

REGULAR BOARD MEETING AGENDA

Wednesday, June 8, 2022, 12:30PM

RCD Office: 11769 Waterhill Road, Lakeside, CA 92040

Zoom link: <https://us02web.zoom.us/j/86310174457?pwd=eXlPV2lnZUzMFjJKOhoTGhSWmtUZz09;>

Meeting ID: 863 1017 4457, **Passcode:** 924243

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, INTRODUCTION

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

4. CONSENT CALENDAR

4-1 Approval of Regular Meeting Minutes of May 31, 2022

4-2 Note and file monthly Treasurer's Reports for April 2022

4-3 Approve monthly expenses for April 2022

5. STAFF AND OTHER REPORTS

5-1 Executive Director's Staff Report (attached)

5-2 Grant Status Spreadsheets (attached)

5-3 Staff Presentation: YTILI Fellow, Mateusz Ciasnocha, to present.

6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

6-1 CARCD Report – Butz

6-2 Director/Assoc. Director and Other Activity or Committee Reports

➤ Maggie will provide an update on the RCD Director appointment process

6-3 NRCS Report

7. BOARD ACTION AND DISCUSSION ITEMS

7-1 **Discuss / Approve Resolution 2022-18:** AB361 teleconference policy

7-2 **Discuss / Approve Resolution 2022-19:** Authorize ED to sign CDFA WETA grant agreement

7-3 **Discuss / Approve Resolution 2022-20:** Add Director Gonzalez as signatory for LAIF

7-4 **Discuss / Approve:** Outsourcing of HR Services

8. CLOSED SESSION

8-1 **PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957**

Title: Executive Director Evaluation

**Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda**

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.

9. AGENDA SETTING

10. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

UPCOMING EVENTS		
RCD Board Meeting	Wednesday, August 10, 2022 12:30pm	TBD
FSC Executive & General Board Meetings	Thursday, July 14, 2022 9:00am	TBD
RFFC Local Wildfire Resilience Convening	Wednesday, June 8, 2022	Zoom
FSC Volunteer Awards	Friday, June 10, 2022	Balboa Park
Wild Willow Farm Volunteering	Saturdays weekly 9am-noon	Wild Willow Farm

<u>RCD Board of Directors – May 2022</u>	
Don Butz, President	
Marilyn Huntamer, Vice President	Jordan Gascon , Secretary/Treasurer
Maggie Sleeper, Director	Neil Meyer, Director
Diane Moss, Director	Odette Gonzalez, Director
<i>Associate Directors</i>	
D.K. Nasland, Jo MacKenzie, Lance Rogers	

RCD STAFF – May 2022	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Director
Morgan Graves, Forestry & Fire Prevention Projects Coordinator	Stan Hill, Forestry & Fire Prevention Projects Manager
Sierra Reiss, Education Coordinator	Andy Williamson, Farming & Gardening Coordinator
Rachel Lloyd, Accounting Clerk	Joel Kramer, Regional Agricultural Specialist
Joanne Sauerman, Office Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Erik Rodriguez , Farmer II	Joannaluz “Joanna” Parra, Farmer
Juliann “JJ” Tidwell, Farmer	Paul Maschka, Regenerative Farming Educator
Codi Hale, Agricultural Outreach Assistant	Kim Hanson, Farm Field Trip & Volunteer Coordinator

SPECIAL BOARD MEETING MINUTES
Tuesday, May 31, 2022 7:30am

<https://us02web.zoom.us/j/89252113745?pwd=VTQwUnpicGp4eUNEUHJ2YnpIZU0ydz09>

DIRECTORS PRESENT: Don Butz, Marilyn Huntamer, Neil Meyer, Maggie Sleeper, Odette Gonzalez
DIRECTORS ABSENT: Diane Moss
VACANCIES: One
ASSOC. DIRECTORS PRESENT: Jo MacKenzie, Lance Rogers
ASSOC. DIRECTORS ABSENT: DK Nasland
OTHERS PRESENT: Ann Baldrige, Joanne Sauerman, Chris Kelley, Heather Marlow, Steve Boehmer

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS

The Board meeting was called to order at 7:36am

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. **There were no members of the public requesting to speak.**

4. CONSENT CALENDAR

4-1 Approval of Regular Meeting Minutes of May 11, 2022 – Motion / second (Sleeper / Gonzalez) to approve meeting minutes. Passed unanimously: Butz, Gonzalez, Huntamer, Meyer, Sleeper.

5. BOARD ACTION AND DISCUSSION ITEMS

5-1 Resolution 2022-17: AB361, allowing for future teleconference meetings. Motion/second (Sleeper/Gonzalez) to keep resolution in place until no longer needed. Passed unanimously: Butz, Huntamer, Meyer, Gonzalez, Sleeper.

5-2 Discuss/Approve: RCD preliminary budget.

Motion/second (Huntamer /Sleeper) to approve the budget as presented for FY23. Passed unanimously by roll-call vote: Butz, Huntamer, Meyer, Gonzalez, Sleeper.

5-3 Discuss/Approve: Memorandum of Agreement for NACD Urban Agriculture Conservation Grant.

Motion/second (Meyer/Gonzalez) to authorize Ann Baldrige to sign grant agreement. Passed unanimously: Butz, Meyer, Gonzalez, Huntamer, Sleeper.

5-4 Discuss / Approve: RCD Conservation Scholarship award amounts & scholarship in Jim Thompsons memory.

Motion / second (Sleeper / Gonzalez) to rename the Conservation Scholarship to “Jim Thompson

Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda

Memorial Scholarship” and award nine scholarships in equal amounts (\$1,000 each). Passed unanimously: Butz, Sleeper, Gonzalez, Meyer, Huntamer.

5-5 Discuss /Approve: Announced resignation of Jordan Gascon and appoint a new Secretary /Treasurer.

Motion / second (Sleeper / Meyer) to appoint Odette Gonzalez. Passed unanimously by roll-call vote: Butz, Meyer, Huntamer, Sleeper, Gonzalez.

6. CLOSED SESSION

PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District’s Counsel upon return to open session respectively.

Open session resumed at 8:22am. Direction given, no reportable action.

7. AGENDA SETTING: CDFA grant agreement, Report on RCD director appointment process (Maggie Sleeper)

8. ADJOURNMENT: Meeting was adjourned at 8:23am

Respectfully submitted,



Heather Marlow

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
April 2022

	<u>Jul - Apr 2022</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
40000 · Grant Income Restricted				
40041 · CDFA TA HSP	12,638.75	19,540.00	-6,901.25	64.68%
40042 · CDFA CUSP Economic Relief Grant	8,921.25	26,068.00	-17,146.75	34.22%
40045 · CDFA Climate Smart Ag TA	14,489.03	29,543.79	-15,054.76	49.04%
40047 · CDFA Prescribed Grazing Program	2,090.72	19,695.00	-17,604.28	10.62%
40048 · CDFA Cover Cropping	27,691.28	46,142.00	-18,450.72	60.01%
40049 · CARCD Monarchs	10,728.72	11,233.00	-504.28	95.51%
40050 · CARCD SWEEP TA	9,446.21	9,445.99	0.22	100.00%
40051 · DOC RFFC Block Grant	513,415.81	574,929.00	-61,513.19	89.3%
40052 · DOC SALC	40,221.21	175,000.00	-134,778.79	22.98%
40053 · DOC RFFC Round IIA	71,572.24	275,000.00	-203,427.76	26.03%
40060 · NRCS IERCD	4,822.03	15,000.00	-10,177.97	32.15%
40065 · NRCS Conservation Planning	12,305.22	35,042.50	-22,737.28	35.12%
40080 · SDRC Fuels	1,253,134.43	2,140,294.00	-887,159.57	58.55%
40085 · SDRC NACC	94,279.71	364,678.04	-270,398.33	25.85%
40090 · IRWMP Proposition 84	330,232.07	548,983.00	-218,750.93	60.15%
40100 · CARCD NFWF TA	6,634.65	17,317.00	-10,682.35	38.31%
40120 · Port	9,688.59	16,000.00	-6,311.41	60.55%
40122 · CalFire Forest Health Gran	547,725.71	1,563,803.00	-1,016,077.29	35.03%
40140 · SDG&E Environmental Champions	12,062.45	11,350.00	712.45	106.28%
40145 · SDG&E DSAP	48,000.00	48,000.00	0.00	100.00%
40146 · SDG&E Fuels MOU	1,110,678.82	1,500,000.00	-389,321.18	74.05%
40190 · Tijuana River Valley Garden	73,682.26	65,000.00	8,682.26	113.36%
40191 · Sweetwater Community Garden	33,470.90	22,500.00	10,970.90	148.76%
40193 · Parker Foundation F2F	1,463.00	5,000.00	-3,537.00	29.26%
40194 · Wild Willow Farm Classes & Workshops	42,166.87	65,000.00	-22,833.13	64.87%
40195 · Wild Willow Farm Agricultural CSA & Wholesale	46,822.97	65,000.00	-18,177.03	72.04%
40196 · Wild Willow Field Trips & Tours	22,251.70	20,000.00	2,251.70	111.26%
42006 · USFWS Creating Pollinator Habit	10,903.81	29,000.00	-18,096.19	37.6%
42007 · USFWS Pollinators on Working Lands	7,096.36	17,000.00	-9,903.64	41.74%
42025 · 21USFS SFA355827	201,735.63	200,000.00	1,735.63	100.87%
Total 40000 · Grant Income Restricted	4,580,372.40	7,935,564.32	-3,355,191.92	57.72%
45000 · Income - Unrestricted				
45010 · Rent - San Diego River Conserva	26,512.00	32,000.00	-5,488.00	82.85%
45020 · Donations, Awards & Scholarship	100.00	5,000.00	-4,900.00	2.0%
45025 · WWF Donations	29,742.66	20,000.00	9,742.66	148.71%
45030 · Rebates and Refunds	64.89	25.00	39.89	259.56%
45040 · LAIF Interest	3,320.64	10,000.00	-6,679.36	33.21%
45080 · US Bank Interest	19.86	45.00	-25.14	44.13%
45090 · Tax Assessments	333,000.00	375,000.00	-42,000.00	88.8%
45095 · Redevelopment Revenue City Tax	9,825.10	10,000.00	-174.90	98.25%
45100 · Miscellaneous Income	38,213.55	25,000.00	13,213.55	152.85%
45200 · Fee for Service	943.91	5,000.00	-4,056.09	18.88%
45000 · Income - Unrestricted - Other	0.00	0.00	0.00	0.0%
Total 45000 · Income - Unrestricted	441,742.61	482,070.00	-40,327.39	91.64%
Total Income	5,022,115.01	8,417,634.32	-3,395,519.31	59.66%
Expense				
50000 · Grant Expenses Restricted				
50041 · CDFA TA HSP	9,056.92	16,283.33	-7,226.41	55.62%
50042 · CDFA CUSP Economic Relief Grant	6,303.10	21,723.33	-15,420.23	29.02%
50045 · CDFA Climate Smart Ag TA	9,031.64	16,412.00	-7,380.36	55.03%
50047 · CDFA Prescribed Grazing	2,182.00	9,705.83	-7,523.83	22.48%
50048 · CDFA Cover Cropping	23,159.00	38,451.67	-15,292.67	60.23%
50049 · CARCD Monarchs	6,663.78	9,360.83	-2,697.05	71.19%
50050 · CARCD SWEEP/TA	7,214.06	8,587.24	-1,373.18	84.01%
50051 · DOC Block Grant	388,454.91	479,107.50	-90,652.59	81.08%
50052 · DOC SALC	31,529.07	145,800.00	-114,270.93	21.63%
50053 · DOC RFFC Round IIA	62,234.85	229,167.00	-166,932.15	27.16%
50060 · NRCS IERCD	3,561.48	12,500.00	-8,938.52	28.49%
50065 · NRCS Conservation Planning	7,716.97	25,612.00	-17,895.03	30.13%
50080 · SDRC Fuels	1,111,836.94	1,783,578.33	-671,741.39	62.34%
50085 · SDRC NACC	95,362.53	302,000.00	-206,637.47	31.58%
50090 · IRWMP Proposition 84	433,125.97	457,485.83	-24,359.86	94.68%
50100 · CARCD NFWF TA	4,991.46	14,430.83	-9,439.37	34.59%
50120 · Port	6,799.70	13,333.33	-6,533.63	51.0%
50122 · CalFire Forest Health	519,480.74	1,303,169.17	-783,688.43	39.86%
50140 · SDG&E Environmental Champions	7,722.44	10,026.33	-2,303.89	77.02%
50145 · SDG&E DSAP	39,883.06	40,000.00	-116.94	99.71%
50146 · SDG&E Fuels MOU	893,887.01	1,250,000.00	-356,112.99	71.51%
50190 · Tijuana River Valley Garden	57,004.14	54,166.67	2,837.47	105.24%

