

SPECIAL BOARD MEETING AGENDA
Tuesday, May 31, 2022, 7:30AM

<https://us02web.zoom.us/j/89252113745?pwd=VTQwUnpicGp4eUNEUHJ2YnpIZU0vdz09>

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, INTRODUCTION

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. (Gov. Code 54954.3(a)).

4. CONSENT CALENDAR

4-1 Approval of Regular Meeting Minutes of May 11, 2022

5. BOARD ACTION AND DISCUSSION ITEMS

5-1 Resolution 2022-17: AB361

5-2 Discuss / Approve: RCD preliminary budget

5-3 Discuss / Approve: Memorandum of Agreement for NACD Urban Agriculture Conservation Grant

5-4 Discuss / Approve: RCD Conservation Scholarship award amounts & scholarship in Jim Thompson's memory

5-5 Discuss / Approve: Announce resignation of Jordan Gascon and appoint a new Secretary/Treasurer

6. CLOSED SESSION

6-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

7. AGENDA SETTING

8. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (619) 562-0096. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

**Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda**

UPCOMING EVENTS		
RCD Board Meeting	Wednesday, June 8, 2022 12:30pm	RCD Office
FSC Executive & General Board Meetings	Thursday, July 14, 2022 9:00am	
RFFC Local Wildfire Resilience Convening	Wednesday, June 8, 2022	TBD
FSC Volunteer Awards	Friday, June 10, 2022 10:00am	Balboa Park
Wild Willow Farm Volunteering	Saturdays weekly 9am-noon	Wild Willow Farm

<u>RCD Board of Directors – May 2022</u>		
Don Butz, President		
Marilyn Huntamer, Vice President	Jordan Gascon , Secretary/Treasurer	
Maggie Sleeper, Director	Neil Meyer, Director	
Diane Moss, Director	Odette Gonzalez, Director	
<i>Associate Directors</i>		
D.K. Nasland, Jo MacKenzie, Lance Rogers		

RCD STAFF –May 2022	
Ann Baldrige, Executive Director	Heather Marlow, Director of Forestry & Fire Prevention Projects
Chris Kelley, Financial Director	Gregg Cady, Farm Director
Morgan Graves, Forestry & Fire Prevention Projects Coordinator	Stan Hill, Forestry & Fire Prevention Projects Manager
Sierra Reiss, Education Coordinator	Andy Williamson, Farming & Gardening Coordinator
Rachel Lloyd, Accounting Clerk	Joel Kramer, Regional Agricultural Specialist
Joanne Sauerman, Office Coordinator	Cheyenne Piacenza, Assistant Farm Manager
Erik Rodriguez , Farmer II	Joannaluz “Joanna” Parra, Farmer
Juliann “JJ” Tidwell, Farmer	Paul Maschka, Regenerative Farming Educator
Codi Hale, Agricultural Outreach Assistant	Kim Hanson, Farm Field Trip & Volunteer Coordinator

MEETING MINUTES OF THE RCD BOARD OF DIRECTORS
Wednesday, May 11, 2022 1:05PM

DIRECTORS PRESENT: Don Butz, Jordan Gascon, Marilyn Huntamer, Neil Meyer, Maggie Sleeper
DIRECTORS ABSENT: Odette Gonzalez
VACANCIES: One
ASSOC. DIRECTORS PRESENT: Jo MacKenzie
ASSOC. DIRECTORS ABSENT: DK Nasland, Lance Rogers
OTHERS PRESENT: Ann Baldrige, Joanne Sauerma, Cody Hale, Chris Kelley, Heather Marlow, Stan Hill, Gregg Cady Mike Mears, Steve Boehmer

Land Acknowledgement Statement: Since time immemorial, the San Diego County region has been the home of the Kumeyaay, Luiseño, Cahuilla, and Cupeño Native people. We acknowledge that people have come before us and lived with care and respect on these lands. We recognize that we are now on the lands of these indigenous people who are still here and will always be. We honor the Indigenous people living today as well as their ancestors, and we deeply respect their resilience and connection to the land.

1. CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS

The Board meeting was called to order at 1:05PM

2. ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))

3. PUBLIC COMMENT

Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes. **There were no members of the public requesting to speak.**

4. CONSENT CALENDAR

4-1 Approval of Regular Meeting Minutes of April 13, 2022.

4-2 Note and file monthly Treasurer's Reports for March 2022.

4-3 Approve monthly expenses for March 2022

Motion / second (Sleeper/ Meyer) to approve consent calendar. Passed unanimously: Butz, Huntamer, Gascon, Meyer, and Sleeper.(Absent: Gonzalez)

5. STAFF AND OTHER REPORTS

5-1 Executive Director's Staff Report of New Grants, Irrigation Assessments for farming communities, 30 Trees planted – Report attached

5-2 Grant Status Spreadsheets (attached)

5-3 Staff presentation: Wild Willow Farm presented a staff production video.

