22	53,921.59	-39,686.37	26.4%
50195 · Wild Willow Farm Agricultural CSA & Wholesale	37,135.73	97,500.00	-60,364.27	38.09%
50196 · Wild Willow Farm Field Trips & Tours	16,143.48	30,000.00	-13,856.52	53.81%
52007 · USFWS Pollinators on Working Lands	1,752.40	8,333.33	-6,580.93	21.03%
Total 50000 · Grant Expenses Restricted				
53000 · Expenses Unrestricted	1,262,315.78	8,055,273.01	-6,792,957.23	15.67%
53005 · Advertising	0.00	5,000.00	-5,000.00	0.0%
53035 · Processing Fees	1,873.60	4,500.00	-2,626.40	41.64%
53040 · Bank Fees	82.27	500.00	-417.73	16.45%
53050 · Depreciation	10,749.00	48,000.00	-37,251.00	22.39%
53060 · Donations, Awards & Scholarship	75.00	15,000.00	-14,925.00	0.5%
53070 · Dues & Subscriptions	434.88	10,000.00	-9,565.12	4.35%
53080 · Equipment Leases	817.09	3,500.00	-2,682.91	23.35%
53100 · Automobile				
53110 · Fuel	35.82	2,000.00	-1,964.18	1.79%
53120 · Repairs & Maintenance	4,523.19	3,000.00	1,523.19	150.77%
Total 53100 · Automobile	4,559.01	5,000.00	-440.99	91.18%
53900 · Insurance				
53910 · Auto & General Liability	10,299.78	29,000.00	-18,700.22	35.52%
53920 · In Leiu of Health Insurance	32,196.88	186,000.00	-153,803.12	17.31%
53930 · Workers Compensation	5,047.14	32,000.00	-26,952.86	15.77%
Total 53900 · Insurance	47,543.80	247,000.00	-199,456.20	19.25%
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	4,097.18	15,000.00	-10,902.82	27.32%
54020 · Janitorial	1,545.00	5,500.00	-3,955.00	28.09%
54030 · Landscaping	2,050.00	22,500.00	-20,450.00	9.11%
54040 · Payroll Processing Fees	1,053.91	4,500.00	-3,446.09	23.42%
54050 · Pest Control	0.00	20.00	-20.00	0.0%
54060 · Website & Computer Maintenance	6,499.41	40,000.00	-33,500.59	16.25%
Total 54000 · Outside Services	15,245.50	87,520.00	-72,274.50	17.42%
54070 · Permits & Fees	0.00	100.00	-100.00	0.0%
54080 · Postage	98.11	800.00	-701.89	12.26%
54090 · Printing	221.54	1,500.00	-1,278.46	14.77%
55000 · Professional Services				
55010 · Accounting Fees	0.00	7,500.00	-7,500.00	0.0%
55020 · Legal Fees	7,644.07	25,000.00	-17,355.93	30.58%
55030 · Professional Services - Other	2,317.34	10,000.00	-7,682.66	23.17%
Total 55000 · Professional Services	9,961.41	42,500.00	-32,538.59	23.44%
57000 · Supplies				
57100 · Conservation Garden & Education	2,147.95	6,000.00	-3,852.05	35.8%
57150 · Discretionary Projects	6,529.83	132,000.00	-125,470.17	4.95%
57200 · Office Supplies	1,346.34	9,500.00	-8,153.66	14.17%
57300 · Office General	3,586.37	8,000.00	-4,413.63	44.83%
Total 57000 · Supplies	13,610.49	155,500.00	-141,889.51	8.75%
59000 · Utilities				
59100 · Gas & Electric	3,565.32	15,000.00	-11,434.68	23.77%
59200 · Sewer	569.58	900.00	-330.42	63.29%
59300 · Trash	951.11	5,040.00	-4,088.89	18.87%
59400 · Water	512.45	9,000.00	-8,487.55	5.69%
59500 · Telephones	5,809.79	21,000.00	-15,190.21	27.67%
Total 59000 · Utilities	11,408.25	50,940.00	-39,531.75	22.4%
Total 53000 · Expenses Unrestricted	116,679.95	677,360.00	-560,680.05	17.23%
65000 · Travel and Meetings				
65310 · Training	748.00	9,000.00	-8,252.00	8.31%
65320 · Travel Transportation & Accomod	206.34	12,000.00	-11,793.66	1.72%
65330 · Travel Meals	749.03	3,500.00	-2,750.97	21.4%
Total 65000 · Travel and Meetings	1,703.37	24,500.00	-22,796.63	6.95%
66000 · Payroll Expenses				
66100 · Gross Payroll	68,436.65	410,000.00	-341,563.35	16.69%
66200 · In Leiu of Social Security 10.5%	11,290.67	43,050.00	-31,759.33	26.23%
66300 · Medicare 1.45%	1,579.29	5,945.00	-4,365.71	26.57%
66400 · FUTA, SDI, ETT, SUI	83.27	8,500.00	-8,416.73	0.98%
Total 66000 · Payroll Expenses	81,389.88	467,495.00	-386,105.12	17.41%
Total Expense	1,462,088.98	9,224,628.01	-7,762,539.03	15.85%
Net Ordinary Income	76,121.60	280,097.01	-203,975.41	27.18%
Net Income	76,121.60	280,097.01	-203,975.41	27.18%

RCD of Greater San Diego County
Balance Sheet
As of September 30, 2022

9/30/2022

ASSETS

Current Assets

Checking/Savings

10000 · US Bank Checking	111,016.22
10020 · Petty Cash	400.00
10030 · LAIF	232,137.46
Total Checking/Savings	343,553.68

Accounts Receivable

12000 · Accounts Receivable

12001 · RCD Foundation	0.57
12002 · DOC SALC	20,321.55
12003 · USFWS	2,840.67
12004 · NRCS IERCD	3,877.20
12006 · NRCS Conservation Planning	6,689.17
12007 · NACD Urban Ag TA	475.20
12008 · DOC RFFC Block Grant	396,888.15
12010 · CDFA CUSP Economic Relief Grant	2,571.84
12011 · CARCD	7,891.13
12012 · 21USFS SFA355827	0.00
12013 · CDFA Soil TA	8,291.39
12014 · CDFA Climate Smart Ag TA	5,550.97
12015 · CDFA WETA 21-0881-000-SG	6,901.00
12016 · CDFA Prescribed Grazing	2,090.71
12017 · CDFA Cover Cropping	1,969.91
12019 · DOC RFFC Round IIA	255,202.41
12020 · Fire Safe Council of San Diego	-16.43
12021 · San Diego River Conservancy	518,488.30
12022 · CalFire Forest Health Grant	735,230.09
12023 · Wild Willow Field Trips and Tours	9,445.00
12024 · Wild Willow Classes and Workshops	-1,500.00
12025 · Wild Willow AG & CSA Sales	2,358.27
12026 · Miscellaneous Receivables	545.60
12030 · Port District	2,500.00
12051 · Prop 84	360,282.97
12060 · Tijuana River Valley Community	17,271.27
12090 · Sweetwater Community Garden	14,909.00
Total 12000 · Accounts Receivable	2,381,075.94

Total Accounts Receivable

2,381,075.94

Other Current Assets

12005 · Undeposited Funds	1,900.00
13000 · Prepaid Expenses	46,108.46
Total Other Current Assets	48,008.46

Total Current Assets

2,772,638.08

Fixed Assets

14000 · Accumulated Depreciation

14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22
14000 · Accumulated Depreciation - Other	-510,686.40

RCD of Greater San Diego County
Balance Sheet
As of September 30, 2022

	<u>9/30/2022</u>
Total 14000 · Accumulated Depreciation	806,881.91
Total Fixed Assets	<u>806,881.91</u>
TOTAL ASSETS	<u><u>3,579,519.99</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	<u>141,459.11</u>
Total Accounts Payable	141,459.11
Other Current Liabilities	
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	24,673.67
21020 · Deferred Revenue	487,756.80
21045 · Accounts Payable Accrual	24.99
21060 · Vacation Accrual	<u>49,282.68</u>
Total Other Current Liabilities	<u>561,738.14</u>
Total Current Liabilities	<u>703,197.25</u>
Total Liabilities	703,197.25
Equity	
30000 · Administration Operations Reser	780,000.00
30020 · Capital Improvements Facility R	100,000.00
30040 · Computer Reserve Fund Balance	20,000.00
30080 · Discretionary Project Reserve	132,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	280,296.83
30093 · Investment in Fixed Assets	865,461.00
32000 · Retained Earnings	316,733.03
32020 · Unrestricted Net Assets	255,710.28
Net Income	<u>76,121.60</u>
Total Equity	<u>2,876,322.74</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,579,519.99</u></u>

RCD of Greater San Diego County

Profit & Loss

August 31, 2022

Sep ' 22

Ordinary Income/Expense

Income

40000 · Grant Income Restricted	
40041 · CDFA HSP TA	1,837.15
40042 · CDFA CUSP Economic Relief Grant	546.84
40043 · CDFA WETA	4,416.09
40045 · CDFA Climate Smart Ag TA	1,307.97
40048 · CDFA Cover Cropping	196.35
40049 · CARCD Monarchs	899.48
40050 · CARCD CalFire Block Grant	0.00
40051 · DOC RFFC Block	36,805.75
40052 · DOC SALC	4,690.35
40053 · DOC RFFC Round IIA	7,975.72
40055 · CARCD NRCS Equity Grant	297.36
40060 · NRCS IERCD	1,303.20
40065 · NRCS Conservation Planning	2,476.09
40080 · SDRC Fuels	60,388.79
40085 · SDRC NACC	3,744.95
40090 · IRWMP Proposition 84	111,682.37
40100 · CARCD NFWF TA	1,580.10
40120 · Port	1,233.67
40122 · CalFire Forest Health Grant	330,849.58
40130 · NACD Urban Ag	1,972.23
40140 · SDG&E Environmental Champions	0.00
40145 · SDG&E DSAP	0.00
40146 · SDG&E Fuels MOU	6,679.80
40190 · Tijuanna River Valley Garden	9,219.74
40191 · Sweetwater Community Garden	7,393.75
40193 · Parker Foundation Farm to Families	0.00
40194 · Wild Willow Farm Classes & Workshops	-2,844.62
40195 · Wild Willow Farm CSA & Ag	5,357.73
40196 · Wild Willow Farm Field Trips & Tours	4,612.50
42007 · USFWS Pollinators on Working Lands	332.64

Total 40000 · Grant Income Restricted 604,955.58

45000 · Income - Unrestricted

45010 · Rent	2,756.00
45020 · Donations	282.30
45025 · WWF Donations	0.00
45030 · Rebates & Refunds	0.00
45040 · LAIF Interest	0.00
45080 · US Bank Interest	1.97
45090 · Tax Assessments	32,500.00
45095 · Redevelopment Revenue	0.00
45100 · Misc Income	0.00
45200 · Fee for Service	528.67

Total 45000 · Income - Unrestricted 36,068.94

Total Income

641,024.52

Expense

RCD of Greater San Diego County

Profit & Loss

August 31, 2022

Sep ' 22

50000 · Grant Expenses Restricted	
50041 · CDFA TA HSP	1,189.91
50042 · CDFA CUSP Economic Relief Grant	416.23
50043 · CDFA WETA	2,876.43
50045 · CDFA Climate Smart Ag TA	800.70
50048 · CDFA Cover Cropping	155.30
50049 · CARCD Monarchs	562.07
50050 · CARCD CalFire Block Grant	0.00
50051 · DOC RFFC Block Grant	27,131.47
50052 · DOC SALC	4,161.71
50053 · DOC RFFC Round IIA	5,783.86
50055 · CARCD NRCS Equity	184.95
50060 · NRCS IERCD	972.62
50065 · NRCS Conservation Planning	1,574.28
50080 · SDRC Fuels	53,462.39
50085 · SDRC NACC	3,404.50
50090 · IRWMP Proposition 84	110,389.39
50100 · CARCD NFWF TA	1,285.08
50120 · Port	837.04
50122 · CalFire Forest Health Grant	299,626.71
50130 · NACD Urban Ag TA	1,201.06
50140 · SDG&E Environmental Champions	0.00
50145 · SDG&E DSAP	0.00
50146 · SDG&E Fuels MOU	4,196.65
50190 · Tijuana River Valley Garden	7,058.68
50191 · Sweetwater Community Garden	3,040.51
50193 · Parker Foundation Farm to Families	0.00
50194 · Wild Willow Farm Classes & Workshops	4,763.36
50195 · Wild Willow Farm Ag & CSA	10,962.43
50196 · Wild Willow Farm Field Trips & Tours	4,564.59
52007 · USFWS Pollinators on Working Lands	206.88
Total 50000 · Grant Expenses Restricted	<u>550,808.80</u>
53000 · Expenses Unrestricted	
53005 · Advertising	0.00
53035 · Processing Fees	494.86
53040 · Bank Fees	20.95
53050 · Depreciation	3,583.00
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Subscriptions	179.88
53080 · Equipment Leases	266.59
53100 · Automobile	
53110 · Fuel	-145.52
53120 · Repairs & Maintenance	3,458.39
Total 53100 · Automobile	<u>3,312.87</u>
53900 · Insurance	
53910 · Auto & General Liability	3,433.26
53920 · In Lieu of Health Insurance	10,732.30
53930 · Workers Compensation	1,682.38
Total 53900 · Insurance	<u>15,847.94</u>