RCD of Greater San Diego County
Profit Loss Budget vs. Actual
April 2022

50191 · Sweetwater Community Garden	34,828.66	18,750.00	16,078.66	185.75%
50193 · Parker Foundation F2F	900.00	4,167.00	-3,267.00	21.6%
50194 · Wild Willow Farm Classes & Workshops	68,494.17	54,166.67	14,327.50	126.45%
50195 · Wild Willow Farm Agricultural CSA & Wholesale	152,341.43	54,166.67	98,174.76	281.25%
50196 · Wild Willow Farm Field Trips & Tours	52,004.69	16,666.67	35,338.02	312.03%
52006 · USFWS Creating Pollinator Habit	8,424.61	24,166.67	-15,742.06	34.86%
52007 · USFWS Pollinators on Working Lands	4,239.56	14,166.00	-9,926.44	29.93%
52025 · 21USFS SFA355827	162,181.67	166,666.67	-4,485.00	97.31%
Total 50000 · Grant Expenses Restricted				
53000 · Expenses Unrestricted	4,210,616.56	6,593,817.57	-2,383,201.01	63.86%
53005 · Advertising	0.00	5,000.00	-5,000.00	0.0%
53035 · Processing Fees	4,174.89	3,600.00	574.89	115.97%
53040 · Bank Fees	263.00	350.00	-87.00	75.14%
53050 · Depreciation	41,287.80	45,000.00	-3,712.20	91.75%
53060 · Donations, Awards & Scholarship	0.00	15,000.00	-15,000.00	0.0%
53070 · Dues & Subscriptions	7,549.95	10,000.00	-2,450.05	75.5%
53080 · Equipment Leases	2,921.10	3,500.00	-578.90	83.46%
53100 · Automobile				
53110 · Fuel	-421.80	3,000.00	-3,421.80	-14.06%
53120 · Repairs & Maintenance	1,078.48	3,000.00	-1,921.52	35.95%
Total 53100 · Automobile	656.68	6,000.00	-5,343.32	10.95%
53900 · Insurance				
53910 · Auto & General Liability	18,301.50	29,000.00	-10,698.50	63.11%
53920 · In Lieu of Health Insurance	95,839.00	186,800.00	-90,961.00	51.31%
53930 · Workers Compensation	20,553.62	32,000.00	-11,446.38	64.23%
Total 53900 · Insurance	134,694.12	247,800.00	-113,105.88	54.36%
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	21,459.06	30,000.00	-8,540.94	71.53%
54020 · Janitorial	3,902.37	5,500.00	-1,597.63	70.95%
54030 · Landscaping	16,103.56	19,500.00	-3,396.44	82.58%
54040 · Payroll Processing Fees	2,807.24	4,000.00	-1,192.76	70.18%
54050 · Pest Control	8.37	20.00	-11.63	41.85%
54060 · Website & Computer Maintenance	25,240.80	25,000.00	240.80	100.96%
Total 54000 · Outside Services	69,521.40	84,020.00	-14,498.60	82.74%
54070 · Permits & Fees	0.10	100.00	-99.90	0.1%
54080 · Postage	224.44	800.00	-575.56	28.06%
54090 · Printing	579.79	1,500.00	-920.21	38.65%
55000 · Professional Services				
55010 · Accounting Fees	7,100.00	7,500.00	-400.00	94.67%
55020 · Legal Fees	15,906.24	20,000.00	-4,093.76	79.53%
55030 · Professional Services - Other	215.07	10,000.00	-9,784.93	2.15%
Total 55000 · Professional Services	23,221.31	37,500.00	-14,278.69	61.92%
57000 · Supplies				
57100 · Conservation Garden & Education	47.85	6,000.00	-5,952.15	0.8%
57150 · Discretionary Projects	33,192.45	132,000.00	-98,807.55	25.15%
57200 · Office Supplies	5,367.55	7,500.00	-2,132.45	71.57%
57300 · Office General	4,851.55	6,500.00	-1,648.45	74.64%
Total 57000 · Supplies	43,459.40	152,000.00	-108,540.60	28.59%
59000 · Utilities				
59100 · Gas & Electric	7,989.79	9,500.00	-1,510.21	84.1%
59200 · Sewer	569.58	750.00	-180.42	75.94%
59300 · Trash	2,627.75	4,200.00	-1,572.25	62.57%
59400 · Water	1,861.79	4,500.00	-2,638.21	41.37%
59500 · Telephones	13,683.08	17,500.00	-3,816.92	78.19%
Total 59000 · Utilities	26,731.99	36,450.00	-9,718.01	73.34%
Total 53000 · Expenses Unrestricted	355,285.97	648,620.00	-293,334.03	54.78%
65000 · Travel and Meetings				
65310 · Training	4,570.00	7,000.00	-2,430.00	65.29%
65320 · Travel Transportation & Accommod	3,116.45	8,750.00	-5,633.55	35.62%
65330 · Travel Meals	1,589.15	1,200.00	389.15	132.43%
Total 65000 · Travel and Meetings	9,275.60	16,950.00	-7,674.40	54.72%
66000 · Payroll Expenses				
66100 · Gross Payroll	211,948.75	581,060.00	-369,111.25	36.48%
66200 · In Lieu of Social Security 10.5%	23,160.62	61,011.30	-37,850.68	37.96%
66300 · Medicare 1.45%	3,817.55	8,425.37	-4,607.82	45.31%
66400 · FUTA, SDI, ETT, SUI	5,647.96	6,500.00	-852.04	86.89%
Total 66000 · Payroll Expenses	244,574.88	656,996.67	-412,421.79	37.23%
Total Expense	4,819,753.01	7,916,384.24	-3,096,631.23	60.88%
Net Ordinary Income	202,362.00	501,250.08	-298,888.08	40.37%
Net Income	202,362.00	501,250.08	-298,888.08	40.37%

RCD of Greater San Diego County
Balance Sheet
As of April 30, 2022

4/30/2022

ASSETS

Current Assets

Checking/Savings

10000 · US Bank Checking	153,675.04
10020 · Petty Cash	400.00
10030 · LAIF	1,180,855.67
Total Checking/Savings	1,334,930.71

Accounts Receivable

12000 · Accounts Receivable

12002 · DOC SALC	35,287.80
12003 · USFWS	13,512.68
12004 · NRCS IERCD	956.25
12006 · NRCS Conservation Planning	5,055.12
12008 · DOC RFFC Block Grant	229,327.25
12010 · CDFA CUSP Economic Relief Grant	2,921.85
12011 · CARCD	2,615.48
12012 · 21USFS SFA355827	200,000.00
12013 · CDFA Soil TA	4,316.83
12014 · CDFA Climate Smart Ag TA	14,025.53
12016 · CDFA Prescribed Grazing	2,090.71
12017 · CDFA Cover Cropping	3,019.61
12019 · DOC RFFC Round IIA	10,895.13
12020 · Fire Safe Council of San Diego	-10.00
12021 · San Diego River Conservancy	208,976.95
12022 · CalFire Forest Health Grant	496,922.99
12023 · Wild Willow Field Trips and Tours	5,287.50
12024 · Wild Willow Classes and Workshops	1,700.00
12025 · Wild Willow AG & CSA Sales	954.95
12026 · Miscellaneous Receivables	0.00
12030 · Port District	4,000.00
12051 · Prop 84	430,727.78
12060 · Tijuana River Valley Community	11,050.94
12090 · Sweetwater Community Garden	2,118.25

Total 12000 · Accounts Receivable **1,685,753.60**

Total Accounts Receivable **1,685,753.60**

Other Current Assets

12005 · Undeposited Funds	1,400.00
13000 · Prepaid Expenses	8,044.17

Total Other Current Assets **9,444.17**

Total Current Assets **3,030,128.48**

Fixed Assets

14000 · Accumulated Depreciation

14020 · Building	505,000.00
14040 · Building Improvements	572,981.67
14060 · Furniture & Equipment	53,049.42
14080 · Land	110,000.00
14090 · Vehicles	76,537.22
14000 · Accumulated Depreciation - Other	-489,188.40

Total 14000 · Accumulated Depreciation **828,379.91**

Total Fixed Assets **828,379.91**

RCD of Greater San Diego County
Balance Sheet
As of April 30, 2022

	4/30/2022
TOTAL ASSETS	<u><u>3,858,508.39</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	720,629.15
Total Accounts Payable	<u>720,629.15</u>
Other Current Liabilities	
21000 · Deferred Compensation	0.00
21010 · Refundable Deposits on Garden Plots	23,656.67
21020 · Deferred Revenue	319,702.47
21045 · Accounts Payable Accrual	0.00
21060 · Vacation Accrual	45,347.97
Total Other Current Liabilities	<u>388,707.11</u>
Total Current Liabilities	<u>1,109,336.26</u>
Total Liabilities	1,109,336.26
Equity	
30000 · Administration Operations Reser	780,000.00
30020 · Capital Improvements Facility R	71,314.00
30040 · Computer Reserve Fund Balance	10,601.33
30080 · Discretionary Project Reserve	50,000.00
30091 · Fleet Reserve	50,000.00
30092 · General Fund Balance	280,296.83
30093 · Investment in Fixed Assets	865,461.00
32000 · Retained Earnings	59,800.51
32020 · Unrestricted Net Assets	375,794.95
Net Income	202,320.51
Total Equity	<u>2,745,589.13</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,854,925.39</u></u>

RCD of Greater San Diego County

Profit & Loss

April 30, 2022

Apr ' 22

Ordinary Income/Expense

Income

40000 · Grant Income Restricted	
40041 · CDFA HSP TA	978.04
40042 · CDFA CUSP Economic Relief Grant	549.00
40045 · CDFA Climate Smart Ag TA	463.50
40047 · CDFA Prescribed Grazing	0.00
40048 · CDFA Cover Cropping	391.88
40049 · CARCD Monarchs	0.00
40050 · CARCD SWEEP TA	0.00
40051 · DOC RFFC Block	65,679.59
40052 · DOC SALC	6,003.88
40053 · DOC RFFC Round IIA	60,677.11
40060 · NRCS IERCD	426.00
40065 · NRCS Conservation Planning	1,777.32
40080 · SDRC Fuels	246,208.08
40085 · SDRC NACC	8,771.87
40090 · IRWMP Proposition 84	2,061.45
40100 · CARCD NFWF TA	1,071.72
40120 · Port	845.53
40122 · CalFire Forest Health Grant	7,777.60
40140 · SDG&E Environmental Champions	433.27
40145 · SDG&E DSAP	0.00
40146 · SDG&E Fuels MOU	74,205.16
40190 · Tijuana River Valley Garden	4,150.99
40191 · Sweetwater Community Garden	1,575.00
40193 · Parker Foundation Farm to Families	0.00
40194 · Wild Willow Farm Classes & Workshops	3,710.00
40195 · Wild Willow Farm CSA & Ag	4,506.01
40196 · Wild Willow Farm Field Trips & Tours	5,880.00
42006 · USFWS Creating Pollinator Habitats	637.56
42007 · USFWS Pollinators on Working Lands	1,467.18
42025 · 21USFS SFA355827	26,644.89

Total 40000 · Grant Income Restricted 526,892.63

45000 · Income - Unrestricted

45010 · Rent	2,756.00
45020 · Donations	0.00
45025 · WWF Donations	376.55
45030 · Rebates & Refunds	0.00
45040 · LAIF Interest	949.52
45080 · US Bank Interest	1.56
45090 · Tax Assessments	32,000.00
45095 · Redevelopment Revenue	0.00
45100 · Misc Income	0.00
45200 · Fee for Service	0.00