5-4 Presentation of 2021 Audit: Mike Mears of Wilkinson Hadley Kind & Co LLP – Presented Financial Audit score rated highest at Unmodified Opinion

6. OTHER AGENCY, DIRECTOR, ASSOC DIRECTOR, COMMITTEE, AND ASSOCIATION REPORTS

6-1 CARCD Report – Don Butz extension of AB 1902 District 9

6-2 Director/Assoc. Director and Other Activity Reports

6-3 NRCS Report

7. **BOARD ACTION AND DISCUSSION ITEMS**

- 7-1 **Resolution 2022-14: AB361** Conference via Zoom Continuance Motion/second (Gascon/Meyer) Passed unanimously **Butz, Meyer, Huntamer, Gascon, Sleeper**
- 7-2 **Resolution 2022-12:** Motion to adopt resolution 2022-12 (Gascon/ Sleeper), passed unanimously **Butz, Gascon, Sleeper, Meyer, Huntamer** (Absent Gonzalez)
- 7-3 **Information Item:** Welcome to Diane Moss appointed by Nathan Fletcher
**** Jordan Gascon left room****
- 7-4 **Discuss / Approve: Change Meeting Start Time to 12.30pm** Motion to approve (Meyer/ Sleeper). Passed by majority-: Butz, Huntamer, Meyer, and Sleeper. (Absent: Gascon/Gonzalez)
- 7-5 **Information Item:** Ann reviewed priority maintenance list provided by Neil Meyer and a requested site walk requested by Neil Meyer.
****Jordan Gascon left the meeting due to illness 1:28PM**
Meeting resumed at 2:24pm
- 7-6 **Resolution 2022-15: Adopt MOU between RCDGSDC and USLRRCDC: to conduct agricultural services in the USLR boundary.** Motion to approve Resolution 2022-15 (Meyer/ Sleeper) Passed by majority: Butz, Huntamer, Sleeper, Meyer- (Absent Gascon/Gonzalez)
****Director Diane Moss left meeting for prior scheduled meeting.**
- 7-7 **Discuss/Approve:**-Motion approval for an HR Consultant (Meyer/Huntamer) passed by majority- Butz, Huntamer, Sleeper, Meyer (Absent: Gascon/Gonzalez)
- 7-8 **Discuss/Approve:** Authorization of Executive Director Approval
 - Executive Director can authorize expenditures on unrestrictive Funds up to \$10k
 - Executive Director can authorize contracts & Grant agreements up to \$10k
 - Restricted grant expenses greater than \$10K do not need to be Board approved, as budget and project plan has already been adopted via resolution. - Motion approved (Sleeper/Meyer) Passed by majority- Butz, Huntamer, Sleeper, Meyer (Absent: Gascon/Gonzalez)
- 7-9 **Discuss/Approve CASp Inspections** - legal Counsel Steve Boehmer report on Lease agreement, Motion to adopt CASp Report. Approve (Huntamer/ Meyer) passed by majority- Butz, Huntamer, Sleeper, Meyer (Absent: Gascon/Gonzalez)
Motion to authorize Executive Director and Legal Counsel to negotiate with County, re: Remediation & Lease Approve (Huntamer/Meyer) Passed by majority- Butz, Huntamer, Sleeper, Meyer (Absent: Gascon/Gonzalez)

8. **CLOSED SESSION**

8-1 PUBLIC EMPLOYEE EVALUATION – Government Code Section 54957

Title: Executive Director Evaluation

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section stated above. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

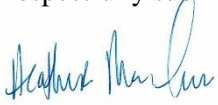
- Closed session: direction given, no reportable action End of closed session, open session resumed: 4:14pm

Resource Conservation District of Greater San Diego County
Regular Board Meeting Agenda

9. **AGENDA SETTING:**

10. **ADJOURNMENT** Meeting adjourned: 4:18 (Maggie Sleeper / Neil Meyer)

Respectfully submitted,



Heather Marlow

Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2022-17

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO MAKING FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953, AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO

WHEREAS, all meetings of the Resource Conservation District of Great San Diego County's ("District") Board of Directors are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, Governor Newsom signed AB 361, amending the Brown Act, including Government Code section 54953, subd. (e), that makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subd. (b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, on March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic; and

WHEREAS, the proclaimed state of emergency remains in effect; and

WHEREAS, California Department of Public Health and the federal Centers for Disease Control and Prevention caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, the District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors and to protecting the health, welfare, and safety of the participants; and

WHEREAS, the Board of Directors does hereby find that the COVID-19 emergency has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and deems it necessary to find that meeting in person for meetings of all District-related legislative bodies as well as subcommittees of the Board of Directors subject to the Ralph M. Brown Act, would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing as provided in Government Code section 54953, subd. (e); and

Resource Conservation District of Greater San Diego County

11769 Waterhill Road * Lakeside, CA 92040

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WHEREAS, all teleconference meetings of the Board of Directors of the District and any legislative bodies of the District shall comply with the requirements to provide the public with access to the meetings as prescribed in section 54953; subd. (e)(2).

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Resource Conservation District of Greater San Diego County as follows:

1. Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. The Board finds that meeting in person for meetings of all District-related legislative bodies subject to the Ralph M. Brown Act would present imminent risks to the health or safety of attendees.
3. Staff is directed to return to the Board of Directors no later than thirty (30) days after the adoption of this resolution, or by the next Board of Directors meeting (whichever comes first), with an item for the Board to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. The District Executive Director is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953, subd. (e), and other applicable provisions of the Brown Act.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Resource Conservation District of Greater San Diego County at its special meeting held on the 31st day of May 2022, by the following roll call vote:

Ayes:

Nays:

Abstain:

Absent:

Attest:

Donald H Butz, Board President

Heather Marlow, Board Clerk



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799
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Date: May 31,2022

Agenda Item 5-2: Seeking Approval of 2022-2023 Fiscal Year Budget

Discussion / History: It was requested that the proposed budget be presented side by side with prior years' actuals. The attached Budget includes the 2022-2023 budget proposed along with the current YTD through 4/30/2022, Fiscal Year Ending 6/30/2021 and Fiscal Year Ending 6/30/2020.