RCD of Greater San Diego County

Profit & Loss

August 31, 2022

	<u>Sep ' 22</u>
54000 · Outside Services	
54010 · Facility Maintenance & Repairs	750.00
54020 · Janitorial	515.00
54030 · Landscaping	1,025.00
54040 · Payroll Processing Fees	228.12
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	2,712.11
Total 54000 · Outside Services	<u>5,230.23</u>
54070 · Permit	0.00
54080 · Postage	29.35
54090 · Printing	254.71
55000 · Professional Services	
55010 · Accounting Fees	0.00
55020 · Legal Fees	2,510.50
55030 · Professional Services - Other	525.00
Total 55000 · Professional Services	<u>3,035.50</u>
57000 · Supplies	
57100 · Conservation Garden & Education	1.62
57150 · Discretionary Projects	2,113.27
57200 · Office Supplies	607.99
57300 · Office General	505.49
Total 57000 · Supplies	<u>3,228.37</u>
59000 · Utilities	
59100 · Gas & Electric	1,450.65
59200 · Sewer	0.00
59300 · Trash	311.22
59400 · Water	0.00
59500 · Telephones	2,968.97
Total 59000 · Utilities	<u>4,730.84</u>
Total 53000 · Expenses Unrestricted	<u>40,215.09</u>
65000 · Travel and Meetings	
65310 · Training	0.00
65320 · Travel Transportation & Accomod	88.92
65330 · Travel Meals	332.87
Total 65000 · Travel and Meetings	<u>421.79</u>
66000 · Payroll Expenses	
66100 · Gross Payroll	20,878.62
66200 · In Leiu of Social Security 10.5%	2,494.94
66300 · Medicare 1.45%	364.65
66400 · FUTA, SDI, ETT, SUI	53.59
Total 66000 · Payroll Expenses	<u>23,791.80</u>
Total Expense	<u>615,237.48</u>
Net Ordinary Income	<u>25,787.04</u>
Net Income	<u><u>25,787.04</u></u>

RCD of Greater San Diego County
Reconciliation Summary
US Bank-General Checking, Period Ending 9/30/2022

	<u>Sep 30, 22</u>
Beginning Balance	461,756.90
Cleared Transactions	
Checks and Payments - 99 items	-565,900.18
Deposits and Credits - 49 items	285,223.05
Total Cleared Transactions	<u>-280,677.13</u>
Cleared Balance	<u><u>181,079.77</u></u>
Uncleared Transactions	
Checks and Payments - 26 items	-70,113.55
Deposits and Credits - 1 item	50.00
Total Uncleared Transactions	<u>-70,063.55</u>
Register Balance as of 09/30/2022	<u><u>111,016.22</u></u>
New Transactions	
Checks and Payments - 10 items	-4,729.37
Total New Transactions	<u>-4,729.37</u>
Ending Balance	<u><u>106,286.85</u></u>

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 9/30/22

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						461,756.90
Cleared Transactions						
Checks and Payments - 99 items						
Bill Pmt -Check	06/14/2022	12022	Kim Hanson AP	√	-300.00	-300.00
Bill Pmt -Check	07/01/2022	12085	Kim Hanson AP	√	-50.00	-350.00
Bill Pmt -Check	07/25/2022	12148	SDRPF	√	-18,939.29	-19,289.29
Bill Pmt -Check	08/02/2022	12179	John Austel	√	-100.00	-19,389.29
Bill Pmt -Check	08/10/2022	12222	Golden State Labor Compliance	√	-500.00	-19,889.29
Bill Pmt -Check	08/11/2022	12229	Kim Hanson AP	√	-566.64	-20,455.93
Bill Pmt -Check	08/11/2022	12235	Paul Maschka	√	-434.73	-20,890.66
Bill Pmt -Check	08/12/2022	12245	Potrero Community Center	√	-900.00	-21,790.66
Bill Pmt -Check	08/12/2022	12246	Valley Center Branch Library	√	-600.00	-22,390.66
Bill Pmt -Check	08/12/2022	12244	Descanso Branch Library	√	-600.00	-22,990.66
Check	08/15/2022	12247	Tina Farrar	√	-237.50	-23,228.16
Bill Pmt -Check	08/16/2022	12250	La Jolla Band of Luiseno Indians	√	-26,361.82	-49,589.98
Bill Pmt -Check	08/16/2022	12260	The Patriot Group	√	-12,000.00	-61,589.98
Bill Pmt -Check	08/16/2022	12257	Pope Tree Service	√	-1,700.00	-63,289.98
Bill Pmt -Check	08/16/2022	12259	SDG&E	√	-995.45	-64,285.43
Bill Pmt -Check	08/16/2022	12251	County of San Diego Sanitation	√	-569.58	-64,855.01
Bill Pmt -Check	08/16/2022	12249	CIT Technology	√	-283.91	-65,138.92
Bill Pmt -Check	08/16/2022	12256	JMB Sanitation	√	-219.55	-65,358.47
Check	08/16/2022	12248	Eleanor Miano	√	-100.00	-65,458.47
Bill Pmt -Check	08/16/2022	12258	San Diego Region Irrigated Lands Group	√	-88.23	-65,546.70
Bill Pmt -Check	08/22/2022	12264	U.S. Bancorp Service Center, Inc	√	-3,136.34	-68,683.04
Bill Pmt -Check	08/22/2022	12262	McDougal Love Boehmer Foley Lyon Canlas	√	-647.50	-69,330.54
Bill Pmt -Check	08/22/2022	12261	CIT Technology	√	-283.91	-69,614.45
Bill Pmt -Check	08/22/2022	12263	The SoCo Group Inc.	√	-235.83	-69,850.28
Bill Pmt -Check	08/30/2022	12267	Palomar Observatory DAVEY	√	-1,020.00	-70,870.28
Bill Pmt -Check	08/30/2022	12268	Petty Cash	√	-44.79	-70,915.07
Bill Pmt -Check	08/31/2022	12270	OMNI Pacific	√	-2,670.99	-73,586.06
Bill Pmt -Check	08/31/2022	12269	Classic Landscape & Horticulture	√	-1,025.00	-74,611.06
Bill Pmt -Check	09/01/2022	12291	Lincoln Financial	√	-20,785.93	-95,396.99
Bill Pmt -Check	09/01/2022	12287	County of San Diego	√	-1,644.40	-97,041.39
Bill Pmt -Check	09/01/2022	12289	ITCM	√	-1,427.87	-98,469.26
Check	09/01/2022	PayPal	Caleb Rainey	√	-588.06	-99,057.32
Bill Pmt -Check	09/01/2022	12290	Lakeside Water District	√	-512.45	-99,569.77
Bill Pmt -Check	09/01/2022	12276	Erik Rodriguez	√	-372.27	-99,942.04
Bill Pmt -Check	09/01/2022	12293	Waste Management	√	-311.22	-100,253.26
Bill Pmt -Check	09/01/2022	12278	Heather Marlow	√	-199.90	-100,453.16
Bill Pmt -Check	09/01/2022	12271	Andy Williamson	√	-148.44	-100,601.60
Bill Pmt -Check	09/01/2022	12288	EDCO Disposal Corporation	√	-114.02	-100,715.62
Bill Pmt -Check	09/01/2022	12277	Gregg Cady	√	-50.00	-100,765.62
Bill Pmt -Check	09/01/2022	12273	Cheyenne Piacenza	√	-50.00	-100,815.62
Bill Pmt -Check	09/01/2022	12279	Joel Kramer	√	-50.00	-100,865.62
Bill Pmt -Check	09/01/2022	12282	Paul Maschka	√	-50.00	-100,915.62
Bill Pmt -Check	09/01/2022	12283	Rachel Lloyd	√	-50.00	-100,965.62
Bill Pmt -Check	09/01/2022	12274	Chris Kelley	√	-50.00	-101,015.62
Bill Pmt -Check	09/01/2022	12285	Stan Hill	√	-50.00	-101,065.62
Bill Pmt -Check	09/01/2022	12275	Codi Hale	√	-50.00	-101,115.62
Bill Pmt -Check	09/01/2022	12286	Joanne Sauerman	√	-50.00	-101,165.62
Bill Pmt -Check	09/01/2022	12281	Morgan Graves	√	-50.00	-101,215.62
Bill Pmt -Check	09/01/2022	12292	Verizon	√	-38.00	-101,253.62
Bill Pmt -Check	09/02/2022	12297	County of San Diego	√	-500.00	-101,753.62
General Journal	09/02/2022	JE 1006	Merchant Fees	√	-312.38	-102,066.00
Check	09/02/2022	12295	Christian Frutos	√	-100.00	-102,166.00
Check	09/02/2022	12294	Sylvia Frutos	√	-100.00	-102,266.00
Bill Pmt -Check	09/02/2022	12296	Petty Cash	√	-92.89	-102,358.89
General Journal	09/02/2022	JE 1007	Authnet Gateway	√	-20.75	-102,379.64
Bill Pmt -Check	09/06/2022	12305	Pope Tree Service	√	-37,300.00	-139,679.64
Bill Pmt -Check	09/06/2022	12306	The Patriot Group	√	-11,100.00	-150,779.64
Bill Pmt -Check	09/06/2022	12309	Pope Tree Service	√	-5,200.00	-155,979.64
Bill Pmt -Check	09/06/2022	12298	California American Water	√	-2,390.84	-158,370.48
Bill Pmt -Check	09/06/2022	12300	Cox Communications	√	-620.41	-158,990.89
Bill Pmt -Check	09/06/2022	12307	The SoCo Group Inc.	√	-545.36	-159,536.25
Bill Pmt -Check	09/06/2022	12310	United Site Services	√	-520.72	-160,056.97
Bill Pmt -Check	09/06/2022	12304	Pacific Building Maintenance	√	-515.00	-160,571.97
Bill Pmt -Check	09/06/2022	12302	Foodshed Inc	√	-250.00	-160,821.97
Bill Pmt -Check	09/06/2022	12299	Chris Kelley	√	-163.80	-160,985.77
Bill Pmt -Check	09/06/2022	12301	EDCO Disposal Corporation	√	-35.00	-161,020.77
General Journal	09/09/2022	2428	ADP Processing Fees	√	-94.58	-166,069.89
Bill Pmt -Check	09/12/2022	12320	Gregg Cady	√	-4,770.88	-170,840.77
Bill Pmt -Check	09/12/2022	12317	California American Water	√	-3,945.63	-174,786.40
Bill Pmt -Check	09/12/2022	12315	Toyota of El Cajon	√	-3,458.39	-178,244.79
Bill Pmt -Check	09/12/2022	12316	Al Delalat	√	-2,877.02	-181,121.81
Bill Pmt -Check	09/12/2022	12321	ITCM	√	-1,284.24	-182,406.05
Bill Pmt -Check	09/12/2022	12318	Diamond Environmental Services	√	-262.96	-182,669.01
Bill Pmt -Check	09/12/2022	12324	Sharp Business Systems	√	-254.71	-182,923.72
Bill Pmt -Check	09/12/2022	12322	JMB Sanitation	√	-219.55	-183,143.27
Bill Pmt -Check	09/12/2022	12323	Quench USA Inc	√	-41.49	-183,184.76
Bill Pmt -Check	09/12/2022	12319	EDCO Disposal Corporation	√	-35.00	-183,219.76
General Journal	09/12/2022	JE 1013	PayPal Processing Fees	√	-5.46	-183,225.22
General Journal	09/13/2022	JE 2522	Bizhaven	√	-525.00	-183,750.22
General Journal	09/14/2022	JE 1002	Gross Payroll	√	-33,044.12	-216,794.34
General Journal	09/14/2022	JE 1002	Payroll Taxes	√	-7,439.88	-224,234.22
General Journal	09/15/2022	JE 1004	PayPal Processing Fees	√	-22.37	-224,256.59
Check	09/15/2022		Bank Fees	√	-20.95	-224,277.54

