

**REGULAR BOARD MEETING AGENDA**  
**Wednesday, April 12, 2023, 12:30PM**  
**RCD Office, 11769 Waterhill Road, Lakeside CA 92040**

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

- 1. CALL TO ORDER, INTRODUCTION**
- 2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**
- 3. PUBLIC COMMENT**  
Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).
- 4. CONSENT CALENDAR**
  - 4-1** Approval of Regular Meeting Minutes of March 8, 2023
  - 4-2** Note and file monthly Treasurer’s Reports for February 2023
  - 4-3** Approve monthly expenses for February 2023
- 5. BOARD ACTION AND DISCUSSION ITEMS**
  - 5-1** Discuss/Approve: LAFCO ballot – Election to Regular and Alternate Special District on LAFCO Commission (due 4/14)
  - 5-2** Discuss/Approve: LAFCO ballot – San Diego County Consolidated Redevelopment Oversight Board
  - 5-3** Discuss/Approve: Preliminary budget for 2023-24
  - 5-4** Discuss/Approve: RCD support of AB 388
  - 5-5** Discuss/Approve: Resolution 2023-4: Addendum to USLRRCD MOU regarding pollinator habitat work
  - 5-6** Discuss/Approve: RCD Board grant authority to Board President, Legal Counsel, and Executive Director to finalize a Master MOU to guide collaboration between the three San Diego County RCDs. The final contract will be brought to the Board for approval and ratification.
  - 5-7** Discuss/Approve: New Education Manager position
- 6. STAFF AND OTHER REPORTS**
  - 6-1** Executive Director’s Staff Report (attached)
  - 6-2** Grant Status Spreadsheets (attached)
  - 6-3** Staff report: SALC policy updates (TBD)
- 7. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**
  - 7-1** CARCD Report
  - 7-2** Director/Assoc. Director and Other Activity or Committee Reports
  - 7-3** NRCS Report

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**8. CLOSED SESSION**

**8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.

**9. AGENDA SETTING**

**10. ADJOURNMENT**

**Public Notice:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096.

Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

<b>UPCOMING EVENTS</b>		
RCD Board Meeting	Wednesday, May 10, 12:30pm	
FSC Executive & General Board Meetings	May 11, 2023	
Wild Willow Farm Volunteering	2 <sup>nd</sup> Saturday of the month, 9:30 – 12:00	Wild Willow Farm

<b><u>RCD Board of Directors – March 2023</u></b>	
<b>Don Butz, President</b>	
Marilyn Huntamer, Vice President	Neil Meyer, Director
Maggie Sleeper, Director	Odette Gonzalez, Treasurer
Diane Moss, Director	One Vacancy
<i>Associate Directors</i>	
D.K. Nasland, Jo MacKenzie, Lance Rogers, Michael McGrath	

<b>RCD STAFF – March 2023</b>	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Conservation Advisor
Morgan Graves, Forestry & Fire Prevention Projects Coordinator	Stan Hill, Forestry & Fire Prevention Projects Manager
Sierra Reiss, Education Coordinator	Andy Williamson, Irrigation Technician
Rachel Lloyd, Accounting Clerk	Joel Kramer, Agricultural Specialist
Joanne Sauerma, Office Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Erik Rodriguez , Farmer II	Joannaluz “Joanna” Parra, Farmer
Juliann “JJ” Tidwell, Farmer	Paul Maschka, Regenerative Farming Educator
Codi Hale, Outreach Coordinator	Kim Hanson, Farm Field Trip & Volunteer Coordinator
Elizabeth Garcia, Ag Technician	Ashleyann Bacay – Grizzly Corps Fellow

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Daniela Mejia, Community Garden Coordinator	Carolina Guia, Grizzly Corps Fellow
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RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY

11769 Waterhill Road • Lakeside, CA 92040

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[www.rcdsandiego.org](http://www.rcdsandiego.org) • [www.firesafesdcounty.org](http://www.firesafesdcounty.org)

MEETING MINUTES OF THE RCD BOARD OF DIRECTORS

Wednesday, March 8, 2023, 12:30PM

**DIRECTORS PRESENT:** Marilyn Huntamer, Maggie Sleeper, Neil Meyer, Diane Moss  
**DIRECTORS ABSENT:** Don Butz, Odette Gonzalez  
**VACANCIES:** One  
**ASSOC. DIRECTORS PRESENT:** Jo MacKenzie, Mike McGrath  
**ASSOC. DIRECTORS ABSENT:** DK Nasland, Lance Rogers  
**OTHERS PRESENT:** Ann Baldrige, Chris Kelley, Steve Boehmer, Rosalie Bosler Joanne Sauerman

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

**1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS**

The Board meeting was called to order at 12:40 PM

**2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))**

**3. PUBLIC COMMENT**

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. **There were no members of the public requesting to speak.**

**4. CONSENT CALENDAR**

**4-1** Approval of Regular Meeting Minutes of February 8, 2023.

**4-2** Note and file monthly Treasurer's Reports for January 2023.

**4-3** Approve monthly expenses for January 2023.

Motion / second (Sleeper/Meyer) to approve consent calendar. Passed unanimously:

Huntamer, Sleeper, Meyer, Moss; Absent: Butz, Gonzalez

**5. BOARD ACTION AND DISCUSSION ITEMS**

**5-1** Discuss / Approve: Scholarship Committee members: Directors Huntamer, Meyer and Moss were appointed to the Committee. Motion to approve (Sleeper/Meyer), passed unanimously: Huntamer, Meyer, Sleeper, Moss; Absent: Butz, Gonzalez

**5-2** Discuss / Approve: Resolution to Amend MOU with USLRRCD. Motion to approve (Meyer, Sleeper) passed unanimously: Huntamer, Meyer, Sleeper, Moss; Absent: Butz, Gonzalez

**5-3** Discuss / Approve: Ratification of resolution 2023-2 CalFire Grant application. Motion to approve (Sleeper, Meyer) Passed unanimously: Huntamer, Meyer, Sleeper, Moss; Absent: Butz, Gonzalez

**5-4** Discuss/Approve: Resolution to sign contract with CARCD for WCB grant. Motion to approve (Meyer, Moss) passed unanimously: Huntamer, Meyer, Sleeper, Moss Absent: Butz, Gonzalez

**5-5** Discuss/Approve: Associate Director application for Mike McGrath. Motion to approve (Meyer, Sleeper) Passed unanimously Huntamer, Meyer, Sleeper, Moss Absent: Butz, Gonzalez

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**6. STAFF AND OTHER REPORTS**

- 6-1** CARCD report – Advised of Virtual Conference
- 6-2** Director/Associate Director and other activity or Committee Reports
- 6-3** NRCS Report

**7. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS**

- 7-1** CARCD Report
- 7-2** Director/Assoc. Director and Other Activity or Committee Reports
- 7-3** NRCS Report

**8. CLOSED SESSION**

- 8-1** PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

Closed session: Direction given, no action taken

**9. AGENDA SETTING:**

**10. ADJOURNMENT** Meeting adjourned: 1:42 PM

Respectfully submitted,



Joanne Sauerman

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**February 2023**

	<u>Jul - Feb 2023</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
40000 · Grant Income Restricted				
40041 · CDFA TA HSP	14,610.58	25,341.11	-10,730.53	57.66%
40042 · CDFA CUSP Economic Relief Grant	12,594.25	41,245.50	-28,651.25	30.54%
40043 · CDFA WETA	41,235.98	136,000.00	-94,764.02	30.32%
40045 · CDFA Climate Smart Ag TA	13,578.02	32,521.82	-18,943.80	41.75%
40046 · CDFA Farm to School Incubator	0.00	74,929.60	-74,929.60	0.0%
40047 · CDFA Prescribed Grazing	1,381.19	0.00	1,381.19	100.0%
40048 · CDFA Cover Cropping	22,047.50	54,880.26	-32,832.76	40.17%
40049 · CARCD Monarchs	6,130.61	10,000.00	-3,869.39	61.31%
40050 · CARCD CalFire Block Grant	0.00	250,000.00	-250,000.00	0.0%
40051 · DOC RFFC Block Grant	200,353.04	567,744.89	-367,391.85	35.29%
40052 · DOC SALC	42,707.80	86,951.96	-44,244.16	49.12%
40053 · DOC RFFC Round IIA	455,072.73	1,100,000.00	-644,927.27	41.37%
40055 · CARCD NRCS Equity	3,686.53	22,000.00	-18,313.47	16.76%
40060 · NRCS IERCD	8,377.56	8,500.00	-122.44	98.56%
40065 · NRCS Conservation Planning	39,358.57	55,000.00	-15,641.43	71.56%
40080 · SDRC Fuels	767,134.29	1,792,783.24	-1,025,648.95	42.79%
40085 · SDRC NACC	83,333.37	379,206.68	-295,873.31	21.98%
40090 · IRWMP Proposition 84	286,627.49	770,000.00	-483,372.51	37.22%
40100 · CARCD NFWF TA	8,099.38	10,000.00	-1,900.62	80.99%
40120 · Port	8,058.31	10,000.00	-1,941.69	80.58%
40122 · CalFire Forest Health Gran	378,065.20	2,230,873.66	-1,852,808.46	16.95%
40123 · CalFire CARCD Increasing Pace & Scale	59,353.10	128,763.00	-69,409.90	46.1%
40130 · NACD Urban Agriculture Conservation	11,010.83	49,905.90	-38,895.07	22.06%
40140 · SDG&E Pollinators	2,838.97	7,500.00	-4,661.03	37.85%
40145 · SDG&E DSAP	0.00	10,000.00	-10,000.00	0.0%
40146 · SDG&E Fuels MOU	477,886.68	1,100,000.00	-622,113.32	43.44%
40190 · Tijuana River Valley Garden	59,470.78	75,000.00	-15,529.22	79.29%
40191 · Sweetwater Community Garden	47,351.08	46,000.00	1,351.08	102.94%
40192 · CSA Community Supported Ag	0.00	20,592.00	-20,592.00	0.0%
40194 · Wild Willow Farm Classes & Workshops	32,700.91	55,000.00	-22,299.09	59.46%
40195 · Wild Willow Farm Agricultural CSA & Wholesale	31,941.79	65,000.00	-33,058.21	49.14%
40196 · Wild Willow Field Trips & Tours	27,660.00	25,000.00	2,660.00	110.64%
42007 · USFWS Pollinators on Working Lands	4,386.40	10,000.00	-5,613.60	43.86%
42022 · CalFire County Coordinator	3,691.18	58,333.00	-54,641.82	6.33%
42023 · CA FSC Fiscal Sponsorship EFHGFSC	958.41	20,000.00	-19,041.59	4.79%
42007 · USFWS Pollinators on Working Lands				
<b>Total 40000 · Grant Income Restricted</b>	<b>3,151,702.53</b>	<b>9,329,072.62</b>	<b>-6,177,370.09</b>	<b>33.78%</b>
45000 · Income - Unrestricted				
45010 · Rent - San Diego River Conserva	22,048.00	33,500.00	-11,452.00	65.82%
45020 · Donations, Awards & Scholarship	490.00	500.00	-10.00	98.0%
45025 · WWF Donations	11,757.44	20,000.00	-8,242.56	58.79%
45030 · Rebates and Refunds	430.24	25.00	405.24	1,720.96%
45040 · LAIF Interest	6,980.65	10,000.00	-3,019.35	69.81%
45080 · US Bank Interest	21.98	45.00	-23.02	48.84%
45090 · Tax Assessments	259,500.00	379,000.00	-119,500.00	68.47%
45095 · Redevelopment Revenue City Tax	11,071.93	9,000.00	2,071.93	123.02%
45100 · Miscellaneous Income	727.94	25,000.00	-24,272.06	2.91%
45200 · Fee for Service	2,145.92	1,200.00	945.92	178.83%
45000 · Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
<b>Total 45000 · Income - Unrestricted</b>	<b>315,174.10</b>	<b>478,270.00</b>	<b>-163,095.90</b>	<b>65.9%</b>
<b>Total Income</b>	<b>3,466,876.63</b>	<b>9,807,342.62</b>	<b>-6,340,465.99</b>	<b>35.35%</b>
<b>Expense</b>				
50000 · Grant Expenses Restricted				
50041 · CDFA TA HSP	10,855.35	21,117.59	-10,262.24	51.4%
50042 · CDFA CUSP Economic Relief Grant	7,942.10	35,865.65	-27,923.55	22.14%
50043 · CDFA WETA	26,494.55	113,000.00	-86,505.45	23.45%
50045 · CDFA Climate Smart Ag TA	8,610.21	27,101.52	-18,491.31	31.77%
50046 · CDFA Farm to School Incubator	0.00	62,445.50	-62,445.50	0.0%
50047 · CDFA Prescribed Grazing	1,255.63	0.00	1,255.63	100.0%
50048 · CDFA Cover Cropping	15,284.75	49,891.15	-34,606.40	30.64%
50049 · CARCD Monarchs	3,806.34	8,333.33	-4,526.99	45.68%
50050 · CARCD CalFire Block Grant	0.00	208,340.00	-208,340.00	0.0%
50051 · DOC Block Grant	154,168.71	473,120.74	-318,952.03	32.59%
50052 · DOC SALC	35,009.72	82,811.39	-47,801.67	42.28%
50053 · DOC RFFC Round IIA	379,697.46	972,246.77	-592,549.31	39.05%
50055 · CARCD NRCS Equity	2,318.79	18,736.00	-16,417.21	12.38%
50060 · NRCS IERCD	5,652.47	7,083.33	-1,430.86	79.8%
50065 · NRCS Conservation Planning	24,856.10	45,833.33	-20,977.23	54.23%
50080 · SDRC Fuels	670,318.37	1,629,802.95	-959,484.58	41.13%
50085 · SDRC NACC	75,745.66	344,736.96	-268,991.30	21.97%
50090 · IRWMP Proposition 84	278,290.22	733,333.33	-455,043.11	37.95%
50100 · CARCD NFWF TA	6,030.88	8,333.33	-2,302.45	72.37%
50120 · Port	5,459.83	8,333.33	-2,873.50	65.52%
50122 · CalFire Forest Health	341,786.95	1,991,851.48	-1,650,064.53	17.16%
50123 · CalFire CARCD Increasing Pace & Scale	59,058.28	121,474.00	-62,415.72	48.62%
50130 · NACD Urban Agriculture Conservation	7,502.89	45,369.00	-37,866.11	16.54%