Total 45000 · Income - Unrestricted 36,083.63

Total Income

562,976.26

Expense

RCD of Greater San Diego County

Profit & Loss

April 30, 2022

Apr ' 22

50000 · Grant Expenses Restricted	
50041 · CDFA TA HSP	800.02
50042 · CDFA CUSP Economic Relief Grant	341.45
50045 · CDFA Climate Smart Ag TA	288.28
50047 · CDFA Prescribed Grazing	0.00
50048 · CDFA Cover Cropping	265.87
50049 · CARCD Monarchs	0.00
50050 · CARCD SWEEP/TA	0.00
50051 · DOC RFFC Block Grant	51,510.18
50052 · DOC SALC	4,705.62
50053 · DOC RFFC Round IIA	53,145.19
50060 · NRCS IERCD	317.94
50065 · NRCS Conservation Planning	1,105.40
50080 · SDRC Fuels	221,244.61
50085 · SDRC NACC	8,071.21
50090 · IRWMP Proposition 84	1,560.34
50100 · CARCD NFWF TA	775.47
50120 · Port	536.59
50122 · CalFire Forest Health Grant	6,944.29
50140 · SDG&E Environmental Champions	0.00
50145 · SDG&E DSAP	0.00
50146 · SDG&E Fuels MOU	59,835.67
50190 · Tijuana River Valley Garden	5,194.49
50191 · Sweetwater Community Garden	1,933.86
50193 · Parker Foundation Farm to Families	0.00
50194 · Wild Willow Farm Classes & Workshops	5,902.03
50195 · Wild Willow Farm Ag & CSA	12,126.49
50196 · Wild Willow Farm Field Trips & Tours	6,596.68
52006 · USFWS Creating Pollinator Habit	413.76
52007 · USFWS Pollinators on Working Lands	912.51
52025 · 21USFS SFA355827	24,964.49
Total 50000 · Grant Expenses Restricted	<u>469,492.44</u>
53000 · Expenses Unrestricted	
53005 · Advertising	0.00
53035 · Processing Fees	539.26
53040 · Bank Fees	20.95
53050 · Depreciation	3,583.00
53060 · Donations, Awards & Scholarships	0.00
53070 · Dues & Subscriptions	0.00
53080 · Equipment Leases	266.59
53100 · Automobile	
53110 · Fuel	5.80
53120 · Repairs & Maintenance	120.76
Total 53100 · Automobile	<u>126.56</u>
53900 · Insurance	
53910 · Auto & General Liability	1,825.40
53920 · In Lieu of Health Insurance	10,732.30
53930 · Workers Compensation	2,190.78
Total 53900 · Insurance	<u>14,748.48</u>

RCD of Greater San Diego County

Profit & Loss

April 30, 2022

Apr ' 22

54000 · Outside Services	
54010 · Facility Maintenance & Repairs	13,392.00
54020 · Janitorial	515.00
54030 · Landscaping	1,463.96
54040 · Payroll Processing Fees	323.35
54050 · Pest Control	0.00
54060 · Website & Computer Maintenance	3,213.65
Total 54000 · Outside Services	<u>18,907.96</u>
54070 · Permit	0.00
54080 · Postage	17.47
54090 · Printing	-4.25
55000 · Professional Services	
55010 · Accounting Fees	6,250.00
55020 · Legal Fees	0.00
55030 · Professional Services - Other	0.00
Total 55000 · Professional Services	<u>6,250.00</u>
57000 · Supplies	
57100 · Conservation Garden & Education	0.00
57150 · Discretionary Projects	3,895.44
57200 · Office Supplies	365.71
57300 · Office General	174.06
Total 57000 · Supplies	<u>4,435.21</u>
59000 · Utilities	
59100 · Gas & Electric	731.28
59200 · Sewer	0.00
59300 · Trash	223.08
59400 · Water	0.00
59500 · Telephones	1,365.54
Total 59000 · Utilities	<u>2,319.90</u>
Total 53000 · Expenses Unrestricted	<u>51,211.13</u>
65000 · Travel and Meetings	
65310 · Training	0.00
65320 · Travel Transportation & Accomod	414.08
65330 · Travel Meals	40.32
Total 65000 · Travel and Meetings	<u>454.40</u>
66000 · Payroll Expenses	
66100 · Gross Payroll	9,889.39
66200 · In Leiu of Social Security 10.5%	1,833.43
66300 · Medicare 1.45%	252.94
66400 · FUTA, SDI, ETT, SUI	159.53
Total 66000 · Payroll Expenses	<u>12,135.29</u>
Total Expense	<u>533,293.26</u>
Net Ordinary Income	<u>29,683.00</u>
Net Income	<u><u>29,683.00</u></u>

RCD of Greater San Diego County
Reconciliation Summary
US Bank-General Checking, Period Ending 4/30/2022

	<u>Apr 30, 22</u>
Beginning Balance	220,597.14
Cleared Transactions	
Checks and Payments - 111 items	-365,139.24
Deposits and Credits - 57 items	461,148.84
Total Cleared Transactions	<u>96,009.60</u>
Cleared Balance	<u><u>316,606.74</u></u>
Uncleared Transactions	
Checks and Payments - 43 items	-163,434.70
Deposits and Credits - 4 items	503.00
Total Uncleared Transactions	<u>-162,931.70</u>
Register Balance as of 04/30/2022	<u><u>153,675.04</u></u>
Ending Balance	153,675.04

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 4/30/22

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						220,597.14
Cleared Transactions						
Checks and Payments - 111 items						
Bill Pmt -Check	11/01/2021	11215	Jamul Shopper & News	√	-175.00	-175.00
Bill Pmt -Check	02/23/2022	11593	Leonard Vargas	√	-100.00	-275.00
Bill Pmt -Check	02/23/2022	11594	Lucken Gibore	√	-100.00	-375.00
Bill Pmt -Check	03/01/2022	11618	Erik Rodriguez	√	-50.00	-425.00
Bill Pmt -Check	03/14/2022	11668	Pauma Band of Luiseno Indians	√	-82,304.48	-82,729.48
Bill Pmt -Check	03/21/2022	11685	SDG&E	√	-786.66	-83,516.14
Bill Pmt -Check	03/28/2022	11700	LC Tree Service	√	-20,100.00	-103,616.14
Bill Pmt -Check	03/28/2022	11704	Pope Tree Service	√	-18,900.00	-122,516.14
Bill Pmt -Check	03/28/2022	11701	Lincoln Financial	√	-17,802.76	-140,318.90
Bill Pmt -Check	03/28/2022	11706	U.S. Bancorp Service Center, Inc	√	-4,782.38	-145,101.28
Bill Pmt -Check	03/28/2022	11696	Davey Tree Expert Company	√	-3,350.00	-148,451.28
Bill Pmt -Check	03/28/2022	11705	The SoCo Group Inc.	√	-553.11	-149,004.39
Bill Pmt -Check	03/28/2022	11695	Columbia Pacific Telesystems	√	-250.00	-149,254.39
Bill Pmt -Check	03/28/2022	11697	Diamond Environmental Services	√	-240.71	-149,495.10
Bill Pmt -Check	03/28/2022	11702	Morgan Graves	√	-222.19	-149,717.29
Bill Pmt -Check	03/28/2022	11699	JMB Sanitation	√	-219.55	-149,936.84
Bill Pmt -Check	03/28/2022	11698	EDCO Disposal Corporation	√	-100.08	-150,036.92
Bill Pmt -Check	03/28/2022	11707	Verizon	√	-52.86	-150,089.78
Bill Pmt -Check	03/28/2022	11708	Petty Cash	√	-38.63	-150,128.41
Bill Pmt -Check	03/30/2022	11710	Al Delalat	√	-744.09	-150,872.50
Bill Pmt -Check	03/30/2022	11715	Brian Wiley	√	-600.00	-151,472.50
Bill Pmt -Check	03/30/2022	11712	Morgan Graves	√	-375.90	-151,848.40
Bill Pmt -Check	03/30/2022	11714	Adrian Robles	√	-300.00	-152,148.40
Bill Pmt -Check	03/30/2022	11713	Petty Cash	√	-100.00	-152,248.40
Bill Pmt -Check	03/31/2022	11711	County of San Diego	√	-1,644.40	-153,892.80
Bill Pmt -Check	04/01/2022	11716	Hydro Flow Rain Gutter Systems	√	-6,392.00	-160,284.80
Bill Pmt -Check	04/01/2022	11721	Codi Hale	√	-231.54	-160,516.34
Bill Pmt -Check	04/01/2022	11717	Andy Williamson	√	-207.99	-160,724.33
Bill Pmt -Check	04/01/2022	11731	Stan Hill	√	-205.58	-160,929.91
Check	04/01/2022	11733	Leigh Anne Lewis C12	√	-200.00	-161,129.91
Bill Pmt -Check	04/01/2022	11724	Heather Marlow	√	-197.42	-161,327.33
Check	04/01/2022	11732	Leigh Anne Lewis C6	√	-100.00	-161,427.33
Check	04/01/2022	11734	Leigh Anne Lewis C6	√	-100.00	-161,527.33
Bill Pmt -Check	04/01/2022	11723	Gregg Cady	√	-50.00	-161,577.33
Bill Pmt -Check	04/01/2022	11722	Erik Rodriguez	√	-50.00	-161,627.33
Bill Pmt -Check	04/01/2022	11730	Sierra Reiss	√	-50.00	-161,677.33
Bill Pmt -Check	04/01/2022	11729	Rachel Lloyd	√	-50.00	-161,727.33
Bill Pmt -Check	04/01/2022	11728	Paul Maschka	√	-50.00	-161,777.33
Bill Pmt -Check	04/01/2022	11718	Ann Baldrige	√	-50.00	-161,827.33
Bill Pmt -Check	04/01/2022	11719	Cheyenne Piacenza	√	-50.00	-161,877.33
Bill Pmt -Check	04/01/2022	11720	Chris Kelley	√	-50.00	-161,927.33
Bill Pmt -Check	04/01/2022	11727	Morgan Graves	√	-50.00	-161,977.33
General Journal	04/01/2022	JE 1003	ADP Payroll Processing Fees	√	-37.53	-162,014.86
General Journal	04/01/2022	JE 1003	PayPal Fees	√	-3.97	-162,018.83
General Journal	04/01/2022	JE 1008	PayPal Fees	√	-3.97	-162,022.80
General Journal	04/04/2022	JE 1011	Merchant Fees	√	-267.32	-162,290.12
Bill Pmt -Check	04/05/2022	11736	Tanner Environmental	√	-8,050.00	-170,340.12
Bill Pmt -Check	04/05/2022	11735	ITCM	√	-669.44	-171,009.56
Bill Pmt -Check	04/05/2022	11737	Preman Roofing	√	-150.00	-171,159.56
General Journal	04/05/2022	JE 1009	High Tech Explorer Elementary	√	-121.00	-171,280.56
General Journal	04/05/2022	JE 1012	Authnet Gateway	√	-19.35	-171,299.91
General Journal	04/05/2022	JE 1017	PayPal Fees	√	-3.97	-171,303.88
General Journal	04/06/2022	JE 1025	PayPal Fees	√	-6.45	-171,310.33
General Journal	04/07/2022	JE 1033	PayPal Fees	√	-4.20	-171,314.53
Bill Pmt -Check	04/08/2022	11739	Anthony Alvarado	√	-2,000.00	-173,314.53
Bill Pmt -Check	04/08/2022	11742	Donald Pena	√	-1,600.00	-174,914.53
Bill Pmt -Check	04/08/2022	11740	Christian Dominguez	√	-1,600.00	-176,514.53
Bill Pmt -Check	04/08/2022	11741	Cory Knott	√	-1,600.00	-178,114.53
Bill Pmt -Check	04/08/2022	11743	Jacob Stone	√	-1,600.00	-179,714.53
Bill Pmt -Check	04/08/2022	11744	Jeremiah Sanchez	√	-1,600.00	-181,314.53
Bill Pmt -Check	04/08/2022	11745	Joshua Denmark	√	-1,600.00	-182,914.53
Bill Pmt -Check	04/08/2022	11738	Jamul Fire Safe Council	√	-1,000.00	-183,914.53
General Journal	04/08/2022	JE 1041	ADP Payroll Processing Fees	√	-90.56	-184,005.09
General Journal	04/09/2022	JE 1001	Gross Payroll	√	-32,956.37	-216,961.46
General Journal	04/09/2022	JE 1001	Payroll Taxes	√	-7,385.77	-224,347.23
Bill Pmt -Check	04/11/2022	11757	LC Tree Service	√	-7,625.00	-231,972.23
Bill Pmt -Check	04/11/2022	11764	San Diego Audubon Society	√	-1,790.66	-246,512.87
Bill Pmt -Check	04/11/2022	11756	ITCM	√	-1,069.81	-247,582.68
Bill Pmt -Check	04/11/2022	11767	The SoCo Group Inc.	√	-946.37	-248,529.05
Bill Pmt -Check	04/11/2022	11751	Cox Communications	√	-615.44	-249,144.49
Bill Pmt -Check	04/11/2022	11754	Grangetto's Farm & Garden Supp	√	-522.65	-249,667.14