Financial Impact: None

Staff Recommendation to Board: Staff recommends that the Board review and vote to approve proposed budget as final.

2022-2023 PROPOSED BUDGET

	2019-2020	2020-2021	2021-2022	2022-2023
			Actual Thru 4/30/2022	Proposed Budget
40000 · Grant Income Restricted				
40041 · CDFA TA HSP	\$ 37,774.73	\$ 13,227.64	\$ 12,638.75	\$ 25,341.11
40042 · CDFA CUSP Economic Relief	\$ -	\$ 39.60	\$ 8,921.25	\$ 41,245.50
40043 · CDFA WETA	\$ -	\$ -	\$ -	\$ 136,000.00
40045 · CDFA Climate Smart Ag TA	\$ -	\$ -	\$ 14,489.03	\$ 32,521.82
40046 · CARCD COVID	\$ -	\$ 4,988.40	\$ -	\$ -
40047 · CDFA Prescribed Grazing Program	\$ 47,392.35	\$ 48,559.47	\$ 2,090.72	\$ -
40048 · CDFA Cover Cropping	\$ 15,000.00	\$ 7,935.95	\$ 27,691.28	\$ 54,880.26
40049 · CARCD Monarchs	\$ 1,693.27	\$ 7,578.29	\$ 10,728.72	\$ 10,000.00
40050 · CARCD SWEEP TA	\$ 3,537.36	\$ 2,353.79	\$ 9,446.21	\$ -
40051 · DOC RFFC Block Grant	\$ 148,056.94	\$ 256,602.09	\$ 513,415.81	\$ 567,744.89
40052 · DOC SALC	\$ -	\$ 1,070.47	\$ 40,221.21	\$ 86,951.96
40053 · DOC RFFC Round IIA	\$ -	\$ -	\$ 71,572.24	\$ 1,100,000.00
40060 · NRCS IERCD	\$ -	\$ 387.76	\$ 4,822.03	\$ 8,500.00
40065 · NRCS Conservation Planning	\$ -	\$ -	\$ 12,305.22	\$ 55,000.00
40070 · CEG Community Enhancement Gran	\$ 5,000.00	\$ -	\$ -	\$ -
40080 · SDRC Fuels	\$ 326.15	\$ 196,607.46	\$ 1,248,177.91	\$ 1,792,783.24
40085 · SDRC NACC	\$ -	\$ -	\$ 94,279.71	\$ 309,206.68
40090 · IRWMP Proposition 84	\$ 261,893.64	\$ 319,769.36	\$ 330,232.07	\$ 770,000.00
40100 · CARCD NFWF TA	\$ -	\$ 343.50	\$ 6,634.65	\$ 10,000.00
40120 · Port	\$ 18,633.50	\$ 16,000.00	\$ 9,688.59	\$ 10,000.00
40122 · CalFire Forest Health Grant	\$ 30,050.00	\$ 266,284.25	\$ 547,725.71	\$ 2,230,873.66
40130 · NACD Urban Agriculture Conservati	\$ -	\$ -	\$ -	\$ 49,905.90
40140 · SDG&E Environmental Champions	\$ 1,323.93	\$ 4,906.30	\$ 12,062.45	\$ -
40143 · SDG&E Chipping	\$ -	\$ 10,000.00	\$ -	\$ -
40145 · SDG&E DSAP	\$ -	\$ 70,000.00	\$ 48,000.00	\$ 10,000.00
40146 · SDG&E Fuels MOU	\$ -	\$ 91,876.32	\$ 1,115,958.82	\$ 1,100,000.00
40165 · Countywide Fuel Reduction	\$ 1,324,986.14	\$ 255,662.60	\$ -	\$ -
40190 · Tijuana River Valley Garden	\$ 62,615.63	\$ 62,877.03	\$ 73,682.26	\$ 75,000.00
40191 · Sweetwater Community Garden	\$ 5,962.34	\$ 14,717.90	\$ 33,470.90	\$ 46,000.00
40193 · Parker Foundation F2F	\$ 21,216.00	\$ 29,934.00	\$ 1,463.00	\$ -
40194 · Wild Willow Farm Classes & Worksh	\$ 9,924.12	\$ 52,608.64	\$ 42,166.87	\$ 55,000.00
40195 · Wild Willow Farm Agricultural CSA &	\$ 38,278.68	\$ 61,727.13	\$ 46,822.97	\$ 65,000.00
40196 · Wild Willow Field Trips & Tours	\$ 15,959.00	\$ 882.50	\$ 22,251.70	\$ 25,000.00
40198 · NRP Neighborhood Reinvestment P	\$ 36,269.43	\$ 2,410.57	\$ -	\$ -
42006 · USFWS Creating Pollinator Habit	\$ 6,324.99	\$ 22,831.07	\$ 10,903.81	\$ -