**RCD of Greater San Diego County**  
**Profit Loss Budget vs. Actual**  
**February 2023**

50140 · SDG&E Pollinators	2,029.99	6,250.00	-4,220.01	32.48%
50145 · SDG&E DSAP	0.00	8,333.33	-8,333.33	0.0%
50146 · SDG&E Fuels MOU	400,775.11	916,666.67	-515,891.56	43.72%
50190 · Tijuana River Valley Garden	48,441.96	65,217.39	-16,775.43	74.28%
50191 · Sweetwater Community Garden	40,534.95	43,809.52	-3,274.57	92.53%
50192 · CSA Community Supported Ag	0.00	17,160.00	-17,160.00	0.0%
50193 · Parker Foundation F2F	0.00	0.00	0.00	0.0%
50194 · Wild Willow Farm Classes & Workshops	32,137.57	53,921.59	-21,784.02	59.6%
50195 · Wild Willow Farm Agricultural CSA & Wholesale	93,298.77	97,500.00	-4,201.23	95.69%
50196 · Wild Willow Farm Field Trips & Tours	33,448.90	30,000.00	3,448.90	111.5%
52007 · USFWS Pollinators on Working Lands	2,721.39	8,333.33	-5,611.94	32.66%
52022 · CalFire County Coordinator	2,598.95	52,083.00	-49,484.05	4.99%
52023 · CAFSC Fiscal Sponsorship EFHGFSC	941.64	20,000.00	-19,058.36	4.71%
<b>Total 50000 · Grant Expenses Restricted</b>				
<b>53000 · Expenses Unrestricted</b>	<b>2,777,074.49</b>	<b>8,328,435.51</b>	<b>-5,551,361.02</b>	<b>33.34%</b>
53005 · Advertising	0.00	5,000.00	-5,000.00	0.0%
53035 · Processing Fees	4,695.14	4,500.00	195.14	104.34%
53040 · Bank Fees	202.28	500.00	-297.72	40.46%
53050 · Depreciation	28,664.00	48,000.00	-19,336.00	59.72%
53060 · Donations, Awards & Scholarship	75.00	15,000.00	-14,925.00	0.5%
53070 · Dues & Subscriptions	3,221.83	10,000.00	-6,778.17	32.22%
53080 · Equipment Leases	1,900.77	3,500.00	-1,599.23	54.31%
53100 · Automobile				
53110 · Fuel	-1,429.34	2,000.00	-3,429.34	-71.47%
53120 · Repairs & Maintenance	4,685.55	3,000.00	1,685.55	156.19%
<b>Total 53100 · Automobile</b>	<b>3,256.21</b>	<b>5,000.00</b>	<b>-1,743.79</b>	<b>65.12%</b>
53900 · Insurance				
53910 · Auto & General Liability	27,466.08	29,000.00	-1,533.92	94.71%
53920 · In Lieu of Health Insurance	89,276.60	186,000.00	-96,723.40	48.0%
53930 · Workers Compensation	17,105.09	32,000.00	-14,894.91	53.45%
<b>Total 53900 · Insurance</b>	<b>133,847.77</b>	<b>247,000.00</b>	<b>-113,152.23</b>	<b>54.19%</b>
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	6,883.76	15,000.00	-8,116.24	45.89%
54020 · Janitorial	4,209.30	5,500.00	-1,290.70	76.53%
54030 · Landscaping	7,175.00	22,500.00	-15,325.00	31.89%
54040 · Payroll Processing Fees	2,959.04	4,500.00	-1,540.96	65.76%
54050 · Pest Control	8.37	20.00	-11.63	41.85%
54060 · Website & Computer Maintenance	20,459.19	40,000.00	-19,540.81	51.15%
<b>Total 54000 · Outside Services</b>	<b>41,694.66</b>	<b>87,520.00</b>	<b>-45,825.34</b>	<b>47.64%</b>
54070 · Permits & Fees	225.00	100.00	125.00	225.0%
54080 · Postage	239.85	800.00	-560.15	29.98%
54090 · Printing	455.07	1,500.00	-1,044.93	30.34%
55000 · Professional Services				
55010 · Accounting Fees	0.00	7,500.00	-7,500.00	0.0%
55020 · Legal Fees	21,695.66	25,000.00	-3,304.34	86.78%
55030 · Professional Services - Other	11,767.34	10,000.00	1,767.34	117.67%
<b>Total 55000 · Professional Services</b>	<b>33,463.00</b>	<b>42,500.00</b>	<b>-9,037.00</b>	<b>78.74%</b>
57000 · Supplies				
57100 · Conservation Garden & Education	3,839.73	6,000.00	-2,160.27	64.0%
57150 · Discretionary Projects	25,755.48	132,000.00	-106,244.52	19.51%
57200 · Office Supplies	5,028.85	9,500.00	-4,471.15	52.94%
57300 · Office General	7,766.47	8,000.00	-233.53	97.08%
<b>Total 57000 · Supplies</b>	<b>42,390.53</b>	<b>155,500.00</b>	<b>-113,109.47</b>	<b>27.26%</b>
59000 · Utilities				
59100 · Gas & Electric	8,868.63	15,000.00	-6,131.37	59.12%
59200 · Sewer	569.58	900.00	-330.42	63.29%
59300 · Trash	3,230.13	5,040.00	-1,809.87	64.09%
59400 · Water	1,791.87	9,000.00	-7,208.13	19.91%
59500 · Telephones	14,785.39	21,000.00	-6,214.61	70.41%
<b>Total 59000 · Utilities</b>	<b>29,245.60</b>	<b>50,940.00</b>	<b>-21,694.40</b>	<b>57.41%</b>
<b>Total 53000 · Expenses Unrestricted</b>	<b>323,576.71</b>	<b>677,360.00</b>	<b>-353,783.29</b>	<b>47.77%</b>
65000 · Travel and Meetings				
65310 · Training	2,658.00	9,000.00	-6,342.00	29.53%
65320 · Travel Transportation & Accomod	13,208.16	12,000.00	1,208.16	110.07%
65330 · Travel Meals	2,527.81	3,500.00	-972.19	72.22%
<b>Total 65000 · Travel and Meetings</b>	<b>18,393.97</b>	<b>24,500.00</b>	<b>-6,106.03</b>	<b>75.08%</b>
66000 · Payroll Expenses				
66100 · Gross Payroll	156,396.88	410,000.00	-253,603.12	38.15%
66200 · In Lieu of Social Security 10.5%	27,499.64	43,050.00	-15,550.36	63.88%
66300 · Medicare 1.45%	3,796.26	5,945.00	-2,148.74	63.86%
66400 · FUTA, SDI, ETT, SUI	4,527.46	8,500.00	-3,972.54	53.26%
<b>Total 66000 · Payroll Expenses</b>	<b>192,220.24</b>	<b>467,495.00</b>	<b>-275,274.76</b>	<b>41.12%</b>
<b>Total Expense</b>	<b>3,311,265.41</b>	<b>9,497,790.51</b>	<b>-6,186,525.10</b>	<b>34.86%</b>
<b>Net Ordinary Income</b>	<b>155,611.22</b>	<b>309,552.11</b>	<b>-153,940.89</b>	<b>50.27%</b>
<b>Net Income</b>	<b>155,611.22</b>	<b>309,552.11</b>	<b>-153,940.89</b>	<b>50.27%</b>

RCD of Greater San Diego County  
Balance Sheet  
As of February 28, 2023

2/28/2023

ASSETS

Current Assets

Checking/Savings

10000 · US Bank Checking	740,222.77
10020 · Petty Cash	400.00
10030 · LAIF	1,237,836.32
<b>Total Checking/Savings</b>	<b>1,978,459.09</b>

Accounts Receivable

12000 · Accounts Receivable

12001 · RCD Foundation	0.00
12002 · DOC SALC	12,689.16
12003 · USFWS	956.59
12004 · NRCS IERCD	3,877.20
12006 · NRCS Conservation Planning	21,327.14
12007 · NACD Urban Ag TA	0.00
12008 · DOC RFFC Block Grant	68,721.80
12010 · CDFA CUSP Economic Relief Grant	0.00
12011 · CARCD	4,288.21
12012 · 21USFS SFA355827	0.00
12013 · CDFA Soil TA	0.00
12014 · CDFA Climate Smart Ag TA	0.00
12015 · CDFA WETA 21-0881-000-SG	0.00
12016 · CDFA Planning	3,471.90
12017 · CDFA Cover Cropping	7,163.94
12019 · DOC RFFC Round IIA	377,698.16
12020 · Fire Safe Council of San Diego	0.00
12021 · San Diego River Conservancy	2,755.99
12022 · CalFire Forest Health Grant	377,318.80
12023 · Wild Willow Field Trips and Tours	13,610.00
12024 · Wild Willow Classes and Workshops	-50.00
12025 · Wild Willow AG & CSA Sales	599.91
12026 · Miscellaneous Receivables	1,425.08
12030 · Port District	0.00
12051 · Prop 84	310,602.69
12060 · Tijuana River Valley Community	4,104.66
12090 · Sweetwater Community Garden	6,829.00

**Total 12000 · Accounts Receivable** **1,217,390.23**

**Total Accounts Receivable** **1,217,390.23**

Other Current Assets

12005 · Undeposited Funds	1,700.00
13000 · Prepaid Expenses	23,537.60

**Total Other Current Assets** **25,237.60**

**Total Current Assets** **3,221,086.92**

Fixed Assets

14000 · Accumulated Depreciation

14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22
14000 · Accumulated Depreciation - Other	-528,601.40



RCD of Greater San Diego County  
Balance Sheet  
As of February 28, 2023

2/28/2023

Total 14000 · Accumulated Depreciation	788,966.91
Total Fixed Assets	<u>788,966.91</u>
<b>TOTAL ASSETS</b>	<b><u>4,010,053.83</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	110,428.38
Total Accounts Payable	<u>110,428.38</u>
Other Current Liabilities	
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	25,173.67
21020 · Deferred Revenue	874,138.28
21045 · Accounts Payable Accrual	0.00
21060 · Vacation Accrual	44,949.61
Total Other Current Liabilities	<u>944,261.56</u>
Total Current Liabilities	<u>1,054,689.94</u>
Total Liabilities	1,054,689.94
Equity	
30000 · Administration Operations Reser	780,000.00
30020 · Capital Improvements Facility R	100,000.00
30040 · Computer Reserve Fund Balance	20,000.00
30080 · Discretionary Project Reserve	132,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	408,763.09
30093 · Investment in Fixed Assets	865,461.00
32000 · Retained Earnings	59,352.04
32020 · Unrestricted Net Assets	384,176.54
Net Income	155,611.22
Total Equity	<u>2,955,363.89</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>4,010,053.83</u></b>

RCD of Greater San Diego County

Profit & Loss

February 28, 2023

Feb '23

Ordinary Income/Expense

Income

40000 · Grant Income Restricted	
40041 · CDFA HSP TA	2,515.46
40042 · CDFA CUSP Economic Relief Grant	3,675.69
40043 · CDFA WETA	6,798.32
40045 · CDFA Climate Smart Ag TA	703.44
40047 · CDFA Prescribed Grazing	0.00
40048 · CDFA Cover Cropping	7,305.47
40049 · CARCD Monarchs	422.82
40050 · CARCD CalFire Block Grant	0.00
40051 · DOC RFFC Block	3,033.92
40052 · DOC SALC	5,469.62
40053 · DOC RFFC Round IIA	77,319.82
40055 · CARCD NRCS Equity Grant	1,060.92
40060 · NRCS IERCD	0.00
40065 · NRCS Conservation Planning	4,599.15
40080 · SDRC Fuels	30,141.20
40085 · SDRC NACC	46,031.73
40090 · IRWMP Proposition 84	3,207.15
40100 · CARCD NFWF TA	0.00
40120 · Port	940.50
40122 · CalFire Forest Health Grant	5,479.33
40123 · CalFire CARCD Increasing Pace & Scale	59,353.10
40130 · NACD Urban Ag	1,827.87
40140 · SDG&E Pollinators	2,172.88
40145 · SDG&E DSAP	0.00
40146 · SDG&E Fuels MOU	44,128.40
40190 · Tijuanna River Valley Garden	2,407.34
40191 · Sweetwater Community Garden	0.00
40193 · Parker Foundation Farm to Families	0.00
40194 · Wild Willow Farm Classes & Workshops	2,148.93
40195 · Wild Willow Farm CSA & Ag	24.65
40196 · Wild Willow Farm Field Trips & Tours	6,620.00
42007 · USFWS Pollinators on Working Lands	422.82
42022 · CalFire County Coordinator	3,691.18
42023 · CA FSC Fiscal Sponsorship EFHGFSC	958.41
	<hr/>
Total 40000 · Grant Income Restricted	322,460.12
45000 · Income - Unrestricted	
45010 · Rent	2,756.00
45020 · Donations	0.00
45025 · WWF Donations	450.00
45030 · Rebates & Refunds	318.56
45040 · LAIF Interest	0.00
45080 · US Bank Interest	2.01
45090 · Tax Assessments	32,500.00
45095 · Redevelopment Revenue	0.00
45100 · Misc Income	0.00
45200 · Fee for Service	0.00
Total 45000 · Income - Unrestricted	<hr/> 36,026.57 <hr/>

RCD of Greater San Diego County

Profit & Loss

February 28, 2023

Feb '23

Total Income	358,486.69
Expense	

50000 · Grant Expenses Restricted	
50041 · CDFA TA HSP	1,888.32
50042 · CDFA CUSP Economic Relief Grant	2,286.07
50043 · CDFA WETA	4,386.01
50045 · CDFA Climate Smart Ag TA	437.49
50047 · CDFA Prescribed Grazing	0.00
50048 · CDFA Cover Cropping	4,962.53
50049 · CARCD Monarchs	262.96
50050 · CARCD CalFire Block Grant	0.00
50051 · DOC RFFC Block Grant	3,134.18
50052 · DOC SALC	4,497.95
50053 · DOC RFFC Round IIA	63,888.09
50055 · CARCD NRCS Equity	659.83
50060 · NRCS IERCD	0.00
50065 · NRCS Conservation Planning	2,878.36
50080 · SDRC Fuels	25,353.76
50085 · SDRC NACC	41,847.03
50090 · IRWMP Proposition 84	1,977.05
50100 · CARCD NFWF TA	0.00
50120 · Port	638.12
50122 · CalFire Forest Health Grant	4,892.26
50123 · CalFire CARCD Increasing Pace & Scale	59,058.28
50130 · NACD Urban Ag TA	1,240.18
50140 · SDG&E Pollinators	1,615.71
50145 · SDG&E DSAP	0.00
50146 · SDG&E Fuels MOU	35,226.49
50190 · Tijuana River Valley Garden	4,690.76
50191 · Sweetwater Community Garden	2,094.04
50193 · Parker Foundation Farm to Families	0.00
50194 · Wild Willow Farm Classes & Workshops	2,698.04
50195 · Wild Willow Farm Ag & CSA	11,755.32
50196 · Wild Willow Farm Field Trips & Tours	3,365.61
52007 · USFWS Pollinators on Working Lands	262.97
52022 · CalFire County Coordinator	2,598.95
52023 · CAFSC Fiscal Sponsorship EFHGFSC	941.64
Total 50000 · Grant Expenses Restricted	289,538.00
53000 · Expenses Unrestricted	
53005 · Advertising	0.00
53035 · Processing Fees	452.88
53040 · Bank Fees	22.95
53050 · Depreciation	3,583.00
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Subscriptions	340.97
53080 · Equipment Leases	266.59
53100 · Automobile	
53110 · Fuel	-59.32
53120 · Repairs & Maintenance	0.00

RCD of Greater San Diego County

Profit & Loss

February 28, 2023

	<u>Feb '23</u>
Total 53100 · Automobile	-59.32
53900 · Insurance	
53910 · Auto & General Liability	3,433.26
53920 · In Leiu of Health Insurance	12,880.40
53930 · Workers Compensation	2,411.59
Total 53900 · Insurance	<u>18,725.25</u>
54000 · Outside Services	
54010 · Facility Maintenance & Repairs	0.00
54020 · Janitorial	559.65
54030 · Landscaping	1,025.00
54040 · Payroll Processing Fees	584.41
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	1,955.44
Total 54000 · Outside Services	<u>4,124.50</u>
54070 · Permit	25.00
54080 · Postage	20.16
54090 · Printing	0.00
55000 · Professional Services	
55010 · Accounting Fees	0.00
55020 · Legal Fees	975.00
55030 · Professional Services - Other	525.00
Total 55000 · Professional Services	<u>1,500.00</u>
57000 · Supplies	
57100 · Conservation Garden & Education	1,074.47
57150 · Discretionary Projects	1,670.16
57200 · Office Supplies	684.45
57300 · Office General	223.86
Total 57000 · Supplies	<u>3,652.94</u>
59000 · Utilities	
59100 · Gas & Electric	1,402.39
59200 · Sewer	0.00
59300 · Trash	474.24
59400 · Water	205.82
59500 · Telephones	1,240.00
Total 59000 · Utilities	<u>3,322.45</u>
Total 53000 · Expenses Unrestricted	<u>35,977.37</u>
65000 · Travel and Meetings	
65310 · Training	725.00
65320 · Travel Transportation & Accomod	1,943.98
65330 · Travel Meals	364.64
Total 65000 · Travel and Meetings	<u>3,033.62</u>
66000 · Payroll Expenses	
66100 · Gross Payroll	9,256.71
66200 · In Leiu of Social Security 10.5%	2,830.98
66300 · Medicare 1.45%	422.06
66400 · FUTA, SDI, ETT, SUI	1,134.64

RCD of Greater San Diego County

Profit & Loss

February 28, 2023

	Feb '23
Total 66000 · Payroll Expenses	<u>13,644.39</u>
Total Expense	<u>342,193.38</u>
Net Ordinary Income	<u>16,293.31</u>
Net Income	<u><u>16,293.31</u></u>

RCD of Greater San Diego County  
Reconciliation Summary  
US Bank-General Checking, Period Ending 2/28/2023

	<u>Feb 28, 23</u>
Beginning Balance	477,946.11
Cleared Transactions	
Checks and Payments - 129 items	-298,583.29
Deposits and Credits - 50 items	603,160.26
Total Cleared Transactions	<u>304,576.97</u>
Cleared Balance	<u><u>782,523.08</u></u>
Uncleared Transactions	
Checks and Payments - 52 items	-80,060.37
Deposits and Credits - 4 items	1,360.00
Total Uncleared Transactions	<u>-78,700.37</u>
Register Balance as of 02/28/2023	<u><u>703,822.71</u></u>

RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 2/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						477,946.11
<b>Cleared Transactions</b>						
<b>Checks and Payments - 129 items</b>						
Bill Pmt -Check	10/03/2022	12359	Joel Kramer	√	-117.86	-117.86
Check	10/20/2022	12420	Juliette Guet-Scott	√	-100.00	-217.86
Bill Pmt -Check	11/01/2022	12491	Andy Williamson	√	-50.00	-267.86
Bill Pmt -Check	11/29/2022	12563	Alison Trujillo Translations	√	-130.00	-397.86
Bill Pmt -Check	12/01/2022	12592	Joel Kramer	√	-50.00	-447.86
Bill Pmt -Check	12/21/2022	12656	David Isaac	√	-261.50	-709.36
Bill Pmt -Check	12/21/2022	12664	Louise Ravera Balma	√	-100.00	-809.36
Bill Pmt -Check	12/21/2022	12658	Byron Nkhoma	√	-50.00	-859.36
Bill Pmt -Check	12/27/2022	12675	Joel Kramer	√	-107.89	-967.25
Bill Pmt -Check	12/27/2022	12672	County of San Diego Vector Control	√	-8.37	-975.62
Bill Pmt -Check	01/03/2023	12698	Joel Kramer	√	-50.00	-1,025.62
Bill Pmt -Check	01/03/2023	12696	Heather Marlow	√	-50.00	-1,075.62
Bill Pmt -Check	01/03/2023	12687	Ann Baldrige	√	-50.00	-1,125.62
Check	01/03/2023	12683	Celso Hernandez TRV120	√	-40.00	-1,165.62
Check	01/03/2023	12682	Celso Hernandez TRV119	√	-40.00	-1,205.62
Bill Pmt -Check	01/09/2023	12717	City of San Diego	√	-40,265.88	-41,471.50
Bill Pmt -Check	01/09/2023	12726	Waste Management	√	-579.72	-42,051.22
Bill Pmt -Check	01/09/2023	12719	DMV Renewal	√	-216.00	-42,267.22
Bill Pmt -Check	01/09/2023	12722	SDG&E	√	-197.37	-42,464.59
Bill Pmt -Check	01/10/2023	12728	Daniela Mejia	√	-145.37	-42,609.96
Bill Pmt -Check	01/17/2023	12738	SDRPF	√	-33,318.72	-75,928.68
Bill Pmt -Check	01/17/2023	12730	Back Country Land Trust	√	-18,161.34	-94,090.02
Bill Pmt -Check	01/17/2023	12737	Pope Tree Service	√	-2,700.00	-96,790.02
Bill Pmt -Check	01/17/2023	12735	FSC of San Diego	√	-563.58	-97,353.60
Bill Pmt -Check	01/17/2023	12740	Union Bank	√	-530.88	-97,884.48
Bill Pmt -Check	01/17/2023	12741	JJ Tidwell	√	-25.16	-97,909.64
Bill Pmt -Check	01/17/2023	12736	Joel Kramer	√	-25.00	-97,934.64
Check	01/18/2023	12743	Health Sciences High & Middle College	√	-100.00	-98,034.64
Bill Pmt -Check	01/23/2023	12747	Lincoln Financial	√	-15,955.39	-113,990.03
Bill Pmt -Check	01/23/2023	12752	The Patriot Group	√	-14,650.00	-128,640.03
Bill Pmt -Check	01/23/2023	12749	Pala Band of Mission Indians	√	-3,128.35	-131,768.38
Bill Pmt -Check	01/23/2023	12757	U.S. Bancorp Service Center, Inc	√	-1,477.79	-133,246.17
Bill Pmt -Check	01/23/2023	12751	SDG&E	√	-1,127.30	-134,373.47
Bill Pmt -Check	01/23/2023	12756	United Site Services	√	-576.00	-134,949.47
Bill Pmt -Check	01/23/2023	12748	Office Depot	√	-353.63	-135,303.10
Bill Pmt -Check	01/23/2023	12746	JMB Sanitation	√	-219.55	-135,522.65
Bill Pmt -Check	01/23/2023	12745	Classic Landscape & Horticulture	√	-175.00	-135,697.65
Bill Pmt -Check	01/23/2023	12755	Union Bank	√	-47.79	-135,745.44
Bill Pmt -Check	01/23/2023	12750	Quench USA Inc	√	-41.49	-135,786.93
Bill Pmt -Check	01/23/2023	12753	The SoCo Group Inc.	√	-41.41	-135,828.34
Bill Pmt -Check	01/25/2023	12759	A & L Laboratories	√	-156.00	-135,984.34
Bill Pmt -Check	01/30/2023	12764	McDougal Love Boehmer Foley Lyon Canlas	√	-2,050.43	-138,034.77
Bill Pmt -Check	01/30/2023	12766	U.S. Bancorp Service Center, Inc	√	-1,189.48	-139,224.25
Bill Pmt -Check	01/30/2023	12761	Classic Landscape & Horticulture	√	-710.00	-139,934.25
Bill Pmt -Check	01/30/2023	12762	Colin H. Richard	√	-219.50	-140,153.75
Bill Pmt -Check	01/30/2023	12760	Alison Trujillo Translations	√	-195.00	-140,348.75
Bill Pmt -Check	01/30/2023	12763	EDCO Disposal Corporation	√	-114.02	-140,462.77
Bill Pmt -Check	01/30/2023	12765	Safeguard Business Systems	√	-95.81	-140,558.58
Bill Pmt -Check	01/30/2023	12767	Verizon	√	-42.86	-140,601.44
Bill Pmt -Check	01/31/2023	12768	County of San Diego	√	-1,644.40	-142,245.84
Bill Pmt -Check	02/01/2023	12790	County of San Diego	√	-1,644.40	-143,890.24
Bill Pmt -Check	02/01/2023	12788	Sierra Reiss	√	-393.19	-144,283.43
General Journal	02/01/2023	JE 1010	ADP Payroll Processing Fees	√	-280.80	-144,564.23
Bill Pmt -Check	02/01/2023	12780	Gregg Cady	√	-247.30	-144,811.53
Bill Pmt -Check	02/01/2023	12777	Codi Hale	√	-228.78	-145,040.31
Bill Pmt -Check	02/01/2023	12776	Chris Kelley	√	-226.61	-145,266.92
Bill Pmt -Check	02/01/2023	12778	Elizabeth Garcia	√	-185.53	-145,452.45
Bill Pmt -Check	02/01/2023	12772	Ann Baldrige	√	-50.00	-145,502.45
Bill Pmt -Check	02/01/2023	12773	Ashleyann Bacay	√	-50.00	-145,552.45
Bill Pmt -Check	02/01/2023	12774	Carolina Guia	√	-50.00	-145,602.45
Bill Pmt -Check	02/01/2023	12775	Cheyenne Piacenza	√	-50.00	-145,652.45
Bill Pmt -Check	02/01/2023	12781	Heather Marlow	√	-50.00	-145,702.45
Bill Pmt -Check	02/01/2023	12782	Joanne Sauerman	√	-50.00	-145,752.45
Bill Pmt -Check	02/01/2023	12785	Morgan Graves	√	-50.00	-145,802.45
Bill Pmt -Check	02/01/2023	12786	Paul Maschka	√	-50.00	-145,852.45
Bill Pmt -Check	02/01/2023	12787	Rachel Lloyd	√	-50.00	-145,902.45
Bill Pmt -Check	02/03/2023	12793	The Patriot Group	√	-14,500.00	-160,402.45
Bill Pmt -Check	02/03/2023	12792	Golden State Labor Compliance	√	-6,825.00	-167,227.45
Bill Pmt -Check	02/03/2023	12791	Classic Landscape & Horticulture	√	-1,025.00	-168,252.45
General Journal	02/03/2023	JE 1013	ADP Payroll Processing Fees	√	-133.70	-168,386.15
Bill Pmt -Check	02/03/2023	12794	Daniela Mejia	√	-50.00	-168,436.15
Bill Pmt -Check	02/06/2023	12800	Flex Fleet Rental LLC	√	-1,877.01	-170,313.16
Bill Pmt -Check	02/06/2023	12806	The SoCo Group Inc.	√	-445.92	-170,759.08
Bill Pmt -Check	02/06/2023	12797	California American Water	√	-357.12	-171,116.20
Bill Pmt -Check	02/06/2023	12798	Cox Communications	√	-340.00	-171,456.20
Bill Pmt -Check	02/06/2023	12799	Diamond Environmental Services	√	-262.96	-171,719.16
Bill Pmt -Check	02/06/2023	12796	Andy Williamson	√	-230.50	-171,949.66
Bill Pmt -Check	02/06/2023	12802	Mission Resource Conservation District	√	-202.50	-172,152.16
Bill Pmt -Check	02/06/2023	12805	The Print Button	√	-157.50	-172,309.66
Bill Pmt -Check	02/06/2023	12795	A & L Laboratories	√	-78.00	-172,387.66
General Journal	02/06/2023	CR 1011	PayPal Processing Fees	√	-2.75	-172,390.41
Bill Pmt -Check	02/07/2023	12810	SDG&E	√	-173.57	-172,563.98
General Journal	02/08/2023	JE 5870	PayPal Processing Fees	√	-3.97	-172,567.95
General Journal	02/09/2023	JE 5882	PayPal Processing Fees	√	-3.17	-172,571.12
Bill Pmt -Check	02/10/2023	12814	Thomas J. Smith	√	-2,960.00	-175,531.12
Bill Pmt -Check	02/10/2023	12811	Dominick J. Chapparosa Jr.	√	-1,600.00	-177,131.12
Bill Pmt -Check	02/10/2023	12812	Gary Connor McVey	√	-1,600.00	-178,731.12
Bill Pmt -Check	02/10/2023	12813	Raymond Martinez	√	-1,600.00	-180,331.12
General Journal	02/10/2023	JE 5891	ADP Payroll Processing Fees	√	-97.44	-180,428.56

**RCD of Greater San Diego County**  
**Reconciliation Detail**  
**US Bank-General Checking, Period Ending 2/28/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	02/13/2023	12825	Tree Culture	√	-2,833.75	-183,384.91
Bill Pmt -Check	02/13/2023	12824	SDG&E	√	-1,402.39	-184,787.30
Bill Pmt -Check	02/13/2023	12816	California American Water	√	-1,393.56	-186,180.86
Bill Pmt -Check	02/13/2023	12822	Office Depot	√	-734.72	-186,915.58
General Journal	02/13/2023	JE 2522	BizHaven	√	-525.00	-187,440.58
Bill Pmt -Check	02/13/2023	12820	Heather Marlow	√	-333.51	-187,774.09
Bill Pmt -Check	02/13/2023	12827	Daniela Mejia	√	-112.51	-187,886.60
Bill Pmt -Check	02/13/2023	12823	Quench USA Inc	√	-41.49	-187,928.09
Bill Pmt -Check	02/13/2023	12826	Union Bank	√	-36.61	-187,964.70
Bill Pmt -Check	02/13/2023	12818	EDCO Disposal Corporation	√	-35.00	-187,999.70
Bill Pmt -Check	02/13/2023	12817	CDFA - 410	√	-25.00	-188,024.70
Bill Pmt -Check	02/14/2023	12828	CIT Technology	√	-266.59	-188,291.29
Bill Pmt -Check	02/14/2023	12829	FSC of San Diego	√	-120.00	-188,411.29
General Journal	02/14/2023	JE 5889	PayPal Fees	√	-7.15	-188,418.44
General Journal	02/14/2023	JE 1003	PayPal Fees	√	-6.46	-188,424.90
General Journal	02/15/2023	JE 1002	Gross Payroll	√	-36,992.02	-225,416.92
General Journal	02/15/2023	JE 1002	Payroll Taxes	√	-8,639.00	-234,055.92
General Journal	02/15/2023	JE 1014	Local Harvest	√	-100.00	-234,155.92
Check	02/15/2023		Bank Fees	√	-22.95	-234,178.87
Bill Pmt -Check	02/16/2023	12838	U.S. Bancorp Service Center, Inc	√	-14,916.27	-249,095.14
Bill Pmt -Check	02/16/2023	12833	Merkel & Associates	√	-3,000.00	-252,095.14
Bill Pmt -Check	02/16/2023	12836	U.S. Bancorp Service Center, Inc	√	-2,356.26	-254,451.40
Bill Pmt -Check	02/16/2023	12837	U.S. Bancorp Service Center, Inc	√	-1,848.39	-256,299.79
Bill Pmt -Check	02/16/2023	12834	U.S. Bancorp Service Center, Inc	√	-54.25	-256,354.04
General Journal	02/16/2023	JE 5897	PayPal Processing Fees	√	-6.06	-256,360.10
Bill Pmt -Check	02/16/2023	12831	Resource Conservation Foundation	√	-2.68	-256,362.78
Bill Pmt -Check	02/22/2023	12843	United Site Services	√	-576.00	-256,938.78
Bill Pmt -Check	02/22/2023	12840	JMB Sanitation	√	-219.55	-257,158.33
General Journal	02/22/2023	CR 1027	PayPal Processing Fees	√	-11.93	-257,170.26
Bill Pmt -Check	02/23/2023	12846	Dominick J. Chapparosa Jr.	√	-1,600.00	-258,770.26
Bill Pmt -Check	02/23/2023	12848	Raymond Martinez	√	-1,600.00	-260,370.26
Bill Pmt -Check	02/23/2023	12847	Gary Connor McVey	√	-1,600.00	-261,970.26
General Journal	02/27/2023	CR 1029	PayPal Processing Fees	√	-6.01	-261,976.27
General Journal	02/27/2023	CR 1029	PayPal Processing Fees	√	-0.79	-261,977.06
General Journal	02/28/2023	JE 1003	ADP Payroll Processing Fees	√	-168.64	-262,145.70
General Journal	02/28/2023	JE 1004	ADP Payroll Processing Fees	√	-37.53	-262,183.23
General Journal	03/01/2023	JE 1001	Gross Payroll	√	-36,400.06	-298,583.29
Total Checks and Payments					-298,583.29	-298,583.29
<b>Deposits and Credits - 50 items</b>						
General Journal	01/27/2023	CR 10027	Deposit	√	99.68	99.68
Deposit	01/27/2023		Deposit	√	1,330.00	1,429.68
Deposit	01/27/2023		Deposit	√	124,720.31	126,149.99
Deposit	01/31/2023		Deposit	√	600.00	126,749.99
Deposit	01/31/2023		Deposit	√	1,200.00	127,949.99
Deposit	01/31/2023		Deposit	√	1,797.76	129,747.75
Bill Pmt -Check	02/01/2023	12770	VOID	√	0.00	129,747.75
General Journal	02/01/2023	JE 1011	Deposit	√	315.00	130,062.75
Deposit	02/03/2023		Deposit	√	150.00	130,212.75
Deposit	02/03/2023		Deposit	√	2,502.00	132,714.75
Bill Pmt -Check	02/06/2023	12804	VOID	√	0.00	132,714.75
Deposit	02/06/2023		Deposit	√	113.33	132,828.08
Deposit	02/06/2023		Deposit	√	208.34	133,036.42
Bill Pmt -Check	02/07/2023	12809	VOID	√	0.00	133,036.42
Deposit	02/07/2023		Deposit	√	1,660.00	134,696.42
General Journal	02/08/2023	JE 5871	Deposit	√	0.80	134,697.22
General Journal	02/08/2023	JE 5869	Deposit	√	5.65	134,702.87
Deposit	02/08/2023		Deposit	√	410.00	135,112.87
General Journal	02/09/2023	JE 5881	Deposit	√	10.00	135,122.87
General Journal	02/09/2023	JE 5880	Deposit	√	6,689.17	141,812.04
General Journal	02/09/2023	JE 5885	Deposit	√	150,916.17	292,728.21
Deposit	02/10/2023		Deposit	√	19,188.86	311,917.07
General Journal	02/10/2023	CR 1010	Deposit	√	20,000.00	331,917.07
Deposit	02/13/2023		Deposit	√	100.00	332,017.07
General Journal	02/14/2023	JE 5890	Deposit	√	8.67	332,025.74
Deposit	02/14/2023		Deposit	√	300.00	332,325.74
Deposit	02/14/2023		Deposit	√	310.00	332,635.74
Deposit	02/14/2023		Deposit	√	550.00	333,185.74
Bill Pmt -Check	02/16/2023	12835	VOID	√	0.00	333,185.74
Deposit	02/16/2023		Deposit	√	255.00	333,440.74
Deposit	02/17/2023		Deposit	√	172.00	333,612.74
Deposit	02/17/2023		Deposit	√	350.34	333,963.08
Deposit	02/17/2023		Deposit	√	30,872.55	364,835.63
General Journal	02/18/2023	JE 1005	Deposit	√	9.64	364,845.27
Bill Pmt -Check	02/22/2023	12839	VOID	√	0.00	364,845.27
Deposit	02/22/2023		Deposit	√	100.00	364,945.27
General Journal	02/22/2023	CR 1028	Deposit	√	318.56	365,263.83
General Journal	02/22/2023	CR 1027	Deposit	√	450.00	365,713.83
Deposit	02/24/2023		Deposit	√	5,175.75	370,889.58
General Journal	02/24/2023	CR 1024	Deposit	√	10,150.00	381,039.58
Bill Pmt -Check	02/27/2023	12854	VOID	√	0.00	381,039.58
Bill Pmt -Check	02/27/2023	12850	VOID	√	0.00	381,039.58
Bill Pmt -Check	02/27/2023	12853	VOID	√	0.00	381,039.58
Deposit	02/27/2023		Deposit	√	15.00	381,054.58
Deposit	02/27/2023		Deposit	√	253.00	381,307.58
Deposit	02/27/2023		Deposit	√	1,345.50	382,653.08
Deposit	02/28/2023		Deposit	√	2.01	382,655.09
General Journal	02/28/2023	CR 1028	Deposit	√	225.30	382,880.39
General Journal	02/28/2023	JE 1008	Deposit	√	16,171.85	399,052.24
Deposit	02/28/2023		Deposit	√	204,108.02	603,160.26
Total Deposits and Credits					603,160.26	603,160.26
Total Cleared Transactions					304,576.97	304,576.97
Cleared Balance					304,576.97	782,523.08