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 4/30/22

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	04/11/2022	11759	Pacific Building Maintenance	√	-515.00	-250,182.14
Bill Pmt -Check	04/11/2022	11766	Sungrown Organic Distributors, I	√	-380.20	-250,562.34
Bill Pmt -Check	04/11/2022	11750	CIT Technology	√	-266.59	-250,828.93
Bill Pmt -Check	04/11/2022	11748	Ann Baldrige	√	-162.28	-250,991.21
Bill Pmt -Check	04/11/2022	11747	Alpine Ace Hardware	√	-125.01	-251,116.22
Bill Pmt -Check	04/11/2022	11765	Sierra Reiss	√	-87.17	-251,203.39
Bill Pmt -Check	04/11/2022	11760	Petty Cash	√	-80.00	-251,283.39
Bill Pmt -Check	04/11/2022	11752	EDCO Disposal Corporation	√	-35.00	-251,318.39
Bill Pmt -Check	04/11/2022	11749	Chris Kelley	√	-17.55	-251,335.94
Bill Pmt -Check	04/12/2022	11769	Balk's Welding	√	-7,000.00	-258,335.94
Bill Pmt -Check	04/13/2022	11770	Office Depot	√	-250.84	-258,586.78
Bill Pmt -Check	04/13/2022	11771	Waste Management	√	-223.08	-258,809.86
General Journal	04/13/2022	JE 1034	PayPal Fees	√	-9.67	-258,819.53
Check	04/15/2022		Bank Fees	√	-20.95	-258,840.48
Bill Pmt -Check	04/18/2022	11772	LC Tree Service	√	-6,100.00	-264,940.48
Bill Pmt -Check	04/18/2022	11775	SDG&E	√	-227.45	-265,167.93
Bill Pmt -Check	04/18/2022	11776	SDRMA	√	-142.50	-265,310.43
Bill Pmt -Check	04/18/2022	11773	McDougal Love Boehmer Foley L	√	-130.00	-265,440.43
Bill Pmt -Check	04/18/2022	11777	The Toll Roads	√	-65.58	-265,506.01
General Journal	04/18/2022	JE 1006	PayPal Fees	√	-7.94	-265,513.95
Bill Pmt -Check	04/20/2022	11780	Christian Dominguez	√	-1,600.00	-267,113.95
Bill Pmt -Check	04/20/2022	11781	Cory Knott	√	-1,600.00	-268,713.95
Bill Pmt -Check	04/20/2022	11782	Donald Pena	√	-1,600.00	-270,313.95
Bill Pmt -Check	04/20/2022	11783	Jacob Stone	√	-1,600.00	-271,913.95
Bill Pmt -Check	04/20/2022	11784	Jeremiah Sanchez	√	-1,600.00	-273,513.95
Bill Pmt -Check	04/20/2022	11785	Joshua Denmark	√	-1,600.00	-275,113.95
General Journal	04/22/2022	CR 1017	ADP Payroll Processing Fees	√	-90.56	-275,204.51
Bill Pmt -Check	04/25/2022	11786	Green Tree Forest Service	√	-49,960.00	-325,164.51
Bill Pmt -Check	04/26/2022	11789	Corodata Shredding Inc	√	-113.00	-325,277.51
General Journal	04/26/2022	CR 1027	Local Harvest	√	-100.00	-325,377.51
General Journal	04/26/2022	CR 1028	PayPal Fees	√	-6.96	-325,384.47
General Journal	04/26/2022	CR 1023	PayPal Fees	√	-1.49	-325,385.96
General Journal	04/27/2022	JE 1002	Gross Payroll	√	-32,118.92	-357,504.88
General Journal	04/27/2022	JE 1002	Payroll Taxes	√	-6,979.95	-364,484.83
Bill Pmt -Check	04/27/2022	11798	Brandon Nehl	√	-608.93	-365,093.76
General Journal	04/28/2022	CR 1031	PayPal Fees	√	-7.95	-365,101.71
General Journal	04/29/2022	JE 1008	ADP Payroll Processing Fees	√	-37.53	-365,139.24
Total Checks and Payments					-365,139.24	-365,139.24
Deposits and Credits - 57 items						
General Journal	03/25/2022	CR 1025	Deposit	√	250.00	250.00
Deposit	03/25/2022		Deposit	√	6,952.47	7,202.47
General Journal	03/31/2022	CR 1031	Deposit	√	145.00	7,347.47
Deposit	03/31/2022		Deposit	√	175.00	7,522.47
Deposit	03/31/2022		Deposit	√	1,110.50	8,632.97
General Journal	04/01/2022	JE 1006	Deposit	√	48.51	8,681.48
General Journal	04/01/2022	JE 1006	Deposit	√	120.00	8,801.48
General Journal	04/01/2022	JE 1005	Deposit	√	120.00	8,921.48
Deposit	04/01/2022		Deposit	√	175.00	9,096.48
General Journal	04/01/2022	JE 1004	Deposit	√	800.00	9,896.48
General Journal	04/01/2022	JE 1004	Deposit	√	810.00	10,706.48
General Journal	04/01/2022	JE 1007	Deposit	√	300,000.00	310,706.48
General Journal	04/03/2022	JE 1007	Deposit	√	360.00	311,066.48
General Journal	04/04/2022	JE 1010	Deposit	√	120.00	311,186.48
Deposit	04/04/2022		Deposit	√	750.00	311,936.48
Deposit	04/04/2022		Deposit	√	855.00	312,791.48
General Journal	04/05/2022	JE 1044	Deposit	√	534.00	313,325.48
Deposit	04/05/2022		Deposit	√	1,200.00	314,525.48
General Journal	04/06/2022	JE 1043	Deposit	√	8.00	314,533.48
Deposit	04/06/2022		Deposit	√	175.00	314,708.48
Deposit	04/06/2022		Deposit	√	275.00	314,983.48
Deposit	04/06/2022		Deposit	√	1,000.00	315,983.48
Deposit	04/06/2022		Deposit	√	3,851.74	319,835.22
Deposit	04/07/2022		Deposit	√	186.67	320,021.89
Bill Pmt -Check	04/11/2022	11758	VOID	√	0.00	320,021.89
Bill Pmt -Check	04/11/2022	11768	VOID	√	0.00	320,021.89
Deposit	04/11/2022		Deposit	√	492.50	320,514.39
General Journal	04/11/2022	JE 1042	Deposit	√	2,500.00	323,014.39
Deposit	04/12/2022		Deposit	√	300.00	323,314.39
Deposit	04/13/2022		Deposit	√	0.00	323,314.39
General Journal	04/13/2022	ADJ JE	Deposit	√	10.00	323,324.39
Deposit	04/13/2022		Deposit	√	401.67	323,726.06
Deposit	04/13/2022		Deposit	√	570.78	324,296.84
Deposit	04/13/2022		Deposit	√	600.00	324,896.84
General Journal	04/14/2022	CR 1026	Deposit	√	136.00	325,032.84

RCD of Greater San Diego County
Reconciliation Detail
US Bank-General Checking, Period Ending 4/30/22

Type	Date	Num	Name	Clr	Amount	Balance
General Journal	04/15/2022	CR 1015	Deposit	√	13.06	325,045.90
Deposit	04/18/2022		Deposit	√	100.00	325,145.90
Deposit	04/18/2022		Deposit	√	350.00	325,495.90
General Journal	04/18/2022	JE 1002	Deposit	√	480.00	325,975.90
General Journal	04/20/2022	CR 1025	Deposit	√	121,266.75	447,242.65
General Journal	04/22/2022	CR 1022	Deposit	√	376.55	447,619.20
Deposit	04/22/2022		Deposit	√	3,990.16	451,609.36
Deposit	04/25/2022		Deposit	√	100.00	451,709.36
General Journal	04/25/2022	CR 1032	Deposit	√	158.00	451,867.36
Deposit	04/26/2022		Deposit	√	50.00	451,917.36
Deposit	04/26/2022		Deposit	√	102.50	452,019.86
Deposit	04/26/2022		Deposit	√	210.00	452,229.86
Deposit	04/26/2022		Deposit	√	227.50	452,457.36
Deposit	04/26/2022		Deposit	√	325.00	452,782.36
General Journal	04/26/2022	CR 1024	Deposit	√	510.00	453,292.36
General Journal	04/26/2022	CR 1033	Deposit	√	768.00	454,060.36
Deposit	04/26/2022		Deposit	√	1,100.00	455,160.36
General Journal	04/27/2022	CR 1034	Deposit	√	30.00	455,190.36
Deposit	04/28/2022		Deposit	√	100.00	455,290.36
Deposit	04/28/2022		Deposit	√	350.00	455,640.36
Deposit	04/30/2022		Deposit	√	1.56	455,641.92
Deposit	04/30/2022		Deposit	√	5,506.92	461,148.84
Total Deposits and Credits					461,148.84	461,148.84
Total Cleared Transactions					96,009.60	96,009.60
Cleared Balance					96,009.60	316,606.74
Uncleared Transactions						
Checks and Payments - 43 items						
Bill Pmt -Check	07/01/2021	10919	Theresa Banghart		-50.00	-50.00
Bill Pmt -Check	07/06/2021	10942	Sierra Reiss		-70.84	-120.84
Bill Pmt -Check	08/03/2021	11009	Theresa Banghart		-50.00	-170.84
Check	08/12/2021	11023	Bishop L J Guillory		-100.00	-270.84
Bill Pmt -Check	09/01/2021	11065	Theresa Banghart		-50.00	-320.84
Bill Pmt -Check	09/13/2021	11105	Theresa Banghart		-36.74	-357.58
Check	09/23/2021	11115	Maria Dolores Sanchez		-78.36	-435.94
Bill Pmt -Check	10/18/2021	11192	Joel Kramer		-170.64	-606.58
Bill Pmt -Check	11/02/2021	11233	Russell Plumbing & Supplies		-154.27	-760.85
Bill Pmt -Check	11/23/2021	11315	Kim Hanson AP		-50.00	-810.85
Bill Pmt -Check	12/13/2021	11376	Anderson's Seed Company		-500.00	-1,310.85
Bill Pmt -Check	12/28/2021	11407	Joel Kramer		-91.80	-1,402.65
Bill Pmt -Check	01/04/2022	11434	Joel Kramer		-50.00	-1,452.65
Bill Pmt -Check	01/04/2022	11436	Paul Maschka		-50.00	-1,502.65
Check	01/13/2022	11468	La Jolla Country Day		-100.00	-1,602.65
Bill Pmt -Check	02/01/2022	11525	Joel Kramer		-50.00	-1,652.65
Bill Pmt -Check	02/07/2022	11544	Russell Plumbing & Supplies		-122.00	-1,774.65
Bill Pmt -Check	02/23/2022	11597	Carl Michael Reeske		-100.00	-1,874.65
Bill Pmt -Check	02/23/2022	11588	Cathryn Henning		-100.00	-1,974.65
Bill Pmt -Check	02/28/2022	11609	Matthew Sablove		-100.00	-2,074.65
Bill Pmt -Check	03/01/2022	11621	Joel Kramer		-50.00	-2,124.65
Check	03/03/2022	11631	Martha Gonzalez		-7.50	-2,132.15
Bill Pmt -Check	04/01/2022	11726	Joel Kramer		-242.25	-2,374.40
Bill Pmt -Check	04/01/2022	11725	Joanne Sauerman		-50.00	-2,424.40
General Journal	04/06/2022	JE 1027			-3.97	-2,428.37
Bill Pmt -Check	04/11/2022	11746	USDA Forest Service		-62,112.55	-64,540.92
Bill Pmt -Check	04/11/2022	11761	Pope Tree Service		-14,700.00	-79,240.92
Bill Pmt -Check	04/11/2022	11763	Samuel Cortez A/P		-500.00	-79,740.92
Bill Pmt -Check	04/18/2022	11778	Palomar Observatory		-6,355.00	-86,095.92
Bill Pmt -Check	04/18/2022	11774	Pope Tree Service		-5,400.00	-91,495.92
Bill Pmt -Check	04/20/2022	11779	Anthony Alvarado		-2,000.00	-93,495.92
Bill Pmt -Check	04/26/2022	11795	The Patriot Group		-29,115.00	-122,610.92
Bill Pmt -Check	04/26/2022	11792	LC Tree Service		-9,950.00	-132,560.92
Bill Pmt -Check	04/26/2022	11793	Pope Tree Service		-8,800.00	-141,360.92
Bill Pmt -Check	04/26/2022	11790	Davey Tree Expert Company		-7,760.00	-149,120.92
Bill Pmt -Check	04/26/2022	11797	Wilkinson Hadley King & Co LLP		-6,250.00	-155,370.92
Bill Pmt -Check	04/26/2022	11788	CM Precision Tree & Landscape Maint		-2,390.00	-157,760.92
Bill Pmt -Check	04/26/2022	11791	ITCM		-2,118.11	-159,879.03
Bill Pmt -Check	04/26/2022	11787	California American Water		-2,063.33	-161,942.36
Bill Pmt -Check	04/26/2022	11794	SDG&E		-731.28	-162,673.64
Bill Pmt -Check	04/26/2022	11796	United Site Services		-521.57	-163,195.21
General Journal	04/29/2022	CR 1037			-157.73	-163,352.94
Bill Pmt -Check	04/29/2022	11799	Petty Cash		-81.76	-163,434.70
Total Checks and Payments					-163,434.70	-163,434.70
Deposits and Credits - 4 items						
Deposit	03/30/2022				100.00	100.00
Deposit	04/05/2022				175.00	275.00