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 9/30/22

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/16/2022	12326	Palomar Observatory CECIL LOGGING INC	√	-296,625.00	-520,902.54
Bill Pmt -Check	09/16/2022	12327	Palomar Observatory DAVEY	√	-800.00	-521,702.54
Bill Pmt -Check	09/19/2022	12329	Eric Neubauer	√	-2,671.33	-524,373.87
Bill Pmt -Check	09/19/2022	12331	Office Depot	√	-36.06	-524,409.93
General Journal	09/19/2022	JE 1037	PayPal Processing Fees	√	-12.92	-524,422.85
General Journal	09/20/2022	JE 1041	PayPal Processing Fees	√	-2.48	-524,425.33
General Journal	09/21/2022	JE 1042	Local Harvest	√	-100.00	-524,525.33
Bill Pmt -Check	09/22/2022	12335	Cheyenne Piacenza	√	-90.81	-524,616.14
General Journal	09/23/2022	4511	ADP Processing Fees	√	-96.01	-524,712.15
Bill Pmt -Check	09/23/2022	12337	Sarah Leon	√	-81.67	-524,793.82
General Journal	09/28/2022	JE 1002	Gross Payroll	√	-33,567.13	-558,360.95
General Journal	09/28/2022	JE 1002	Payroll Taxes	√	-7,501.70	-565,862.65
General Journal	09/30/2022	JE 1008	ADP Processing Fees	√	-37.53	-565,900.18
Total Checks and Payments					-565,900.18	-565,900.18
Deposits and Credits - 49 items						
General Journal	08/30/2022	CR 1036	Deposit	√	669.55	669.55
General Journal	08/31/2022	CR 1031	Deposit	√	50.00	719.55
General Journal	08/31/2022	CR 1033	Deposit	√	120.00	839.55
Deposit	08/31/2022		Deposit	√	6,961.60	7,801.15
Deposit	09/01/2022		Deposit	√	300.00	8,101.15
General Journal	09/02/2022	CR 1002	Deposit	√	301.00	8,402.15
Deposit	09/02/2022		Deposit	√	1,567.75	9,969.90
General Journal	09/02/2022	JE 1008	Deposit	√	175,000.00	184,969.90
Deposit	09/07/2022		Deposit	√	100.00	185,069.90
General Journal	09/07/2022	JE 1010	Deposit	√	803.55	185,873.45
General Journal	09/08/2022	JE 1014	Deposit	√	577.91	186,451.36
Deposit	09/08/2022		Deposit	√	1,245.00	187,696.36
General Journal	09/08/2022	JE 1012	Deposit	√	2,849.24	190,545.60
Deposit	09/09/2022		Deposit	√	300.00	190,845.60
Deposit	09/09/2022		Deposit	√	30,090.99	220,936.59
Bill Pmt -Check	09/12/2022	12314	Deposit	√	0.00	220,936.59
General Journal	09/12/2022	JE 1013	Deposit	√	10.00	220,946.59
Deposit	09/12/2022		Deposit	√	190.00	221,136.59
General Journal	09/12/2022	JE 1015	Deposit	√	535.50	221,672.09
Deposit	09/12/2022		Deposit	√	1,300.00	222,972.09
General Journal	09/13/2022	JE 1006	Deposit	√	758.00	223,730.09
General Journal	09/15/2022	JE 1003	Deposit	√	8.18	223,738.27
Deposit	09/15/2022		Deposit	√	300.00	224,038.27
Deposit	09/15/2022		Deposit	√	700.00	224,738.27
General Journal	09/15/2022	JE 1005	Deposit	√	5,391.84	230,130.11
General Journal	09/16/2022	JE 1007	Deposit	√	120.00	230,250.11
Deposit	09/16/2022		Deposit	√	712.92	230,963.03
Deposit	09/16/2022		Deposit	√	976.00	231,939.03
Deposit	09/16/2022		Deposit	√	2,875.00	234,814.03
Bill Pmt -Check	09/19/2022	12332	Deposit	√	0.00	234,814.03
Bill Pmt -Check	09/19/2022		Deposit	√	0.00	234,814.03
Deposit	09/19/2022		Deposit	√	600.00	235,414.03
Deposit	09/19/2022		Deposit	√	780.00	236,194.03
Deposit	09/20/2022		Deposit	√	100.00	236,294.03
General Journal	09/21/2022	JE 1043	Deposit	√	26.97	236,321.00
General Journal	09/21/2022	JE 1044	Deposit	√	914.00	237,235.00
General Journal	09/23/2022	CR 1023	Deposit	√	81.80	237,316.80
General Journal	09/23/2022	CR 1025	Deposit	√	95.48	237,412.28
Deposit	09/23/2022		Deposit	√	5,642.00	243,054.28
Deposit	09/23/2022		Deposit	√	35,804.94	278,859.22
Deposit	09/26/2022		Deposit	√	533.34	279,392.56
General Journal	09/27/2022	4513	Deposit	√	315.55	279,708.11
General Journal	09/28/2022	4512	Deposit	√	9.64	279,717.75
Deposit	09/28/2022		Deposit	√	875.00	280,592.75
Deposit	09/30/2022		Deposit	√	1.97	280,594.72
General Journal	09/30/2022	CR 1030	Deposit	√	200.00	280,794.72
Deposit	09/30/2022		Deposit	√	4,428.33	285,223.05
Total Deposits and Credits					285,223.05	285,223.05
Total Cleared Transactions					-280,677.13	-280,677.13
Cleared Balance					-280,677.13	181,079.77
Uncleared Transactions						
Checks and Payments - 26 items						
Bill Pmt -Check	02/23/2022	11597	Carl Michael Reeske		-100.00	-100.00
Check	03/03/2022	11631	Martha Gonzalez		-7.50	-107.50
Bill Pmt -Check	08/01/2022	12161	Gregg Cady		-50.00	-157.50
Bill Pmt -Check	08/01/2022	12175	Kim Hanson AP		-50.00	-207.50
Bill Pmt -Check	08/02/2022	12178	Edward Grangetto Jr.		-300.00	-507.50
Bill Pmt -Check	08/16/2022	12254	Heather Marlow		-228.64	-736.14
Bill Pmt -Check	09/01/2022	12284	Sierra Reiss		-155.56	-891.70
Bill Pmt -Check	09/01/2022	12280	Kim Hanson AP		-50.00	-941.70
Bill Pmt -Check	09/01/2022	12272	Ann Baldrige		-50.00	-991.70
General Journal	09/01/2022	JE 1227			-1.49	-993.19
Bill Pmt -Check	09/09/2022	12312	The Regents of the University of CA		-4,000.00	-4,993.19
Bill Pmt -Check	09/09/2022	12311	Green Tree Forest Service		-500.00	-5,493.19
Bill Pmt -Check	09/12/2022	12325	Sweetwater Authority		-6,371.86	-11,865.05
Bill Pmt -Check	09/16/2022	12328	Erik Rodriguez		-128.92	-11,993.97
Bill Pmt -Check	09/19/2022	12334	The Patriot Group		-6,375.00	-18,368.97
Bill Pmt -Check	09/19/2022	12330	Columbia Pacific Telesystems		-806.08	-19,175.05
Bill Pmt -Check	09/19/2022	12333	Simon McGuire		-600.00	-19,775.05
Bill Pmt -Check	09/23/2022	12336	A & L Laboratories		-84.00	-19,859.05
Bill Pmt -Check	09/26/2022	12341	U.S. Bancorp Service Center, Inc		-6,374.98	-26,234.03

RCD of Greater San Diego County
 Reconciliation Detail
 US Bank-General Checking, Period Ending 9/30/22

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/26/2022	12339	SDG&E		-1,450.65	-27,684.68
Bill Pmt -Check	09/26/2022	12340	The SoCo Group Inc.		-410.45	-28,095.13
Bill Pmt -Check	09/26/2022	12338	Heather Marlow		-297.84	-28,392.97
Bill Pmt -Check	09/28/2022	12344	Pope Tree Service		-17,600.00	-45,992.97
Bill Pmt -Check	09/28/2022	12342	Lincoln Financial		-14,085.05	-60,078.02
Bill Pmt -Check	09/28/2022	12343	Berkeley Law University of CA		-10,000.00	-70,078.02
Bill Pmt -Check	09/30/2022	12345	Petty Cash		-35.53	-70,113.55
Total Checks and Payments					-70,113.55	-70,113.55
Deposits and Credits - 1 item						
Deposit	09/01/2022				50.00	50.00
Total Deposits and Credits					50.00	50.00
Total Uncleared Transactions					-70,063.55	-70,063.55
Register Balance as of 09/30/2022					-350,740.68	111,016.22
New Transactions						
Checks and Payments - 10 items						
General Journal	10/01/2022	JE 1009			-4.37	-4.37
General Journal	10/13/2022	JE 2522			-525.00	-529.37
General Journal	11/30/2022	JE 2522			-525.00	-1,054.37
General Journal	12/31/2022	JE 2522			-525.00	-1,579.37
General Journal	01/13/2023	JE 2522			-525.00	-2,104.37
General Journal	02/13/2023	JE 2522			-525.00	-2,629.37
General Journal	03/13/2023	JE 2522			-525.00	-3,154.37
General Journal	04/13/2023	JE 2522			-525.00	-3,679.37
General Journal	05/13/2023	JE 2522			-525.00	-4,204.37
General Journal	06/13/2023	JE 2522			-525.00	-4,729.37
Total Checks and Payments					-4,729.37	-4,729.37
Total New Transactions					-4,729.37	-4,729.37
Ending Balance					-355,470.05	106,286.85

Year To Date
2022 - 2023

													2022-2023	
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 22	YTD	Annual Budget
40000 - Grant Income Restricted														
40041 - CDFA TA HSP	781.37	1,077.32	1,837.15										\$ 3,695.84	25,341.11
40042 - CDFA CUSP Economic Relief	806.40	1,218.60	546.84										\$ 2,571.84	41,245.50
40043 - CDFA WETA	1,055.05	5,845.95	4,416.09										\$ 11,317.09	136,000.00
40045 - CDFA Climate Smart Ag TA	2,059.20	2,183.80	1,307.97										\$ 5,550.97	32,521.82
40048 - CDFA Cover Cropping	356.98	1,416.58	196.35										\$ 1,969.91	54,880.26
40049 - CARCD Monarchs	332.64	976.50	899.48										\$ 2,208.62	10,000.00
40050 - CARCD CalFire Block Grant	0.00	0.00	0.00										\$ -	250,000.00
40051 - DOC RFFC Block Grant	33,681.83	55,729.73	36,805.75										\$ 126,217.31	567,744.89
40052 - DOC SALC	6,180.12	9,451.09	4,690.35										\$ 20,321.56	86,951.96
40053 - DOC RFFC Round IIA	46,639.32	75,211.30	7,975.72										\$ 129,826.34	1,100,000.00
40055 - CARCD NRCS Equity	0.00	0.00	297.36										\$ 297.36	22,000.00
40060 - NRCS IERCD	691.50	1,882.50	1,303.20										\$ 3,877.20	8,500.00
40065 - NRCS Conservation Planning	1,391.76	2,821.32	2,476.09										\$ 6,689.17	55,000.00
40080 - SDRC Fuels	291,509.23	152,398.01	60,388.79										\$ 504,296.03	1,792,783.24
40085 - SDRC NACC	3,946.37	3,744.95	3,744.95										\$ 11,436.27	379,206.68
40090 - IRWMP Proposition 84	4,248.40	5,620.70	111,682.37										\$ 121,551.47	770,000.00
40100 - CARCD NFWF TA	773.70	3,031.35	1,580.10										\$ 5,385.15	10,000.00
40120 - Port	1,136.85	1,083.23	1,233.67										\$ 3,453.75	10,000.00
40122 - CalFire Forest Health Grant	1,164.80	2,039.68	330,849.58										\$ 334,054.06	2,230,873.66
40130 - NACD Urban Ag Cons	625.17	1,848.66	1,972.23										\$ 4,446.06	49,905.90
40140 - SDG&E Environmental Champions	0.00	0.00	0.00										\$ -	7,500.00
40145 - SDG&E DSAP	0.00	0.00	0.00										\$ -	10,000.00
40146 - SDG&E Fuels MOU	15,859.80	10,695.60	6,679.80										\$ 33,235.20	1,100,000.00
40190 - Tijuana River Valley Garden	9,629.80	9,392.20	9,219.74										\$ 28,241.74	75,000.00
40191 - Sweetwater Community Garden	9,819.28	10,933.95	7,393.75										\$ 28,146.98	46,000.00
40193 - Parker Foundation F2F	0.00	0.00	0.00										\$ -	0.00
40194 - Wild Willow Farm Classes & Workshops	0.00	13,670.00	-2,844.62										\$ 10,825.38	55,000.00
40195 - Wild Willow Farm Agricultural CSA & Wholesale	4,585.52	6,296.82	5,357.73										\$ 16,240.07	65,000.00
40196 - Wild Willow Field Trips & Tours	880.00	5,192.50	4,612.50										\$ 10,685.00	25,000.00
42007 - USFWS Pollinators on Working Lands	1,321.38	1,186.65	332.64										\$ 2,840.67	10,000.00
Total 40000 - Grant Income Restricted	439,476.47	384,948.99	604,955.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 1,429,381.04	9,026,455.02
45000 - Income - Unrestricted														
45010 - Rent - San Diego River Conserva	2,756.00	2,756.00	2,756.00										\$ 8,268.00	33,500.00
45020 - Donations, Awards & Scholarship	490.00	0.00	0.00										\$ 490.00	500.00
45025 - WWF Donations	0.00	358.60	282.30										\$ 640.90	20,000.00
45030 - Rebates and Refunds	0.00	111.68	0.00										\$ 111.68	25.00
45040 - LAIF Interest	1,281.79	0.00	0.00										\$ 1,281.79	10,000.00
45080 - US Bank Interest	3.59	2.94	1.97										\$ 8.50	45.00
45090 - Tax Assessments	32,500.00	32,500.00	32,500.00										\$ 97,500.00	379,000.00
45095 - Redevelopment Revenue City Tax	0.00	0.00	0.00										\$ -	9,000.00
45100 - Miscellaneous Income	0.00	0.00	0.00										\$ -	25,000.00
45200 - Fee for Service	0.00	0.00	528.67										\$ 528.67	1,200.00
45000 - Income - Unrestricted - Other	0.00	0.00	0.00										\$ -	0.00
Total 45000 - Income - Unrestricted	37,031.38	35,729.22	36,068.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 108,829.54	478,270.00
Total Income	476,507.85	420,678.21	641,024.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 1,538,210.58	9,504,725.02
Expense														
50000 - Grant Expenses Restricted														
50041 - CDFA TA HSP	585.24	794.75	1,189.91										\$ 2,569.90	21,117.59
50042 - CDFA CUSP Economic Relief	425.42	743.58	416.23										\$ 1,585.23	35,865.65
50042 - CDFA WETA	537.91	3,950.57	2,876.43										\$ 7,364.91	113,000.00
50045 - CDFA Climate Smart Ag TA	1,280.72	1,374.97	800.70										\$ 3,456.39	27,101.52
50048 - CDFA Cover Cropping	201.54	1,068.50	155.30										\$ 1,425.34	49,891.15
50049 - CARCD Monarchs	206.88	602.62	562.07										\$ 1,371.57	8,333.33
50050 - CARCD CalFire Block Grant	0.00	0.00	0.00										\$ -	208,340.00
50051 - DOC Block Grant	27,890.31	37,615.38	27,131.47										\$ 92,637.16	473,120.74
50052 - DOC SALC	4,926.58	7,256.94	4,161.71										\$ 16,345.23	82,811.89
50053 - DOC RFFC Round IIA	40,184.64	64,692.45	5,783.86										\$ 110,660.95	972,246.77
50055 - CARCD NRCS Equity	0.00	0.00	184.95										\$ 184.95	18,736.00
50060 - NRCS IERCD	516.10	1,390.64	972.62										\$ 2,879.36	7,083.33
50065 - NRCS Conservation Planning	865.61	1,724.69	1,574.28										\$ 4,164.58	45,833.33
50080 - SDRC Fuels	262,604.58	128,583.99	53,462.39										\$ 444,650.96	1,629,802.95
50085 - SDRC NACC	3,587.61	3,404.50	3,404.50										\$ 10,396.61	344,736.98
50090 - IRWMP Proposition 84	2,858.33	4,747.05	110,389.39										\$ 117,994.77	733,333.33
50100 - CARCD NFWF TA	577.43	2,248.07	1,285.08										\$ 4,110.58	8,333.33
50120 - Port	771.34	720.62	837.04										\$ 2,329.00	8,333.33
50122 - CalFire Forest Health	1,040.53	1,821.14	299,626.71										\$ 302,488.38	1,991,851.48
50130 - NACD Urban Agriculture Conservation	495.82	1,029.49	1,201.06										\$ 2,726.37	45,369.00
50140 - SDG&E Environmental Champions	0.00	0.00	0.00										\$ -	6,250.00
50145 - SDG&E DSAP	0.00	0.00	0.00										\$ -	8,333.33
50146 - SDG&E Fuel MOU	11,576.16	6,583.11	4,196.65										\$ 22,355.92	916,666.67
50190 - Tijuana River Valley Garden	7,982.65	7,151.99	7,058.68										\$ 22,193.32	65,217.39
50191 - Sweetwater Community Garden	7,639.71	8,477.25	3,040.51										\$ 19,157.47	43,809.52
50193 - Parker Foundation F2F	0.00	0.00	0.00										\$ -	0.00