42007 · USFWS Pollinators on Working Land	\$ -	\$ -	\$ 7,096.36	\$ 10,000.00
42010 · USFWS Green Schools	\$ 786.41	\$ -	\$ -	\$ -
42021 · Sunrise Powerlink Mitigation	\$ 188,634.56	\$ 111,775.77	\$ -	\$ -
42025 · 21USFS-CAFSC	\$ 284,221.49	\$ 64,906.58	\$ 201,735.63	\$ 245,000.00
Total 40000 · Grant Income Restricted	\$ 2,565,860.66	\$ 1,998,864.44	\$ 4,580,695.88	\$ 8,921,955.02
45000 · Income - Unrestricted				
45010 · Rent - San Diego River Conserva	\$ 10,000.00	\$ 30,500.00	\$ 26,512.00	\$ 33,500.00
45020 · Donations, Awards & Scholarship	\$ 576.75	\$ 1,307.38	\$ 100.00	\$ 500.00
45025 · WWF Donations	\$ 21,128.48	\$ 39,160.00	\$ 29,742.66	\$ 20,000.00
45030 · Rebates and Refunds	\$ -	\$ 67.85	\$ 64.89	\$ 25.00
45040 · LAIF Interest	\$ 21,188.81	\$ 7,809.04	\$ 3,320.64	\$ 10,000.00
45080 · US Bank Interest	\$ 23.87	\$ 28.42	\$ 19.86	\$ 45.00
45090 · Tax Assessments	\$ 365,571.19	\$ 384,803.86	\$ 333,000.00	\$ 379,000.00
45095 · Redevelopment Revenue City Tax	\$ 18,962.05	\$ 22,156.33	\$ 9,825.10	\$ 9,000.00
45100 · Miscellaneous Income	\$ 165,461.38	\$ 132,606.33	\$ 38,213.55	\$ 25,000.00
45200 · Fee for Service	\$ 1,000.00	\$ 1,914.59	\$ 943.91	\$ 1,200.00
45000 · Income - Unrestricted - Other	\$ -	\$ -	\$ -	\$ -
Total 45000 · Income - Unrestricted	603,912.53	620,353.80	441,742.61	478,270.00
Total Income	3,169,773.19	2,619,218.24	5,022,438.49	9,400,225.02
Expense				
50000 · Grant Expenses Restricted				
50041 · CDFA TA HSP	\$ 33,803.75	\$ 11,023.03	\$ 9,056.92	\$ 21,117.59
50042 · CDFA CUSP Economic Relief	\$ -	\$ 33.00	\$ 6,303.10	\$ 35,865.65
50043 · CDFA WETA	\$ -	\$ -	\$ -	\$ 113,000.00
50045 · CDFA Climate Smart Ag TA	\$ -	\$ -	\$ 9,031.64	\$ 27,101.52
50046 · CARCD COVID	\$ -	\$ 4,157.00	\$ -	\$ -
50047 · CDFA Prescribed Grazing	\$ 43,083.47	\$ 44,144.97	\$ 2,182.00	\$ -
50048 · CDFA Cover Cropping	\$ 13,900.00	\$ 7,214.50	\$ 23,159.00	\$ 49,891.15
50049 · CARCD Monarchs	\$ 1,411.05	\$ 6,315.24	\$ 6,663.78	\$ 8,333.33
50050 · CARCD SWEEP/TA	\$ 3,215.78	\$ 2,139.81	\$ 7,214.06	\$ -
50051 · DOC Block Grant	\$ 123,380.80	\$ 213,835.07	\$ 388,454.91	\$ 473,120.74
50052 · DOC SALC	\$ -	\$ 1,070.47	\$ 31,529.07	\$ 82,811.39
50053 · DOC RFFC Round IIA	\$ -	\$ -	\$ 62,234.85	\$ 972,246.77
50060 · NRCS IERCD	\$ -	\$ 356.45	\$ 3,561.48	\$ 7,083.33
50065 · NRCS Conservation Planning	\$ -	\$ -	\$ 7,716.97	\$ 45,833.33
50070 · CEG Community Enhancement Gran	\$ 4,546.07	\$ -	\$ -	\$ -
50080 · SDRC Fuels	\$ 296.50	\$ 178,823.18	\$ 1,102,242.94	\$ 1,629,802.95
50085 · SDRC NACC	\$ -	\$ -	\$ 95,362.53	\$ 281,096.98
50090 · IRWMP Proposition 84	\$ 250,303.13	\$ 215,310.22	\$ 433,125.97	\$ 733,333.33
50100 · CARCD NFWF TA	\$ -	\$ 312.19	\$ 4,991.46	\$ 8,333.33
50120 · Port	\$ 16,939.55	\$ 14,545.44	\$ 6,799.70	\$ 8,333.33
50122 · CalFire Forest Health	\$ 25,042.19	\$ 237,753.80	\$ 519,480.74	\$ 1,991,851.48