RCD of Greater San Diego County
 Reconciliation Detail
 US Bank-General Checking, Period Ending 4/30/22

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
General Journal	04/26/2022	CR 1030			128.00	403.00
Deposit	04/29/2022				100.00	503.00
Total Deposits and Credits					<u>503.00</u>	<u>503.00</u>
Total Uncleared Transactions					<u>-162,931.70</u>	<u>-162,931.70</u>
Register Balance as of 04/30/2022					<u>-66,922.10</u>	<u>153,675.04</u>
Ending Balance					<u>-66,922.10</u>	<u>153,675.04</u>

Resource Conservation strict of Greater San Diego County
Check Register
April 2022

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	04/01/2022	11716	Hydro Flow Rain Gutter Systems	RCD Raingutter installation	-6,392.00
Bill Pmt -Check	04/01/2022	11717	Andy Williamson	Expense reimbursement	-207.99
Bill Pmt -Check	04/01/2022	11718	Ann Baldrige	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11719	Cheyenne Piacenza	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11720	Chris Kelley	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11721	Codi Hale	Expense reimbursement	-231.54
Bill Pmt -Check	04/01/2022	11722	Erik Rodriguez	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11723	Gregg Cady	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11724	Heather Marlow	Expense reimbursement	-197.42
Bill Pmt -Check	04/01/2022	11725	Joanne Sauerman	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11726	Joel Kramer	Expense reimbursement	-242.25
Bill Pmt -Check	04/01/2022	11727	Morgan Graves	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11728	Paul Maschka	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11729	Rachel Lloyd	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11730	Sierra Reiss	April Telephone Stipend	-50.00
Bill Pmt -Check	04/01/2022	11731	Stan Hill	Expense reimbursement	-205.58
Check	04/01/2022	11732	Leigh Anne Lewis C6	Sweetwater Refund	-100.00
Check	04/01/2022	11733	Leigh Anne Lewis C12	Sweetwater Refund	-200.00
Check	04/01/2022	11734	Leigh Anne Lewis C6	Sweetwater Refund	-100.00
Bill Pmt -Check	04/05/2022	11735	ITCM	IT Support	-669.44
Bill Pmt -Check	04/05/2022	11736	Tanner Environmental	Restricted Grant Expense	-8,050.00
Bill Pmt -Check	04/05/2022	11737	Preman Roofing	Repair leak	-150.00
Bill Pmt -Check	04/08/2022	11738	Jamul Fire Safe Council	Restricted Grant Expense	-1,000.00
Bill Pmt -Check	04/08/2022	11739	Anthony Alvarado	Restricted Grant Expense	-2,000.00
Bill Pmt -Check	04/08/2022	11740	Christian Dominguez	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/08/2022	11741	Cory Knott	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/08/2022	11742	Donald Pena	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/08/2022	11743	Jacob Stone	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/08/2022	11744	Jeremiah Sanchez	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/08/2022	11745	Joshua Denmark	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/11/2022	11746	USDA Forest Service	Restricted Grant Expense	-62,112.55
Bill Pmt -Check	04/11/2022	11747	Alpine Ace Hardware	Restricted Grant Expense	-125.01
Bill Pmt -Check	04/11/2022	11748	Ann Baldrige	Expense reimbursement	-162.28
Bill Pmt -Check	04/11/2022	11749	Chris Kelley	Expense Reimbursement	-17.55
Bill Pmt -Check	04/11/2022	11750	CIT Technology	Restricted Grant Expense	-266.59
Bill Pmt -Check	04/11/2022	11751	Cox Communications	Telephone	-615.44
Bill Pmt -Check	04/11/2022	11752	EDCO Disposal Corporation	Restricted Grant Expense	-35.00
Bill Pmt -Check	04/11/2022	11753	Flex Fleet Rental LLC	Restricted Grant Expense	-5,128.90
Bill Pmt -Check	04/11/2022	11754	Grangetto's Farm & Garden	Restricted Grant Expense	-522.65
Bill Pmt -Check	04/11/2022	11755	Gregg Cady	Expense reimbursement	-3,858.08
Bill Pmt -Check	04/11/2022	11756	ITCM	IT Support	-1,069.81
Bill Pmt -Check	04/11/2022	11757	LC Tree Service	Restricted Grant Expense	-7,625.00
Bill Pmt -Check	04/11/2022	11758	VOID	VOID	0.00
Bill Pmt -Check	04/11/2022	11759	Pacific Building Maintenance	Janitorial	-515.00
Bill Pmt -Check	04/11/2022	11760	Petty Cash	Petty Cash Reimbursement WWF	-80.00

Resource Conservation strict of Greater San Diego County
Check Register
April 2022

Bill Pmt -Check	04/11/2022	11761	Pope Tree Service	Restricted Grant Expense	-14,700.00
Bill Pmt -Check	04/11/2022	11762	Precision Electric Company	Repair nonfunctioning light poles	-3,763.00
Bill Pmt -Check	04/11/2022	11763	Samuel Cortez A/P	Restricted Grant Expense	-500.00
Bill Pmt -Check	04/11/2022	11764	San Diego Audubon Society	Restricted Grant Expense	-1,790.66
Bill Pmt -Check	04/11/2022	11765	Sierra Reiss	Expense reimbursement	-87.17
Bill Pmt -Check	04/11/2022	11766	Sungrown Organic Distributors	Restricted Grant Expense	-380.20
Bill Pmt -Check	04/11/2022	11767	The SoCo Group Inc.	Restricted Grant Expense	-946.37
Bill Pmt -Check	04/11/2022	11768	VOID	VOID	0.00
Bill Pmt -Check	04/12/2022	11769	Balk's Welding	Install new post for Building 2 awning	-7,000.00
Bill Pmt -Check	04/13/2022	11770	Office Depot	Office Supplies	-250.84
Bill Pmt -Check	04/13/2022	11771	Waste Management	Trash	-223.08
Bill Pmt -Check	04/18/2022	11772	LC Tree Service	Restricted Grant Expense	-6,100.00
Bill Pmt -Check	04/18/2022	11773	McDougal Love Boehmer Foley	Legal Fees	-130.00
Bill Pmt -Check	04/18/2022	11774	Pope Tree Service	Restricted Grant Expense	-5,400.00
Bill Pmt -Check	04/18/2022	11775	SDG&E	Wild Willow Farm	-227.45
Bill Pmt -Check	04/18/2022	11776	SDRMA	Additional Insured	-142.50
Bill Pmt -Check	04/18/2022	11777	The Toll Roads	Ticket	-65.58
Bill Pmt -Check	04/18/2022	11778	Palomar Observatory	Restricted Grant Expense	-6,355.00
Bill Pmt -Check	04/20/2022	11779	Anthony Alvarado	Restricted Grant Expense	-2,000.00
Bill Pmt -Check	04/20/2022	11780	Christian Dominguez	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/20/2022	11781	Cory Knott	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/20/2022	11782	Donald Pena	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/20/2022	11783	Jacob Stone	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/20/2022	11784	Jeremiah Sanchez	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/20/2022	11785	Joshua Denmark	Restricted Grant Expense	-1,600.00
Bill Pmt -Check	04/25/2022	11786	Green Tree Forest Service	Restricted Grant Expense	-49,960.00
Bill Pmt -Check	04/26/2022	11787	California American Water	Restricted Grant Expense	-2,063.33
Bill Pmt -Check	04/26/2022	11788	CM Precision Tree & Landscape	Restricted Grant Expense	-2,390.00
Bill Pmt -Check	04/26/2022	11789	Corodata Shredding Inc	Office Shredding	-113.00
Bill Pmt -Check	04/26/2022	11790	Davey Tree Expert Company	Restricted Grant Expense	-7,760.00
Bill Pmt -Check	04/26/2022	11791	ITCM	IT Support	-2,118.11
Bill Pmt -Check	04/26/2022	11792	LC Tree Service	Restricted Grant Expense	-9,950.00
Bill Pmt -Check	04/26/2022	11793	Pope Tree Service	Restricted Grant Expense	-8,800.00
Bill Pmt -Check	04/26/2022	11794	SDG&E	Utilities	-731.28
Bill Pmt -Check	04/26/2022	11795	The Patriot Group	Restricted Grant Expense	-29,115.00
Bill Pmt -Check	04/26/2022	11796	United Site Services	Restricted Grant Expense	-521.57
Bill Pmt -Check	04/26/2022	11797	Wilkinson Hadley King & Co LLP	2020-21 Audit	-6,250.00
Bill Pmt -Check	04/27/2022	11798	Brandon Nehl	Restricted Grant Expense	-608.93
Bill Pmt -Check	04/29/2022	11799	Petty Cash	Petty Cash	-81.76
					-292,104.91

Odette Gonzalez

Date

Ann Baldrige

Date

SUCCESSES • STRUGGLES • SUPPORT

Activity Highlights for May 2022

Prepared for Board Meeting on 06/08/22

<p>• SUCCESSES and STRUGGLES •</p>

Executive Director:

- Held an all-staff meeting at Wild Willow Farm, which included a tree planting work activity and a pizza lunch.
- Gave a presentation on monarch butterflies at the Water Conservation Garden's Spring Festival.
- Welcomed Mateusz Ciasnocha, our YTIIL Fellow from Poland, for his month-long fellowship, and interviewed and selected two GrizzlyCorps Fellows who will bring their 10-month fellowship in September.
- Participated in the May Fire Safe Council Executive Board and General meetings, the first held in person since before the pandemic.
- Along with Gregg Cady, met with Charles Gailband, the new South Bay Regional Ranger for County Parks to discuss infrastructure improvements and review the recent irrigation line installation.
- Sent the CASp report to County representatives and requested a meeting to discuss the findings.
- Attended the May CSDA San Diego Chapter meeting.
- Working with Morgan Justice-Black of SDG&E and Gregg Cady to organize a SDG&E employee work day at the farm. They will provide a small grant to cover our costs.
- Participated in calls with various partners regarding fire prevention / forest health, pollinator program, and the Green Infrastructure network.
- Attended a meeting with San Diego Audubon to explore opportunities for partnership.
- Attended a review session with San Diego Regional Fire Foundation and RCD staff to select recipients for the Fire Safe Council / SD SAFE minigrants program.
- Sought quotes from HR firms, and supported Joanne in seeking landscaper quotes.
- Participated in the monthly CARCD District Manager's call.
- Worked with Sierra to finalize the 2021 annual report.
- Presented to the San Diego River Conservancy's Board during their May meeting to highlight our accomplishments with their fire prevention funding during the past year.
- IT Security update: I met again with ITCM to discuss internet security options and believe it is a good idea to proceed with upgrades in a phased approach. Their monthly fee is being raised from \$930 per month to \$1225. Adding the first phase of security measures would bring the monthly rate to \$1598. Our IT budget has sufficient funds to cover this increase.

PROGRAM REPORTS

Forest Health/ Fire Prevention:

- Received award announcement for CAL FIRE Block Grant, submitted in collaboration with CARCD. Project work will include GSOB planning, PBA work, and project planning TA.
- Morgan completed her first full year of service with our team.
- FSC Board has approved creating a San Diego chapter of the Prescribed Burn Association (PBA), which will support our region with burning practices and resources.

19 CAL Fire Forest Health:

- Worked with Cal Fire to make changes to Workbook.
- Gathered information for Cal Fire Forest Health grant advance.
- Gave Ryan Wimmer, our CF FH Grant person, a tour of the four projects on Palomar Mountain.
- Contractors that are working at Cal Tech have completed approximately 75% of the acreage.

DOC RFFC

- Attended the Southwestern Tribal Climate Change Summit.
- Initiated the formation of a SD County based Prescribed Burn Association (PBA).
- Attended PBA workshop in Santa Barbara County, made great contacts and learned a lot about the process of forming a PBA and how they operate.
- Beginning conversations on winding down the NACC program first round, last spike ends June 15th.
- Harrison Serenity Ranch took delivery of surveying equipment, currently collecting data and analyzing.
- Currently working on Environmental Compliance for Girl Scouts contract.
- GSOB spraying at Oak Grove finished, video for GSOB awareness finalizing.
- Jamul Indian Village finalized contract, starting discussions regarding work to be initiated.

SDGE

- Submitted map of PMSP/SDGE work to State Parks.
- Building map for SDGE work at Santa Ysabel, submitted to SDGE for concurrence.
- Met with Bill Molumby and Barona Fire Chief for possible SDGE work.