Year To Date
2022 - 2023

													2022-2023	
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 22	YTD	Annual Budget
50194 - Wild Willow Farm Classes & Workshops	3,391.06	6,080.80	4,763.36										\$ 14,235.22	53,921.67
50195 - Wild Willow Farm Agricultural CSA & Wholesale	11,562.50	14,610.80	10,962.43										\$ 37,135.73	97,500.00
50196 - Wild Willow Farm Field Trips & Tours	5,066.76	6,512.13	4,564.59										\$ 16,143.48	30,000.00
52007 - USFWS Pollinators on Working Lands	821.82	723.70	206.88										\$ 1,752.40	8,333.33
Total 50000 - Grant Expenses Restricted	397,597.25	313,909.73	550,808.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 1,262,315.78	8,055,273.01
53000 - Expenses Unrestricted														
53005 - Advertising	0.00	0.00	0.00										\$ -	5,000.00
53035 - Processing Fees	756.59	622.15	494.86										\$ 1,873.60	4,500.00
53040 - Bank Fees	23.05	38.27	20.95										\$ 82.27	500.00
53050 - Depreciation	3,583.00	3,583.00	3,583.00										\$ 10,749.00	48,000.00
53060 - Donations, Awards & Scholarship	75.00	0.00	0.00										\$ 75.00	15,000.00
53070 - Dues & Subscriptions	255.00	0.00	179.88										\$ 434.88	10,000.00
53080 - Equipment Leases	266.59	283.91	266.59										\$ 817.09	3,500.00
53100 - Automobile														
53110 - Fuel	0.00	181.34	145.52										\$ 35.82	2,000.00
53120 - Repairs & Maintenance	412.93	651.87	3,458.39										\$ 4,523.19	3,000.00
Total 53100 - Automobile													\$ 4,559.01	5,000.00
53900 - Insurance														
53910 - Auto & General Liability	3,433.26	3,433.26	3,433.26										\$ 10,299.78	29,000.00
53920 - In Lieu of Health Insurance	10,732.28	10,732.30	10,732.30										\$ 32,196.88	186,000.00
53930 - Workers Compensation	1,682.38	1,682.38	1,682.38										\$ 5,047.14	32,000.00
Total 53900 - Insurance	15,847.92	15,847.94	15,847.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 47,543.80	247,000.00
54000 - Outside Services														
54010 - Facility Maintenance & Repairs	667.68	2,679.50	750.00										\$ 4,097.18	15,000.00
54020 - Janitorial	515.00	515.00	515.00										\$ 1,545.00	5,500.00
54030 - Landscaping	0.00	1,025.00	1,025.00										\$ 2,050.00	22,500.00
54040 - Payroll Processing Fees	599.10	226.69	228.12										\$ 1,053.91	4,500.00
54050 - Pest Control	0.00	0.00	0.00										\$ -	20.00
54060 - Website & Computer Maintenance	1,664.95	2,122.35	2,712.11										\$ 6,499.41	40,000.00
Total 54000 - Outside Services	3,446.73	6,568.54	5,230.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 15,245.50	87,520.00
54070 - Permits & Fees	0.00	0.00	0.00										\$ -	100.00
54080 - Postage	14.03	54.73	29.35										\$ 98.11	800.00
54090 - Printing	-33.17	0.00	254.71										\$ 221.54	1,500.00
55000 - Professional Services														
55010 - Accounting Fees	0.00	0.00	0.00										\$ -	7,500.00
55020 - Legal Fees	4,486.07	647.50	2,510.50										\$ 7,644.07	25,000.00
55030 - Professional Services - Other	1,267.34	525.00	525.00										\$ 2,317.34	10,000.00
Total 55000 - Professional Services	5,753.41	1,172.50	3,035.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 9,961.41	42,500.00
57000 - Supplies														
57100 - Conservation Garden & Education	0.00	2,146.33	1.62										\$ 2,147.95	6,000.00
57150 - Discretionary Projects	1,874.95	2,541.61	2,113.27										\$ 6,529.83	132,000.00
57200 - Office Supplies	676.89	61.46	607.99										\$ 1,346.34	9,500.00
57300 - Office General	69.01	3,011.87	505.49										\$ 3,586.37	8,000.00
Total 57000 - Supplies	2,620.85	7,761.27	3,228.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 13,610.49	155,500.00
59000 - Utilities														
59100 - Gas & Electric	1,119.22	995.45	1,450.65										\$ 3,565.32	15,000.00
59200 - Sewer	0.00	569.58	0.00										\$ 569.58	900.00
59300 - Trash	323.39	316.50	311.22										\$ 951.11	5,040.00
59400 - Water	0.00	512.45	0.00										\$ 512.45	9,000.00
59500 - Telephones	1,420.41	1,420.41	2,968.97										\$ 5,809.79	21,000.00
Total 59000 - Utilities	2,863.02	3,814.39	4,730.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 11,408.25	50,940.00
Total 53000 - Expenses Unrestricted	35,884.95	40,579.91	40,215.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 116,679.95	677,360.00
65000 - Travel and Meetings														
65310 - Training	198.00	550.00	0.00										\$ 748.00	9,000.00
65320 - Travel Transportation & Accomod	-175.97	160.15	88.92										\$ 73.10	12,000.00
65330 - Travel Meals	42.69	506.71	332.87										\$ 882.27	3,500.00
Total 65000 - Travel and Meetings	64.72	1,216.86	421.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 1,703.37	24,500.00
66000 - Payroll Expenses														
66100 - Gross Payroll	19,643.15	27,914.88	20,878.62										\$ 68,436.65	410,000.00
66200 - In Lieu of Social Security 10.5%	2,836.82	5,958.91	2,494.94										\$ 11,290.67	43,050.00
66300 - Medicare 1.45%	391.74	822.90	364.65										\$ 1,579.29	5,945.00
66400 - FUTA, SDI, ETT, SUI	29.18	0.50	53.59										\$ 83.27	8,500.00
Total 66000 - Payroll Expenses	22,900.89	34,697.19	23,791.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 81,389.88	467,495.00
Total Expense	456,447.81	390,403.69	615,237.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 1,462,088.98	\$ 9,224,628.01
Net Ordinary Income	20,060.04	30,274.52	25,787.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 76,121.60	\$ 280,097.01
Net Income	20,060.04	30,274.52	25,787.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 76,121.60	\$ 280,097.01

SUCCESSES · STRUGGLES · SUPPORT

Activity Highlights for October 2022
Prepared for Board Meeting on 11/09/22

SUCCESSSES

Executive Director:

- Continued to hold regular check-ins with staff and bi-weekly office staff meetings.
- Continue working at the farm most Monday mornings to attend farm staff meetings and connect with staff.
- Continued discussions with Streamline and staff to launch the new Streamline RCD website – launch will occur in early November.
- Participated in calls with various partners regarding our fire prevention / forest health, agriculture, and pollinator programs.
- Interviewed candidates and hired a new Community Garden Coordinator, Daniela Mejia.
- Supported staff members with grant application planning and writing.
- With Joel Kramer, met with Ray Teran at Viejas regarding partnering on our Prop 84 grant.
- Had a call with County Ag, Weights, & Measures regarding expanding the capacity of community supported agriculture.
- Continued to meet with RCD staff and the community engagement team from Department of Conservation to plan a half-day staff retreat and a half-day retreat for RFFC partners on November 8.
- Continued to work with a graphic designer to create project-specific products (SALC report, RPP materials) as well as to create more cohesive branding across the RCD.
- Participated in a meeting of the LAFCO RCD Ad Hoc committee, and compiled write-up of our work within our district, sphere of influence, and outside of our district (with MOU / LAFCO approval) as a follow-up action.
- Attended the SoCal Regional RFFC Convening in Irvine with RCD staff and partners.
- Met with RCD staff and SD Monitoring and Management Program staff to share information and explore collaboration.
- Met with staff and our HR partner at Bizhaven to review their revised Staff Handbook.
- Met with our new Safety partner at Bizhaven to start working on safety policies for the RCD.
- Worked with legal counsel Steve Boehmer on contracts and legal issues.

PROGRAM REPORTS

Port:

- Continued outreach to schools through email and events.
- Gave ten watershed presentation at three school locations.
- Booked additional presentations for November.
- Continued working with the watershed intern, Sydney Harrison, to teach presentations and grade reports.

Pollinator Health

San Diego Native Milkweed Project

- Met local Lakeside milkweed grower, Caterpillar Chow, at the SD Floral Association event; meeting him with Ann to see how to collaborate
- Heard from our seed grower, S&S Seeds, that this year's harvest of native milkweed is likely to be double of that of last year (35 pounds).

SoCal Pollinator Network

- Hosted October meeting, attended by 12 people; lots of partners interested in collaborating for San Diego Pollinator Week in Spring 2023

San Diego Pollinator Alliance

- Hosted a pollinator gardening workshop for the La Jolla Garden Club, led by SDPA Member and UCANR Pollinator Researcher, Annika Nabors. It was held at the La Jolla Women's Club and there were ~40 attendees; it was gorgeous! We handed out native milkweed packets and information and raffled off 3 native plants. Photos attached.
- Tabled at 2 events to promote education on pollinator habitat and native milkweed:
 1. 10/13 - Chula Vista Wellness Fair, attended with Sierra who promoted Wild Willow Farm programs
 2. 10/22 - San Diego Floral Association Fair at Balboa Park, attended with Fire Safe Council team to promote GSOB and defensible space info

Pilot Pollinator Education Program

- Trained intern to give the pollinator presentation and continued to offer at local schools.

Pollinators for Working Lands

- Signed up 3 site visits for the Winter
- Shared our guide with Wild Farm Alliance, who primarily serves the Central Coast, and is interested in speaking about avian pest control at a regional field day as part of the SD Pollinator Week 2023

Tijuana River Valley Community Garden:

- Have 6 plots available for rent and rented 5 plots this month.

Sweetwater Community Garden:

- Rented 2 plots to the community with 4 pending orientations.

Soil Health and Farmer / Rancher TA

CA Dept of Food and Ag:

- Conducted irrigation evaluations at regional agricultural operations and provided reports on distribution uniformity to producers, including Ramona Ranch Vineyard in Ramona, Black Mountain Farm in Ramona, and Living Waters Ranch in Upper San Luis Rey RCD.
- Arranged irrigation training with Mission RCD.
- Sampled baseline organic matter for Healthy Soils grant awardees, including Grangetto and Papaw's.
- Conducted fall monitoring for prescribed grazing demonstrations, completing 4 of 6 sites.
- Prepared for fall environmental monitoring for cover crop demonstration.
- Contacted underserved producers for drought relief grant, including Spanish-speakers.
- Visited farm and tested soil at Ranchito Milky Way in Bonita.

- Conducted final soil testing for Carbon Farm Plot at the TRV.
- Received training in microbial soil testing from Foodshed.
- Attended CAFF Farmer's Gathering in Escondido.
- Researched opportunity to purchase compost blower to support grant awardees.

CA Dept of Conservation:

- Coordinated monthly meetings of working groups involving government decision-makers, agricultural producers and supporting organizations on three policy topics: (1) Land Access, (2) Water Availability and (3) Agricultural Workforce. County meeting to discuss farmworker housing options.

CA Dept of Water Resources (Prop 84):

- Met with Viejas Tribe to expand upstream treatment of invasives.

US Natural Resources Conservation Service:

- Trained Elizabeth Garcia, new Agricultural Technical Assistant.
- Conducted site visits to regional farms and ranches.

Zero Foodprint:

- Planned final field testing for Evergreen Organic. Planned practice implementation at vineyard in Potrero.

RCD General:

- Continued outreach for the CARCD Monarch Block Grant and booked 13 presentations at local schools.
- Gave four pollinator presentations at three school locations.
- Communicated with local museums about pollinator information and provided resources.
- Received nine applicants for the Speak-Off Competition.
 - Met with the Speak-Off Committee on October 20 to determine 1st, 2nd, and 3rd place applicants. Mission RCD has agreed to split all award and travel costs.
 - Picked Jessica Garcia as the contestant who will compete in the State Competition.
 - Worked with Jessica and her guardian to book travel logistics.
- Participated in several community events, including: the Steele Canyon Career Fair, a Teacher Resource Fair, and the Chula Vista Wellness Event.
- Welcomed new Community Garden Manager Daniela Mejia to Ag Team.
- Annual Review of Codi Hale, promoted to Outreach Coordinator.
- Met with USGS for regional collaboration with SDMMMP.
- Submitted proposal for CDFA Conservation Planning Grant with 3 other RCDs for \$250K.
- Participated in Monitoring with supervision by UC Berkeley at Rancho Jamul.
- Coordinated with Chula Vista High School to design native landscaping.

Forestry and Fire Prevention

19 CAL FIRE Forest Health:

- Work on the Forest Service's Jeff Valley portion of the project has started.

- Beginning conversations with current and future partners around a second phase or expansion of this project; attended Palomar Mountain FSC to outreach this potential expansion.
- Attended a Forest Health application webinar (others planned) to prepare for the next application period.

DOC RFFC Program:

- Co-hosted the October 21 SoCal Regional Wildfire Resilience Convening, this meeting was prefaced with an initial planning meeting for the California Wildfire & Forest Resilience Taskforce Convening, to be hosted in Southern California in January 2023.
- Response from GSOB movie screening has been very positive with landowners contacting arborist and queries regarding our future GSOB resilience planning. We will be leveraging our new CARCD/CAL FIRE block grant for treatment.
- Working with contractor Dudek on RPP Interactive Story Map proposal.
- Cal VTP work at Girl Scouts Julian has begun with Black Fox Timber Management, Dudek Archeologists, and Biologists conducting initial surveys.
- Finalizing planning for our Nov 8 RFFC San Diego Convening at Balboa Park.
- Pala and Jamul beginning to exercise contract for monitoring and invoice.

SDG&E Annual Contract:

- Oak Grove roadside brushing/access-egress project has been completed.
- Developing infrastructure protection/roadside brushing project on Palomar Mountain in the Birchhill /Crestline area.
- Began DSAP/Chipping work in North County which will be charged to this funding.
- Revised FSC donation letter which will be sent to each property serviced by this funding.