RCD of Greater San Diego County  
Reconciliation Detail  
US Bank-General Checking, Period Ending 2/28/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 52 items</b>						
Bill Pmt -Check	08/01/2022	12161	Gregg Cady		-50.00	-50.00
Bill Pmt -Check	08/01/2022	12175	Kim Hanson AP		-50.00	-100.00
Bill Pmt -Check	09/01/2022	12280	Kim Hanson AP		-50.00	-150.00
Bill Pmt -Check	09/23/2022	12336	A & L Laboratories		-84.00	-234.00
Bill Pmt -Check	10/03/2022	12360	Kim Hanson AP		-50.00	-284.00
Bill Pmt -Check	10/03/2022	12362	Paul Maschka		-50.00	-334.00
Bill Pmt -Check	10/25/2022	12434	Jessica Garcia		-250.00	-584.00
Bill Pmt -Check	11/01/2022	12481	Kim Hanson AP		-50.00	-634.00
Bill Pmt -Check	11/01/2022	12474	Paul Maschka		-50.00	-684.00
Check	11/04/2022	12520	Cameron Stallings		-300.00	-984.00
Bill Pmt -Check	11/21/2022	12554	Ramona Hernandez		-600.00	-1,584.00
Bill Pmt -Check	12/01/2022	12591	Joanne Sauerman		-50.00	-1,634.00
Bill Pmt -Check	12/01/2022	12593	Kim Hanson AP		-50.00	-1,684.00
Bill Pmt -Check	12/06/2022	12610	Kim Hanson AP		-55.00	-1,739.00
Bill Pmt -Check	12/12/2022	12618	Jaime Garcia		-148.39	-1,887.39
Bill Pmt -Check	12/21/2022	12659	Diamond B Ranch		-50.00	-1,937.39
Bill Pmt -Check	12/21/2022	12660	Edward Grangetto Jr.		-50.00	-1,987.39
Bill Pmt -Check	01/03/2023	12697	Joanne Sauerman		-50.00	-2,037.39
Bill Pmt -Check	01/03/2023	12699	Kim Hanson AP		-50.00	-2,087.39
Bill Pmt -Check	02/01/2023	12779	Erik Rodriguez		-50.00	-2,137.39
Bill Pmt -Check	02/01/2023	12784	Kim Hanson AP		-50.00	-2,187.39
Bill Pmt -Check	02/01/2023	12783	Joel Kramer		-50.00	-2,237.39
Bill Pmt -Check	02/06/2023	12803	Pacific Building Maintenance		-559.65	-2,797.04
Bill Pmt -Check	02/06/2023	12808	Waste Management		-474.24	-3,271.28
Bill Pmt -Check	02/06/2023	12807	University City Community Association		-200.00	-3,471.28
Bill Pmt -Check	02/06/2023	12801	Joel Kramer		-48.47	-3,519.75
Bill Pmt -Check	02/13/2023	12815	Black Fox Timber Management		-28,281.50	-31,801.25
Bill Pmt -Check	02/13/2023	12821	Michelle Knaier		-377.00	-32,178.25
Bill Pmt -Check	02/13/2023	12819	Eric Kelley		-86.62	-32,264.87
Bill Pmt -Check	02/14/2023	12830	Ann Baldridge		-104.73	-32,369.60
Bill Pmt -Check	02/16/2023	12832	Lincoln Financial		-16,264.35	-48,633.95
Bill Pmt -Check	02/22/2023	12844	Pope Tree Service		-8,500.00	-57,133.95
Bill Pmt -Check	02/22/2023	12841	The Patriot Group		-7,600.00	-64,733.95
Bill Pmt -Check	02/22/2023	12842	The SoCo Group Inc.		-737.30	-65,471.25
Bill Pmt -Check	02/22/2023	12845	ITCM		-335.67	-65,806.92
Bill Pmt -Check	02/23/2023	12849	Thomas J. Smith		-2,960.00	-68,766.92
Bill Pmt -Check	02/27/2023	12852	Pope Tree Service		-7,600.00	-76,366.92
Bill Pmt -Check	02/27/2023	12855	Caterpillar Chow Milkweed Nursery		-1,041.91	-77,408.83
Bill Pmt -Check	02/27/2023	12856	Michelle Knaier		-272.60	-77,681.43
Bill Pmt -Check	02/27/2023	12851	Midwest Laboratories		-37.28	-77,718.71
Bill Pmt -Check	02/28/2023	12861	McDougal Love Boehmer Foley Lyon Canlas		-975.00	-78,693.71
Bill Pmt -Check	02/28/2023	12862	Michelle Knaier		-292.04	-78,985.75
Bill Pmt -Check	02/28/2023	12865	Diamond Environmental Services		-262.96	-79,248.71
Bill Pmt -Check	02/28/2023	12860	Lakeside Water District		-205.82	-79,454.53
Bill Pmt -Check	02/28/2023	12865	Petty Cash		-140.80	-79,595.33
Bill Pmt -Check	02/28/2023	12863	Sierra Reiss		-120.52	-79,715.85
Bill Pmt -Check	02/28/2023	12858	EDCO Disposal Corporation		-114.02	-79,829.87
General Journal	02/28/2023	JE 1006	Local Harvest		-100.00	-79,929.87
Bill Pmt -Check	02/28/2023	12859	Eric Kelley		-86.62	-80,016.49
Bill Pmt -Check	02/28/2023	12864	Verizon		-37.92	-80,054.41
General Journal	02/28/2023	JE 1002	PayPal Processing Fees		-3.48	-80,057.89
General Journal	02/28/2023	JE 1009	PayPal Processing Fees		-2.48	-80,060.37
Total Checks and Payments					-80,060.37	-80,060.37
<b>Deposits and Credits - 4 items</b>						
General Journal	01/10/2023	JE 2795	Deposit		510.00	510.00
Deposit	01/17/2023		Deposit		600.00	1,110.00
Deposit	02/28/2023		Deposit		100.00	1,210.00
Deposit	02/28/2023		Deposit		150.00	1,360.00
Total Deposits and Credits					1,360.00	1,360.00
Total Uncleared Transactions					-78,700.37	-78,700.37
Register Balance as of 02/28/2023					225,876.60	703,822.71



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** April 12, 2023

## **Agenda Item 5-1: LAFCO Commission Ballot**

**Discussion / History:** SD LAFCO solicited nominations for one regular and one alternate special district member to serve on the LAFCO Commission. They received nominations for three regular members and two alternate members. LAFCO is now issuing ballots to all 57 independent special districts in San Diego County and inviting each district to cast a ballot. Deadline for casting a ballot is April 14, 2023.

A cover sheet, ballot form, and resumes of all nominees are included in this packet.

**Financial Impact:** None.

**Staff Recommendation to Board:** Staff recommends that the Board selects a candidate for each position.



# San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

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## CORRECTED BALLOT AND VOTE CERTIFICATION FORM

March 8, 2023

TO: Independent Special Districts in San Diego County

FROM: Tamaron Lockett, Commission Clerk

SUBJECT: **Ballot and Vote Certification Form | Election to Regular and Alternate Special District on LAFCO Commission**

On December 19, 2022, the San Diego Local Agency Formation Commission (LAFCO) solicited nominations for (a) one regular and (b) one alternate special district member to serve on the LAFCO Commission. A total of five nominations were received following a 60-day filing period: (a) three regular members; and (b) two alternate members. The term is four years and commences on May 1, 2023. Note there was a correction to the alternate nominee Jeff Griffith he is with Palomar Healthcare District.

San Diego LAFCO is now issuing ballots to all 57 independent special districts in San Diego County and inviting each district to cast a ballot. Write-in candidates are permitted, and spaces have been provided for that purpose. **Only cast one vote for each nominee on the ballot and vote certification form; a ballot that is cast for more than indicated number of positions the vote will be disregarded.** The ballot and vote certification form along with nominee resumes provided by the candidates are attached.

State Law specifies a district's vote is to be cast by its presiding officer, or an alternate member designated by the board and a valid signature is required on the ballot. **A ballot received without a signature will be voided.** A minimum of **29** ballots must be received to certify that a legal election was conducted. A candidate for a special district LAFCO Commission member must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office and will be made available upon request.

Ballots may be submitted by mail, courier, hand delivered, FAX or via email to [tamaron.lockett@sdcountry.ca.gov](mailto:tamaron.lockett@sdcountry.ca.gov), include **"Special District LAFCO Ballot"** and your **"District Name"** in the subject title, if necessary to meet the submission deadline, but the original for must be submitted. The deadline for receipts of the ballots by LAFCO is **Friday, April 14, 2023**, any ballots received after the deadline will be voided. All election materials will be available on the website: [www.sdlafco.org](http://www.sdlafco.org). Should you have any questions, please contact me at 619-321-3380.

Tamaron Lockett, Commission Clerk

**Administration:**  
Keene Simonds, Executive Officer  
2550 Fifth Avenue, Suite 725  
San Diego, California 92103  
T 619-321-3380  
E [lafoo@sdcountry.ca.gov](mailto:lafoo@sdcountry.ca.gov)  
[www.sdlafco.org](http://www.sdlafco.org)

**Chair Jim Desmond**  
County of San Diego  
**Joel Anderson**  
County of San Diego  
**Nora Vargas, Alt.**  
County of San Diego

**Kristi Becker**  
City of Solana Beach  
**Dane White**  
City of Escondido  
**John McCann, Alt.**  
City of Chula Vista

**Vice Chair Stephen Whitburn**  
City of San Diego  
**Marni von Wilpert, Alt.**  
City of San Diego

**Jo MacKenzie**  
Vista Irrigation  
**Barry Willis**  
Alpine Fire Protection  
**David A. Drake, Alt.**  
Rincon del Diablo

**Andy Vanderlaan**  
General Public  
**Harry Mathis, Alt.**  
General Public

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**CORRECTED**  
**2023 SPECIAL DISTRICTS ELECTION**  
**BALLOT and VOTE CERTIFICATION**  
**FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR ONLY ONE**

**James Pennock** [ ]  
(Vallecitos Water District)

**Ross Pike** [ ]  
(North County Fire Protection District)

**Barry Willis<sup>1</sup>** [ ]  
(Alpine Fire Protection District)

**Write-Ins**

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of Independent Special District)  
at the 2023 Special Districts Selection Committee Election.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Title)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

The Ballot and Vote Certification form can be submitted electronically to: [tamaron.luckett@sdcounty.ca.gov](mailto:tamaron.luckett@sdcounty.ca.gov).

\_\_\_\_\_  
<sup>1</sup> Incumbent member

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**Jim Pennock**  
jpennock@sbcglobal.net  
760-815-4402

I look to utilize the interpersonal relationship skills and knowledge obtained through running my own business for the past 30 years to help propel public agencies to be more effective and efficient. I hope to increase moral and attitude within human resources and increase financial responsivity through effective planning and budgeting. Found to be Hardworking, honest and innovative in my approaches to helping others succeed.

## **EXPERIENCE**

### **Pennock Insurance Agency**

**01-Aug-2020 - Present**

Sales and service of Insurance contracts

### **Select Quote Home/Auto and Commercial**

**01-Jan-2019 – 01-June 2020**

Received incoming calls for Sales of Policies

### **Wawanesa Insurance**

**01-Mar-2017 – 01-Jan 2019**

Focused on Retention of Policies within Company

### **Farmers Insurance Group**

**01-Aug-1991 - 11-Aug-2016 – Insurance Agency Owner**

I enjoyed a long career as an Insurance agent with Farmers Insurance.

Operated my own agency for 25 years - growing from 0 to 2900 policies and generating millions of dollars in annual premium.

Director of Sales – Recruited, trained and mentored producers: helped them meet their income goals

Focused on all lines of business - Home / Auto / Life / Health and Commercial.

Managed day to day sales, service, claims, underwriting of personal and commercial lines policies.

Managed accounting, finance, human resource.

Oversaw all Financial Management of agency, including auditing and reporting

## **EDUCATION**

**Brigham Young University / United States International University -**

Graduated in 1991 with BS in International Business Administration

### **Other Skills and Experience**

\* **Fluent in English and Spanish**

\* **Teacher in San Marcos Unified School District**

\* **Provided consulting for Public Administration policies**

\* **Served on Student and Neighborhood relations committee for City of San Marcos**

\* **Served on the Budget Review committee for City of San Marcos 2009-2011**

\* **Served on the Planning Commission for City of San Marcos 2013-2015**

\* **Served as Chairman of Kit Carson District for Boy Scouts of America**

\* **Coached multiple youth sports teams for last 30 years**

\* **Served on multiple boards with non-profits over last 30 years**

- \* Board Member for Hope Legacy 2017 to Present: assist youth to become self-reliant in area of education and finances.**
- \*Petco Park Customer service agent for San Diego Padres games**
- \*Board Member for Vallecitos Water District in San Marcos 2020 – Present**
- \*Board Member for Encina Waste Water 2023**



# ROSS PIKE

NORTH COUNTY FIRE PROTECTION DISTRICT

February 21, 2023

Dear San Diego County Special Districts,

I've had the pleasure of traveling around San Diego County over the past few weeks to meet many of you and it has been enlightening to hear about the experiences your districts are facing and how you interact with SDLAFCO. Thank you for your time and for sharing your stories!

SDLAFCO encourages orderly growth, promotes the logical formation and determination of local agency boundaries, discourages urban sprawl, and preserves open space and prime agricultural lands. From there, our Special Districts provide essential services to constituents, ratepayers, and community residents to achieve the goals of their unique agencies. Our SDLAFCO Commissioners present as one of the few outlets for representation and it's important that our Commissioners work to provide better collaboration between SDLAFCO and our Special Districts. As Directors, Trustees, and Board members, we understand that our agencies must adapt to the changing world we live in and our Special Districts must have a voice in the process that impacts them.

I am uniquely qualified and have been fortunate to be nominated by North County Fire Protection District and received support from Mission Resource Conservation District where I serve as a new Board Member. Also, serving on a Community Planning Group has provided me an education in land use experience where I serve on subcommittees advising on roads, traffic, and public facilities. All these roles require close attention to detail, commitment to the community, and dedication. That experience provides critical perspectives when voting on matters before SDLAFCO.

As a leader in the recent redistricting efforts, I attended every redistricting commission meeting which often would go on until nearly midnight and was able to activate our Community Planning Group in the process. Fallbrook was the first Planning Group to send a letter to the Redistricting Commission and the two letters I authored were well-received which resulted in bipartisan support and unanimous votes by my colleagues. I also led the community to submit comments with 397 comments mentioning Fallbrook compared to 470 comments for Oceanside, a city more than triple our size. Our efforts were successful and the input we submitted helped shape the final map of Supervisor District 5.

**Local control matters.** We represent the communities we live in and serve. We know what is best for our neighbors because we live in the same community as them. Serving as an alternate and attending the meetings for the North County Dispatch Joint Powers Authority has allowed for me to see how both Special Districts and cities were able to band together to provide essential services at healthy savings to our taxpayers by each district and city bringing their own independent perspectives and skills/services to the table, all while still maintaining all of our own local autonomy.

Please reach out to me if you have any questions or want to talk about anything. I always tell my constituents that they elect me to do a job, which means to get things done effectively and thoughtfully. I not only welcome your input, but I ask for it. As your Special District Representative to SDLAFCO, I would represent you and ensure that the voice of the Special Districts in San Diego County is heard.

**Thank you for your time and consideration. I respectfully ask for your Board's vote to represent you and all our special districts as the Special Districts Representative on the San Diego Local Agency Formation Commission.**

Respectfully,



Ross Pike

Director

North County Fire Protection District

rpik@ncfire.org





# ROSS PIKE

NORTH COUNTY FIRE PROTECTION DISTRICT

## ELECTED & APPOINTED LEADERSHIP

### ELECTED DIRECTOR, BOARD OF DIRECTORS

NORTH COUNTY FIRE PROTECTION DISTRICT | Jul 2022 - present

- North County Fire serves a 90 square-mile area including Fallbrook, Bonsall, De Luz, and Rainbow
- Through labor negotiations, secured the highest bilingual incentive pay in San Diego County to ensure the district, serving our 50% Latino community ensuring culturally-competent care
- Use pre-established relationships in order to build coalitions connecting NCFPD leadership with potential grants, funding, and lobbying opportunities
- Partner with community organizations and nonprofits to ensure we are providing the highest level of care and services are reaching as many community members as possible

### ALTERNATE, BOARD OF DIRECTORS

NORTH COUNTY DISPATCH JOINT POWERS AUTHORITY (JPA) | Jul 2022 - present

North County Dispatch Joint Powers Authority, or North Comm, provides fire and medical emergency dispatch services to most city fire departments and fire district agencies in North San Diego County and private security dispatch to the Rancho Santa Fe Patrol.

### ELECTED BOARD MEMBER

FALLBROOK COMMUNITY PLANNING GROUP | Jan 2021 - present

- Advise San Diego County, County Supervisors, and SANDAG on Fallbrook land use matters
- Led community redistricting efforts by drafting public statements and organizing strategic initiatives, including two letters sent by the Fallbrook Planning Group that inspired other planning groups to send letters
- Serve on the Circulation (roads, traffic circulation, and sidewalks) and Public Facilities Committees (utility-related projects)
- Member of the Ad-Hoc Social Media Committee to establish social media guidelines for the Fallbrook Planning Group and its members
- As Board Secretary, drafted board and committee agendas, issued information to the local newspaper, and disseminated information through social media reaching an average of 1,800-2,800 people per post
- Write speeches and prepares talking points for weekly public engagements

### APPOINTED DIRECTOR, BOARD OF DIRECTORS

MISSION RESOURCE CONSERVATION DISTRICT | Jan 2023 - present

MRCDC works to promote the conservation of soil, water, and other natural resources in the San Luis Rey and Santa Margarita watersheds through effective planning that ensures a healthy ecosystem and provides economic benefits and quality of life for landowners/land occupants and the general public. Through partnerships with water agencies, MRCDC works with ratepayers to assist with conservation and savings on water bills.

## RELEVANT WORK EXPERIENCE

### CHIEF OF STAFF/CAMPAIGN MANAGER

COUNTY SUPERVISOR CAMPAIGN | Feb 2022 - Dec 2022

- Managed daily campaign operations
- Supervised staff in various roles including communications, field operations, and volunteer recruitment
- Drafted and disseminated campaign messaging through media, surrogates, and digital outlets
- Coordinated calendar for speaking engagements, fundraisers, and community appearances
- Interfaced with community groups, elected officials, partnering campaigns, and political organizations
- Coordinated with 23 overlapping campaigns (school board, city council, special districts) in the 2,200 square-mile district

## LOCAL COMMUNITY SERVICE & LEADERSHIP

Member, Fallbrook Chamber of Commerce

Advisor, Board of Directors, Fallbrook Village Association

which promotes and supports the economic, physical and cultural revitalization of the Fallbrook area.