2022-2023 PROPOSED BUDGET

	2019-2020	2020-2021	2021-2022	2022-2023
			Actual Thru 4/30/2022	Proposed Budget
50130 · NACD Urban Agriculture Conservati	\$ -	\$ -	\$ -	\$ 45,369.00
50140 · SDG&E Environmental Champions	\$ 1,323.93	\$ 4,906.30	\$ 7,722.44	\$ -
50143 · SDG&E Chipping	\$ -	\$ 8,333.00	\$ -	\$ -
50145 · SDG&E DSAP	\$ -	\$ 58,333.50	\$ 39,883.06	\$ 8,333.33
50146 · SDG&E Fuel MOU	\$ -	\$ 76,563.60	\$ 903,481.01	\$ 916,666.67
50165 · USFS Countywide Fuel Reduction	\$ 1,104,155.12	\$ 213,052.57	\$ -	\$ -
50190 · Tijuana River Valley Garden	\$ 62,060.41	\$ 61,142.19	\$ 57,004.14	\$ 65,217.39
50191 · Sweetwater Community Garden	\$ 15,496.83	\$ 35,137.59	\$ 34,828.66	\$ 43,809.52
50193 · Parker Foundation F2F	\$ 21,216.00	\$ 17,578.94	\$ 900.00	\$ -
50194 · Wild Willow Farm Classes & Worksh	\$ 49,451.57	\$ 46,034.01	\$ 68,494.17	\$ 53,921.57
50195 · Wild Willow Farm Agricultural CSA &	\$ 79,693.62	\$ 124,670.20	\$ 152,341.43	\$ 97,500.00
50196 · Wild Willow Farm Field Trips & Tour	\$ 23,257.08	\$ 14,096.39	\$ 52,004.69	\$ 30,000.00
50198 · NRP Neighborhood Reinvestment Pi	\$ 36,269.43	\$ 2,410.57	\$ -	\$ -
52006 · USFWS Creating Pollinator Habit	\$ 5,614.76	\$ 20,316.02	\$ 8,424.61	\$ -
52007 · USFWS Pollinators on Working Land	\$ -	\$ -	\$ 4,239.56	\$ 8,333.33
52010 · USFWS Green School National	\$ 786.41	\$ -	\$ -	\$ -
52021 · Sunrise Powerlink Mitigation	\$ 157,195.47	\$ 93,146.30	\$ -	\$ -
52025 · 21USFS-CAFSC	\$ 236,851.23	\$ 54,088.82	\$ 162,181.67	\$ 204,166.67
Total 50000 · Grant Expenses Restricted	2,309,294.15	1,766,844.37	4,210,616.56	7,962,473.70
53000 · Expenses Unrestricted				
53005 · Advertising	\$ 29.95	\$ 175.00	\$ -	\$ 5,000.00
53035 · Processing Fees	\$ 1,594.18	\$ 3,210.27	\$ 4,174.89	\$ 4,500.00
53040 · Bank Fees	\$ 391.38	\$ 232.70	\$ 263.00	\$ 500.00
53050 · Depreciation	\$ 35,734.97	\$ 37,538.20	\$ 41,287.80	\$ 48,000.00
53060 · Donations, Awards & Scholarship	\$ 8,125.00	\$ 7,552.46	\$ -	\$ 15,000.00
53070 · Dues & Subscriptions	\$ 8,757.96	\$ 8,694.98	\$ 7,549.95	\$ 10,000.00
53080 · Equipment Leases	\$ 3,001.96	\$ 2,826.50	\$ 2,921.10	\$ 3,500.00
53100 · Automobile				
53110 · Fuel	\$ 931.51	\$ 1,250.48	\$ (421.80)	\$ 2,000.00
53120 · Repairs & Maintenance	\$ 1,747.80	\$ 2,685.31	\$ 1,078.48	\$ 3,000.00
Total 53100 · Automobile	\$ 2,679.31	\$ 3,935.79	\$ 656.68	\$ 5,000.00
53900 · Insurance				
53910 · Auto & General Liability	\$ 12,159.08	\$ 25,516.90	\$ 18,301.50	\$ 29,000.00
53920 · In Lieu of Health Insurance	\$ 113,275.76	\$ 133,187.16	\$ 95,839.00	\$ 186,000.00
53930 · Workers Compensation	\$ 5,531.77	\$ 16,891.90	\$ 20,553.62	\$ 32,000.00
Total 53900 · Insurance	130,966.61	175,595.96	134,694.12	247,000.00
54000 · Outside Services				
54010 · Facility Maintenance & Repairs	\$ 12,383.20	\$ 10,254.64	\$ 21,459.06	\$ 15,000.00
54020 · Janitorial	\$ 3,662.31	\$ 4,526.16	\$ 3,902.37	\$ 5,500.00
54030 · Landscaping	\$ 16,120.62	\$ 18,583.56	\$ 16,103.56	\$ 22,500.00
54040 · Payroll Processing Fees	\$ 3,444.61	\$ 3,051.09	\$ 2,807.24	\$ 4,500.00
54050 · Pest Control	\$ 8.37	\$ 8.37	\$ 8.37	\$ 20.00
54060 · Website & Computer Maintena	\$ 9,379.24	\$ 9,933.11	\$ 25,240.80	\$ 40,000.00
Total 54000 · Outside Services	\$ 44,998.35	\$ 46,356.93	\$ 69,521.40	\$ 87,520.00
54070 · Permits & Fees	\$ 75.00	\$ -	\$ 0.10	\$ 100.00
54080 · Postage	\$ 504.13	\$ 389.54	\$ 224.44	\$ 800.00
54090 · Printing	\$ 129.29	\$ 228.13	\$ 579.79	\$ 1,500.00
55000 · Professional Services				
55010 · Accounting Fees	\$ 9,880.00	\$ 5,000.00	\$ 7,100.00	\$ 7,500.00
55020 · Legal Fees	\$ 13,836.96	\$ 19,950.07	\$ 15,906.24	\$ 25,000.00
55030 · Professional Services - Other	\$ 10,168.57	\$ 9,203.95	\$ 215.07	\$ 10,000.00
Total 55000 · Professional Services	\$ 33,885.53	\$ 34,154.02	\$ 23,221.31	\$ 42,500.00
57000 · Supplies				
57100 · Conservation Garden & Educati	\$ 268.68	\$ 1,348.61	\$ 47.85	\$ 6,000.00
57150 · Discretionary Projects	\$ 42,316.35	\$ 33,056.58	\$ 33,192.45	\$ 132,000.00
57200 · Office Supplies	\$ 3,687.70	\$ 4,080.90	\$ 5,367.55	\$ 9,500.00
57300 · Office General	\$ 4,396.24	\$ 3,179.08	\$ 4,893.04	\$ 8,000.00
Total 57000 · Supplies	\$ 50,668.97	\$ 41,665.17	\$ 43,500.89	\$ 155,500.00
59000 · Utilities				
59100 · Gas & Electric	\$ 6,243.48	\$ 8,145.30	\$ 7,989.79	\$ 15,000.00
59200 · Sewer	\$ 507.55	\$ 522.55	\$ 569.58	\$ 900.00
59300 · Trash	\$ 2,716.52	\$ 3,885.90	\$ 2,627.75	\$ 5,040.00
59400 · Water	\$ 4,155.37	\$ 3,272.61	\$ 1,861.79	\$ 9,000.00
59500 · Telephones	\$ 14,862.94	\$ 17,156.88	\$ 13,683.08	\$ 21,000.00
Total 59000 · Utilities	\$ 28,485.86	\$ 32,983.24	\$ 26,731.99	\$ 50,940.00
Total 53000 · Expenses Unrestricted	350,028.45	395,538.89	355,327.46	677,360.00
65000 · Travel and Meetings				
65310 · Training	\$ 4,897.50	\$ 559.12	\$ 4,570.00	\$ 9,000.00
65320 · Travel Transportation & Accomod	\$ 10,391.63	\$ 816.97	\$ 3,116.45	\$ 12,000.00
65330 · Travel Meals	\$ 369.37	\$ 1,211.25	\$ 1,589.15	\$ 3,500.00
Total 65000 · Travel and Meetings	\$ 15,658.50	\$ 2,587.34	\$ 9,275.60	\$ 24,500.00
66000 · Payroll Expenses				
66100 · Gross Payroll	\$ 291,725.81	\$ 356,003.94	\$ 211,948.75	\$ 410,000.00
66200 · In Lieu of Social Security 10.5%	\$ 39,692.44	\$ 53,756.37	\$ 23,160.62	\$ 43,050.00
66300 · Medicare 1.45%	\$ 6,072.54	\$ 7,578.48	\$ 3,817.55	\$ 5,945.00
66400 · FUTA, SDI, ETT, SUI	\$ 8,870.12	\$ 5,449.54	\$ 5,647.96	\$ 8,500.00
Total 66000 · Payroll Expenses	346,360.91	422,788.33	244,574.88	467,495.00
Total Expense	\$ 3,021,342.01	\$ 2,587,758.93	\$ 4,819,794.50	\$ 9,131,828.70
Net Ordinary Income	\$ 148,431.18	\$ 31,459.31	\$ 202,643.99	\$ 268,396.31
Net Income	\$ 148,431.18	\$ 31,459.31	\$ 202,643.99	\$ 268,396.31