Fire Safe Council:

- Hosted FSC Coffee Chat on 10/13, roughly 20 fire safe councils and partners attended. Burn Institute presented on their projects and programs and the Grizzly Corps fellows presented on the RPP Submission Form.
- Participated in Live Well San Diego's rural telebriefing event on wildfire preparedness resources.
- Supported Red Cross with their "Sound the Alarm" installation event in Escondido.
- Attended CFSC's statewide brownbag meeting, and regional SoCal meeting.
- Participated in Bureau of Land Management's San Pasqual staff ride event.
- Updated FSC DSAP and Chipping program pages on our website with current wait time, up to date photos, and current service area.
- Planning CFSC County Coordinator grant application and attended planning webinar.
- Continue to promote upcoming WUI workshops through putting up flyers in communities, sending out a press release, and speaking about it at the rural telebriefing.
- Finalizing Fallbrook FSC's CWPP, all that is left is finalizing edits from the review committee and sending for signatures. Meeting with FFSC week of November 1st to finalize the document.

DSAP and Chipping:

- Verified size of all parcels serviced, to calculate total acreage of serviced parcels. After verifying all parcels' size, we found that we protected many more acres than were self-reported by homeowners.

- Completed purchase orders for service to the areas of: Jamul, Dulzura, Julian, Santa Ysabel, Valley Center, and Escondido.
- Sent purchase orders out for upcoming service to: Descanso, Pine Valley, Jamul, and Ramona.

Wild Willow Farm

Produce Sales:

- Sold \$810 at four onsite Saturday farm stands and one Suncoast Farmer's Market.
- Delivered 92 CSA bags to customers, 7 dozen chicken eggs, 1 jar of honey, and 1 flower bouquet as CSA subscription add-ons.

Workshops:

- Sent out a Wild Willow Farm Newsletter.
- Finalized the external educator agreement and conducted an orientation.
- Wrote and promoted a press release about the new workshops at Wild Willow Farm.
- Published all upcoming events on The Reader and Edible San Diego.
- Successfully ran the following classes at Wild Willow: Fall Fire Cider & Infused Honey, Make it Saucy, Intro to Pest Management & Gardening for Pollinators, Beekeeping 101, and Beekeeping 102.
- Worked with an additional external educator to publish and promote one new class: Nature Writing Workshop to be held in November.

Field Trip & Group Activity programs:

- Three small elementary school groups came for field trips in October for a total of 35 students.
- A high school culinary program had a field trip to learn about how produce is harvested in a farm setting (30 students).
- A professional group (10) and a college fraternity (10) came as private groups for some team building activities.
- Welcomed over 119 volunteers over five Saturday volunteer events.

• STRUGGLES •

- Still waiting on the County to respond about the irrigation line and ADA issues at the farm.

• SUPPORT •

• NEWSLETTERS •

- Farmer and Rancher Newsletter: <https://mailchi.mp/68df4433280c/farmer-rancher-newsletter-nov21-7126883>
- Wild Willow Farm Newsletter: <https://www.wildwillowfarm.org/so/82OE0DOpL?languageTag=en#/main>
- Fire Safe Council: [October Fire Safe Council Newsletter](#)

• UPCOMING EVENTS •

- Staff retreat and RFFC San Diego Convening: November 8, Balboa Park
- FSC Executive and General Meetings: November 10, RCD office
- CA Wildfire and Forest Resilience Task Force Meeting: November 17, Sacramento/ Zoom
- Kraut, Kimchi & Hot Sauce: November 12, WWF
- Nature Writing Workshop: November 13, WWF
- Nixtamalization – From Ancient Grain to Masa: November 19, WWF
- Fire Operations in the Wildland Urban Interface Workshop – Wynola: November 19
- Gourd Lantern Carving: November 26, WWF
- Fire Operations in the Wildland Urban Interface Workshop – Campo: December 3

RCD STAFF – October 2022	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Director
Sierra Reiss, Education Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Rachel Lloyd, Accounting Clerk	Joel Kramer, Agricultural Specialist
Stan Hill, Forestry & Fire Prevention Project Manager	Andy Williamson, Irrigation Technician
Erik Rodriguez, Farmer II	Morgan Graves, Fire Prevention & Forestry Coordinator
Juliann Tidwell, Farmer	Joannaluz “Joanna” Parra, Farmer
Kim Hanson, Field Trip & Volunteer Coordinator	Paul Maschka, Regenerative Farming Educator
Codi Hale- Agricultural Outreach Assistant	Joanne Sauerma, Office Coordinator
Elizabeth Garcia, Ag Technician	Ashleyann Bacay – Grizzly Corps Fellow
Carolina Guia – Grizzly Corps Fellow	

RCD / FSC GRANT STATUS

CURRENT GRANT ACTIVITY – OCTOBER 2022

ITEM 5-2a

Grant Applications Submitted	Program	Amount \$	Notes / Updates
DOC	RFFC Program- Wildfire Resiliency	\$2.63M	RFFC Round III – DOC confirmed they will be awarding \$2m for baseline funding
CARCD – WCB block grant	Pollinator Health	\$356,515	In full proposal stage. Five-year grant, will be awarded to CARCD and sub-awarded to RCDs. Pending review by WCB on 11/15/22
CDFA Specialty Crop Block Grant	Crop Swap program for avocado growers to switch to more disease and/or drought resistant crops or varieties	\$498,064	Submitted for pre-proposal 9/15/22
Community Wildfire Defense Fund	USFS – Implementation of County CWPP projects, including chipping and DSAP	\$4.93m	5 year program, submitted 10/6/2022
CDFA Planning Grant	Funding to support conservation planning with farmers and ranchers, including carbon farm planning	\$249,700	Joint proposal with Regional Carbon Farming Hub partners (Mission and Inland Empire RCDs)
Grants Currently Working On	Program	Amount \$	Notes
County Coordinator Grant – CAFSC	FSC technical assistance, CWPPs, capacity building	\$175k	Developing proposal, deadline is 11/15/22
CDFA Pollinator Habitat Program	Funds to support implementation of pollinator habitat on working lands	\$100-150k	Working on proposal to compliment WCB grant deliverables, deadline is 11/23/22
Recent Grants Awarded	Program	Amount \$	Notes
CDFA – WETA	Agricultural Program	\$408,000	Irrigation support to farmers and ranchers. Awarded May 2022
DOC	RFFC Program- Wildfire Resiliency	\$114,000	RFFC Round I Early Action Opportunity Fund; staff capacity; awarded June 2022
DOC/ CNRA	RFFC Program- Wildfire Resiliency	\$2.2M	Early Action funding awarded October 2021
NACD Urban Agriculture and Conservation	Community Gardens and Farm	\$49,995.90	Awarded April 2022
Port of San Diego	Environmental Education (watershed)	\$42,000	Three-year bid to renew our watershed education project. Awarded May 2022
CARCD- CAL FIRE Block Grant	Fire Prevention, GSOB work, planning and TA	\$600,395	Funds for program management, PBA, GSOB support, chipping & DSAP; awarded June 2022
CARCD - NRCS Block Grant	Farmer Equity Outreach	\$22,483	Awarded, pending contract
CARCD - Monarch Joint Venture Block Grant	Pollinator Health	\$10,000	Participation in a pilot monarch education program
SDG&E	Defensible Space Assistance Program	\$20,000	Awarded January 2022
SDG&E	DSAP Support	\$10,000	Awarded September 2021

SDG&E	Fuels Reduction	\$1.2M	New budget amount for 2023; renewable annual budget for 5 years
San Diego River Conservancy	Native American Conservation Corp	\$364,678	NACC project with State Parks
San Diego River Conservancy	Chipping/ DSAP Work	\$3.5M	Awarded May 2021
CAFSC Fuels Reduction	Chipping, DSAP, Education	\$200,000	Awarded October 2021
NRCS	Conservation Planning support	\$70,085.52	Awarded September 2021
Grants Denied / Cancelled	Program	Amount \$	Notes
CAL FIRE- Fire Prevention	Chipping/ DSAP/ Community Projects	\$3.3M	Denied June 2022
CAFSC/ SFA 2022	Chipping/ DSAP	\$200K	Chipping/DSAP. Denied June 2022
NFWF	Provide TA to farmers, improving pollinator practices while improving soil health.	\$108,655	Denied November 2021
CDFA Beginning Farmer and Farm Worker Training Program	Grazing apprenticeship program with Good Shepherds	\$994,239	Denied October 2022

RC FOUNDATION GRANT STATUS

CURRENT GRANT ACTIVITY – OCTOBER 2022

ITEM 5-2b

Grant Applications Submitted	Program	Amount \$	Notes / Updates
CDFA – Farm to School, Track 4	Wild Willow Farm production	\$150,000	Funding to develop a Farm to School field to supply produce to Sweetwater Union High School District for school consumption and nutrition education programs.
County of San Diego – ARPA funds	Wild Willow Farm Field trips and Activities	\$122,866	Funding available to supplement youth programs, compensation based on participation.
Hervey Family Fund	Wild Willow Farm CSA	\$20,592	Submitted 8/15/22
Grants Currently Working On	Program	Amount \$	Notes
Grants/ Donations Awarded	Program	Amount \$	Notes
SDG&E	Wild Willow Farm	\$3,000	Contribution for hosting a corporate volunteer event
SDG&E Environmental Champions 2022-23	Pollinator health	\$7,500	Program to promote native milkweed and host an event to swap tropical milkweed plants for a native plants
Collins Aerospace	Wild Willow Farm Donation	\$1,300	Staff Field Day Donation 2022
One Tree Planted	Arbor Day tree planting	\$2,500	Wild Willow Farm 2022
SD Foundation- H. House Family Fund	Wild Willow Farm	\$10,000	Direct support gift through SD Foundation 4/2022
SD Foundation- Hervey Family	Wild Willow Farm	\$18,000	Direct support gift through SD Foundation 11/2021
USFWS	SDG&E Garden Boxes	\$1,050	Pollinator plant support
SD Foundation- H. House Family Fund	Wild Willow Farm	\$10,000	Direct support gift through SD Foundation 9/2021
SD Foundation Opening the Outdoors	Wild Willow Farm/ Farm to Families	\$50,000	Partnership with 3 other organizations, Approved July 2021
SDG&E Environmental Champions 2021-22	Build and distribute garden boxes to South Bay families	\$7,500	Funding for vegetable or pollinator gardening container gardening workshops and supplies.
Boochcraft	Farm to Families 2021	\$10,000	Funding for Calendar Year 2021
Marguerite Tyrell	Wild Willow Farm Support	\$30,000	Received May 2021
Grants Denied / Cancelled	Program	Amount \$	Notes
SD City Council - CPPS	Pollinator health	\$6,715	Program to promote native milkweed and host a San Diego Pollinator Week program of events.

RC FOUNDATION GRANT STATUS

CURRENT GRANT ACTIVITY – OCTOBER 2022

ITEM 5-2b

SD City Council - CPPS	Wild Willow Farm Field trips	\$5,250	10 free field trips for schools in neighboring communities, plus some additional supplies.
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Joel Kramer

**Young Transatlantic Innovation Leaders Initiative
Reciprocal Exchange to Poland**

December 1 - December 10, 2022

The YTILI Fellowship Program is sponsored by the U.S. Department of State's Bureau of Educational and Cultural Affairs with funding provided by the U.S. Government and supported in its implementation by WorldChicago.



Program Sponsor

U.S. Department of State
Bureau of Educational and Cultural Affairs
Global Leaders Division
SA-5, 3rd Floor
Washington, DC 20522
Website: <https://eca.state.gov/>
Operations Center: (202) 647-1512

Nalinee Cain, YTIIL Program Officer
Teams Phone Number: (771) 204-2492
Email: CainNL@state.gov

Program Administrator

WorldChicago
309 W Washington Street, Suite 450
Chicago, Illinois 60606

Peggy Parfenoff, President
Phone Number: (312) 254-1800 X101
Email: pparfenoff@worldchicago.org

Jennifer Dixon, Managing Director of Programs
Phone Number: (773) 744-2251
Email: jdixon@worldchicago.org

Gloria Llenos, Program Manager
Phone Number: (312) 504-8213
Email: gllenos@worldchicago.org

U.S. Embassy Information

Joanna B Kapica
Email: KapicaJB@state.gov
Al. Ujazdowskie 29/31, 00-540
Warszawa, Poland
Phone Number: +48-22-504-20-00

American Participant Contact Information

Joel Kramer
Phone Number: +1 (858) 888-5312
Email: joel.kramer@rcdsandiego.org

American Participant Profile

Environmental problems are aspects of larger social problems. This guiding principle was cultivated from Joel's early days growing up in coastal San Diego, a border metropolis where water availability is the limiting factor for any environmental effort. His community-centric approach to solving environmental problems has led him to work on inner-city parks in Los Angeles, drought-stricken borderland farms in Mexico and the Levant and poached coastal reserves in South Africa. Through twelve years of work as a program manager for environmental conservation, he has cultivated technical knowledge in Geographic Information Systems, technical writing and data analysis, and communication abilities of public speaking, team management and survey design.

YTILI Fellow Contact Information

Mateusz Ciasnocha
Phone Number: +48 692 477 747
Email: mciasnocha@wp.pl

YTILI Fellow Bio

Mateusz Ciasnocha is the CEO of European Carbon Farmers, a company dedicated to transitioning the agriculture paradigm from conventional to regenerative and putting farmers at the center of the climate change solution. Mateusz's company provides Polish farmers with the toolbox needed to transition from conventional to regenerative agricultural practices understood as minimalization of tillage and integration of cover crops. By participating in YTILI, Mateusz seeks strong international business relationships that he can use to grow his business.

Accident and Sickness Program for Exchanges (ASPE) Contact Information

Please refer to the Outside the US: Quick Reference Guide [here](#) as needed.
(https://www.sevencorners.com/docs/default-source/usdos-documents/usdos-benefit-guide-pdf.pdf?sfvrsn=786a4f2d_5)

For a life-threatening Medical Emergency - Contact your local Emergency service or go to the nearest Hospital.

To find a Physician or Hospital Visit - Use wellabroad.com or call Seven Corners at 317-818-2867.

For General Help - Call Seven Corners Customer Service 24/7 for help getting reimbursed for medical care, obtaining a medical or prescription claim form, questions about ASPE or medical bills.