Strategic Steering Committee Chair, Fallbrook Village Association

led the committee to establish the organization's first strategic plan

Member, Friends of the Fallbrook Library

Member & Fundraiser, Fallbrook Land Conservancy

Fundraiser, Fallbrook Animal Sanctuary

## PERSONAL

760-723-2012 (office)

rpik@ncfire.org

ncfire.org/board-director-ross-pike

## EDUCATION

Grand Rapids Community College  
Communications

Bellevue University  
Business Management

## CERTIFICATIONS

Leading Diverse Teams  
University of California Irvine

People & Business Leadership  
Bellevue University

Successful Negotiation  
University of Michigan

## MEMBERSHIPS & AFFILIATIONS

- Fallbrook Chamber of Commerce
- California Special Districts Association (CSDA)
- Society for Human Resource Management (SHRM)
- American Management Association
- American Association of Political Consultants (AAPC)
- Young Elected Officials Network

## AWARDS & RECOGNITION

"Awesome Award" on behalf of Rady Children's Hospital for Children's Miracle Network Fundraising (2021)

"Benham Service & Civic Engagement Award" for civic engagement and community outreach (2012)

## **EDUCATION**

### **U.C. Berkeley/ University of California, San Diego**

Major: Pre-Law Program/Bachelor of Arts in Political Science

Minor: Psychology

### **College for Financial Planning**

Chartered Retirement Planning Counselor Designation

2017-2023

### **Kaplan Financial Education**

Series 7 Stock Broker License

### **Chelsea Financial Services Broker Training Programs**

Life Insurance and Financial Planning, (Multi-State)

## **COMMUNITY INVOLVEMENT:**

### **Commissioner- San Diego LAFCO 2019- Present**

2550 Fifth Avenue Suite 725

San Diego, CA 92103

619.321.3380

### **Alpine Fire Protection District Board**

Vice President 2023 - 2027

Board Member - 2018 - 2022

### **Alpine Kiwanis**

Member - 2018 - Present

Board Member 2019- Present

### **East County Federal Credit Union**

President 2019-2023 Supervisory Board Committee

### **Santee Chamber of Commerce**

Executive Board Member - 1996-1998

Elected to handle budgetary and Administrative issues at the local Santee Chamber

## **Relevant Skills and Strengths:**



- Owner/Operator of successful insurance company
- Office Administrator of success Counseling Business in East County
- Over 10 years in Senior Management position
- Excellent Mediation and Negotiation Skills
- Active in Alpine and surrounding communities helping seniors, homeless and special needs groups
- Strong supporter of our military, public safety and homeless populations
  
- Excellent Customer Service Skills
- Committed to the safety and future of our community and surrounding communities
- Actively involved in community organizations
- Working knowledge of vocational rehabilitation and clinical procedures in counseling office that specializes in Worker's Compensation and Expert Testimony.
- HIPAA trained and compliant; ensuring confidentiality of sensitive medical, mental health and personal information; reviewed confidential and sensitive med/legal files.
- Experience with Workers-Compensation and assisting injured workers with re-employment/return to work benefits; identifying suitable employment opportunities after reviewing physical disabilities and permanent restrictions. Assisted government employees in return-to-work with suitable and gainful employment.
- Heavy interaction with injured workers, physicians, attorneys, insurance carriers and claims adjusters, psychologists, government entities, schools and employers.
- Performed client intake
- Conducted Labor Market research, and Labor Market reports
- Reviewed and analyzed Sub Rosa tapes
- Excellent Microsoft Office, PC and Mac experience; managed electronic client data files
- Exceptional interpersonal and organizational skills, reliable and personable

## **PROFESSIONAL EXPERIENCE**

### **Hartley Cylke Pacific Insurance Agency, San Diego, CA**

#### **Insurance Broker - 2003 - Present - (FT)**

Responsible for Group Medical, Life and Health Insurance and various Fix Annuities, Retirement Planning and assisting clients with their insurance needs.

### **Chelsea Advisory Services , San Diego, CA**

#### **Insurance Broker - 1997 - Present - (PT)**

Investment Advisor Representative that specializes in Retirement Planning, Series 7 Stock Broker license. Life Insurance and Financial Planning with clients.

### **Jeannette S. Clark & Associates Inc.**

#### **Office Administrator 10/1/2009 - Present - (PT), El Cajon, CA**

Office Administrator and Logistics Manager for Certified Department of Labor Counseling/Vocational Rehabilitation and Personal Counseling Office: Responsible for Drafting and editing legal documents and correspondence, assisted Worker's Compensation clientele (injured Department of Labor, veterans and other government workers) with re-employment/ return to work benefits. Working knowledge of clinical procedures in vocational rehabilitation in a Counseling office. Heavy interaction with physicians, attorneys, psychologists, government entities, insurance carriers and claims adjusters, schools and employers. Performed client intake. Review confidential and sensitive medical files and brief attorneys; conduct labor market research surveys; reviewed, analyzed Sub Rosa tapes; generate legal and general correspondence including drafting expert witness statements; cash handling experience. Troubleshooting of PC/Mac and

software. Electronic data management and filing. Excellent client relations. Greet clients, provide assistance in person and via phone. Answer telephones, respond to e-mails, schedule client appointments, and coordinate travel arrangements.

**Denny's Restaurants**

**Restaurant Manager - 1981 - 1983, Pacific Beach, CA**

Responsible for managing, marketing, scheduling, interviewing, hiring and termination of employees, teaching employees how to maintain a safe work place, food orders, front and back staff, cost of sales, budgets, cash handling, working with vendors and customer service.

**COMMUNITY INVOLVEMENT:**

**Alpine Fire Protection District Board  
Board Member - 2018**

**Alpine Kiwanis  
Member - 2018**

**Santee Chamber of Commerce  
Executive Board Member - 1996-1998  
Elected to handle budgetary and Administrative issues at the local Santee Chamber**

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**CORRECTED**  
**2023 SPECIAL DISTRICTS ELECTION**  
**BALLOT and VOTE CERTIFICATION**  
**FOR ALTERNATE LAFCO SPECIAL DISTRICT MEMBER**

**VOTE FOR ONLY ONE**

**David Drake<sup>1</sup>** [ ]  
(Rincon del Diablo Municipal Water District)

**Jeff Griffith** [ ]  
(Palomar Healthcare District)

**Write-Ins**

\_\_\_\_\_ [ ]

\_\_\_\_\_ [ ]

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of Independent Special District)  
at the 2023 Special Districts Selection Committee Election.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Title)

*Please note: The order in which the candidates' names are listed was determined by random selection.*

The Ballot and Vote Certification form can be submitted electronically to: [tamaron.luckett@sdcounty.ca.gov](mailto:tamaron.luckett@sdcounty.ca.gov).

\_\_\_\_\_  
<sup>1</sup> Incumbent member

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## David A. Drake

Escondido, CA

[daviddrake@cox.net](mailto:daviddrake@cox.net)

David Drake is one of the original inventors and co-founder of SmartCover Systems. He served as the initial head of engineering and wrote the formative software. He currently is a member of the Board of Directors of SmartCover. In 2020, he was named as the Industry Icon by Water and Wastes Digest.

David Drake was elected as Vice President of the Association of California Water Agencies Joint Powers Insurance Authority in September of 2022. He was subsequently appointed to the ACWA Board of Directors.

Mr. Drake was elected as an Alternate Commissioner for Special Districts to the San Diego County Local Area Formation Commission (LAFCO) in July, 2022.

Mr. Drake was appointed to the Board of Directors in January of 2006 as the Division II representative of Rincon del Diablo Municipal Water District's Parent District and Improvement District "E."

Mr. Drake has served in engineering and management roles since 1974. He was a Member of the Technical Staff at the Jet Propulsion Laboratory, Manager of Engineering at Oak Industries, Software Unit Manager at Digital Equipment Corporation, CIO and VP at Mitchell International, Internet Service Architect at SAIC, and Co-founder and Enterprise Architect of SmartCover Systems in Escondido, CA. He holds 15 US and five foreign patents and has three pending patents. He graduated from Caltech in Engineering and is a Life Member of the Caltech Alumni Association. In 2017 he was named a Life Member of Institute of Electrical and Electronics Engineers (IEEE) and was awarded his Masters Degree in Electrical Engineering from USC.

Mr. Drake has lived in Escondido since 1979.

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# Jeff Damon Griffith

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## EDUCATION:

**Butte College**, Oroville, California  
Associates Degree-1994  
Certificate of Achievement-Paramedic  
**Enterprise High**, Redding, California

## LICENSES:

State of California:  
Paramedic  
Commercial Driver License "A"

## WORK EXPERIENCE:

10/01/2021 – Present      Palomar College  
Part-Time Faculty  
Emergency Medical Education  
1140 W Mission Rd.  
San Marcos, CA 92069  
(760) 744-1150

02/29/2006 – 12/21/2021      Cal Fire/Riverside Unit  
Glen Oaks Station #96  
Temecula Division/Battalion 15  
(951) 302-7502  
Fire Captain – Schedule "A"

11/06/2012 – Present      Palomar Health District  
2185 Citracado Parkway  
Escondido, CA 92029  
Phone: (442) 281-5000  
Board of Directors, Vice Chair

10/23/1988 -09/11/2006      CDF/Ramona Fire Department  
Battalion 8  
829 San Vicente Road  
Ramona, CA 92065  
(760) 788-2222  
Position: Fire Apparatus Engineer/Paramedic  
Schedule "A" Proctor/Field Training Officer

**Additional Information:**

As of November 6, 2012, I have been elected to the Board of Directors for Palomar Health. It is a seven-member board with a term of four years. The responsibility of the Board Member is to develop and ensure that the organization's mission and vision statements are carried out in an effective and ethical manner. To that end, the member is accountable for oversight and implementation of policies and monitoring of the organizations performance in establishment of strategic direction, financial stewardship, quality outcomes and leadership of the Healthcare District.

Palomar Health is the largest public health district in the State of California serving communities in an 850-square mile area and a trauma center that covers more than 2,200 square miles of South Riverside and North San Diego Counties.

Currently, I am Vice Chair and Chair the Governance Committee and I have been re-elected to another four-year term as of November 8, 2016.

I have also been certified in Essentials of Healthcare Governance.

As of September 24, 2013, I have been appointed to the San Diego County Health Services Advisory Board (HSAB) to represent District 3. I continued until 2016.

As of April 21, 2017, I have been appointed to San Diego County Medical Reserve Corps as a "Disaster Service Worker" The San Diego Medical Reserve Corps (MRC) is a community-based group of local medical and health workers who can serve as volunteers during a local health emergency. The mission of the San Diego County Medical Reserve Corps (MRC) is to enhance San Diego County's ability to respond to public health emergencies or disasters with a team of trained health professionals. The MRC accomplishes this by:

- Involving volunteers in response drills and exercises
- Linking MRC members with local public health initiatives and education campaigns for ongoing community engagement

In 2021, I was appointed to the Association of California Healthcare Districts (ACHD) to serve as a member of the Board of Directors. ACHD works with numerous state and local entities to promote the role of Healthcare Districts play in the responding to the specialized health needs of tens of millions of California while also have direct accountability to the communities that Districts serve. I have been assigned to the Advocacy and Governance committees.

If you have any questions, please give me a call.



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** April 12, 2023

**Agenda Item 5-2:** LAFCO Ballot – San Diego County Consolidated Redevelopment Oversight Board

**Discussion / History:** LAFCO is seeking ballots with respect to electing one special district representative among two nominees to serve on the San Diego Consolidated Redevelopment Oversight Board. All independent special districts in San Diego County are eligible to cast one vote.

A LAFCO coversheet, ballot, and resumes for both candidates are included in this agenda packet.

**Financial Impact:** None.

**Staff Recommendation to Board:** Staff recommends that the Board selects a candidate.



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**CALL FOR BALLOTS**

March 20, 2023

TO: Independent Special Districts in San Diego County

FROM: Tamaron Luckett, Commission Clerk  
 San Diego Local Agency Formation Commission

SUBJECT: **Call for Ballots |**  
**San Diego County Consolidated Redevelopment Oversight Board**

This notice serves as a call for ballots pursuant to California Government Code 56332(f) with respect to electing one special district representative among the two nominated candidates (attached resumes) to serve on the San Diego Consolidated Redevelopment Oversight Board. **All independent special districts** in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies.

The official ballot is attached (Attachment A). Ballots must be signed by the presiding officers or their designees and returned to San Diego LAFCO no later than **Monday, May 1, 2023**. A ballot received without a signature will not be counted. Should LAFCO review a quorum of 29 ballots by the May 1<sup>st</sup> deadline the nominee with the most votes will be appointed. Ballots received after this date will be invalid. Should LAFCO not receive a quorum of ballots by the deadline an automatic 60-day extension to July 1<sup>st</sup> is required.

Ballots can be mailed to San Diego LAFCO Office at 2550 Fifth Avenue, Suite 725, San Diego CA 92103-6624 or via email to [tamaron.luckett@sdcounty.ca.gov](mailto:tamaron.luckett@sdcounty.ca.gov), include **“District Name”** and **“Redevelopment Oversight Board Ballot”** in the subject title, if necessary to meet the deadline, but the original form must be submitted.

Should you have any questions, please contact me at 619-321-3380.

Attachments

- 1) Candidates Resumes
- 2) Attachment A: Election Ballot and Vote Certification form

**Administration:**  
 Keene Simonds, Executive Officer  
 2550 Fifth Avenue, Suite 725  
 San Diego, California 92103  
 T 619.321.3380  
 E [lafco@sdcounty.ca.gov](mailto:lafco@sdcounty.ca.gov)  
 www.sdlafo.org

Chair Jim Desmond  
 County of San Diego  
 Joel Anderson  
 County of San Diego  
 Nora Vargas, Alt.  
 County of San Diego

Kristi Becker  
 City of Solana Beach  
 Dane White  
 City of Escondido  
 John McCann, Alt.  
 City of Chula Vista

Vice Chair Stephen Whitburn  
 City of San Diego  
 Marni von Wilpert, Alt.  
 City of San Diego

Jo MacKenzie  
 Vista Irrigation  
 Barry Willis  
 Alpine Fire Protection  
 David A. Drake, Alt.  
 Rincon del Diablo

Andy Vanderlaan  
 General Public  
 Harry Mathis, Alt.  
 General Public

**ATTACHMENT A**

**SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD ELECTION  
BALLOT and VOTE CERTIFICATION**

**VOTE FOR ONLY ONE**

**Timothy Robles** [ ]  
(Lakeside Fire Protection District)

**Patrick Sanchez** [ ]  
(Vista Irrigation District)

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the \_\_\_\_\_  
(Name of Independent Special District)

for the San Diego County Consolidated Redevelopment Oversight Board Election as:

- [ ] the presiding officer, or
- [ ] the duly-appointed alternate board member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Print Title)

\_\_\_\_\_  
(Date)

Return Ballot and Vote Certification Form to:  
San Diego LAFCO  
Tameron Lockett  
2550 Fifth Avenue, Suite 725  
San Diego, CA 92103-6624  
Email: [tameron.lockett@sdcounty.ca.gov](mailto:tameron.lockett@sdcounty.ca.gov)



## CANDIDATE STATEMENT

### COUNTY OF SAN DIEGO

#### COUNTYWIDE REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD

TIMOTHY ROBLES

I believe that government should be serving its citizens to create a better standard of living. My career experience consists of being a Fire Captain/Paramedic with the City of San Diego Fire and Rescue Department (1998-present) and additionally having been elected twice (2018-present) as a Board Director for the Lakeside Fire Protection District.

I am honored that my fellow Lakeside Fire Protection District Board members have decided to nominate me for this opportunity. This nomination comes strongly from a fellow Lakeside Board member, Mark Baker, who recently vacated his seat on the San Diego Countywide Redevelopment Successor Agency Board. Having this Former Board Member at the same agency as me creates a unique opportunity for legacy information to be shared creating a seamless transition of a new member to the Redevelopment Successor Agency Board. I look forward to continuing looking out for the interest of Special Districts here in San Diego County that are affected by the continuing disillusionment of the Redevelopment Agencies throughout the County.

During my career I have been involved in many processes requiring diligent financial oversight and have been involved in other professional Boards and Commissions as you will see listed below.

#### **San Diego Fire and Rescue:**

- Development of a Fire Management Assistance Grant,
- FEMA Grant Reimbursements,
- San Diego Fire-Rescue Foundation (Secretary, 2006-present),
- Local 145 Union Board Member (2009 – 2015)

#### **Lakeside Fire District:**

- District's Budget Development Committee (2019-present),
- Employment contract and agreement District Representative Negotiator (2019-present),
- Heartland Communications Facility Authority Commissioner (2019-present),
- Santee-Lakeside EMS Authority JPA Commissioner, 2022

As an Oversight Board Member of the San Diego County Countywide Redevelopment Successor Agency, I will work diligently to assist and ensure that each Successor Agency remains on track for their timely disillusionment and that property tax revenues are appropriately redistributed to the originating agencies including Special Districts.



## Timothy E. Robles

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### EMPLOYMENT HISTORY:

- Fire Captain/Paramedic, San Diego Fire-Rescue Department (1998-Present)  
600 B Street, Suite 1300, San Diego, CA 92101

### OPERATIONAL EXPERIENCE:

- Special Operations Captain (2018-Present)
  - TRT, HIRT, USAR, Operational Support, Peer Support
- Special Assignments
  - Logistics Section Chief (COVID-19 Response IMT)
  - COVID-19 Testing Group Manager
  - Logistics (Telestaff Outage)
  - Dignitary Protection for President Trump
  - EMS CE Paramedic Instructor
  - IST Instructor
  - Academy Instructor (82nd,83rd,84th)
- Specialty Station Assignments:
  - Station 8 - Aircraft Rescue and Fire Fighting
  - Station 45 – HAZMAT, full-time and relief
  - Station 2/41 – TRT, relief
- CA-TF8 USAR (Urban Search and Rescue)
  - Logistics Team Manager
  - Medical Specialist
  - HazMat Technician
  - Rescue Specialist

### EDUCATION:

- Associate Degree, Miramar College

### OTHER RELEVANT ACHIEVEMENTS AND QUALIFICATIONS:

- Elected Lakeside Fire Protection District Board Member (President),
- Santee-Lakeside EMS Authority Commissioner
- San Diego Fireman's Relief Association, Member (1998-Present)
- Local 145 Union Board Member (2009-2015)

## **Patrick Sanchez**

*Vista Irrigation District  
Board of Directors*



### **NOMINEE:**

### **Special District Representative to the San Diego County Consolidated Redevelopment Oversight Board**

#### Interests and Qualifications:

- I have worked closely with Regional Planning Agencies, including the San Diego Association of Governments, the Southern California Association of Governments, and the Orange County Council of Governments on various projects.
- I have worked diligently with all outside service extensions to consolidate service levels for cities and counties.
- I possess a clear understanding of my special district's interaction with other agencies to meet current and future community needs.
- I provided leadership with regard to improving agency oversight and transparency.
- With respect to Redevelopment Funding Consolidation, I have experience helping streamline government services.
- I serve as member of the Board of Directors of the Vista Irrigation District; our Board strives to develop partnerships and consortiums with other agencies to efficiently deliver services to our customers.
- My professional experience has provided me with in-depth knowledge of capital projects, recycled water systems, aging infrastructure and water and park bond act projects.
- I have worked closely with other governmental agencies to insure coordination of joint projects; I acted as agency liaison for the Orange County National Pollution Discharge Elimination System program, and prepared and administered extensive landscape and water conservation programs for parks, medians, and street tree projects.
- I have worked collegially with staff and other members of boards on developing community outreach, public policy, and public information programs.
- I have 34½ years of experience working for municipal and county agencies as a Director of Community and Public Services and Director of Parks and Recreation for various public agencies, including the cities of Santa Fe Springs, Oceanside, Tustin, Glendora and Yucaipa and the County of San Mateo.