Resource Conservation District of Greater San Diego County
11769 Waterhill Rd., Lakeside, CA 92040

Phone: (619) 562-0096 ✨ Fax: (619) 562-4799
Website: www.rcdsandiego.org

Date: May 31,2022

Agenda Item 5-3: National Association of Conservation Districts (NACD) Memorandum of Agreement (MOA)

Discussion / History: At the January 2022 Board meeting, the Board approved a resolution to apply for a grant through the National Association of Conservation Districts' Urban Agriculture Conservation program. The application was submitted and a grant of \$49,905.90 has been offered to the RCD upon signature of the attached MOA. The grant will fund technical assistance to community garden members by funded Garden Coordinator time, as well as a series of free workshops at Wild Willow Farm.

Financial Impact: the RCD will receive a grant of \$49,905.90. Our match commitment of \$56,873.97 will be met through matching staff time (farm staff, community garden manager, and ED), as well as an in-kind contribution of indirect costs.

Staff Recommendation to Board: Staff recommends that the Board authorize Ann Baldrige to sign the MOA.

Resource Conservation District of Greater San Diego County
11769 Waterhill Road * Lakeside, CA 92040
Phone: 619-562-0096 * Fax: 619-562-4799 * Website: www/rcdsandiego.org

RESOLUTION 2022-16

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RESOURCE CONSERVATION DISTRICT OF GREATER SAN DIEGO COUNTY TO SIGN A MEMORANDUM OF AGREEMENT (MOA) WITH THE NACD FOR FUNDING THROUGH THE URBAN AGRICULTURE CONSERVATION (UAC) GRANT INITIATIVE

WHEREAS, the NACD Urban Agriculture Conservation Grant Initiative provides funding for agricultural technical assistance in developed and developing areas, in both urban and rural contexts, for community-based approaches to agricultural conservation,

AND WHEREAS, the Resource Conservation District of Greater San Diego County has been awarded a grant to support regional agricultural programs,

NOW, THEREFORE, BE IT RESOLVED that the RCD Board of Directors authorizes Ann Baldrige to sign the MOA on behalf of the RCDGSDC.