The easiest way to reach Seven Corners Customer Service outside the U.S. is by calling 317-818-2867. Email: usdosinfo@sevencorners.com Website: sevencorners.com/gov/usdos

Travel Activity Calendar

<u>Thursday, December 1</u>	<u>Friday, December 2</u>	<u>Saturday, December 3</u>	<u>Sunday, December 4</u>	<u>Monday, December 5</u>	<u>Tuesday, December 6</u>	<u>Wednesday, December 7</u>
Welcome to Gdańsk Farm visit #1: cereals Farm visit #2: hay	*in Pomorskie Voivodeship* Farm visit #1: swine and biogas Visit with agencies regulating farmers	Tourism/cultural activity: visit Stutthof	Tourism/cultural activity: visit Gdańsk, Sopot and Gdynia	Farm visit #1: cereals Visit with county-level Farm Bureau reps	Farm visit #1: cattle Farm visit #2: cereals and agrotourism Travel to Warsaw by car	Meeting with US Embassy in Warsaw Meeting with farmer-based associations
<u>Thursday, December 8</u>	<u>Friday, December 9</u>	<u>Saturday, December 10</u>				
Meeting with stakeholders in and around Warsaw National Farmer Advisory Centre Farm visit #1: orchard production	Meeting with Research Institutes Farm visit #1: vegetable production	Farewell breakfast/lunch 6:00 AM Takeoff 7:40 AM Arrival Munich, Germany 12:20 PM Takeoff 3:25 PM Arrival San Diego, CA				

Detailed Travel Agenda

Day 1: Thursday, December 1

Welcome

Farm visit #1: cereals production

Farm visit #2: hay production

Commented [PP1]: Consistent formatting

Day 2: Friday, December 2

Farm visit: integrated swine and biogas production

Visit(s) with policymakers/regulators: Voivodeship-level agencies regulating farmers

Day 3: Saturday, December 3

Tourism/cultural activity: Former Nazi concentration camp Stutthof

Day 4: Sunday, December 4

Tourism/cultural activity: visit Gdańsk, Sopot and Gdynia

Day 5: Monday, December 5

Farm visit: cereals production

Visit(s) with policymakers/regulators: county-level Farm Bureau representatives

Day 6: Tuesday, December 6

Farm visit #1: cattle farm

Farm visit #2: cereals production and agrotourism, processing of food commodities on the farm

Travel to Warsaw by car

Day 7: Wednesday, December 7

Meeting with US Embassy in Warsaw

- closed meetings with the Embassy staff and an open conference/presentation co-organized with the US Embassy

Meeting with Warsaw stakeholders: farmer-based associations

Day 8: Thursday, December 8

Meeting with Warsaw stakeholders: Warsaw National Farmer Advisory

Centre

Farm visit: orchard production

Day 9: Friday, December 9

Meeting with Warsaw stakeholders: Research Institutes

Farm visit: vegetable production

Day 10: Saturday, December 10

Farewell breakfast/lunch

6:00 AM Takeoff Warsaw, Poland United Airlines #9094

7:40 AM Arrival Munich, Germany

12:20 PM Takeoff Munich, Germany United Airlines #8918

3:25 PM Arrival San Diego, CA

Commented [PP2]: Add calendar view of program

Travel Details *Note: Participant is spending extra time in Poland at his own cost, so flights do not align with program dates

United Airlines #2350 (Record Locator: ANXZ2M)
November 23, 2022
Departs San Diego, CA: 6:45am
Arrives Chicago, IL: 12:48pm

United Airlines #944 (Record Locator: ANXZ2M)
November 23, 2022
Departs Chicago, IL: 2:30pm
Arrives Frankfurt, Germany: 5:45am (November 23)

United Airlines #9206 (Record Locator: ANXZ2M)
November 24, 2022
Departs Frankfurt, Germany: 7:05am
Arrives Warsaw, Poland: 8:40am

United Airlines #9094 (Record Locator: ANXZ2M)
December 10, 2022
Departs Warsaw, Poland: 6:00am
Arrives Munich, Germany: 7:40am

United Airlines #8918 (Record Locator: ANXZ2M)
December 10, 2022
Departs Munich, Germany: 12:20pm
Arrives San Diego, CA: 3:25pm

Hotel |

[Willa Joker](#)

Henryka Sienkiewicza 2, 82-100 Nowy Dwór Gdański, Poland
Phone Number: +48-55-247-27-77

[ibis Warsaw Centrum](#)

aleja "Solidarności" 165, 00-876 Warszawa, Poland
Phone Number: +48-22-520-30-00

Commented [PP3]: pull out travel details all to the bottom

Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2022-37

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO MAKING FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO

WHEREAS, all meetings of the Resource Conservation District of Great San Diego County's ("District") Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Governor Newsom signed AB 361, amending the Brown Act, including Government Code section 54953, subd. (e) that makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subd. (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Delta variant of COVID- 19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, the District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors and to protecting the health, welfare, and safety of the participants; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and deems it necessary to find that meeting in person for meetings of all District-related legislative bodies as well as subcommittees of the Board of Directors subject to the Ralph M. Brown Act, would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing as provided in Government Code section 54953, subd. (e); and

WHEREAS, all teleconference meetings of the Board of Directors of the District and any legislative bodies of the

Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

District shall comply with the requirements to provide the public with access to the meetings as prescribed in section 54953; subd. (e)(2).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Resource Conservation District of Greater San Diego County as follows:

1. Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The Board finds that meeting in person for meetings of all District-related legislative bodies subject to the Ralph M. Brown Act would present imminent risks to the health or safety of attendees.
3. Staff is directed to return to the Board of Directors no later than thirty (30) days after the adoption of this resolution, or by the next Board of Directors meeting (whichever comes first), with an item for the Board to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. The District Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953, subd. (e), and other applicable provisions of the Brown Act.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Resource Conservation District of Greater San Diego County at its regular meeting held on the 12th day of October 2022, by the following roll call vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

Don Butz, Board President

Joanne Sauerma, Board Clerk



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: November 9, 2022

Agenda Item 7-2: Resolution 2022-38 CARCD CAL FIRE block grant

Discussion / History: Earlier this year, RCDs were invited to participate in a block grant application to CAL FIRE being coordinated by the California Association of RCDs. In June 2022, we found out the application was successful and we would be awarded \$600,395. Our work will focus on building on the RFFC program and regional priority plan efforts to provide TA and resources for GSOB management plans and implementation. We will also demonstrate projects for fuel reduction and forest resiliency projects, using ruminant vegetation management (goats) and other methods.

The grant agreement is attached for review and approval.

Financial Impact: Grant funding of \$600,395.

(Staff) Recommendation to Board: Staff recommends that the Board authorizes the Executive Director to sign the grant agreement.

**CAL FIRE Increasing Pace and Scale:
Taking Critical RCD Projects to Implementation**

Sub-awardee: Resource Conservation District of Greater San Diego County

PROJECT TOTAL:	\$600,895.00
Salaries and wages	\$51,580.00
Benefits	\$25,790.00
Contractual	\$521,025.00
Supplies	\$2,000.00
Travel	\$500.00
Other	\$0.00
Estimated Match:	\$1,972,640.00
Awardee Organization:	Resource Conservation District of Greater San Diego County
Awardee Project Manager:	Heather Marlow
CARCD Grant Manager:	Emily Rogers, Emily-Rogers@carcd.org
CARCD Office Manager:	Emily Sutherland, Emily-sutherland@carcd.org
CARCD's Source of Funds:	State of California Department of Forestry and Fire Protection (CAL FIRE), HQ Resource Management/Wildfire Resilience, Grant 8GA21908
Are these Federal Pass-through funds?	No
Invoicing Period:	Quarterly (January, April, July, October), due by the 15 th of the next month
Reporting Period:	Quarterly (January, April, July, October), due by the 15 th of the next month
All funds must be expended and final Reports are due no later than:	February 28, 2026
Budget note:	

Invoicing: Submit invoices as often as monthly but not less than quarterly. Please submit via email to the Grant Manager and Office Manager with the subject line “INVOICE: <date>”. Invoices must be submitted on Sub-awardee letterhead with the date, amount, period, amount of time worked, and very short description of services included. Documentation of services rendered is required for payment, including but not limited to, the following: timecards, receipts, invoices from subcontractors, photos, web links, and outreach and technical assistance materials generated. CARCD is required to retain timecards on file for a period of 7 years.

Personnel Record Keeping/Timesheets: Please ensure that activity reports (timesheets) support salary and wages, and fringe benefit expenditures charged to SCBGP grants. Activity reports (timesheets) must contain the following information:

- Employee Name;
- Employee Title;
- Time base/ number of hours worked per month;
- Project/program identifier;
- Hours worked per day per program;
- Time period (month/year);
- Description of activities performed for each identified project/ program; and
- Signature and date by both employee and supervisor.

Reporting: Progress reports, including the expenditure of matching funds, are required to be provided on a quarterly basis. Reporting will be completed using a shared spreadsheet and/or template owned by the

CARCD Grant Manager. Semi-annual telephone calls, or as needed, with CARCD Grant Manager are mandatory. If reporting is not completed promptly, CARCD reserves the right to cancel the sub-awardee agreement and redistribute any remaining funds.

Match Documentation Requirements: This grant agreement requires match fund and documentation of match funds. Please adhere to all reporting documents and templates. All match funds need to be documented throughout the Project.

RCDs will provide an estimated \$2,606,865.15 of total match funds in order to support the completion of this project. Western Shasta RCD has secured \$20,000 of funding from DOC Regional Forest and Fire Capacity Grant for Project Planning and Partner Outreach. RCD of Greater San Diego County has secured \$1,972,640 through their DOC RFFC program to support staff time and contractual costs. Sierra RCD has \$400,000 of match secured from their NRCS Tree Mortality RCPP. Humboldt County RCD has secured funding through the National Association of Conservation Districts NRCS TA funding opportunity to support costs for one full-time employee through December 2022 to assist NRCS in serving nonindustrial forest landowners by conducting outreach and providing technical assistance. Mariposa RCD will provide \$16,250 of RCD director time at \$65 an hour for 5 years and 50 hours per week. If rewarded, the Coastal Conservancy Capacity Building grant will support technical assistance in project development for Upper Salinas - Las Tablas RCD for \$20,600. San Mateo RCD will be supported by San Mateo County for \$35,000 of match if awarded. Butte RCD has potential funding provided by one of the two following sources: (1) the Watershed Research and Training Center through the Regional Forest and Fire Capacity (RFFC) program, this includes funding that can be earmarked towards the development and growth of Prescribed Burn Associations (PBAs) and community-led prescribed fire groups. Or (2) AIM (Action, Implementation, and Mitigation) funding.

Signing this Cover Letter signifies that the above stipulations are acknowledged, and Subawardee agrees to these conditions.

Project Manager Signature

Date

CONTRACT FOR SERVICE

This AGREEMENT made on ____<Date of your signing>____ between

CLIENT:

California Association of Resource Conservation Districts
705 E Bidwell Street, Suite 2-415, Folsom, CA 95630
Contact: Sophia Lemmo
Sophia-lemmo@carcd.org

and

CONTRACTOR:

Resource Conservation District of Greater San Diego County
11769 Waterhill Road, Lakeside, CA 92040
Contact: Ann Baldrige
Ann.baldrige@rcdsandiego.org

ARTICLE 1. TERM OF CONTRACT

This Agreement will become effective on October 1, 2022 and will continue until February 28, 2026, unless terminated in accordance with the provisions of Article 7 of this Agreement.

Designated Representatives include the following:

Party	Position	Name	Contact
Client	Deputy Director	Nancy Wahl-Scheurich	(831) 287-5363; nancy-wahlscheurich@carcd.org
Client	Program/Grant Manager	Sophia Lemmo	(530) 510-3686; Sophia-lemmo@carcd.org
Client	Grant Manager	Emily Rogers	(530) 280-0824; Emily-rogers@carcd.org
Contractor	Executive Director	Ann Baldrige	619-562-0096 ann.baldrige@rcdsandiego.org
Contractor	Director of Forestry and Fire Prevention Programs	Heather Marlow	619-562-0096 heather.marlow@rcdsandiego.org

Changes in designated representatives shall be made solely by advance written notice to the other party.

ARTICLE 2. INDEPENDENT CONTRACTOR STATUS

It is the express intention of the parties that Contractor is an independent contractor and not an employee, agent or partner of Client. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between Client and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal employee tax purposes. Contractor shall retain the right to perform services for others during the term of this Agreement.

ARTICLE 3. SERVICES TO BE PERFORMED BY CONTRACTOR

Scope of Agreement and Scope of Work

Section 3.1. Pursuant to the State of California Department of Forest and Fire Protection (CAL FIRE) 2022 Wildfire Resilience Block Grant Program # 8GA21908–, the California Association of Resource Conservation Districts (Client) hereby grants to Resource Conservation District of Greater San Diego County (Contractor) a sum not to exceed amount of \$600,895.00 (Grant Funds), upon and subject to the terms and conditions of this Contract for Service (Agreement).

Contractor will work with Client to plan and execute tasks and duties outlined in the Scope of Work (EXHIBIT A). Scope of Work changes must be requested in writing to CARCD no later than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CARCD written approval and, at its discretion, CARCD may choose to accept or deny changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CARCD will respond in writing as to whether the proposed changes are accepted.

Amendments to the funding amount or Agreement terms and conditions require an amendment in writing and must be requested in writing to the CARCD Grant Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CARCD approval, and, at its discretion, CARCD may choose to accept or deny these changes. No amendments are possible after the Agreement has expired.

The term “STATE” means the State of California, Department of Forestry and Fire Protection (CAL FIRE).

Purpose of Agreement

Section 3.2. Contractor is entering into this Agreement and the Grant Funds shall be used only for the purpose of assisting Client with the project generally described as: “Increasing Pace and Scale: Taking Critical RCD Projects to Implementation” (Project).

Method of Performing Services

Section 3.3 The method of performing services is outlined in the Scope of Work. Client will inform Contractor when additional duties are required.

Employment of Assistants

Section 3.4. Contractor may, at Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of Contractor by this Agreement. Client may not control, direct, or supervise Contractor's assistants or employees in the performance of those services. Contractor assumes full and sole responsibility for the payment of all compensation and expenses of those assistants and for all state and federal income tax, unemployment insurance, Social Security, disability insurance and other applicable withholdings.

Place of Work

Section 3.5. Contractor shall perform the services required by this Agreement at any appropriate place or location and at such times as Contractor shall determine.