Resource Conservation District of Greater San Diego County  
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799  
Website: [www.rcdsandiego.org](http://www.rcdsandiego.org)

**Date:** April 12, 2023

### **Agenda Item 5-3: Preliminary Budget**

**Discussion / History:** A preliminary budget for fiscal year 2023-24 has been prepared by Director of Finances, Chris Kelley, and reviewed by senior staff and the Budget Subcommittee. Once reviewed by the Board of Directors, a final draft will be presented for approval prior to the start of the new fiscal year.

**Financial Impact:** Staff are anticipating a budget of approximately \$9,904,896

**Staff Recommendation to Board:** Staff requests that the Board reviews the draft budget and provides feedback.

**Budget Planning  
2023-2024**

	2022-2023	2022 - 2023	2023-2024
	Annual Budget	Projected	Proposed Budget Draft
40000 · Grant Income Restricted			
40041 · CDFA TA HSP	25,341.11	\$ 29,221.16	\$ -
40042 · CDFA CUSP Economic Relief	41,245.50	\$ 25,188.50	\$ 86,410.00
40043 · CDFA WETA	136,000.00	\$ 82,471.96	\$ 173,550.00
40044 · CDFA Planning	0.00	\$ -	\$ 124,850.00
40045 · CDFA Climate Smart Ag TA	32,521.82	\$ 27,156.04	\$ 19,650.00
40046 · CDFA Farm to School Incubator Program	74,929.60	\$ -	\$ 99,910.00
40047 · CDFA Prescribed Grazing	0.00	\$ 2,762.38	\$ -
40048 · CDFA Cover Cropping	54,880.26	\$ 44,095.00	\$ -
40049 · CARCD Monarchs	10,000.00	\$ 12,261.22	\$ -
40050 · CARCD WCB	0.00	\$ -	\$ 95,070.00
40051 · DOC RFFC Block Grant	567,744.89	\$ 400,706.08	\$ -
40052 · DOC SALC	86,951.96	\$ 85,415.60	\$ -
40053 · DOC RFFC Round IIA	1,100,000.00	\$ 910,145.46	\$ 915,805.00
40055 · CARCD NRCS Equity	22,000.00	\$ 7,373.06	\$ -
40056 · CDFA PHP	0.00	\$ -	\$ 123,275.00
40057 · Foodshed (account reserved)	0.00	\$ -	\$ 10,000.00
40058 · Carbon Cycle Institute (account reserved)	0.00	\$ -	\$ 120,000.00
40060 · NRCS IERCD	8,500.00	\$ 16,755.12	\$ 15,000.00
40065 · NRCS Conservation Planning	55,000.00	\$ 78,717.14	\$ -
40070 · Community Enhancement Grant	0.00	\$ -	\$ 9,491.00
40080 · SDRC Fuels	1,792,783.24	\$ 1,534,268.58	\$ 673,880.00
40085 · SDRC NACC	379,206.68	\$ 166,666.74	\$ -
40090 · IRWMP Proposition 84	770,000.00	\$ 573,254.98	\$ 505,575.00
40100 · CARCD NFWF TA	10,000.00	\$ 16,198.76	\$ -
40115 · SD Foundation Comm Food	0.00	\$ -	\$ 185,000.00
40116 · WCB Otay	0.00	\$ -	\$ 580,000.00
40120 · Port	10,000.00	\$ 16,116.62	\$ 16,000.00
40122 · CalFire Forest Health Grant	2,230,873.66	\$ 758,040.44	\$ 2,558,570.00
40123 · CalFire CARCD Increasing Pace & Scale	128,763.00	\$ 118,706.20	\$ 166,628.00
40124 · CalFire Forest Health Grant Round II	0.00	\$ -	\$ 1,200,000.00
40130 · NACD Urban Ag Cons	49,905.90	\$ 21,443.80	\$ 34,595.00
40140 · SDG&E Pollinators	7,500.00	\$ 4,345.76	\$ 2,083.00
40145 · SDG&E DSAP	10,000.00	\$ -	\$ 20,000.00
40146 · SDG&E Fuels MOU	1,100,000.00	\$ 955,773.36	\$ 1,100,000.00
40190 · Tijuana River Valley Garden	75,000.00	\$ 119,041.56	\$ 80,000.00
40191 · Sweetwater Community Garden	46,000.00	\$ 94,602.16	\$ 60,000.00
40192 · CSA Community Supported Ag	20,592.00	\$ -	\$ 20,592.00
40193 · Parker Foundation F2F	0.00	\$ -	\$ 4,000.00
40194 · Wild Willow Farm Classes & Workshops	55,000.00	\$ 65,401.82	\$ -
40195 · Wild Willow Farm Agricultural CSA & Wholesale	65,000.00	\$ 63,883.58	\$ -
40196 · Wild Willow Field Trips & Tours	25,000.00	\$ 55,320.00	\$ -
42005 · BLM Hermes Butterfly/Zoo (reserved)	0.00	\$ -	\$ 213,667.00
42007 · USFWS Pollinators on Working Lands	10,000.00	\$ 8,772.80	\$ 4,095.00
42022 · CalFire County Coordinator	58,333.00	\$ 7,382.36	\$ 175,000.00
42023 · CA FSC Fiscal Sponsorship EFHGFSC	20,000.00	\$ 1,916.82	\$ -
<b>Total 40000 · Grant Income Restricted</b>	<b>9,079,072.62</b>	<b>6,303,405.06</b>	<b>9,392,696.00</b>
45000 · Income - Unrestricted			
45001 · Wild Willow Classes, Workshops	0.00	\$ -	\$ 60,000.00
45002 · Wild Willow Field Trips, Tours	0.00	\$ -	\$ 30,000.00
45003 · Wild Willow Food Sales CSA	0.00	\$ -	\$ 80,000.00
45004 · Wild Willow Wholesale Food Sales	0.00	\$ -	\$ 3,500.00
45005 · Wild Willow Farm Stand Sales	0.00	\$ -	\$ 5,000.00

**Budget Planning  
2023-2024**

	2022-2023	2022 - 2023	2023-2024
	Annual Budget	Projected	Proposed Budget Draft
45006 · Wild Willow Venue Rental	0.00	\$ -	\$ 7,500.00
45007 · Wild Willow Farm Donations	0.00	\$ -	\$ 10,000.00
<b>Total 45000 · Income - Unrestricted Wild Willow Farm</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 196,000.00</b>
45010 · Rent - San Diego River Conservatory	33,500.00	\$ 44,096.00	\$ 35,150.00
45020 · Donations RCD General	500.00	\$ 21,049.00	\$ 12,000.00
45025 · WWF Donations	20,000.00	\$ 3,445.88	\$ -
45030 · Rebates and Refunds	25.00	\$ 860.48	\$ 300.00
45040 · LAIF Interest	10,000.00	\$ 13,961.30	\$ 16,500.00
45080 · US Bank Interest	45.00	\$ 43.96	\$ 50.00
45090 · Tax Assessments	379,000.00	\$ 389,250.00	\$ 410,000.00
45095 · Redevelopment Revenue City Tax	9,000.00	\$ 11,000.00	\$ 12,000.00
45100 · Miscellaneous Income	25,000.00	\$ 1,455.88	\$ 25,000.00
45200 · Fee for Service	1,200.00	\$ 3,091.84	\$ 1,200.00
<b>Total 45000 · Income - Unrestricted</b>	<b>478,270.00</b>	<b>488,254.34</b>	<b>512,200.00</b>
<b>Total Income</b>	<b>9,557,342.62</b>	<b>6,791,659.40</b>	<b>9,904,896.00</b>
<b>Expense</b>			
50000 · Grant Expenses Restricted			
50041 · CDFA TA HSP	21,117.59	\$ 21,598.46	\$ -
50042 · CDFA CUSP Economic Relief	35,865.65	\$ 15,884.20	\$ 72,010.00
50042 · CDFA WETA	113,000.00	\$ 52,989.10	\$ 145,000.00
50044 · CDFA Planning		\$ -	\$ 96,050.00
50045 · CDFA Climate Smart Ag TA	27,101.52	\$ 17,220.42	\$ 16,080.00
50046 · CDFA Farm to School Incubator Program	62,445.50	\$ -	\$ 83,265.00
50047 · CDFA Prescribed Grazing	0.00	\$ 2,467.50	\$ -
50048 · CDFA Cover Cropping	49,891.15	\$ 30,569.50	\$ -
50049 · CARCD Monarchs	8,333.33	\$ 7,612.68	\$ -
50050 · CARCD WCB	208,340.00	\$ -	\$ 86,525.00
50051 · DOC Block Grant	473,120.74	\$ 308,342.40	\$ -
50052 · DOC SALC	82,811.39	\$ 70,019.44	\$ -
50053 · DOC RFCC Round IIA	972,246.77	\$ 759,389.94	\$ 810,410.00
50055 · CARCD NRCS Equity	18,736.00	\$ 4,637.58	\$ -
50056 · CDFA PHP	0.00	\$ -	\$ 118,873.00
50057 · Foodshed (account reserved)	0.00	\$ -	\$ 8,334.00
50058 · Carbon Cycle Institute (account reserved)	0.00	\$ -	\$ 100,000.00
50060 · NRCS IERCD	7,083.33	\$ 11,304.94	\$ 12,500.00
50065 · NRCS Conservation Planning	45,833.33	\$ 49,712.20	\$ -
50070 · Community Enhancement Grant	0.00	\$ -	\$ 7,900.00
50080 · SDRC Fuels	1,629,802.95	\$ 1,341,636.74	\$ 612,530.00
50085 · SDRC NACC	344,736.98	\$ 151,491.32	\$ -
50090 · IRWMP Proposition 84	733,333.33	\$ 556,580.44	\$ 481,490.00
50100 · CARCD NFWF TA	8,333.33	\$ 12,061.76	\$ -
50115 · SD Foundation Comm Food	0.00	\$ -	\$ 154,167.00
50116 · WCB Otay	0.00	\$ -	\$ 483,333.00
50120 · Port	8,333.33	\$ 10,919.66	\$ 14,550.00
50122 · CalFire Forest Health	1,991,851.48	\$ 683,573.90	\$ 2,342,400.00
50123 · CalFire CARCD Increasing Pace & Scale	121,474.00	\$ 118,116.56	\$ 159,795.00
50124 · CalFire Forest Health Round II	0.00	\$ -	\$ 1,000,000.00
50130 · NACD Urban Agriculture Conservation	45,369.00	\$ 15,005.78	\$ 28,826.00
50140 · SDG&E Pollinators	6,250.00	\$ 4,059.98	\$ 1,825.00
50145 · SDG&E DSAP	8,333.33	\$ -	\$ 16,667.00
50146 · SDG&E Fuel MOU	916,666.67	\$ 800,550.22	\$ 910,000.00
50190 · Tijuana River Valley Garden	65,217.39	\$ 96,883.92	\$ 66,670.00

**Budget Planning  
2023-2024**

	2022-2023	2022 - 2023	2023-2024
	Annual Budget	Projected	Proposed Budget Draft
50191 · Sweetwater Community Garden	43,809.52	\$ 81,069.90	\$ 50,000.00
50192 · CSA Community Supported Ag	17,160.00	\$ -	\$ 17,160.00
50193 · Parker Foundation F2F	0.00	\$ -	\$ 3,333.00
50194 · Wild Willow Farm Classes & Workshops	53,921.57	\$ 64,275.14	\$ -
50195 · Wild Willow Farm Agricultural CSA & Wholesale	97,500.00	\$ 186,597.54	\$ -
50196 · Wild Willow Farm Field Trips & Tours	30,000.00	\$ 66,897.80	\$ -
52005 · BLM Hermes Butterfly Zoo (reserved)	0.00	\$ -	\$ 194,242.00
52007 · USFWS Pollinators on Working Lands	8,333.33	\$ 5,442.78	\$ 3,412.00
52022 · CalFire County Coordinator	52,083.00	\$ 5,197.90	\$ 156,250.00
52023 · CAFSC Fiscal Sponsorship EFHGFSC	19,700.00	\$ 1,883.28	\$ -
<b>Total 50000 · Grant Expenses Restricted</b>	<b>8,328,135.51</b>	<b>5,553,992.98</b>	<b>8,253,597.00</b>
53000 · Expenses Unrestricted			
53005 · Advertising	5,000.00	\$ -	\$ 5,000.00
53035 · Processing Fees	4,500.00	\$ 9,390.28	\$ 7,500.00
53040 · Bank Fees	500.00	\$ 404.56	\$ 500.00
53050 · Depreciation	48,000.00	\$ 57,328.00	\$ 58,000.00
53060 · Donations, Awards & Scholarship	15,000.00	\$ 150.00	\$ 15,000.00
53070 · Dues & Memberships	10,000.00	\$ 6,443.66	\$ 10,000.00
53070 · Subscriptions	0.00	\$ -	\$ 250.00
53080 · Equipment Leases	3,500.00	\$ 3,801.54	\$ 4,000.00
53100 · Automobile			
53110 · Fuel	2,000.00	\$ (2,858.68)	\$ 2,000.00
53120 · Repairs & Maintenance	3,000.00	\$ 9,371.10	\$ 5,000.00
<b>Total 53100 · Automobile</b>	<b>5,000.00</b>	<b>\$ 6,512.42</b>	<b>7,000.00</b>
53200 · Wild Willow Farm			
53201 · Wild Willow Rent	0.00	\$ -	\$ 20,000.00
53202 · Wild Willow Payroll	0.00	\$ -	\$ 160,000.00
53203 · Wild Willow Office Supplies	0.00	\$ -	\$ 600.00
53204 · Wild Willow Utilities Gas & Electric	0.00	\$ -	\$ 5,000.00
53205 · Wild Willow Telephone	0.00	\$ -	\$ 3,500.00
53206 · Wild Willow Trash	0.00	\$ -	\$ 500.00
53207 · Wild Willow Propane	0.00	\$ -	\$ 900.00
53208 · Wild Willow Processing Fees (Eventbrite, PayPal, Square)	0.00	\$ -	\$ 1,600.00
53209 · Wild Willow Farm Supplies, Seeds, Soil, Mulch	0.00	\$ -	\$ 4,600.00
53210 · Wild Willow Harvest Supplies	0.00	\$ -	\$ 3,500.00
53211 · Wild Willow Irrigation and Fencing	0.00	\$ -	\$ 5,000.00
53212 · Wild Willow Farm Teaching and Class Supplies	0.00	\$ -	\$ 4,000.00
53213 · Wild Willow Farm Animal Feed & Care	0.00	\$ -	\$ 4,000.00
53214 · Wild Willow Farm Tools & Equipment	0.00	\$ -	\$ 5,000.00
53215 · Wild Willow Farm Other Misc Expense	0.00	\$ -	\$ 2,000.00
53216 · Wild Willow Pest Control	0.00	\$ -	\$ 50.00
<b>Total 53200 · Wild Willow Farm</b>	<b>0.00</b>	<b>0.00</b>	<b>220,250.00</b>
53900 · Insurance			
53910 · Auto & General Liability	29,000.00	\$ 54,932.15	\$ 46,226.00
53920 · In Leiu of Health Insurance	186,000.00	\$ 178,553.20	\$ 186,000.00
53930 · Workers Compensation	32,000.00	\$ 34,210.18	\$ 34,880.00
<b>Total 53900 · Insurance</b>	<b>247,000.00</b>	<b>267,695.53</b>	<b>267,106.00</b>
54000 · Outside Services			
54010 · Facility Maintenance & Repairs	15,000.00	\$ 13,767.52	\$ 30,000.00
54020 · Janitorial	5,500.00	\$ 8,418.60	\$ 8,500.00
54030 · Landscaping	22,500.00	\$ 14,350.00	\$ 22,500.00
54040 · Payroll Processing Fees	4,500.00	\$ 5,918.08	\$ 6,000.00
54050 · Pest Control	20.00	\$ 16.74	\$ 20.00
54060 · Website & Computer Maintenance	40,000.00	\$ 40,918.38	\$ 42,000.00



**Budget Planning  
2023-2024**

	2022-2023	2022 - 2023	2023-2024
	Annual Budget	Projected	Proposed Budget Draft
Total 54000 · Outside Services	87,520.00	83,389.32	109,020.00
54070 · Permits & Fees	100.00	\$ 450.00	\$ 450.00
54080 · Postage	800.00	\$ 479.70	\$ 700.00
54090 · Printing	1,500.00	\$ 910.14	\$ 1,500.00
55000 · Professional Services			
55010 · Accounting Fees	7,500.00	\$ -	\$ 15,000.00
55020 · Legal Fees	25,000.00	\$ 43,391.32	\$ 28,500.00
55030 · Professional Services - Other	10,000.00	\$ 23,534.68	\$ 15,000.00
Total 55000 · Professional Services	42,500.00	66,926.00	58,500.00
57000 · Supplies			
57100 · Conservation Garden & Education	6,000.00	\$ 7,679.46	\$ 6,000.00
57150 · Discretionary Projects	132,000.00	\$ 51,510.96	\$ 132,000.00
57200 · Office Supplies	9,500.00	\$ 10,057.70	\$ 10,500.00
57250 · Staff Events & Decorations		\$ -	\$ 500.00
57255 · Staff Uniforms & Merchandising			\$ 5,000.00
57300 · Office General	8,000.00	\$ 15,688.94	\$ 10,000.00
Total 57000 · Supplies	155,500.00	\$ 84,937.06	164,000.00
59000 · Utilities			
59100 · Gas & Electric	15,000.00	\$ 17,737.26	\$ 22,500.00
59200 · Sewer	900.00	\$ 1,139.16	\$ 1,500.00
59300 · Trash	5,040.00	\$ 6,460.26	\$ 8,500.00
59400 · Water	9,000.00	\$ 3,583.74	\$ 9,000.00
59500 · Telephones	21,000.00	\$ 29,570.78	\$ 30,000.00
Total 59000 · Utilities	50,940.00	\$ 58,491.20	71,500.00
Total 53000 · Expenses Unrestricted	677,360.00	647,309.41	779,776.00
65000 · Travel and Meetings			
65310 · Training	9,000.00	\$ 5,316.00	\$ 10,000.00
65320 · Travel Transportation, Flights and Mileage	12,000.00	\$ 26,149.84	\$ 12,500.00
65325 · Hotel Lodging		\$ -	\$ 7,500.00
65330 · Meals	3,500.00	\$ 5,322.10	\$ 5,500.00
Total 65000 · Travel and Meetings	24,500.00	36,787.94	35,500.00
66000 · Payroll Expenses			
66100 · Gross Payroll	410,000.00	\$ 312,793.76	\$ 410,000.00
66200 · In Lieu of Social Security 10.5%	43,050.00	\$ 41,250.00	\$ 43,050.00
66300 · Medicare 1.45%	5,945.00	\$ 7,592.52	\$ 5,945.00
66400 · FUTA, SDI, ETT, SUI	8,500.00	\$ 9,054.92	\$ 12,500.00
Total 66000 · Payroll Expenses	467,495.00	370,691.20	471,495.00
Total Expense	\$ 9,497,490.51	\$ 6,608,781.53	\$ 9,760,618.00
Net Ordinary Income	\$ 59,852.11	\$ 182,877.87	\$ 144,278.00
Net Income	\$ 59,852.11	\$ 182,877.87	\$ 144,278.00



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**Date:** April 12, 2023

## **Agenda Item 5-4: Position on AB 388**

**Discussion / History:** AB 388 (Connolly) is a bill sponsored by CARCD that would give statutory authority to CalFire to provide regional block grant funding to regional entities, forest collaboratives and partnerships to implement regional plans, strategies, agreements and initiatives including, but not limited to project priorities identified in regional priority plans developed through RFFC. The bill also requires CalFire to develop a roadmap to develop and deploy larger landscape level projects to contribute to the achievement of the goals outlined in the Wildfire Task Force's implementation strategy.