PASSED AND ADOPTED at the RCD special meeting held on May 31, 2022 by the following vote:

Ayes:
Nays:
Abstain:
Absent:

Attest:

Donald H. Butz, President

Heather Marlow, Board Clerk

Memorandum of Agreement Between The National Association of Conservation Districts and Resource Conservation District of Greater San Diego County

AGREEMENT

This agreement (referred to as the “Agreement” or “MOA”) is entered into by the National Association of Conservation Districts (referred to as “NACD”), located at 509 Capitol Court NE, Washington, DC 20002 and the: **Resource Conservation District of Greater San Diego County** (referred to as “Grantee”)

Grantee Address: 11769 Waterhill Road
Lakeside, California 92040

Grantee Contact Person: Ann Baldrige
Email Address: ann.baldrige@rcdsandiego.org
Phone Number: 619-562-0096

NACD shall provide your District with a total grant of: \$49905.9
The Grantee agrees to provide match in the amount of: \$56837.97

according to the information outlined in the District’s proposal to the NACD request for proposals (RFP) announced on November 3, 2021.

The Grantee agrees to carry out the initiatives for the project **Urban Agriculture for Conservation, Adaptability, and Food Security** detailed in the proposal, and that proposal is hereby made a part of this Agreement as **Exhibit I**. In keeping with NACD procurement policy, this grant has been awarded under a competitive process. These funds are made available by a Contribution Agreement between NACD and the Natural Resources Conservation Service (NRCS). The requirements as specified in the RFP are also made a part of this Agreement as **Exhibit II**.

It is the intent of this Agreement and this project to increase the urban agriculture conservation technical assistance available to your community so as to improve the conditions of natural resources and the society that depend on them while providing the maximum flexibility for you to carry out your responsibilities for these funds.

STATEMENT OF WORK

The District shall undertake the work and activities set forth in Exhibit I, made a part hereof and incorporated by reference as if fully written herein.

The District expressly acknowledges this Agreement shall not be construed or interpreted as a contract of agency or employment. The District shall furnish its own support staff necessary for the satisfactory performance of this Agreement.

NACD may, from time to time as it deems appropriate, communicate specific instructions and requests to the District concerning the performance of the work described in this Agreement. Upon such notice and within a reasonable period of time, the District shall respond to such requests. It is expressly understood by the parties these instructions and requests are for the sole purpose of performing the specific tasks requested to ensure satisfactory completion of the work described in this Agreement, and are not intended to amend or alter this Agreement or any part thereof.

Any or all materials created under this Agreement may be utilized by NACD and/or NRCS to promote outreach, educational and knowledge transfer nationally.

The District shall consult with the personnel of NACD and other appropriate persons as necessary to assure understanding of the work and satisfactory completion thereof. NACD will designate a person or persons to whom the District will contact and who will communicate with the District regarding the services provided, the time for performance of the services and to assist in arranging communications and/or other arrangements with NACD personnel to facilitate the performance under this Agreement.

REPORTING

NACD will require quarterly (3 month) reports for the project as of the following dates:

REPORT #	PERIOD COVERED	DATE DUE
1	Starting date to June 30	July 15
2	July 1 to September 30	October 15
3	October 1 to December 31	January 15
4	January 1 to March 31	April 15
5 (if needed)	April 1 to June 30	July 15
Final Report	Project period	Within 30 days of completion of project

A final report will be due at the conclusion of the grant period. Using the templates provided by NACD, the reports should address progress on carrying out technical assistance work outlined in Exhibit I; related outreach, marketing and public relations accomplishments; and progress on providing sustainability for the project going into the future.

Approval from NACD is required for all proposed deviations of more than 10% from your original proposed budget.

NACD will respond to reports when and if there is either a request for guidance or a question of compliance with this Agreement.

TERM OF AGREEMENT

This Agreement is effective and binding upon both parties for **12 months** from the day of the last signature date set forth below. This Agreement shall remain in effect until the work described in Exhibit I is completed to the satisfaction of NACD, or until otherwise terminated as provided in this Agreement. This Agreement may be extended for an additional period for reasons agreed upon by both parties, but within the terms of NACD's agreement with NRCS.

This Agreement shall not obligate any participating parties to endorse, support, or otherwise influence any policy, legislation, or program activities.

RECORD KEEPING REQUIREMENTS

The District shall keep all financial records in a manner consistent with generally accepted accounting procedures.

All disbursements made for this Agreement shall be only for obligations incurred in the performance of this Agreement and shall be supported by documentation and data, as appropriate to support such

disbursements. All disbursements for this Agreement shall be for obligations incurred only after the effective date of this Agreement unless specific authorization for prior disbursements has been given in writing by NACD.

PAYMENT TERMS AND CONDITIONS

An initial check for 25% of the grant will be issued to the District upon receipt of the signed copy of this Agreement. The remaining amount of the grant will be provided in quarterly payments (25% of grant amount) upon satisfactory completion of each quarterly report. If the District is unable to use all the funds on the project by the initial deadline, or by an approved extension, all remaining funds will be returned to NACD.