Conditions of Contract

Section 3.6. Client's obligation to disburse Grant Funds under this Agreement is conditioned upon and subject to the satisfactory completion of each of the following conditions:

3.6a. Contractor shall have reviewed and accepted all stated monitoring and reporting requirements (as applicable). Contractor agrees to quarterly project reporting and quarterly invoicing, including matching

funds, and agrees to utilize Client's shared spreadsheet and email correspondence as mentioned on the cover sheet.

3.6b. Contractor certifies that the Project Scope of Work complies with all local, State, and federal laws and regulations.

3.6.c Contractor shall comply with the California Environmental Quality Act (CEQA) (Public Resources Code, Section 21000, et. seq. Title 14, California Code of Regulations, Section 15000 et. seq.) and all other local, state, and federal environmental laws. A copy of the certified CEQA document must be provided to Client and STATE before any Grant Funds are made available for any Project activity that could directly impact the environment (e.g., cutting, piling or burning bush, masticating, dozer work, etc.). CEQA compliance shall be completed within September 1st, 2023. Grant Funds will be made available in advance of CEQA compliance for project activities that do not have the potential to cause a direct environmental impact (e.g., project planning, locating and marking property or project boundaries, contacting and signing up landowners, etc.).

3.6.d Contractor shall permit periodic site visits by representative(s) of the Client and STATE to ensure program compliance and that work is in accordance with the approved Project Scope of Work, including a final inspection upon Project completion

3.6.e No person who, as an officer, employee, or agent of the state participated in the preparation or creation of or determination to award the grant award # 8GA21908 shall serve as an agent or employee of Contractor including but not limited to, those acts prohibited by Government Code Sections 1090, and 87100.

ARTICLE 4. DISBURSEMENTS

Section 4.1. Upon satisfaction of all of the Conditions of Agreement set forth in Section 3, above, and so long as Contractor is not in breach or default under this Agreement, Client agrees to disburse the Grant Funds to Contractor, in arrears, in installments as set forth in this Section 4. Disbursements shall be made not more frequently than monthly and not less frequently than quarterly. All disbursements shall be subject to the availability of funds for purposes of the Project as provided in Section 4.8.

Section 4.2. Contractor shall request disbursement of Grant Funds by submitting both an invoice and a report to Client for approved budgeted work (EXHIBIT B – Budget) performed on the Project in accordance with Section 4.3. Disbursement shall be contingent upon approval of the disbursement request by the Client.

Section 4.3. The invoice must be submitted on Contractor's letterhead, signed by an authorized representative of Contractor. Invoices must be itemized using the same Categories numbers included in the attached Budget (EXHIBIT B - Budget). Each invoice shall be accompanied by supporting or back-up documentation for all amounts shown on the request, including receipts for all materials and supplies, all Contractor staff time shown by number of hours worked and hourly rate, and all sub-contractor services/invoices. Additionally, materials generated with this grant money, including all outreach and technical assistance materials for electronic or printed dissemination, must be submitted with the invoice. A report must include a written description of all work completed during the period of the invoice and will be provided to the Grant Manager via email.

Allowable Costs

A cost is allowable if it directly relates to the approved project and is incurred solely to advance work under this Agreement. Allowable costs may include salaries and wages, fringe benefits, consultant services, travel, subcontractors and materials, and training.

Expenditures must conform to CAL FIRE program requirements, be made in compliance with federal and state laws and regulations as applicable, and be:

- Necessary and reasonable for proper and efficient performance and administration of the project.
- Authorized or not prohibited under federal, state or local laws or regulations.
- Consistent with policies, regulations, and procedures that apply uniformly to both federal and state funds and other activities of the governmental unit.
- Determined in accordance with generally accepted accounting principles.
- Adequately documented.

Unallowable Costs

A cost is unallowable if it does not comply with applicable cost principles, program requirements, or other terms and conditions of this Agreement. A cost is also unallowable if it does not solely benefit increasing pace and scale; taking critical RCD projects to implementation, is not contained in the approved Scope of Work, or is not necessary and reasonable to advance the work of the project. Unallowable costs will not be reimbursed.

Indirect Cost Rate

Indirect costs are limited to a maximum of twelve percent (12%) of the total amount of Salary and Wages plus Fringe Benefits, and not applied on other expenses or materials purchased with the grant monies. Indirect costs may not be increased from the originally approved budget amount. This also applies to the Contractor's subcontractors/consultants.

Section 4.4. Contractor shall submit invoices, payment requests, and reports electronically to CARCD's Office and Grant Manager via email at Emily-sutherland@carcd.org and Emily-rogers@carcd.org.

Section 4.5. Contractor shall reimburse Client for any erroneous disbursement of Grant Funds under this Agreement. Reimbursement shall occur within 30 days of written demand by Client.

Section 4.6. Contractor shall be responsible for all cost and expenses incident to the performance of services for Client, including but not limited to, all fees, fines, licenses, bonds, or taxes required of or imposed against Contractor and all other of Contractor's cost of doing business.

ARTICLE 5. OBLIGATIONS OF CONTRACTOR

Tools and Instrumentality

Section 5.1. Contractor will supply all tools and instrumentalities required to perform the services under this Agreement. Contractor is not required to purchase or rent any tools, equipment or services from Client. Contractor agrees to return all properties belonging to CARCD, including records. Equipment purchased using Grant Funds, wholly or in part, must be used by the Contractor for the project which it was acquired. The STATE retains a vested interest in the equipment for the useful life of the equipment, even after completion of the grant. The Contractor shall provide written disposition of the equipment upon completion of the grant and upon any changes to the disposition of the equipment. Such disposition must be approved in advance by the STATE and the Client. Equipment purchased using Grant Funds cannot be used as collateral, financed, or sold without prior written approval from the STATE and Client

Program Acknowledgement/Recognition

All Wildfire Resilience Grant projects must clearly display, identify and label themselves as being funded by CAL FIRE. Acknowledgements must contain the CAL FIRE logo as well as the following statement:

“Funding for this project provided by the California Department of Forestry and Fire Protection’s Wildfire Resilience Program.”

A draft of the acknowledgement must be approved by the Client and STATE prior to publication. For stationary projects, acknowledgement may include, but is not limited to, a sign on the project site. For other project types, such as vehicles, equipment, and consumer-based incentives, acknowledgement is encouraged by using a decal, sticker or other signage.

Workers' Compensation

Section 5.2. Contractor agrees to provide workers' compensation insurance for Contractor's employees and agents and agrees to hold harmless and indemnify Client for any and all claims arising out of any injury, disability, or death of any of Contractor's employees or agents.

Access to Records/Retention

Section 5.3. Client shall have access to any books, documents, papers and records of Contractor which are directly pertinent to the subject matter of this Agreement for the purpose of making audit, examination, excerpts and transcriptions. Except where longer retention is required by any federal or state law, contractor shall maintain all required records for at least seven (7) years after Client makes final payment for any other work authorized hereunder and all pending matters are closed, whichever is later. Contractor acknowledges the right of the auditors of the State of California or Federal government to examine the records of the Client relative to the goods, services, equipment, materials, supplies or other assistance provided to Contractor for the Project.

Confidentiality

Section 5.4. Information received by CARCD from Contractor regarding personal information from Contractor or Contractor's constituents is confidential. If there is a lack of clarity on which information is confidential, Contractor should get clarification and written documentation from the CARCD Project Manager.

Indemnification of Liability

Section 5.5. To the fullest extent permitted by law, Contractor shall indemnify, protect, and hold harmless CARCD, the STATE, and their respective members, officers, agents, employees and representatives, from and against any and all claims, demands, damages, losses, costs (including attorneys' fees), expenses, and liability of any nature (Claims) arising out of or incident to the performance of Contractor's duties under this Agreement.

Assignment

Section 5.6. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Contractor without the prior written consent of Client.

State and Federal Taxes

Section 5.7. As Contractor is not Client's employee, Contractor is responsible for paying all required state and federal taxes. In particular:

- Client will not withhold FICA (Social Security) from Contractor's payments
- Client will not make state or federal unemployment insurance contributions on behalf of Contractor
- Client will not withhold state or federal income tax from payments to Contractor
- Client will not make disability insurance contributions on behalf of Contractor
- Client will not obtain workers' compensation insurance on behalf of Contractor

ARTICLE 6. OBLIGATIONS OF CLIENT

Cooperation of Client

Section 6.1. Client agrees to comply with all reasonable requests of Contractor (and provide access to all documents) reasonably necessary to the performance of Contractor's duties under this Agreement.

Assignment

Section 6.2. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Client without the prior written consent of Contractor.

Project Completion and Final Reporting

Section 6.3. Project completion under this Agreement is March 31, 2026. Final reporting and final invoices shall be submitted by Contractor to Client no later than February 28, 2026. The Agreement will be completed upon final receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues. The final report shall show the total final Project expenditures and matching funds upon Project completion or grant expiration, whichever occurs first. Contractor must report to the Client all sources of other funds for the Project. If this provision is deemed to be violated, the State will request an audit of Contractor and Client and can delay the disbursement of funds until the matter is resolved.

ARTICLE 7. TERMINATION OF AGREEMENT

Notwithstanding anything herein to the contrary, either Contractor or Client may terminate this Agreement upon sixty (60) days written notice to the other. The notice of termination must be given pursuant to the provisions of Section 8.1. At such time of Notice of Termination, all monies due Contractor are due and payable for work that has been completed to the standards of the Agreement, and all Client's documents and Work in Progress are to be returned promptly.

ARTICLE 8. GENERAL PROVISIONS

Notices

Section 8.1. Any notices to be given hereunder by either party to the other may be affected either by personal delivery in writing or by mail, registered or certified postage prepared with return receipt requested or delivered by email to the email address listed in this Agreement.

Mailed and emailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph or to such other address as a party may later designate by giving to the other party written notice of the designation. Notices delivered personally will be deemed as of actual receipt. Mailed notices shall be deemed served as of four days after mailing.

Entire Agreement of Parties

Section 8.2. This Agreement cancels and replaces any prior understanding or agreement between the parties on its subject matter, contains their entire agreement on its subject matter, and may be modified only by a writing executed by a duly authorized representative of each party.

Partial Invalidity

Section 8.3. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid,

void or unenforceable, the remaining provisions will to the maximum extent allowed by law nonetheless continue in full force without being impaired or invalidated in any way.

Arbitration of Disputes Required

Section 8.4. All claims or disputes arising under or relating to this Agreement that the parties themselves alone cannot resolve are to be resolved by binding arbitration in the County of Sacramento, California. The arbitration will be conducted confidentially pursuant to the Commercial Arbitration Rules of the American Arbitration Association. Any decision or award resulting from such an arbitration proceeding must be in writing, provide an explanation for all conclusions of law and fact, and include a written record of the arbitration hearing and an assessment of costs, expenses and reasonable attorney's fees. Such arbitration will be conducted by an arbitrator experienced in government grants to nonprofit organizations mutually chosen by the parties. An award of arbitration may be confirmed in a court of competent jurisdiction.

Attorney's Fees

Section 8.5. If any action at law or equity, including an arbitration proceeding or an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, each party will pay its own attorney fees.

Governing Law

Section 8.6. This Agreement will be governed by and construed in accordance with the laws of the State of California.

Accounting/Records/Audits

Section 8.7. Contractor shall maintain complete and accurate records of its actual Project costs, in accordance with generally accepted accounting principles and practices, and shall retain said records for at least seven years after final disbursement by Client. During such time, Contractor shall make said records available (or cause them to be made available) to the State of California for inspection and audit purposes during normal business hours. Expenditures not documented, and expenditures not allowed under this Agreement or otherwise authorized in writing by Client shall be borne by Contractor. The audit shall be confined to those matters connected with this Agreement, including but not limited to administration and overhead costs.

Funding provided in this Agreement, from CARCD via CAL FIRE Wildfire Resilience Block Grant: Increasing Pace and Scale: Taking Critical RCD Projects to Implementation, 8GA21908. Recipients of Grant Funds pursuant to California Public Resources Code Section 4799.05 shall abide by the provisions in this Agreement.

Non-Discrimination

Section 8.9. The State of California prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, sex, marital status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. The Contractor shall not discriminate against any person on any of these bases.

Section 8.10. The Contractor will also agree to the terms of the Nondiscrimination Compliance Statement form (STD. 19). Terms are:

Unless specifically exempted, compliance with Government Code Section 12990 (a-f) and California Code of Regulations, Title 2, Division 4, Chapter 5 in matters relating to reporting requirements and the development, implementation and maintenance of a Nondiscrimination Program. Prospective contractor agrees not to unlawfully discriminate, harass or allow harassment against any employee or applicant for

employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (cancer), age (over 40), marital status, denial of family care leave and denial of pregnancy disability leave.

Section 8.11. The Contractor must comply with the drug-free environment standards pursuant to 5151-5160 of the Drug-Free Workplace Act of 1988, as implemented by 2 CFR 421. The Contractor also agrees to maintain requirements relating to a drug-free workplace as outlined in Exhibit C – Drug-Free Workplace Requirements.

ARTICLE 9. EFFECTIVENESS OF AGREEMENT

This Agreement shall be deemed executed and effective when fully signed by authorized representative(s) of each of Client and Contractor. Each party shall sign two counterparts of this Agreement.

ARTICLE 10. EXHIBITS

Each of the Exhibits referenced in this Agreement is incorporated by reference as though set forth in full herein. The following Exhibits are attached to this Agreement:

- EXHIBIT A – Scope of Work
- EXHIBIT B – Budget
- EXHIBIT C - Drug-Free Workplace Requirements

CLIENT	CONTRACTOR
Emily Sutherland, Co-Interim Executive Director	Ann Baldrige, Executive Director
California Association of Resource Conservation Districts	Resource Conservation District of Greater San Diego County
By:	By:
Taxpayer ID No. 94-1553749	Taxpayer ID No. 95-2586060

Exhibit A – Scope of Work

Attached is the project scope as submitted to CARCD.

Build on RFFC program and regional priority plan efforts to provide TA, and resources for GSOB management plans and implementation, also provide TA and resources to develop projects to shovel-ready stage. Implement demonstration projects for fuel reduction and forest resiliency projects, using ruminant vegetation management (goats), and other methods.

All components of this project will be implemented with a JEDI (justice, equity, diversity, inclusion) lens, as we aim to provide resources, technical assistance, and implementation to those who would not otherwise be able to do this for themselves due to economic, cultural, or other barriers. Our primary partners for the RFFC program are local tribes.