The bill recently passed the Assembly Natural Resources Committee on a unanimous 11-0 vote and is now headed to the Assembly Appropriations Committee. A fact sheet is included in this agenda packet.

**Financial Impact:** None confirmed, but if passed, we would have the opportunity to apply for and receive block grants to help implement our regional priority plan and other wildfire resilience projects.

**Staff Recommendation to Board:** Staff recommends that the Board takes a formal position to support this bill.





# Assemblymember Damon Connolly, 12<sup>th</sup> District

## AB 388 – CALFIRE REGIONAL GRANTS

### FACT SHEET

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## BACKGROUND

Catastrophic wildfire has increased in frequency and severity over the last decade and continues to be one of California’s greatest threats to loss of human life, property, and ecosystem function. Wildfires are also increasingly happening across large landscapes (tens to hundreds of thousands of acres).

The drivers of wildfire vary from region to region across the state. Recognizing this regional variability, the state has been investing in helping foster local and regional capacity building in order to develop strategies and projects to improve forest health and wildfire resilience.

The Regional Forest and Fire Capacity Program (RFFC) at the Department of Conservation provides funding to help build regional capacity to develop regional priority plans. The RFFC program has provided regional grants to:

- North Coast Resource Partnership
- Santa Monica Mountains Conservancy
- Coastal Conservancy
- Sierra Nevada Conservancy
- San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
- Inland Empire RCD
- Greater San Diego RCD
- Inner Coast Collaborative (Napa County RCD (lead), Clear Lake Environmental Resource Center (CLERC), Colusa County RCD, Solano County RCD, and Yolo County RCD)
- Northern Sacramento Valley Coalition (RCD of Tehama County (Lead), Glenn County RCD, Shasta Valley RCD, and Western Shasta RCD)
- Inland Empire Community Foundation
- Irvine Ranch Conservancy

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## ISSUE

While the RFFC program provides funding for coordination and regional planning, it doesn’t provide funding for the implementation of the projects in the regional plans.

The Department of Forestry and Fire Protection (CalFire) operates the Forest Health Grant Program and the Wildfire Prevention Grant Program which

provides grant funding for a variety of projects to support wildfire prevention. However the funding for these programs are scaled to and directed at the project level.

Instead of directing funding at the project level, making block grants available at the regional level would enable and encourage partnerships such as those created through the RFFC process to implement landscape-scale forest restoration and wildfire resilience initiatives.

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## EXISTING LAW

AB 9 (Wood, 2021) codified the Regional Forest and Fire Capacity Program (RFFC) at the Department of Conservation (DOC) and has been a catalyst to building up regional capacity to develop regional priority plans. Regional priority plans are coming together and ready for project funding, some of which has started as the North Coast Resource Partnership (NCRP) received a \$10 million direct award from CalFire to implement project priorities identified in the NCRP’s plan.

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## THIS BILL

AB 388 would provide statutory authority to CalFire to provide regional block grant funding to regional entities, forest collaboratives and partnerships to implement regional plans, strategies, agreements and initiatives including, but not limited to project priorities identified in regional priority plans developed through RFFC.

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## Support

- California Association of Resource Conservation Districts (Sponsor)

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## FOR MORE INFORMATION

Susan Chan

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**Date:** April 12, 2023

## **Agenda Item 5-5: Resolution 2023-xx – Addendum 1 to MOU with Upper San Luis Rey RCD**

**Discussion / History:** In April 2022, the Boards of the RCDGSDC and Upper San Luis Rey RCD approved an MOU to allow RCDGSDC participate in a block grant application with CARCD to the Wildlife Conservation Board to seek funds to establish pollinator habitat in both RCDs' service areas. The grant was approved and another grant opportunity is available to expand on this work. Addendum 1 to this MOU allows for the RCDGSDC to conduct pollinator habitat creation and enhancement in USLRRCD's territory in cooperation with USLRRCD, irrespective of specific grant funds.

**Financial Impact:** RCD uses existing funds to offer pollinator habitat services in USLRRCD's service area.

**Staff Recommendation to Board:** Staff requests that the Board reviews the draft budget and provides feedback.



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ADDENDUM NO. 1 TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY AND THE UPPER SAN LUIS REY RESOURCE CONSERVATION DISTRICT

I. In April 2022, the RCD of Greater San Diego County (RCDGSDC) and the Upper San Luis Rey RCD (USLRRCD) entered into a Memorandum of Understanding for the purpose of enabling and authorizing RCDGSDC to contribute to a state-wide block grant proposal for a series of pollinator habitat projects, and if awarded, perform this work in Upper San Luis Rey's District.

II. The parties now mutually desire and agree to amend the referenced MOU as follows:

- a. To extend the term of this MOU to be inclusive of any grants and subsequent project work associated with pollinator habitat.
- b. To notify LAFCO of this Addendum and to obtain consent from LAFCO to exercise this authority as set forth in the MOU and Addendum No. 1 thereto.

III. IN WITNESS WHEREOF, the parties have executed this addendum on the day and year written below.

\_\_\_\_\_  
Donald H. Butz, President, Resource Conservation  
District of Greater San Diego County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Andrew Lyall, President, Upper San Luis Rey  
Resource Conservation District

\_\_\_\_\_  
Date



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**Date:** April 12, 2023

**Agenda Item 5-6:** Master MOU between RCDGSDC, Mission RCD, and Upper San Luis Rey RCD

**Discussion / History:** Following LAFCO's municipal service review of the County's three RCDs, Don Butz (Board President) and Ann Baldrige (Executive Director) have been participating in an ad hoc committee convened by LAFCO to clarify and improve the way the RCDs work together and to resolve boundary issues. As part of this, the committee has been working on developing a master MOU between the three RCDs that structures how the RCDs can collaborate when the need or interest arises to work on a joint project that covers the whole county. That document has been drafted by RCDGSDC legal counsel, has been reviewed by the ad hoc committee, and now legal counsel from Mission RCD and RCDGSDC are collaborating to revise the document.

**Financial Impact:** no immediate impact

**Staff Recommendation to Board:** Staff recommends that the Board grant authority to the Board President, Executive Director, and Legal Counsel to finalize the MOU and bring the final draft to the RCD Board for approval and ratification.



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**Date:** April 12, 2023

**Agenda Item 5-7:** New Education Manager and Educator positions

**Discussion / History:** We have been revisiting the management structure at Wild Willow Farm and there is a gap in leadership of education programming. We would like to create an Education Manager position that would oversee the farm's education programming as well as the RCD's other education offerings, such as the Watershed Education program, annual plant giveaway, and Jim Thompson Conservation Scholarship. We would like our current Education Coordinator to transition into this role. With the change in responsibilities, a gap would open for coordination of the Watershed Education Program. To fill this, and to address the need for more dedicated staff time to support farm field trips, we would like to create an Educator position and fill that position within the next two months. The Education Manager position description is attached, and the Educator position description is being developed.

**Financial Impact:** Salary increase for staff member who would rise into this role and a new part-time salary in the range of \$20-\$25/hr, largely covered by grants and fee-for-service.

**Staff Recommendation to Board:** Staff recommends that the Board approve the two new positions.



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## Position Description

### EDUCATION MANAGER

\$26 - \$32.50 per hour  
Full-time

The Resource Conservation District (RCD) of Greater San Diego County is a local governmental special district focused on natural resource conservation. We work across the majority of San Diego County to provide resources and programs on farming, pollinator health, education, and wildfire resilience to engage and empower individuals to protect the land, wildlife, and our communities.

Through its educational programming, the RCD encourages people of all ages to take steps to protect, conserve, and restore natural resources and to connect with the land and each other. The RCD's education programs work with schools and colleges, youth groups and camps, adult groups, and individual residents to offer learning experiences both in the classroom and on-site at Wild Willow Farm.

The Education Manager will oversee the development, planning, promotion, and implementation of RCD education programs, including the Watershed Connections program, SLEWS, the RCD conservation scholarship, pollinator education programming, the annual plant giveaway, and Wild Willow Farm field trips, workshops, and courses. education offerings at Wild Willow Farm, as well as the RCD's conservation-focused education programs, and will supervise the staff that implement these programs. The Education Manager will supervise education program staff and will work closely with the Farm Manager and other RCD staff to coordinate across departments.

### Position Responsibilities:

- Supervision of education program staff, including regular check-ins, annual reviews, and goal setting.
- Working closely with the Farm Manager to coordinate farm education programs with field work and other farm activities.
- Coordinating, scheduling, and promoting Wild Willow Farm workshops and courses, ensuring program and workshops registrations are kept up to date and participants are invoiced in a timely manner (where relevant).
- Overseeing coordination of the WWF field trip program.
- Tracking program impacts and evaluations, reporting back to funders where relevant.
- Promoting the RCD's educational offerings to relevant audiences through direct mailings and program newsletters, and to the general public through the RCD's website and social media platforms.
- Working with internal WWF educators and external contractors to confirm teaching schedule and keeping instructors updated with details pertaining to the classes they teach.
- Supporting the recruitment and training of interns to assist with education programming, and coordinates with RCD staff to contribute to education programs where needed.
- Managing venue rental requests for events and workshops at Wild Willow Farm.
- Promoting the RCD Conservation Scholarship program to school and community contacts and coordinating the scholarship review and award processes.

*Conserving Our Natural Resources*



- Coordinating Range Camp sponsorship promotion, applications, information, and travel logistics.
- Promoting and coordinating the annual Plant Giveaway, including organizing the delivery and pickup of 250 flats of vegetable and herb plants to school gardens throughout San Diego County.
- Attending public events to represent the RCD as required.
- Working cooperatively with RCD staff on other projects as directed.

**Position Requirements:**

- BA/BS in an environmental field from an accredited school or four years of experience with a non-profit organization or public agency in a similar field and able to demonstrate transferable skills and experience.
- Excellent organizational skills, including ability to set priorities, manage time, work under pressure, and manage multiple projects and programs effectively.
- Experience with program management, including applying for and managing grants.
- Experience with supervising staff, and providing guidance, structure, and feedback on performance.
- Ability to communicate professionally with a wide range of audiences, both verbally and in writing. Experience working with schools, clubs, groups, agencies, and media is advantageous.
- Interest in and knowledge of the principles, practices, and techniques of conservation.
- Ability to prepare and maintain detailed and accurate records, reports, and written correspondence.

**Other Requirements:**

- Must possess a current, valid California driver's license, current proof of automobile insurance coverage, and reliable transportation (mileage will be reimbursed on a monthly basis as necessary).
- Knowledge of word processing, PowerPoint and Excel.
- Punctuality and reliability, and availability to work occasional weekends or evenings.
- Must comply with all RCD rules, personal policies and standards.
- Proficiency in Spanish is beneficial but not required.

**Benefits:**

After successful completion of a 90-day probationary period:

- Health insurance compensation in lieu of health care.
- Participation in RCD 457 retirement plan.
- Phone stipend of \$50 per month.
- Ten paid holidays and two weeks paid time off per year, increasing with length of service.

## SUCCESSES • STRUGGLES • SUPPORT

Activity Highlights for March 2023  
Prepared for Board Meeting on 4/12/23

### SUCCESSSES

#### **Executive Director:**

- Continued to hold regular check-ins with staff and bi-weekly office staff meetings.
- Continued working at the farm regularly to attend farm staff meetings and connect with staff.
- Conducted annual reviews with Joel Kramer and Heather Marlow.
- Working with Chris Kelley to develop a salary scale for all RCD positions and to renew our indirect cost rate.
- Refining position descriptions for farm and education staff positions.
- Supported staff members with grant application planning and writing; submitted an application to the Community Food Grant to support work at the Tijuana River Valley Community Garden.
- Worked with Bizhaven to review the new Staff Handbook and Illness and Injury Prevention Program.
- Worked with the District Manager of Coachella Valley RCD to begin planning the SoCal Baja Region RCD meeting, scheduled for May 1 and being hosted at Camp Winacka by our partners at Girl Scouts San Diego Imperial County.
- Participated in calls with various partners regarding our fire prevention / forest health, agriculture, and pollinator programs.
- Attended the Voluntary Conservation for Land Managers event, co-organized by RCD and SD County staff.
- Attended and chaired the Fire Safe Council of San Diego County March Executive Board and General meetings.
- Participated in a technical assistance meeting with farm staff.
- Working with farm staff and Sierra to refine and improve the farm group activities program.
- Participated in meetings of the LAFCO RCD ad hoc committee and the LAFCO Special District Advisory Committee.
- Worked with staff to finalize the Regional Priority Plan and Priority Project List.
- Worked with staff to plan a series of meetings with local decision makers to share the policy recommendations that arose out of the SALC project.
- Began preparing for the expansion of the Working Lands for Pollinators program that is being funded through two new grants.
- Participated in a meeting with Bureau of Land Management, SDMMMP, SD Zoo and Wildlife Alliance, and other partners to discuss a potential grant the RCD would manage to support the Hermes Copper Butterfly.
- Gave an interview to KPBS about monarch overwintering numbers.
- Legislation: Attended meetings about AB 338 (prevailing wage on fuel reduction projects), AB 388 (a bill to allow CALFIRE to award regional block grants), a meeting with State Senator Stephen Padilla's staff convened by CSDA, started lining up meetings with legislators and other stakeholders during the CSDA Legislative Days event.



## **PROGRAM REPORTS**

### **Port:**

- Submitted Q3 Port Report.
- Marisa Rodriguez continued her internship and has been taking the lead on watershed presentations, community with teachers, and grading pre/posttest.
- 10 watershed presentations given at 5 school location.
- Prepped for 4 additional presentations in early April.
- Scheduled a community event for Earth Month at the El Toyon Nature Day.
- Worked with Girl Scouts of San Diego to schedule a community presentation with a summer camp.

### **Pollinators**

- San Diego Pollinator Week: Confirmed 14 events (so far!) and most are posted on our site [here](#). [Here is a link](#) to some promotional materials.
- Working Lands for Pollinators: Received CDFA Pollinator Habitat Planting grant to expand our project, and had our official onboarding call with the funder. Scheduled Summer 2023 site visit dates.
- San Diego Native Milkweed Project: Ordered an additional pound of native *Asclepias fascicularis* seed to package for continued outreach. Worked with Partners for Fish & Wildlife to start identifying regional need for other species of native seed at restoration sites.
- Events: Grizzly Corps fellow, Carolina Guia, tabled on behalf of the San Diego Pollinator Alliance at the Mt Helix Nature Fair on March 18th.
- Other: Met with Bureau of Land Management, SANDAG and members of the San Diego Zoo to discuss potential repopulation project to captive rear threatened butterfly species in our region.
- Continued communication with teachers for the CARCD Monarch Block Grant; will plan to give two more presentations this quarter.

### **Sweetwater Community Garden**

- Provided One-One technical assistance to 2 gardeners.
- Held two new gardener orientations.
- Had our first Efficient Irrigation class at Sweetwater 3/25/23, attended by 13 gardeners from Sweetwater and 3 from TRV. This was funded through our NACD grant. A second class is scheduled for 4/8/23, and coordinating 4 beginner gardening classes this Spring with Master Gardeners Association.
- Coordinating Spring Clean-up as part of the Creek to Bay Clean-up on 4/22/23.
- 5 new plot rentals and 9 move outs, including evictions and abandoned plots.
- 45 available plots

### **Tijuana River Valley Community Garden**

- Conducted 1 new gardener Orientation.
- Received no new One-One technical assistance applications.
- Coordinating Spring clean-up event as part of the Creek to Bay Clean-up on 4/22/23.
- Coordinating with outside groups seeking to participate at the Clean-up event.
- 3 move ins from waitlist; 8 available plots.