FIRE SAFE COUNCIL/ CHIPPING/ DSAP PROGRAMS

- Hosted a FSC Coffee Chat with a guest speaker from the American Red Cross.
- Finalized FSC Volunteer Awards agenda and sent out to contacts.
- Planning FSC VA, working on raffle, venue site visit, ordered catering, centerpieces, etc.
- Hosted the third CWPP Review Committee Meeting to look over Poway and Alpine.
- Gave a presentation at a California Department of Insurance "Safer from Wildfire" webinar on the importance of community FSCs and resources available through FSCs.

- Held a successful FSC General and Board Meeting in person at the Santa Ysabel Nature Center. Guest speaker, Park Ranger, Douglass Andrews, gave a presentation on how the park uses prescribed grazing to manage fire fuel loads.
- Completed a post disaster assessment for a landowner in rural Alpine. Sent information about the property to NRCS for EQUIP consideration.

DSAP and Chipping:

- Gave a presentation to CAL Fire Defensible Space Inspectors on our DSAP and Chipping Programs.
- Created a promotional mailer for our DSAP/Chipping Programs and sent it out through Every Door Direct Mail to the Descanso and Pine Valley communities.
- Flyered Descanso and Pine Valley communities (libraries, community centers, outposts, gas stations, etc).

Pollinator Health:

- Native Milkweed Project: Connected with S&S Seeds (grower for native milkweed) to create a plan to distribute the remaining 9.5 lbs of milkweed to more local SoCal native growers.
- Participated in an art gallery opening where we educated the public about pollinators and collected donations.
- Held planning calls with partner at USFWS.

Port:

- Five watershed presentations given at 2 school locations.
- Began working on the Q4 Annual Port Report.
- Watershed intern, Mandy Padilla, finished her internship and graduated from SDSU.
- Started recruiting for an intern in the Fall and received one applicant.

Soil Health / Rancher TA:

CDFA

- Held cover crop field day at demonstration orchard with ten farmers, and presentation from San Pasqual Valley Soils.
- Identified need for equipment as the limiting factor for implementing conservation practices, such as compost application.
- Received notification of a fourth Healthy Soils grant recipient, with one more application pending.
- Presented about cover crop demonstration project at UCANR Climate Symposium.
- Started weekly office hours for economic relief following opening of new funding windows for drought and COVID-19 impacts.
- Updated soil database for demonstration projects.

Dept of Conservation

- SALC: Held second listening session located at Farm Bureau including 11 producers.
- Compiled various data sources to create regional maps of current and historical grazing lands; managed mapping of agricultural businesses.
- Initiated policy phase of planning program, consolidating relevant regional reports for analysis by SDSU technical team.
- Polled core policy partners (County, Farm Bureau, UC Extension, MRCD, LAFCO) regarding proposed policy topics: (1) Water availability, (2) Land access, (3) Streamlining regulations and programs.
- Interviewed graphic designer for final report phase.
- Attended annual Cattlemen Association meeting in Julian.
- Supervised research by visiting fellow of existing regional agricultural plans and potential for financing agricultural support programs.
- Compiled mid-project report for LAFCO Board.

Dept of Water Resources

- Revised contracts for City of San Diego extended time, reduced funds and updated project activities.

Zero Foodprint:

Remotely verified implementation of compost application in preparation for warm season soy cover crop. Received notice of Water Efficiency Technical Assistance (WETA) grant award from CDFA for a total of \$408k over three years.

- Received contract from CDFA for Water Efficiency Technical Assistance (WETA) grant award.
- Oriented Diplomacy Fellow Mateusz Ciasnocha to RCD, Ag Department and partner organizations.
- Attended Board of Forestry Range Management Advisory Committee in Sacramento as a member.
- Attended System Alliance Food Vision Plan Workshops as a Technical Assistance Provider.
- Received briefing from CalCAN on climate and agriculture policy updates.

Sweetwater Community Garden:

- Five new gardeners were given orientations at Sweetwater.
- English and Spanish “Basics of Backyard Composting” workshops carried out at Sweetwater in collaboration with Solana Centre with 26 attendees.

TRV Community Garden:

- Three quarters of carbon farming plot prepped and planted with the help of carbon farming intern.
- Sales of produce to Foodshed averaging over \$200 per week through the month in addition to contributing a couple of items a week to the Wild Willow CSA.
- Cleared one abandoned garden at TRV.

Wild Willow Farm:

- Sent out a Wild Willow Farm Newsletter.
- Successfully hosted the Spring Farm School course.
- Prepared materials, and supplies for Beekeeping course to begin in the beginning of June.

• STRUGGLES •

- Getting gardeners to pay their rent
- Keeping in contact with gardeners not looking after their plots properly.

• SUPPORT •

- Identifying primary contacts at County for SALC Ag Planning Program Policy Phase
- Irrigation Technician job advertisement
- Outreach to Veteran Farmers
- Template or proposal for agencies for targeted grazing, incl. SDGE
- Equipment purchase for in-house soil testing
- Advocacy to project partners for State RCD funding

• NEWSLETTERS •

- [Farmer and Rancher Newsletter](#)
- [Wild Willow Farm Newsletter](#)
- [Fire Safe Council Newsletter](#)

UPCOMING EVENTS		
Distribute Draft SALC Outreach Report	June 1, 2022	
Beekeeping 101	June 4, 2022	Wild Willow Farm
Local RPP Collaborative Meeting	June 8, 2022	Zoom
Diplomacy Fellow Mateusz Ciasnocha departs	June 9, 2022	
Beekeeping 102	June 11, 2022	Wild Willow Farm
Beekeeping 103	June 18, 2022	Wild Willow Farm
RCD Board Meeting	August 10, 2022 12.30pm	RCD Office
FSC Volunteer Awards	June 10, 2022	Balboa Park
Wild Willow Farm Volunteering	Saturdays 9:30 – 12:30	Wild Willow Farm

RCD STAFF – April 2022	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Director
Sierra Reiss, Education Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Rachel Lloyd, Accounting Clerk	Joel Kramer, Regional Agricultural Specialist
Stan Hill, Forestry & Fire Prevention Project Manager	Andy Williamson, Farming & Gardening Coordinator
Erik Rodriguez, Farmer II	Morgan Graves, Fire Prevention & Forestry Coordinator
Juliann Tidwell, Farmer	Joannaluz "Joanna" Parra, Farmer
Kim Hanson, Field Trip & Volunteer Coordinator	Paul Maschka, Regenerative Farming Educator
Codi Hale- Agricultural Outreach Assistant	Joanne Sauerma, Office Coordinator

RCD / FSC GRANT STATUS

CURRENT GRANT ACTIVITY – MAY 2022

ITEM 5-2a

Grant Applications Submitted	Program	Amount \$	Notes / Updates
DOC	RFFC Program- Wildfire Resiliency	\$2.63M	RFFC Round III
DOC	RFFC Program- Wildfire Resiliency	\$1M	RFFC Round I Early Action Opportunity Fund
CAFSC/ SFA 2022	Chipping/ DSAP	\$200K	Chipping/ DSAP outside of the watershed area
Port of San Diego	Environmental Education (watershed)	\$75,000	Three-year bid to renew our watershed education project. Will be determined in May 2022
Grants Currently Working On	Program	Amount \$	Notes
CARCD – WCB block grant	Pollinator Health	\$250,000	In pre-proposal stage. Five-year grant, will be awarded to CARCD and sub-awarded to RCDs.
Recent Grants Awarded	Program	Amount \$	Notes
CARCD- CAL FIRE Block Grant	Fire Prevention, GSOB work, planning and TA	\$750,000	Received announcement June 1, not sure of our allocation yet
CDFA – WETA	Agricultural Program	\$408,000	Irrigation support to farmers and ranchers
NACD Urban Agriculture and Conservation	Community Gardens and Farm	\$49,995.90	Awarded April 2022
CARCD- NRCS Block Grant	Farmer Equity Outreach	\$22,000	
CARCD Monarch Joint Venture Block Grant	Pollinator Health	\$10,000	Participation in a pilot monarch education program
SDG&E	Defensible Space Assistance Program	\$20,000	Awarded January 2022
San Diego River Conservancy	Fuels Reduction/ Fire Prevention	\$8,862	Additional Chipping and DSAP support
San Diego River Conservancy	Native American Conservation Corp	\$364,678	NACC project with State Parks
DOC/ CNRA	RFFC Program- Wildfire Resiliency	\$2.2M	Early Action funding awarded October 2021
CAFSC Fuels Reduction	Chipping, DSAP, Education	\$200,000	Awarded October 2021
SDG&E	DSAP Support	\$10,000	Awarded September 2021
San Diego River Conservancy	Chipping/ DSAP Work	\$3.5M	Awarded May 2021
SDG&E	Fuels Reduction	\$1M	MOU signed June 2021, renewable annual budget for 5 years
Grants Denied / Cancelled	Program	Amount \$	Notes
CAL FIRE- Fire Prevention	Chipping/ DSAP/ Community Projects	\$3.3M	Denied June 2022
NFWF	Provide TA to farmers, improving pollinator practices while improving soil health.	\$108,655	Denied November 2021

RC FOUNDATION GRANT STATUS

CURRENT GRANT ACTIVITY –MAY 2022

ITEM 5-2b

Grant Applications Submitted	Program	Amount \$	Notes / Updates
Grants Currently Working On	Program	Amount \$	Notes
County of San Diego – Waiver Program	Wild Willow Farm Fieldtrips and Activities	Variable	Funding available to supplement youth programs, compensation based on participation.
Grants/ Donations Awarded	Program	Amount \$	Notes
Collins Aerospace	Wild Willow Farm Donation	\$1,300	Staff Field Day Donation
One Tree Planted	Arbor Day tree planting	\$2,500	Wild Willow Farm
SD Foundation- H. House Family Fund	Wild Willow Farm	\$10,000	Direct support gift through SD Foundation 4/2022
SD Foundation- Hervey Family	Wild Willow Farm	\$18,000	Direct support gift through SD Foundation 11/2021
USFWS	SDG&E Garden Boxes	\$1,050	Pollinator plant support
SD Foundation- H. House Family Fund	Wild Willow Farm	\$10,000	Direct support gift through SD Foundation 9/2021
SD Foundation Opening the Outdoors	Wild Willow Farm/ Farm to Families	\$50,000	Partnership with 3 other organizations, Approved July 2021
SDG&E Environmental Champions	Build and distribute garden boxes to South Bay families	\$7,500	Participants will select a veggie or pollinator kit, which will include a garden box with wood from Lumbercycle, soil, and plants.
CARCD COVID Recovery	Wild Willow/ TRV support	\$5,000	Awarded July 2020
Boochcraft	Farm to Families 2021	\$10,000	Funding for Calendar Year 2021
Marguerite Tyrell	Wild Willow Farm Support	\$30,000	Received May 2021
Grants Denied / Cancelled	Program	Amount \$	Notes

RC FOUNDATION GRANT STATUS

CURRENT GRANT ACTIVITY –MAY 2022

ITEM 5-2b

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Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2022-18

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO MAKING FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO

WHEREAS, all meetings of the Resource Conservation District of Great San Diego County's ("District") Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Governor Newsom signed AB 361, amending the Brown Act, including Government Code section 54953, subd. (e), that makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subd. (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, the District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors and to protecting the health, welfare, and safety of the participants; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and deems it necessary to find that meeting in person for meetings of all District-related legislative bodies as well as subcommittees of the Board of Directors subject to the Ralph M. Brown Act, would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing as provided in Government Code section 54953, subd. (e); and

Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

WHEREAS, all teleconference meetings of the Board of Directors of the District and any legislative bodies of the District shall comply with the requirements to provide the public with access to the meetings as prescribed in section 54953; subd. (e)(2).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Resource Conservation District of Greater San Diego County as follows:

1. Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The Board finds that meeting in person for meetings of all District-related legislative bodies subject to the Ralph M. Brown Act would present imminent risks to the health or safety of attendees.
3. Staff is directed to return to the Board of Directors no later than thirty (30) days after the adoption of this resolution, or by the next Board of Directors meeting (whichever comes first), with an item for the Board to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. The District Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953, subd. (e), and other applicable provisions of the Brown Act.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Resource Conservation District of Greater San Diego County at its special meeting held on the 8th day of June 2022, by the following roll call vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

Donald H Butz, Board President

Heather Marlow, Board Clerk



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: June 8, 2022

Agenda Item 7-2: CDFA Grant Agreement

Discussion / History: California Department of Food and Agriculture recently introduced a new grant program called Water Efficiency Technical Assistance, which provides funding for irrigation assessments, pump tests, and irrigation education for commercial producers. Our RCD has long wanted to develop an irrigation assessment program to add to our ag department. We submitted a proposal and have been selected to receive a three year grant for \$408,000.