CONFLICTS OF INTEREST

The District expressly acknowledges no officer or employee of NACD has been employed, retained, induced or directed by the District to solicit or secure this Agreement with NACD upon an Agreement, offer, understanding or implication involving the payment of any form of remuneration, whatsoever. The District agrees, in the event NACD has substantial reason to believe this provision has been violated, NACD may, at its sole option, consider this Agreement void; and in doing so, NACD is released from any and all obligations under this Agreement.

INDEMNIFICATION

The District, at its own expense, shall defend and hold NACD, its officers and employees, harmless from any and all claims, expenses, damages and judgments, including attorney's fees, in the event of a suit or claim arising out of the District's performance in executing the services as stated in Exhibit I and II. Similarly, NACD shall provide the District with reasonable notice of such suit or claim and provide information required for the defense of same.

WARRANTY AND DISCLAIMER OF WARRANTY

The District warrants the work and activities as set forth in this Agreement shall be performed by trained and qualified personnel, and in a professional and workmanlike manner.

COMPLIANCE WITH LAW

The District agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. The District accepts full responsibility for payment of all taxes including without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by the District in the performance of the work authorized by this Agreement.

NON-DISCRIMINATION

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

LIMITATION OF LIABILITY

The District's and NACD's liability for damages, whether in contract or in tort, shall not exceed the amount of direct damages incurred by either party as determined by a court of competent jurisdiction.

The District's and NACD's sole and exclusive remedies for failure to perform under this Agreement shall be as set forth in this Article. In no event shall either party be liable to the other for any indirect or consequential damages, including lost profits, even if the parties knew or should have known of the possibility of such damages.

CHANGES OR MODIFICATIONS

This Agreement constitutes the entire Agreement between the parties and supersedes all prior negotiations, commitments, representations and understanding of the parties with respect to the services contemplated under Article I of this Agreement. Any change, deletion, addition or modification of any portion of this Agreement shall not be valid or binding upon either party, unless such change, addition, deletion or modification is agreed to in writing and signed by both parties under this Agreement.

ASSIGNMENT

Neither this Agreement nor any rights, duties, or obligations described herein shall be assigned by either party hereto and not already agreed to in Exhibit I without the prior express written consent of the other party.

CONSTRUCTION

This Agreement shall be construed and interpreted and the rights of the parties determined in accordance with the laws of the District of Columbia.

FORCE MAJEURE

Neither party shall be responsible for failure to perform under this Agreement due to causes beyond the parties' control, including but not limited to, fires, civil disobedience, riots, embargoes, explosions, rebellions, strikes, work stoppages, acts of God or acts of any governmental authority or any other similar occurrence.

BINDING EFFECT

This Agreement shall ensure to the benefit and be binding upon the legal representatives of the parties hereto, subject to the grant of consent for assignment as provided in this Agreement.

SEVERABILITY

If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the remaining provisions of this Agreement shall remain in full force and effect.

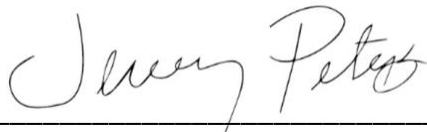
IN WITNESS WHEREOF, the parties have executed this Agreement as of the last signature date set forth below.

Signature, District Chair or designated official/manager

Print Name of Signer

Name of Grantee: Resource Conservation District of Greater San Diego County

_____, 2022
(Month) (Date)



Jeremy Peters, Chief Executive Officer
National Association of Conservation Districts

May 10, 2022

Date: May 31, 2022

Agenda Item 5-4: Scholarship awards

Discussion / History: Historically the RCD, under guidance from the Scholarship Committee, has awarded \$1000 scholarships to 5-7 students interested in conservation and environmental science on an annual basis. This year, the scholarship committee is recommending that a larger award be made in honor of Jim Thompson. The following options were discussed at the committee meeting and a final decision is needed.

- Award one student with a \$5,000 scholarship in honor of Jim and the other four students with \$1,000.
- Award seven students with \$1,000 to further our reach and get the RCD's name into communities.
- Award one student with a \$3,000 scholarship in honor of Jim and the other six students with \$1,000 to both recognize Jim and reach more students.

Financial Impact: In the past the scholarship program has awarded \$5,000-\$7,000 to students. Two of these options propose spending a total of \$9,000 for this program

Staff Recommendation to Board: Staff recommends that the Board consider awarding a scholarship in Jim's memory at a higher amount and additional \$1,000 scholarships as they see fit. Sufficient funds are budgeted to cover an increased amount in scholarship awards this year.



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Date: May 31,2022

Agenda Item 5-5: Resignation of Jordan Gascon and appointment of a new Secretary/Treasurer

Discussion / History: On May 17, 2022 Jordan Gascon emailed Board President Don Butz and Executive Director Ann Baldrige to announce his resignation from the Board of Directors to focus on his health. Jordan was our Secretary/Treasurer and a bank account signatory. The Board will need to appoint a new officer to take this role.

Financial Impact: None.

Staff Recommendation to Board: Staff recommends that the Board appoint a new Secretary/Treasurer and also to consider a way to thank Jordan for his service.