List of Deliverables

- Work with a minimum of two local Native American tribal groups to create or update a community wildfire protection plan (CWPP).
- Develop a Goldspotted Oak Borer (GSOB) management resource toolkit with partners and conduct community outreach at a minimum of 4 public events.
- Coordinate with partners to complete a minimum of 5 implementation projects for GSOB monitoring and/or treatment.

Exhibit B – Budget

<i>RCD of Greater San Diego County</i>	Preliminary Budget	BRIEF, narrative description of what is included in budget	TOTAL	Estimated Match	BRIEF, narrative description of source of match
Salaries and wages	\$51,580.00	Staff time hours for three members of our team. Develop GSOB educational materials, and management plan toolkits that can be delivered via workshops/town hall type meetings with local landowners and managers. Assist with creating management plans and developing projects (mapping, environmental compliance, adding to priority plan, etc.). Creating a streamlined path in our region to get projects up and running, assist landowners with navigating the process.	\$51,580.00	\$201,760.00	DOC RFFC program staff time
Benefits	\$25,790.00	Benefits at 50%	\$25,790.00	\$100,880.00	Benefits at 50%
Contractual	\$521,025.00	Assist multiple communities/entities with continued GSOB mitigation efforts: contractual monitoring and treatment. (This would build on current efforts and reinforce the successes). Contractual TA for project planning (forester, biologist, mapping). Contractual implementation for reduction of fuels and building forest resiliency using ruminant vegetation management (goats).	\$521,025.00	\$1,670,000.00	RFFC program demonstration projects include: GSOB monitoring, treatment, and project development, as well as treatment of the fuels in areas in which GSOB has already killed many trees. Staff is managing these projects that take place on tribal lands, and other private lands. There is a need to look ahead and develop management plans so that further work can be prioritized.
Supplies	\$2,000.00	outreach materials printing	\$2,000.00		
Travel	\$500.00	milage for field visits			
Other	\$0.00				
TOTAL	\$600,895.00		\$600,395.00	\$1,972,640.00	
			\$0.00		

Exhibit C - Drug-Free Workplace Requirements

The grantee certifies that it will provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing a drug-free awareness program to inform employees about—

- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs, and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

- (1) Abide by the terms of the statement; and
- (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after each conviction;

(e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;

(f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

- (1) Taking appropriate personnel action against such an employee, up to and including termination; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

Resource Conservation District of Greater San Diego County
11769 Waterhill Road * Lakeside, CA 92040
Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2022-38

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY TO SIGN AN AGREEMENT WITH THE CALIFORNIA ASSOCIATION OF RESOURCE CONSERVATION DISTRICTS TO SERVE AS A SUBAWARDEE ON A CAL FIRE BLOCK GRANT

WHEREAS, the CARCD has been awarded a block grant from CAL FIRE for a project called Increasing Pace and Scale: Taking Critical RCD Projects to Implementation”; and

AND WHEREAS, the Resource Conservation District of Greater San Diego County has been allocated \$600,395 as a subawardee on this grant to provide wildfire prevention, pest management, and planning services in San Diego County,

NOW, THEREFORE, BE IT RESOLVED that the RCD Board of Directors authorizes Ann Baldrige to sign the agreement on behalf of the RCDGSDC.

PASSED AND ADOPTED at the RCD regular meeting held on November 9, 2022 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

Donald H. Butz, President

Joanne Sauerman, Board Clerk



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: November 9, 2022

Agenda Item 7-3: LAFCO's proposed draft policy update regarding Municipal Service Reviews

Discussion / History:

The San Diego Local Area Formation Commission (LAFCO) invites the public to review and provide comments on a proposed draft policy updated involving the scheduling, preparation, and use of municipal service reviews. The draft update has been prepared as part of the adopted workplan and represents a comprehensive revision to reflect current and best practices in preparing municipal service reviews with an overall focus on goals and outcomes.

The public is encouraged to review the draft policy and consider submitting written comments. The draft policy is included in this packet and can also be viewed online at www.sdlafco.org. Comments received prior to November 23, 2022 will be incorporated into the agenda report presented to the Commission at its December 5, 2022 meeting.

Financial Impact: None.

(Staff) Recommendation to Board: Staff recommends that the Board review the draft policy update and comment if desired.

Subject:

STRATEGY FOR CONDUCTING AND USING MUNICIPAL SERVICE REVIEWS

Purpose

To establish a framework that will assist the Local Agency Formation Commission in the timing, funding and preparation of municipal service reviews, while maintaining a focus on the service review determinations specified in State Law (GC 56430).

Background

AB 2838 (Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000) requires Local Agency Formation Commissions to conduct countywide, regional, or sub-regional municipal service reviews either before, or in conjunction with the establishment or updates of spheres to help ensure the efficient provision of local governmental services. The process of information collection, data analysis, and development of the service review determinations requires a high level of participation and cooperation between San Diego LAFCO and local agencies.

Policy

It is the policy of the San Diego Local Agency Formation Commission to use the following six strategies to assist in the planning and preparation of municipal service reviews:

1. *Scope of Work:* In order to successfully manage the data collection and analysis processes and guide service reviews toward timely completion, each service review should have a well-defined scope of work that incorporates the following:
 - a. Develop and adhere to a realistic and manageable scope of work.
 - b. Define the services to be reviewed.
 - c. Identify unambiguous geographic boundaries for study areas.
 - d. Define the time period under review.
2. Defer review of services or service providers, which are marginally related to the pending service review, to subsequent service reviews, if necessary and appropriate. *Requests for Information:* Collection of data is dependent on the

cooperation and voluntary participation of local agencies. Requests for information should not represent an undue burden to local agencies and should be conducted in the following manner to maximize cooperation and participation levels:

- a. Discourage multiple requests for information unless there are compelling reasons.
 - b. Limit requests for information to matters that are essential to conduct the service review and relevant to the nine determinations required by Government Code § 56430.
3. *Service Review Time Frame*: Service reviews provide a snapshot view of service delivery issues and are not meant to be ongoing studies. The following approaches will enable service reviews to be conducted in the shortest amount of time:
- a. Develop a task and time schedule for each service review and adhere to it.
 - b. Confine data collection to the time period established under the scope of work unless there are compelling reasons to expand the time frame.
4. *Regional View*: Service reviews represent programmatic or macro-level information reports. The following approaches will reinforce the programmatic focus of service reviews:
- a. Adhere to the seven service review determinations in maintaining a programmatic view of service delivery.
 - b. Focus on service delivery programs, procedures, policies and rules, rather than individuals who may be involved in the service delivery programs.
 - c. Collect micro-level data only if necessary and if associated with programmatic aspects of service delivery.
5. *Level of Inquiry*: Multiple agencies may be involved with a service review. Individual agencies may be subject to different levels of review and inquiry based on the following:

- a. Allow for variation within the type and amount of information requested for each service review and from each local agency based on unique circumstances. Utilize the judgment of staff, commissioners, advisory committees, stakeholders, public and agencies, etc., to establish an appropriate level of inquiry and data collection.
 - b. Defer the collection of data that is marginally related to the pending service review to subsequent service reviews.
6. *Data Accuracy:* Accurate data is essential for making meaningful conclusions and determinations. In some cases, LAFCO staff may not be qualified to ascertain accuracy of data and will need to obtain outside assistance. In other instances, either raw data, or conclusions of service review may not be germane to LAFCO's purview of the service review determinations required by State Law. In order to maintain focus on accuracy and relevancy of data:
- a. Utilize LAFCO staff, the Commission's advisory committees, local service agencies, or other appropriate organizations to determine data accuracy and relevancy.
 - b. Refer service reviews to other regulatory agencies if data is determined to pertain to areas outside of LAFCO's purview, or is not relevant to a pending service review.
 - c. Draft Municipal Service Reviews (MSR's) shall be provided to the affected agencies and public through direct mail or posting on the Commission website (www.sdlafco.org) for comment.

Adopted: April 7, 2003
Technically
Updated: August 25, 2008
June 23, 2015

Subject:

MUNICIPAL SERVICE REVIEWS

Purpose:

Serve as a framework to the Commission in conducting municipal service reviews with a commitment to community engagement.

Background:

The Commission is responsible under State law to inform all regular sphere of influence updates by conducting comprehensive studies on the availability, demand, and performance of local municipal services within the county, region or subregion (Government Code Section 56430).

Policy:

It is the policy of the Commission:

1. Goals and Objectives:

- a) The Commission will use municipal service reviews as a principal resource to proactively inform future planning and regulatory actions under its purview and mission to facilitate orderly growth and development.
- b) The Commission will draw on the municipal service reviews to directly inform the appropriate scope and scale of sphere of influence updates performed for all local agencies under State law (Section 56425).
- d) The Commission will draw on the municipal service reviews to help inform proposed jurisdictional changes involving the affected agencies and/or territories over the proceeding 60-month period.
- e) The Commission will draw on recommendations in the municipal service reviews to initiate any related jurisdictional changes as allowed under State law (Section 56375).
- f) The Commission will use municipal service reviews in consultation with Rule No. 4 to establish, amend, and regulate the nature, location, and extent of any functions or class of services provided by individual special districts.
- g) As a general rule, the Commission will require a new municipal service review to be prepared before considering a proposal that necessitates one or more sphere of influence amendments where the subject agencies have not been evaluated in a study over the preceding 60-month period. Waivers may be considered on a case-by-case basis based on recommendations of the Executive Officer.

2. Timing:

- a) The Commission will maintain a five-year study schedule for municipal service reviews to provide advance notice of timing to local agencies, the public, and other stakeholders as well as encourage project syncing whenever practical.
- b) The Commission will consult the five-year study schedule in initiating specific municipal service reviews through the annual workplan process.

3. Funding:

- a) The Commission will be responsible for funding municipal service reviews calendared in the five-year study schedule and subsequently added to adopted annual workplans.
- b) The Commission will collect maintenance fees on applicant proposals to proportionally contribute to the funding of future municipal service reviews.
- c) The applicants will be responsible for funding municipal service reviews undertaken outside the five-year study schedule and necessitated to accommodate proposed spheres of influence amendments.

4. Preparing:

- a) The Commission delegates responsibility to the Executive Officer to prepare municipal service reviews. This includes approving scopes of work and associated timelines in consultation with the subject agencies.
- b) The Executive Officer should consult with the Cities and Special Districts' Advisory Committees in establishing appropriate performance measures within the municipal service reviews.
- c) The Executive Officer shall prepare a written report on the municipal service review with recommendations and related determinative statements that address the factors required for consideration in statute (Section 56430(a)).

5. Community Engagement:

- a) The Commission will prioritize budgeting resources to accommodate proactive community engagement as part of the municipal service review process and as a direct means to identify community needs.

b) The Commission tasks the Executive Officer to ensure the following baseline measures for community engagement are practiced in preparing municipal service reviews:

- Staff shall establish a dedicated page on the LAFCO website to serve as an ongoing repository for key project materials in step with initiating new municipal service reviews.
- Staff shall attend regularly scheduled public meetings for each subject agency to directly advise the council/board and their constituents of the initiation of municipal service reviews.
- Staff shall regularly utilize social media accounts to timely disseminate information on municipal service reviews, and this includes translating posts as appropriate under the Commission's translation policy.
- Staff will provide formal public review and comment periods of no less than 45 days between the draft and final presentations of municipal service reviews to the Commission.

b) As appropriate, and as an enhancement to the above baseline measures, the Executive Officer should consider taking any of the following additional outreach efforts for initiated municipal service reviews:

- Hold public workshops – especially with respect to engaging any disadvantaged and/or historically marginalized communities.
- Conduct surveys within the affected communities to – and among other topics – help identify community needs.
- Solicit opportunities to make staff presentations to subject agencies and other organized stakeholders on the municipal service reviews to highlight and receive community input on key topics.

6. Commission Action:

a) The Commission will consider all final municipal service reviews as part of scheduled public hearings that are noticed consistent with sphere of influence actions under State law (Section 56427).

b) The Commission's consideration of final municipal service reviews will culminate with the following two completing actions:

- Receive and file the written report on the municipal service review and in doing so attest the document provides sufficient information for the Commission to make informed decisions under statute.
- Adopt a resolution making determinative statements that draw from the final municipal service review on all prescribed factors required under statute and local policy (Section 56430).

7. Post Commission Action:

- a) The Executive Officer will provide prompt written notice of completed municipal service reviews to all subject agencies with a request that the document be forwarded to the full council/board.
- b) The Executive Officer shall ensure posting of all completed municipal service views online as well as provide bounded copies to local libraries with a request they be added to the circulation catalog.



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Date: November 9, 2022

Agenda Item 7-4: LAFCO RCD Ad Hoc Committee

Discussion / History:

A municipal service review of San Diego County's three RCDs was published by LAFCO in 2021. An action arising from this review was the formation of an ad hoc committee to review the role of RCDs, how and where the RCDs work, and discuss the processes for working outside of our boundaries.

The ad hoc committee is composed of the Executive Director/District Manager from each RCD, a Board member from each, and a subject matter expert from each of the following fields: fire, water, and farming.

The committee met for the first time in October and agreed upon the attached working agenda.

Financial Impact: None.

Staff Recommendation to Board: item for information only

RCD AD HOC COMMITTEE WORKING AGENDA

October 10, 2022

1. Define and detail how RCD's are structured, financed and operated to better understand their purpose and function.
2. All 3 RCD's need to identify any inconsistencies between RCD boundaries and current service activities
 - a) task them to provide LAFCO their known boundary and all the current services they provide / and where.
3. If any RCD wants to continue and/or start services beyond their boundaries they need to resolve via 3 potential solutions:
 - a) LAFCO approval via Government Code 56133 (out of service contract with LAFCO approval to service or exemption)
 - b) expand their boundaries through LAFCO process
 - c) potential MOU's between organizations
4. LAFCO will work with the RCD's and other stakeholders in proposing rewrite to the RCD Principal Act.

(This matter will be tabled but will be kept on our radar since issues that come up during our Ad Hoc efforts may warrant action on this item through other possible avenues).
5. Help define and establish appropriate listing of RCD's existing functions and applicable classes under LAFCO statues (i.e latent powers / process)
6. Explore opportunities for shared service arrangements (i.e. grant writing, financial resources)