The work will be implemented within the boundaries of the RCDGSDC and the Upper San Luis Rey RCD. An MOU between the two RCDs has already been approved by both Boards and LAFCO. This grant allows funds for a part-time staff member. We will either re-deploy an existing staff member for this position or recruit a new staff member.

Staff is seeking authorization to sign the enclosed grant agreement with CDFA.

Financial Impact: The grant value is \$408,000.

Staff Recommendation to Board: Staff recommends that the Board authorize the Executive Director to sign the grant agreement on behalf of RCDGSDC.

Resource Conservation District of Greater San Diego County
11769 Waterhill Road * Lakeside, CA 92040
Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2022-19

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY TO SIGN A GRANT AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE FOR FUNDING THROUGH THE WATER EFFICIENCY TECHNICAL ASSISTANCE PROGRAM

WHEREAS, the Resource Conservation District of Greater San Diego County has been awarded a grant from the California Department of Food and Agriculture (CDFA) Water Efficiency Technical Assistance Program for providing irrigation assessments and pump testing to farmers and ranchers in San Diego County within its own boundary and that of the Upper San Luis Rey RCD,

AND WHEREAS, the Resource Conservation District of Greater San Diego County has the capacity to implement the program under this Contract which has been approved by the CDFA for the sum of \$408,000, and has a signed MOU in place with Upper San Luis Rey RCD,

NOW, THEREFORE, BE IT RESOLVED that the RCD Board of Directors authorizes the Executive Director to sign the Agreement with CDFA on behalf of the RCDGSDC.

PASSED AND ADOPTED at the RCD regular meeting held on June 8, 2022 by the following vote:

Ayes:
Nays:
Abstain:
Absent:

Attest:

Donald H. Butz, President

Heather Marlow, Board Clerk

**GRANT AGREEMENT
SIGNATURE PAGE**

AGREEMENT NUMBER

21-0881-000-SG

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME

RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY

2. The Agreement Term is: June 30, 2022 through June 30, 2025

3. The maximum amount of this Agreement is: \$408,932.64

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Recipient and Project Information 2 Page(s)

Exhibit B: General Terms and Conditions 5 Page(s)

Exhibit C: Payment and Budget Provisions 2 Page(s)

Attachments: Scope of Work and Budget

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (*Organization's Name*)

RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY

BY (*Authorized Signature*)

DATE SIGNED



PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS

11769 Waterhill Road, Lakeside, CA 92040

STATE OF CALIFORNIA

AGENCY NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (*Authorized Signature*)

DATE SIGNED



PRINTED NAME AND TITLE OF PERSON SIGNING

LAURA RODRIGUEZ, STAFF SERVICE MANAGER, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120

SACRAMENTO, CA 95814

SJ

EXHIBIT A

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
2021 Water Efficiency Technical Assistance

Project Title: Efficient Water Use through Evaluation and Education: Irrigation and Pump Assistance for San Diego Growers.

2. The Managers for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Carolyn Cook	Name:	Ann Baldrige
Division/Branch:	Executive / Office of Environmental Farming and Innovation	Organization:	Resource Conservation District of Greater San Diego County
Address:	1220 N Street, Room 161-1	Address:	11769 Waterhill Road
City/State/Zip:	Sacramento CA 95814	City/State/Zip:	Lakeside, CA 92040
Phone:	(209) 602-9439	Phone:	(619)-562-0096
Email Address:	CDFA.OEFI_CSA_TA@cdfa.ca.gov	Email Address:	ann.baldrige@rcdsandiego.org

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:	
Name:	Rukmi Satpanthi	Name:	
Division/Branch:	Executive / Office of Environmental Farming and Innovation	Organization:	
Address:	1220 N Street, Room 161-1	Address:	
City/State/Zip:	Sacramento CA 95814	City/State/Zip:	
Phone:	(916) 658 3361	Phone:	
Email Address:	CDFA.OEFI_CSA_TA@cdfa.ca.gov	Email Address:	

**FISCAL CONTACT FOR RECIPIENT
(if different from above):**

Name:

Organization:

Address:

City/State/Zip:

Phone:

Email Address:

4. RECIPIENT: Please check appropriate box below:

Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award does does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. Approval

This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. Agreement Execution

Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. Assignment

This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFR Agreement Manager or designee in the form of a formal written amendment.

4. Governing Law

This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. State and Federal Law

It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. Recipient Commitments

The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. Performance and Assurances

The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. Mutual Liability

Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient assumes full responsibility for its obligation to pay its Contractors/Consultants. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Recipient's use of contractors/consultants shall not affect the Recipient's responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provisions of the Fair Employment and Housing Act (Government Code section 12990 *et seq.*) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 7285 *et seq.*). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach and ten (10) calendar days to cure the breach. If the breach is not cured to the satisfaction of the non-breaching party within ten (10) calendar days of receipt of notice, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, or the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

Reimbursement under this Agreement may be suspended, terminated, or both, and the Recipient may be subject to debarment if CDFA determines that the Recipient has breached the terms of this Agreement. A determination of breach may be appealed in writing to the CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received notification and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

18. Non-Material Breach

The Recipient may be in material breach under this Agreement if it fails to comply with any term of this Agreement. In the event of a material breach, CDFA shall provide in writing a Notice of Breach to the Recipient within ten (10) calendar days upon discovery of breach. The Recipient shall have ten (10) calendar days from receipt of the notice to cure the breach. If the Recipient fails to cure the breach within the time prescribed by this Agreement, CDFA may do any of the following:

- A. Suspend payments;
- B. Demand repayment of all funding;
- C. Terminate the Agreement; or
- D. Take any other action deemed necessary to recover costs.

If CDFA determines that the Recipient is not in material breach but that the Project is not being implemented in accordance with the provisions of this Agreement, or that the Recipient has failed in any other respect to comply with the provisions of this Agreement, and the Recipient has failed to remedy any such failure in a reasonable and timely manner, CDFA may withhold all or any portion of the grant funding and take any other action that CDFA deems necessary to protect its interests.

Where a portion of the grant funding has been disbursed to the Recipient and CDFA notifies the Recipient of its decision not to release funds that have been withheld pursuant to paragraph 17, the portion that has been disbursed shall thereafter be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

In the event CDFA finds it necessary to enforce this provision of this Agreement in the manner provided by law, the Recipient agrees to pay all enforcement costs incurred by CDFA including, if CDFA should prevail in a civil action, reasonable attorneys' fees, legal expenses, and costs related to the action.

19. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

20. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

21. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

22. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

23. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

24. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with applicable state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

25. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

26. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. CDFA has the sole authority to determine whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

27. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

28. Grant Procedures Manual

The Recipient agrees to abide by all requirements and restrictions provided in the Grant Procedures Manual incorporated with this Agreement as an attachment.

EXHIBIT C

PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

- A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.
- C. Unless stated in the Scope of Work and/or Grant Procedures Manual, if applicable, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.
- D. Unless stated in the Scope of Work and/or Grant Procedures Manual, if applicable, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked "Final Invoice" thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

- A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.
- B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on [IRS's website](#) regardless of funding source/type.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources ([CalHR](#)). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration ([GSA](#)).
- D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations.
- E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.



California Department of Food and Agriculture
2021 Water Efficiency Technical Assistance
Scope of Work



Application ID# 34373309

Budget: \$408,932.64

Agreement Term: June 30, 2022, to June 30, 2025

I. Project Details

Recipient: Resource Conservation District of Greater San Diego County (RCDGSDC)

Cooperating Organization Name: Upper San Luis Rey Resource Conservation District

Project Title: Efficient Water Use through Evaluation and Education: Irrigation and Pump Assistance for San Diego Growers

Project Summary: San Diego fruit and vegetable producers are at the forefront of irrigation and energy efficiency in the State, having already broadly adopted drip irrigation and solar energy due to water scarcity and high rates. To support the efficient use and further adoption of these systems, Resource Conservation District (RCD) of Greater San Diego County (RCDGSDC) will partner with Upper San Luis Rey RCD (USLR) and University of California Cooperative Extension (UCCE) to provide irrigation evaluations, pump testing and accessible education for San Diego growers over an area of more than 3,200 square miles, with an emphasis on disadvantaged producers and Spanish-speakers. Building on existing irrigation maintenance expertise from managing its own farm and community gardens, and training with Mission RCD and United States Department of Agriculture (USDA) Natural Resource Conservation Services (NRCS), the RCDGSDC Technical Lead will hire and train a new staff member to operate a Mobile Irrigation Lab, offering irrigation evaluations to an average of 40 producers per year. To address a regional shortage of pump testing providers, RCDGSDC will use grant funds to connect growers to qualified testing companies, and cover the costs of testing for disadvantaged farmers and ranchers. In a continuing partnership with UCCE, the RCDGSDC outreach team will prepare two workshops each year, using in-field and webinar formats to generate on-demand materials for irrigation training. This expansion in service will make San Diego Growers more resilient to ongoing drought conditions while cutting production costs.

Counties Served: The district spans 2,886 square miles (mi²) from the Bonsall community in the north to the United States-Mexico border in the south, the Pacific Ocean in the west, and the Imperial County line in the east. In addition, RCDGSDC have assisted producers in the 402 mi² Upper San Luis Rey (SLR) River Watershed through a Memorandum of Understanding with the RCD of SLR and are working with them to develop a similar MOU for this grant period. Within this broad region are numerous



California Department of Food and Agriculture
2021 Water Efficiency Technical Assistance
Scope of Work



agricultural communities, each with a different composition of residents and agricultural produce depending on elevation and distance from the coast.

Commitment to spend 25% of funding to provide technical assistance to Socially Disadvantaged Farmers and Ranchers (SDFR)s: Yes

II. Project Objectives

The Recipient is responsible for ensuring completion of the objectives in the following section.

Objective 1: On-farm Irrigation System, Water Management and Nutrient Management

Evaluation: The Technical Lead will coordinate field team members to complete irrigation system technical assistance to 120 producers. The Outreach Assistant will incorporate outreach to producers into ongoing site visits and digital outreach to identify producers in needs of evaluations. Upper San Luis Rey RCD will provide additional recommendations for producers in need of an evaluation in their jurisdiction.

The Technical Lead will hire and train an Agricultural Programs Assistant staffperson who has academic qualifications in irrigation management to stock and operate a Mobile Irrigation Lab (MIL). Major purchases will include a pressure gauges and electric drill and to allow the producer to assess system pressure without a technical service provider. The Programs Assistant will first visit the farm to assess the irrigation system needs, request basic maintenance prior to evaluation, and the irrigation system type to identify materials needed for the evaluation. All team members contributing to Activity 1 will be available to provide field assistance to the Programs Assistant during evaluations, for an average of 40 evaluations per year. System evaluations will include distribution uniformity testing, pressure regulation, observations of runoff. For technical issues during field activities, the Technical Lead will provide initial support and will rely on the input from Wild Willow Farm for more complex problems. Two of the existing field staff are conversational in Spanish and can provide Spanish-language support and data interpretation to producers.

The Technical Lead will advise the Programs Assistant for the interpretation and production of the diagnostics, report and recommendations. The Programs Assistant will be funded to pursue training as needed to enhance their irrigation management skillset depending on the needs expressed by producers, on topics such as Irrigation scheduling, drip irrigation design and fertigation. To stay up to date on irrigation technologies, the Technical Lead and Programs Assistant will each attend the annual California Irrigation Institute Conference.



California Department of Food and Agriculture
2021 Water Efficiency Technical Assistance
Scope of Work



Objective 2: Provision of Pump Efficiency Testing: The Agricultural Outreach Assistant and Programs Assistant will work together as the Outreach Team to coordinate pump efficiency testing for farmers under Activity 2. The Outreach Assistant will incorporate outreach to producers into ongoing site visits and digital outreach in order to identify producers in need of evaluations. Upper San Luis Rey RCD will provide additional recommendations for producers in their jurisdiction who are in need of an efficiency test. The Programs Assistant will first communicate with the producer about their pump testing needs, and will coordinate with the testing contractor to ensure that the test is completed, the report received and that the costs are covered for socially disadvantaged producers. WETA funds will be used to cover the pump testing fee for 60 SDFR recipients. For Spanish-speaking producers in need of pump efficiency tests, the Technical Lead will assist with communication. The Programs Assistant will pursue local or virtual training for pump efficiency testing to improve coordination between testing contractors and producers.