### **TRV Incubator Plots**

- Welcomed Kind Folk Farm as newest incubator plot farmer.
- Arranged soil testing for bacteria for mid-April.

### **Soil Health and Farmer / Rancher TA**

#### **CA Dept of Food and Ag:**

- Irrigation evaluations at Paradise Found in Bonita and Sunstreak Farm in Valley Center.
- Met with Regional Water Quality Control Board to understand new strategy for regulatory outreach to farmers throughout San Diego region.
- End of activities for Cover Crop Demonstration grant.
- Finalized SGG Farm Carbon Farm Plan and Cover Crop Cost-Benefit Analysis.
- Published regional compost equipment guide and video from January demonstration event.
- Published recording of Cover Cropping in San Diego webinar.
- Two field staff received training from Soil Health Academy at CSU Chico
- End of activities for 2020 Healthy Soils Technical Assistance grant.
- Requested updated contacts from County AWM for certified farmers' market producers, pesticide applicators and organic farmers and sent email blast to approx. 500 recipients.
- Soil testing at 16 farms in Escondido, San Marcos, Ramona, Valley Center, and Pauma Valley.
- Purchased equipment for soil testing kit for use in field and lab.
- Checked in with CARCD and Economic relief applicants pending application approval.
- Extension requests for CDFA Economic Relief approved to May 31.
- Met with Farm Staff to plan discuss tractor purchase and work plan for Farm to School grant.
- Monthly announcements (March edition) and translated to Spanish.

#### **CA Dept of Conservation (SALC):**

- Drafted, produced, and distributed brochure of value of agriculture in San Diego.
- Interviewed and began working with new graphic designer for final report; previous company became abruptly unavailable.
- Check in calls with coordinators of Water Efficiency and Land Access Working Groups.
- Prepared schedule, target participants and policy requests for upcoming advocacy events, including meetings with ag stakeholders such as Cattleman's Association and Foodshed.
- Presented agricultural policy call for support at Farm Bureau, LAFCO Special Districts, Coastal Roots Spring Gardening workshop and Ramona Valley Vineyard Association.
- Participated in SD Food System Alliance to discuss Farm Incubator initiative.
- Participated in Foodshed Carbon Sink Convergence to discuss regional carbon farming priorities.
- Participated in County Carbon Farming Pilot meeting with other RCDs.
- Participated in quarterly CalCAN legislative update.
- Two field staff received training from Soil Health Academy at CSU Chico.
- Interviewed by Mixte Communications to feature local food systems work in Authority Magazine.
- Presented results of government engagement regarding agriculture at CARCD Conference.

#### **CA Dept of Water Resources (Prop 84):**

- Consulted with grant manager regarding final report format and instructed partners accordingly.

#### **US Natural Resources Conservation Service:**

- Hosted, tabled and educated landowners at Voluntary Conservation Workshop.
- Hosted and attended CAFF Farmers Guild Social.
- Presented results of outreach to urban and underserved producers at CARCD Conference.
- Refined top practices used for conservation practice guidelines.

**Zero Footprint:**

- Checked on progress with Hummingbird Agrotek, Reyes Vineyards, and Evergreen Organic

**Forestry and Fire Prevention**

- Completed and submitted a proposed budget and scope of work for Round 3 of RFFC Program
- Participated in the CAL FIRE PIO Conference, facilitated a panel on cultural relationship building.

**CAL FIRE Forest Health:**

- Working on amendment to extend grant performance period by one year and make work plan adjustments.
- Worked with current partners to finalize and submit a Phase 2 application to continue and build on the success of this project.

**DOC- RFFC Program:**

- The Regional Priority Plan and first iteration of the Priority Projects list was finalized and published on our [website](#).
- Round 1 of funding for the RFFC has ended March 31, we completed our deliverables and subgrant projects, will now work on Round 2 and 3.
- Climate Science Alliance training program and La Jolla Band of Indians continue work and hosting training opportunities.
- NACC Round 2 continues, the crew is receiving training and working in Cuyamaca State Park

**SDG&E Renewable Contract:**

- With the addition of our new County Coordinator grant, staff time budgeted for this grant will now be recategorized for additional implementation.

**Fire Safe Council:**

- Held a successful Last Chance Survival Simulation Workshop in Julian.
- Supporting 8+ groups with developing CWPPs, answering questions, connecting stakeholders, and responding to mapping requests. Five have been submitted to the committee and will be reviewed in April.
- Presented at the CARCD Virtual Conference on our Fire Safe Council framework and how partnerships have supported community FSCs in taking their project to the next level. Kensington FSC co-presented their "Dumpathon".
- Held the FSC Executive and General Board Meetings at Heartland Fire Training Center. Joan Jones presented on the annual FSC SAFE Grant Program.
- Partnering with CAL FIRE/County Fire to finalize FSC boundaries and manage any conflicts as well as update the public facing master map with new contact information and boundary updates.

- Continue to attend CFSC's monthly Regional, Statewide, and County Coordinator specific meetings.
- Began to plan 2023 FSC Volunteer Awards, visited four potential venues and began creating a draft budget.

**DSAP and Chipping Programs:**

- County Coordinator funds have allowed us to scale up implementation outside of the SDRC boundary. The waitlist will be greatly reduced by May.
- Partnering with County Fire/CAL FIRE to plan community chipping days with local fire safe councils. Conducted a survey that was sent to all local FSCs and partners regarding community chipping interest and forwarded information to County Fire to schedule.

**Grizzly Corps:**

- GrizzlyCorps fellows attended several trainings and speaker events facilitated through the GrizzlyCorps program.
- Working on PBA and GSOB toolkits, PBA documentation matrix.

**Education & Outreach:**

- Participated in the RCD Plant giveaway event.
- Attended the Last Chance Survival Stimulation Workshop in Julian: 03/25/23
- NACC pile burn demonstration at Cuyamaca State Park: 03/28/23
- Volunteered at the San Diego's Half Marathon Race: 3/26/23
- Cultural burning related:
  - Climate Science Alliance, Tribal Working Group Meeting 03/23
  - Discussion through IBA and Torchbearr about burning issues 03/24
- Tabling at Mt. Helix's Nature Day Fair 03/18
- Participated at Wild Willow for Cesar Chavez Day

**Wild Willow Farm**

- The farm hosted 247+ school aged children with field trips, and one tour.
- Farm crew members are sourcing quotes to purchase a tractor!
- Growing fields are being prepped and planted out with flowers and summer crops.
- Farm crew submitted a soil test 3/28 and are waiting for the results to plant more veggies ASAP.
- Volunteers 3/11 helped weed the garlic field and turn compost piles.
- Hosted an intern appreciation day for current and ending interns
- The farm has been selling nursery stock each Saturday since January
- Finished Winter Farm School session.
- Gathered supplies and prepared for the OneTreePlanted event (4/5/23).
- Worked with a external educators to host a Natural Plant Dyeing Workshop as well as a Nature Photography: Pollinators and Native Plants workshop that aligns with Pollinator Week.
- Worked with Austin Durant to host a Seasonal Strawberry Fermentation Workshop.
- Finished the last NACD Workshop and taught students about Spring Gardening.
- Working to streamline the Field Trip program's administrative system.
- Worked with Autism Tree Project to schedule three events for May 6<sup>th</sup>, May 15<sup>th</sup>, and May 20<sup>th</sup>.
- Wrote and sent out one Wild Willow Farm Newsletter.
- Successfully ran Winter Farm School and three workshops.

**RCD General**

- Convened SoCal Carbon Farming hub to discuss upcoming Conservation Planning and Hub Coordinator opportunities.
- Participated as Board Member in regular Board of Forestry Rangeland Management Advisory Committee meeting.
- Coordinated a Staff Dinner – Ethiopian food!
- Wrote and sent out one School Garden Newsletters.
- Successfully hosted the 2023 Plant Giveaway: 2,500 vegetable and herb plants and over 100 plumeria cuttings were distributed to 250 schools throughout San Diego County.
- Continued promoting the Jim Thompson Conservation Scholarship.
- Participated in a P4S Outreach and Education Action Team meeting.
- Communicated with Range Camp to promote our sponsorship position.
- 

**• STRUGGLES •**

- None

**• SUPPORT •**

- Engagement of Viejas for Prop 84 funds
- Degrading facilities at the farm limit the alternative activities that can be offered to field trip activities during rainy weather

**• NEWSLETTERS •**

- Wild Willow Farm Newsletter - Wild Willow Farm Newsletter - <https://www.wildwillowfarm.org/so/b500tNMsk?languageTag=en>
- SD Pollinator Alliance: newsletter about SD Pollinator Week
- Forestry and Fire: [March newsletter](#)

**• UPCOMING EVENTS •**

- OneTreePlanted Tree Planting Event, April 5
- Beekeeping 101, April 8
- FSC Coffee Chat, April 13

- Volcan Mountain Symposium, April 14-15
- Beekeeping 102: Beehive Building, April 15
- Seasonal Strawberry Fermentation Workshop, April 16
- CA Fire Safe Council Legislative Days: Sacramento, April 18
- Last Chance Survival Simulation Workshop: Deer Springs, April 22
- TRV & Sweetwater clean-up events, April 22
- Beekeeping 103: Beehive Rescue, April 22
- Spring Farm School starts April 29
- FSC General Meeting: May 4
- UNM Sustainable Ranching Tour Rancho Corte Madera, May 4
- Society for Rangeland Management Tour at Rancho Jamul, May 8
- Board of Forestry Ranch Tour, May 10
- Wildfire and Forest Resilience Task Force Meeting: Santa Cruz, May 11- 12
- CSDA Legislative Days: Sacramento, May 16-17
- Viejas Earth Day, May 20
- FSC Volunteer Awards and Appreciation Event: June 1

<b>RCD STAFF – March 2023</b>	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Conservation Farm Advisor
Sierra Reiss, Education Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Rachel Lloyd, Accounting Clerk	Joel Kramer, Agricultural Specialist
Stan Hill, Forestry & Fire Prevention Project Manager	Andy Williamson, Irrigation Technician
Erik Rodriguez, Farmer II	Morgan Graves, Fire Prevention & Forestry Coordinator
Juliann Tidwell, Farmer	Joannaluz “Joanna” Parra, Farmer
Kim Hanson, Field Trip & Volunteer Coordinator	Paul Maschka, Regenerative Farming Educator
Codi Hale, Outreach Coordinator	Joanne Sauerma, Office Coordinator
Elizabeth Garcia, Ag Technician	Daniela Mejia, Community Garden Coordinator
Carolina Guia, Grizzly Corps Fellow	Ashleyann Bacay, Grizzly Corps Fellow

**RCD / FSC GRANT STATUS**

**CURRENT GRANT ACTIVITY – MARCH 2023**

**ITEM 6-2a**

<b>Grant Applications Submitted</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes / Updates</b>
Community Food Fund, San Diego Foundation	Community Gardens	\$189,015.65	Submitted 3/31/23
CDFA Underserved Producers Economic Relief	Agriculture dept	\$87,000	Grant to build on 2021 funding by capitalizing on existing relationships and reputation to support underserved farmers to access funds and resources post-disaster.
Community Enhancement Program	Pollinator Health	\$5,000	Funding to support Pollinator Week events and staff time, submitted 2/17/23
USDA – Urban Agriculture and Innovative Production	Agriculture dept	\$349,532.61	Submitted 3/27/23 to support innovative methods of urban agriculture
Wildlife Conservation Board (pre-application stage)	Habitat restoration planning	\$580,000	Project in collaboration with the Green Infrastructure Consortium and Otay River valley Regional Park, RCD would be lead partner. Preapplication submitted
CALFIRE Forest Health	Round 2 of the “Saving San Diego’s Last Mixed Conifer Forest”	\$6m	Submitted 2/28/23
<b>Grants Currently Working On</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
Dept of Conservation – Climate Smart Working Lands	Agriculture Dept	TBD, up to \$2M	Working on developing scope of work to build on previous and existing carbon sequestration and land management projects.
NRCS-CARCD	Forestry & Fire Prevention	\$300,000	Three-year grant to fund a full-time forester or similar position to support forest management plans and other planning work.
NRCS-IERCD	Post-disaster recovery	\$30k	Ag team working on proposal – links farmers and ranchers to resources to recuperate their land following a natural disaster
CDFA – CUSP	Supporting underserved and small producers	\$65k	Preparing to submit application
CARCD block grant – CDFA SWEEP	Agriculture dept	TBD	Funding for staff time to provide technical assistance to farmers and ranchers in applying for SWEEP
<b>Recent Grants Awarded</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
CARCD – WCB block grant	Pollinator Health	\$356,515	Five-year grant to CARCD and sub-awarded to RCDs. Awarded 1/13/23
CDFA Pollinator Habitat Program	Funds to support implementation of pollinator habitat on working lands	\$339k	Submitted 11/23/22, Awarded March 2023
Community Enhancement Program	Wild Willow Farm	\$9,491	Spring event at the farm, submitted 1/6/23, awarded March 2023
CDFA Planning Grant	Funding to support conservation planning with farmers and ranchers, including carbon farm planning	\$249,700	Joint proposal with Regional Carbon Farming Hub partners (Mission and Inland Empire RCDs). Announced 2/2/22

SDG&E Safety Partners	Defensible Space Assistance Program	\$20K	Support to our North County communities not within SDRC boundaries.
Climate Cycle Institute	Regional Carbon Farming Hub	\$360,000	Three years of funding to hire a Coordinator for the Southern CA Carbon Farming Hub (awaiting agreement)
County Coordinator Grant – CAFSC	FSC technical assistance, CWPPs, capacity building	\$175k	Submitted 11/15/22, Awarded January 2023
Subcontract from Food Shed	Agriculture - carbon farm plans	\$40,000	Subcontract is part of Food Shed’s recently awarded USDA Climate Smart Commodities grant (Dec 2022) – awaiting subcontractor agreement
CDFA – WETA	Agricultural Program	\$408,000	Irrigation support to farmers and ranchers. Awarded May 2022
DOC	RFFC Program- Wildfire Resiliency	\$114,000	RFFC Round I Early Action Opportunity Fund; staff capacity; awarded June 2022
DOC	RFFC Program Round III - Wildfire Resiliency	\$3M	Initial amount was \$2.63; DOC confirmed they will be awarding \$3m for further capacity building
NACD Urban Agriculture and Conservation	Community Gardens and Farm	\$49,995.90	Awarded April 2022
Port of San Diego	Environmental Education (watershed)	\$42,000	Three-year bid to renew our watershed education project. Awarded May 2022
CARCD- CAL FIRE Block Grant	Fire Prevention, GSOB work, planning and TA	\$600,395	Funds for program management, PBA, GSOB support, chipping & DSAP; awarded June 2022
CARCD - NRCS Block Grant	Farmer Equity Outreach	\$22,483	Awarded, pending contract
SDG&E	Fuels Reduction	\$1.2M	New budget amount for 2023; renewable annual budget for 5 years
<b>Grants Denied / Cancelled</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
Community Wildfire Defense Fund	USFS – Implementation of County CWPP projects, including chipping and DSAP	\$4.93m	Denied March 2023
CAL FIRE- Fire Prevention	Chipping/ DSAP/ Community Projects	\$3.3M	Denied June 2022
CAFSC/ SFA 2022	Chipping/ DSAP	\$200K	Chipping/DSAP. Denied June 2022
CDFA Beginning Farmer and Farm Worker Training Program	Grazing apprenticeship program with Good Shepherds	\$994,239	Denied October 2022
CDFA Specialty Crop Block Grant	Crop Swap program for avocado growers to switch to more disease and/or drought resistant crops or varieties	\$498,064	Pre-proposal not invited for full proposal December 2022



**RC FOUNDATION GRANT STATUS**

**CURRENT GRANT ACTIVITY – MARCH 2023**

**ITEM 6-2b**

<b>Grant Applications Submitted</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes / Updates</b>
County of San Diego – ARPA funds	Wild Willow Farm Field trips and Activities	\$122,866	Funding available to supplement youth programs, compensation based on participation.
<b>Grants Currently Working On</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
<b>Grants/ Donations Awarded</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
CDFA – Farm to School, Track 4	Wild Willow Farm	\$150,000	Funding to develop a Farm to School field to supply produce to Sweetwater Union High School District for school consumption and nutrition education programs.
Hervey Family Fund	Wild Willow Farm	\$20,592	Funding to review the CSA model and promote to / engage the local community
Hervey Family Fund	Wild Willow Farm	\$10,000	Donation via SD Foundation, December 2022
SDG&E	Wild Willow Farm	\$3,000	Contribution for hosting a corporate volunteer event
SDG&E Environmental Champions 2022-23	Pollinator health	\$7,500	Program to promote native milkweed and host an event to swap tropical milkweed plants for a native plants
Collins Aerospace	Wild Willow Farm Donation	\$1,300	Staff Field Day Donation 2022
One Tree Planted	Arbor Day tree planting	\$2,500	Wild Willow Farm 2022
SD Foundation- H. House Family Fund	Wild Willow Farm	\$10,000	Direct support gift through SD Foundation 4/2022
SDG&E Environmental Champions 2021-22	Build and distribute garden boxes to South Bay families	\$7,500	Funding for vegetable or pollinator gardening container gardening workshops and supplies.
<b>Grants Denied / Cancelled</b>	<b>Program</b>	<b>Amount \$</b>	<b>Notes</b>
SD City Council - CPPS	Pollinator health	\$6,715	Program to promote native milkweed and host a San Diego Pollinator Week program of events.
SD City Council - CPPS	Wild Willow Farm Field trips	\$5,250	10 free field trips for schools in neighboring communities, plus some additional supplies.