Objective 3: Irrigation and Nutrient Management Training: To provide training on water use efficiency practices and technology under Activity 3, RCDGSDC will collaborate with longtime partner, UC Cooperative Extension. The Outreach Team will use their experience from working with producers to design and host and training events on irrigation management. Two events per year will be hosted, for a total of six events. Event formats and locations will vary to ensure participation from across the County, and will include two webinars, two in-field events, and two lectures. To make the information more relevant to producers, the Technical Lead and Wild Willow Farm Staff will contribute to the content and presentations during the trainings, alongside UC ANR technical advisors. Advertising will be translated to Spanish when applicable to a certain community. During the event, some RCDGSDC will be able to present in Spanish if needed, and a contractor will be used for live translation. The outreach team will collaborate with UC Agriculture and Natural Resources to design, host and record the events, but will rely on contractors for translation, graphic design and video editing services. The event content will be captured and edited to produce on-demand outreach video and written materials on irrigation methods, at least half of which will be translated to Spanish.

III. Reporting

The Recipient will submit detailed quarterly Progress Reports to CDFA identifying tasks and activities accomplished in the reporting period. CDFA will provide a reporting template and schedule. Progress Reports will include, at a minimum:

- Total number of individuals assisted.
- Information of farmers assisted.



California Department of Food and Agriculture
2021 Water Efficiency Technical Assistance
Scope of Work



- Number of individuals assisted who identify as SDFRs and/or farms 500 acres or less.
- Costs associated with assisting SDFRs.
- Number of irrigation assessments conducted.
- Total number of irrigation water management (IWM) assessments conducted.
- Total number of pump efficiency tests conducted.
- Total attendance at in-person and online water efficiency and/or nutrient management workshops and trainings.
- Links and or files for digital training materials that have been created.
- Links to translated files or digital training materials that have been created.

For auditing purposes, recipients are required to maintain detailed water efficiency technical assistance records on-site.

IV. List of Attachments

The following attachments are incorporated in the Scope of Work.

Attachment 1: Workplan and Budget

Applicant ID:	34373309
Organization Name:	Resource Conservation District of Greater San Diego

COST SUMMARY

Subtotal of Direct Costs:	\$	340,777.20
Indirect Costs*:	\$	68,155.44
Total Requested Grant Funds:	\$	408,932.64
Total Matching Funds:	\$	33,696.00

*University of California and California State University may claim their established indirect cost rate with CDFA. All other eligible organizations for Water Efficiency Technical Assistance may claim an indirect cost rate not to exceed 20 percent of total direct costs.

Will 25% of funds be used for SDFR?	
Yes, 25% of Funds will be used for SDFR	\$102,233.16

WORK PLAN			BUDGET (Direct Costs)																						
Objective	Activities (Provide a numbered list describing each activity that will support the objective)	Estimated Timeline (Month, Year - Month, Year)	Personnel			Contractor/Consultant			Supplies			Travel		Other		Requested Grant Funds		Type of Funds							
			Performed By (Title)	Work Hours	Hourly Rate (\$)	Total	Performed By (Title)	Work Hours	Hourly Rate (\$)	Total	Item Description	Cost per Unit	Number of Units	Total	Item Description	Total	Item Description	Total	Requested Grant Funds	Matching (Cash)	In-Kind	Other State or Federal	Other	Total Matching	
1. Provide on-farm, one-on-one technical assistance to farmers to evaluate irrigation system efficiency (e.g., mobile irrigation lab) and provide diagnostics, reports and recommendations to growers	1.1	Conduct outreach with farmers and ranchers through existing networks to inform them about availability of	Jun 2022 - May 2025	Agricultural Outreach Assistant	312	40.5	\$ 12,636.00	Translation of report results	40	50	\$ 2,000.00	Lab supplies - plugs, cans, valves, emitters,	1	400	\$ 400.00	Farm visit mileage: two trips per agricultural	\$ 10,080.00	Training - Registration Fees	\$ 1,010.00	\$ 26,126.00					\$ -
	1.2	Purchase and manage supplies for mobile irrigation lab	Jun 2022 - May 2025	Agricultural Programs Assistant	156	40.5	\$ 6,318.00				\$ -	Lab supplies - tap, tape, buckets, cylinders, pipe	5	40	\$ 200.00	Training transportation costs	\$ 1,206.00	Training - Conference Attendance	\$ 550.00	\$ 8,274.00					\$ -
	1.3	Conduct site visits with 120 (average 40 per year) agricultural producers to assess their irrigation system	Jun 2022 - May 2025	Agricultural Outreach and Programs Assistants	1920	40.5	\$ 77,760.00				\$ -	Lab supplies - punch, knife, trowels	10	5	\$ 50.00	Training lodging costs	\$ 1,500.00			\$ 79,310.00					\$ -
	1.4	Assist with site visits with 120 (average 40 per year) agricultural producers to assess their irrigation system	Jun 2022 - May 2025	Technical Lead and Wild Willow Farm Staff	480	51	\$ 24,480.00				\$ -	Lab supplies - crates, toolbelt, hacksaw	20	5	\$ 100.00					\$ 24,580.00					\$ -
	1.5	Provide a written report to each participating producer that outlines recommendations for efficiencies and	Jun 2022 - May 2025	Agricultural Programs Assistant	960	40.5	\$ 38,880.00				\$ -	Lab supplies - boots, drill, batteries, gauges	50	8	\$ 400.00					\$ 39,280.00					\$ -
	1.6	Training for irrigation management to assess producer needs and analyze results	Jun 2022 - May 2025	Agricultural Programs Assistant	248	40.5	\$ 10,044.00				\$ -	Postage	0.51	600	\$ 306.00					\$ 10,350.00					\$ -
	1.7						\$ -				\$ -	Printing (color)	0.13	900	\$ 117.00					\$ 117.00					\$ -
	1.8						\$ -				\$ -	Printing (black and white)	0.02	2400	\$ 48.00					\$ 48.00					\$ -
	1.9						\$ -				\$ -				\$ -					\$ -					\$ -
2. Coordinate or provide pump efficiency testing for farmers	2.1	Support farmers and ranchers in pump efficiency testing by connecting them with entities who can provide that	Jun 2022 - May 2025	Agricultural Outreach and Programs Assistants	552	40.5	\$ 22,356.00	Pump Efficiency Tests	300	100	\$ 30,000.00				\$ -					\$ 52,356.00					\$ -
	2.2	Training on pump efficiency testing to assess producer needs and coordinate contractors	Jun 2022 - May 2025	Agricultural Programs Assistant	48	40.5	\$ 1,944.00				\$ -				\$ -					\$ 1,944.00					\$ -
	2.3						\$ -				\$ -				\$ -					\$ -					\$ -
	2.4						\$ -				\$ -				\$ -					\$ -					\$ -
	2.5						\$ -				\$ -				\$ -					\$ -					\$ -
	2.6						\$ -				\$ -				\$ -					\$ -					\$ -
	2.7						\$ -				\$ -				\$ -					\$ -					\$ -
	2.8						\$ -				\$ -				\$ -					\$ -					\$ -
	2.9						\$ -				\$ -				\$ -					\$ -					\$ -
3. Provide training regarding water use efficiency and nutrient management practices and technology	3.1	Design and host two annual workshops on irrigation methods with UCANR San Diego as partner	July 2022 - March 2025	Agricultural Outreach and Programs Assistants	576	40.5	\$ 23,328.00	Translation of workshop and educational materials	72	50	\$ 3,600.00	Printing (color)	0.13	900	\$ 117.00	Workshop staff mileage: two trips per in-person	\$ 268.80	Venue Rental	\$ 300.00	\$ 27,613.80					\$ -
	3.2	Design and present at two annual workshops on irrigation methods with UCANR San Diego as partner	July 2022 - March 2025	Technical Lead and Wild Willow Farm Staff	288	51	\$ 14,688.00	Video editing of event content for outreach	48	50	\$ 2,400.00	Printing (black and white)	0.02	1500	\$ 30.00	Workshop speaker mileage: two trips per in-	\$ 734.40			\$ 17,852.40					\$ -
	3.3	Develop outreach materials based on workshop content for continued use	July 2022 - March 2025	Agricultural Outreach and Programs Assistants	96	40.5	\$ 3,888.00	Graphic design for outreach materials	36	75	\$ 2,700.00	Lighting ring for webinar presenters	2	30	\$ 60.00					\$ 6,648.00					\$ -
	3.4						\$ -	Technology support during events	24	75	\$ 1,800.00	Internet service boost for remote presenters	3	50	\$ 150.00					\$ 1,950.00					\$ -
	3.5						\$ -	Speaker fee	12	100	\$ 1,200.00				\$ -					\$ 1,200.00					\$ -
	3.6						\$ -				\$ -				\$ -					\$ -					\$ -
	3.7						\$ -				\$ -				\$ -					\$ -					\$ -
	3.8						\$ -				\$ -				\$ -					\$ -					\$ -
	3.9						\$ -				\$ -				\$ -					\$ -					\$ -
4. WETA Agreement Administrative Tasks including Reporting and Invoicing	4.1	Budget tracking and quarterly finance reporting	Jun 2022 - May 2025	Director of Finances	468	66	\$ 30,888.00				\$ -				\$ -					\$ 30,888.00					\$ -
	4.2	Quarterly progress reporting and grant management	Jun 2022 - May 2025	Technical Lead	240	51	\$ 12,240.00				\$ -				\$ -					\$ 12,240.00					\$ -
	4.3	Grant administration, staff management and coordination with partner Resource Conservation District	Jun 2022 - May 2025	Executive Director	468	72	\$ 33,696.00				\$ -				\$ -					\$ -	\$ 33,696.00				\$ 33,696.00
	4.4						\$ -				\$ -				\$ -					\$ -					\$ -
	4.5						\$ -				\$ -				\$ -					\$ -					\$ -
	4.6						\$ -				\$ -				\$ -					\$ -					\$ -
	4.7						\$ -				\$ -				\$ -					\$ -					\$ -
	4.8						\$ -				\$ -				\$ -					\$ -					\$ -
	4.9						\$ -				\$ -				\$ -					\$ -					\$ -



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799

Website: www.rcdsandiego.org

Date: June 8, 2022

Agenda Item 7-3: Resolution to add Odette Gonzalez as a LAIF signatory

Discussion / History: At the RCDGSDC Special Meeting held May 31, 2022 Odette Gonzalez was appointed as Board Secretary/Treasurer. The Board Officer position is a signatory on the RCD's LAIF and US Bank account. In order to make the changes to the LAIF account, a resolution must be passed by the Board of Directors.

Financial Impact: None

Staff Recommendation to Board: Staff recommends that the Board approves the resolution to add Odette Gonzalez as a LAIF signatory.

Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2022-20

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY TO CHANGE AUTHORIZED SIGNATORIES FOR LOCAL AGENCY INVESTMENT FUND (LAIF).

WHEREAS, the Resource Conservation District of Greater San Diego County utilizes the Local Agency Investment Fund (LAIF) program which allows the State Treasurer Office to invest reserve funds; and,

WHEREAS, the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests,

NOW THEREFORE, BE IT RESOLVED that the Resource Conservation District of Greater San Diego County Board of Directors hereby authorizes the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following District officers holding the title(s) specified herein below or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Donald H Butz – Board President
Odette Gonzalez - Secretary/ Treasurer
Ann Baldrige – Executive Director

Section 2. This resolution shall remain in full force and effect until rescinded by the Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer’s Office.

Approved and adopted June 8, 2022 I, the undersigned, hereby certify that the foregoing Resolution, number 2022-02 was duly adopted by the following roll call vote:

Ayes:
Nays:
Abstain:
Absent: Attest:

Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

Donald H Butz, Board President

Heather Marlow, Board Clerk

Date: June 8, 2022

Agenda Item 7-4: Outsourcing of HR services

Discussion / History: At the RCDGSDC Regular Meeting held May 6, 2022 the Board directed staff to seek quotes for external HR services in recognition of the need for such services, including policy review and writing. Ann Baldrige asked for recommendations and utilized the CSDA consultant connection service to identify HR companies. We received two quotes and upon review, staff recommends moving forward with Bizhaven, a Sacramento-based HR firm utilized by CARCD. For a monthly fee of \$525, they provide the following services on an unlimited basis:

- Unlimited Consultation
- Dedicated HR Business Partner
- Dedicated Safety Business Partner
- Unlimited Employee & Manager Human Development Training
- Unlimited Safety Training
- Custom Handbook, IIPP, IDPRP, & Other Written Programs
- Employee Onboarding
- Support with Performance Management
- Support with Separations/Terminations
- Employee File Review
- Wage & Hour Review
- Investigations Support
- Pro-Active Communication with Updates to State & Federal Regulations
- Custom Policies & Programs to your Specific Business
- Flat-Rate Service
- Month-To-Month
- No Long-Term Contracts
- All Inclusive - No Hidden Fees
- Same Day Response Time

Financial Impact: \$525 per month for HR services.

Staff Recommendation to Board: Staff recommends moving forward with Bizhaven.